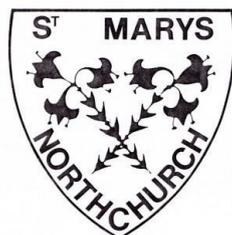


*Excellence Together, Learning Through Faith.*



# St Mary's C of E (VA) Primary School

To be a caring, inclusive, Christian environment, nurturing a life-long love of learning where we can work together to learn, to grow, to serve. We are proud to support the whole community and by collaborating will enable all children and adults within it to live fully whilst 'shining brighter and brighter' Proverbs 4:18.

St Mary's is an inclusive school where we believe that all people are of equal value, irrespective of their ethnicity, culture, religion, gender, ability or sexual identity. We recognise and respect their differences.

## Home-School Agreement

This policy is GDPR compliant.

Date of issue: July 2020

Last reviewed/adopted: July 2020 (Academic Standards Committee)

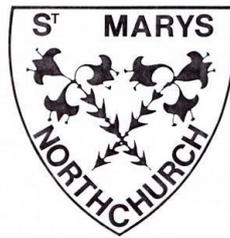
Next review date: Summer 2022

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

# **St. Mary's C.E. Primary School Northchurch**

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## **Home-School Agreement**

***At St Mary's we believe in a collaborative arrangement where the pupil, parent/carer and school work in partnership to achieve success.***

### **The School**

***The School will strive to:***

- Enable pupils to reach their full potential.
- Through the Christian values of the school, promote high standards of social and personal responsibility within a caring and secure environment.
- Enable every pupil to feel confident, independent and valued.
- Provide a balanced curriculum that meets the individual needs of every pupil.
- Keep parents/carers informed about general school matters and, in particular, their child's progress.
- To be open and welcoming offering opportunities for parents/carers to become involved in the daily life of the school
- Behave with respect and fairness to all, carrying out the letter and spirit of the school's equality scheme

***Mrs Lynne Osborne***

## **Parents/Carers**

### ***I/we will try to:***

- See that my child goes to school regularly, on time and properly equipped.
- Support all the school's policies and guidelines.
- Attend the opportunities e.g. consultation appointments, for discussing my child's progress.
- Make the school aware of any concerns or problems that might affect my child's work or behaviour.
- Get to know as much as possible about my child's life at school.
- Support my child's learning through regular reading and supporting completion of homework.
- Contribute to consultations, reviews and respond to opportunities for feedback through questionnaires and Parent Forum.
- We will support the school approach to on-line safety and not deliberately upload or add any text, image, sound or videos that could upset or offend any member of the school community or bring the school name into disrepute.
- Behave with respect and fairness to all families, staff and pupils, carrying out the letter and spirit of the school's equality scheme.

**Signed:** \_\_\_\_\_

**Parent/Carer**

Pupil

*I will try to keep our Golden Rules:*

**Golden Rules**

**‘Do unto others as you would have them do to you.’ (Luke 6:31)**

**Care about each other** – we listen and we don’t hurt others, including their feelings.

**Care about our school and community** – we don’t waste or damage things.

**Always do your best** – we don’t waste our own or others’ time.

**Care about yourself** – we act honestly and don’t cover up the truth.

Signed: \_\_\_\_\_ (or colour the smiley face)

Pupil



For younger pupils you may wish to discuss the Golden Rules with your child and acknowledge this by signing on their behalf.

## Online Safety Acceptable Use Agreement Primary Pupils

### My online safety rules

- I will only use school IT equipment for activities agreed by school staff.
- I will not use my personal email address or other personal accounts in school
- I will not sign up for any online service on school devices unless this is an agreed part of a school project approved by my teacher and agreed by my parent/carer.
- I will only open email attachments if it has been approved by a member of school staff in school or a parent/carer out of school.
- In school I will only open or delete my files when told by a member of staff.
- I will not tell anyone other than my parents/carers my passwords. I will not use other people's usernames or passwords to pretend to be them online.
- I will make sure that all online contact I make is responsible, polite and sensible. I will be kind and respectful at all times.
- If I come across anything upsetting, unpleasant or nasty, or anything that makes me feel unsafe, I will tell my teacher or my parent/carer immediately.
- If someone says, asks or posts about me anything upsetting, unpleasant or nasty, or anything that makes me feel unsafe, I will not reply. I will tell my teacher or my parent/carer immediately.
- I will not give out my own or other people's personal information, including: name, phone number, home address, interests, schools or clubs. I will tell my teacher or parent/carer if anyone asks me online for personal information.
- Uploading or sending my image (photographs, videos, live streaming) online puts me at risk. I will always seek permission from my teacher or parent/carer if I wish to do this. I will not take, share or upload any image of anyone else without their permission and also, if they are a child, without their parent's/carer's permission.
- Even if I have permission, I will not upload any images, videos, sounds or words that **could** upset, now or in the future, any member of the school community, as this is cyberbullying.
- I understand that some people on the internet are not who they say they are and some people are not safe to be in contact with. I will not arrange to meet someone I only know on the internet. If someone asks to meet me, I will not reply to them and I will tell a teacher or a parent/carer immediately.
- I understand that everything I do or receive online can be traced now and in the future. I know it is important to build a good online reputation.
- I understand that some personal devices are allowed in school and some are not, and I will follow the rules. I will not assume that new devices can be brought into school without getting permission.

