

‘Achieving Excellence through Leadership’

GILES JUNIOR SCHOOL

Telephone: 01438 353374 email: admin@gilesjm.herts.sch.uk Website: www.gilesjm.herts.sch.uk



25th March 2021

Headteacher: Miss. L. Whitby

Dear Parent/Carer

Parents' Evenings 26th & 28th April 2021 - Online Appointment Booking

We would like to invite you to attend 'virtually' our video consultation evening on the 26th or the 28th April. This will allow you to meet with your child's class teacher remotely by video call. In order to do this you will need a smart phone or laptop with a microphone for the appointment.

Once again, given the circumstances we find ourselves in, the focus of these meetings is bound to be slightly different than previous face to face meetings. Pupils will only just have returned to school and therefore it is likely the conversation will be an opportunity to share your experiences of learning at home with your child and to discuss how they have settled back into school.

Clearly, your child's books will not be available for you to look through but it might be the teacher that will have a book to hand so they can refer to a particular piece of work worth celebrating. These meetings will also provide you with the chance to consider future targets and the ways you can get involved to support your child with these.

Interviews will last ten minutes, starting at your allocated time and will end automatically after ten minutes. A countdown will be visible on both your screen and the teacher's screen so as to avoid being cut off mid-sentence. There is no opportunity to extend the meeting length.

Video Call Times : **Monday 26th April 2021: 4.30pm – 6.30pm & Wednesday 28th April: 3.30pm – 5.30pm**

This is an important appointment and provides you with an opportunity to discuss your child's progress with their class teacher. **We would like your child to be present with you on the video call, if possible.**

The school is using the online appointment booking system again and you will need to book your appointment in the usual manner (I have attached instructions for this at the end of this letter). This allows you to choose your own appointment time with your child's teacher and you will receive an email confirming your appointment.

The online appointment system opens from 6.00pm on Tuesday 13th April 2021, you will be able to book in from this day and time. The booking system will close on Thursday 22nd April at 6pm.

Please visit <https://gilesjm.parentseveningsystem.co.uk/> to book in your appointment.

IF YOU HAVE RECENTLY HAD A SEN REVIEW, YOU WILL NOT NEED TO BOOK IN FOR AN APPOINTMENT.

I would suggest logging on a few minutes before your allocated time to ensure the connection is working. If you have any issues booking appointments, please contact the school office. We look forward to seeing you via video link for your appointment.

Yours sincerely
Miss L Whitby - Headteacher