- I understand my behaviour in the virtual classroom should mirror that in the physical classroom
- I will not lie about my age in order to access games, apps or social networks that are for older people as this will put me at risk.
- I understand that these rules are designed to keep me safe now and in the future. If I break the rules my teachers will look into it and may need to take action.

*Excellence Together, Learning Through Faith*



Dear Parent/Carer,

The internet, email, mobile technologies and online resources have become an important part of learning and life. We want all children to be safe and responsible when using any IT. It is essential that children are aware of online risk, know how to stay safe and know where to go to report problems or to get help.

Please read through these online safety rules with your child/ren and talk with them to ensure they understand their importance and what it means for them (and for you). When you have done this, you both need to sign this agreement to say that you agree to follow the rules. Any concerns or explanation can be discussed with Miss L. Gore, Online Safety Lead.

Please return the signed sections of this form which will be kept on record at the school.

**Pupil agreement**

Pupil name.....

This agreement is to keep me safe. I have discussed this agreement with my parents/carers and understand the commitment I have made and my responsibilities.

Pupil signature.....

**Parent(s)/Carer(s) agreement**

Parent(s)/Carer(s) name(s).....

I/we have discussed this agreement, which highlights the associated risks when accessing the internet, mobile and digital technologies, with our child/ren. I/we agree to support them in following the terms of this agreement.

I/we also agree not to share school related information or images online or post material that may bring the school or any individual within it into disrepute.

(Rather than posting negative material online, any parent, distressed or concerned about an aspect of school should make immediate contact with a member of staff. Negative postings about the school would impact on the reputation of the whole school community. Parents are encouraged to report breaches so that we can protect the reputation of the school, staff, pupils and parents).

I/we also agree only to use personal mobile phones and devices in designated areas of the school unless otherwise informed, e.g. for specific events and activities. I/we understand that under no circumstance should images be taken at any time on school premises of anyone other than our own child/ren, unless there is a pre-specified

agreement. I/we understand that when on school premises, but not in a designated area where phones can be used, they must be switched off and out of sight.

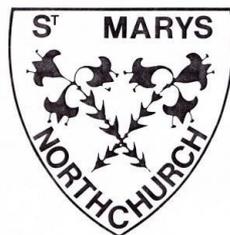
**Parent(s)/Carer(s) agreement**

Parent(s)/Carer(s) name(s).....

Parent/carer signature.....

Date .....

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Consent for Using Images of Children

Occasionally we may take photographs of the children in school to show something of the range of activities that children are involved in. These images could be used in a variety of ways and we want to make it clear to you where these images may be used so that you can give your consent or otherwise.

In the following questions we have listed the range of possible uses for images of children, along with the conditions of use. Please answer the questions and return the form, signed and dated, to the office.

Name of child:.....

*Please circle  
your answer*

1. May we use your child's photograph on his/her electronic school record? **Yes / No**
2. May we use your child's photograph in display material that may be used in the school's communal areas? **Yes / No**
3. May we use your child's photograph in display material that may be used external areas, i.e. an exhibition promoting the school? **Yes / No**
4. May we use your child's photograph in the school prospectus and other printed publications that we produce for promotional purposes? **Yes / No**
5. May we use your child's image on our website? **Yes / No**
6. May we record your child's image on video/DVD? **Yes / No**
7. Are you happy for your child to appear in the media - e.g. if a newspaper, photographer or television film crew attend an event? **Yes / No**
8. Are you happy for your child to appear in class photographs and other group photographs made available for purchase? **Yes / No**

*Please note that websites can be viewed throughout the world and not just in the United Kingdom where UK law applies.*

I have read and understood the conditions of use on the back of this form.

Parent's or carer's signature:.....

Date:.....

Name (in block capitals):.....

### Conditions of use

1. This form is valid for the period of time your child attends this school. The consent will automatically expire after this time. Please contact the school at any time if you wish to withdraw your consent.

2. We will not use the personal details or full names (which means first name and surname) of any child or adult in a photographic image on video, on our website, in our school prospectus or in any of our other printed publications.

3. We will not include personal e-mail or postal addresses, or telephone or fax numbers on video, on our website, in our school prospectus or in other printed publications.

4. If we use photographs of individual pupils on our website, in our school prospectus or in other printed publications, we will not use the name of that child in the accompanying text or photo caption.

5. If we name a pupil in the text, we will not use a photograph of that child to accompany the article.

6. We may include pictures of pupils and teachers that have been drawn by the pupils.

7. We may use group or class photographs or footage with very general labels, such as "a science lesson" or "making Christmas decorations".

8. We will only use images of pupils who are suitably dressed, to reduce the risk of such images being used inappropriately.

Mrs Lynne Osborne  
Headteacher