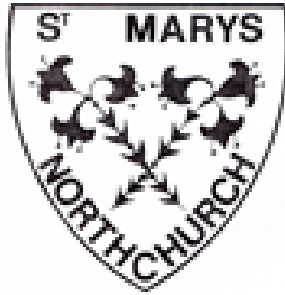


Excellence Together, Learning Through Faith.



St. Mary's School Association

AGM - Minutes

Monday, 21st October 2019

Attendees

Laura Evans (Chair), Elena Draper (Secretary), Ellen Stead (Treasurer), Zoe Greenall (CM), Tracey Davies (CM), Sally Kindell (CM), Vanessa Hunt (Head Teacher), Alan Kemp (Chair of Governors), Liz Keenaghan-Clark, Krsna Denham, Phil Quelch, Simone Legg, Alison Cheshire, Julie-Anne Turnham.

Apologies

Donna Walker (CM), Amy Goss (CM), Heidi Bowell (CM), Clare Sidebottom (CM), Karol Freeman (CM), Katie Quaitte (CM).

Welcome by Headteacher & Chair of Governors

Miss Hunt opened the meeting by welcoming everyone and expressing her thanks to the School Association, on behalf of the children and the Teachers of St. Mary's, for their dedication and hard work. Alan Kemp expressed his thanks on behalf of the Governors and the children. He stated that the School Association really does make a difference and the amount of money raised has been phenomenal.

Gifts of appreciation were given on behalf of St. Mary's to the Chair (Laura Evans), Secretary (Elena Draper and Treasurer (Ellen Stead) who have chosen to step down from their positions after three years.

Chair's Report

Please find this below...

Thank you for coming. It's great to see you here and a big warm welcome to those of you who are new to the School Association.

After being on the School Association for such a long time it seems particularly strange to say this is my last Chair's Report and my last meeting as a committee member. One of the perks of being a Chair is that I have the pleasure to say we've had another amazing year raising lots of money and having lots of fun in the process. We've been able to purchase, or contribute, to the refurbishment of the lower toilets, chrome books, forest school fencing and gardening tools, purple mash subscription plus much more, all through the hard work and dedication of the team. Ellen, our Treasurer, will give more details in a moment but, all in all, this year alone we've raised a total of **£19,047** - plus the grants from Northchurch Council which give us an amazing **£23,827**.

We've had challenges again this year with limited help at events and it really does make it a struggle and puts extra strain on the small amount of people that run the School Association and the other volunteers. Hopefully moving forward and having a new committee from the younger years of the school will encourage the new parents to be on board and give a small amount of their time, which in turn will make a huge impact on the children.

I want to thank everyone who has been actively involved on the School Association, special thanks have to go to Tracy Davies for managing the Secret Rooms again on her own, Zoe Greenall for her endless support and dedication to Social Media, Ellen for running the Accounts like it's an easy job and for her commitment to the fundraising and Elena Draper for wholeheartedly ensuring everything runs smoothly every time.

A huge thank you to the Teachers for their support and spending the money wisely. To Alan Kemp, our current Chair of Governors, who is sadly leaving this year. Alan has been a great support to us and has really flown the flag for the School Association. It's been a pleasure working alongside him. And finally, Miss Hunt, you have made being on the School Association a joy. You have always supported us and thanked us endlessly which really means a lot. Sadly, as you well know Miss Hunt is leaving in December. I will personally miss working alongside her and wish her all the very best.

We are also saying goodbye to a few more committee members this year. Donna Walker who has been on the School Association forever! Tracey Davies, Zoe Greenall, Ellen Stead, Elena Draper and Clare Sidebottom. Kindly Clare will continue to support the School Association with the raffle tickets. Every single one of them has been a fully committed member during their time and while it's a huge

loss to the School Association I think it's fair to say they have done their time and made a difference and impact to the School.

We are in the fortunate position to have some brand-new members join this year who I already know will do a fantastic job. Being on the School Association is hard work but equally rewarding and I have thoroughly enjoyed my time. It's exciting to see new people in the roles who will no doubt bring fresh ideas.

I wish everyone the best of luck and thank you for stepping up and taking on the challenge. You will make great friends and feel really proud that you have been part of the exciting changes that being a member of the School Association allows.

Laura Evans

Treasurers Report

	Receipts	<u>2019</u>	Net Income	<u>2018</u>
	£	Expenditure £	£	Net Income £
1. FUNDRAISING EVENTS				
Christmas Fayre	4,963	724	4,239	3,778
Summer Fayre	5,145	1,059	4,085	-
Plants	3,859	-	3,859	3,878
Treat Friday	1,224	-	1,224	1,229
Quiz Night	949	137	811	801
Discos	646	73	573	498
Secret Rooms	1,686	1,153	532	796
Christmas Cards	1,392	874	518	578
Film Club	396	52	344	706
Easter Egg Quiz	434	162	273	222
2nd hand uniform sales	129	-	129	110
Sports Day	123	-	123	364
Photos by Carrie	107	-	107	150
Gatsby Evening & Auction	-	-	-	2,525
Matchbox challenge	-	-	-	502
	<u>21,051</u>	<u>4,234</u>	<u>16,817</u>	<u>16,137</u>

	<u>2019</u>	<u>2018</u>
	£	£
2. OTHER INCOME		
Supermarket Vouchers	1,436	1,436
Santa's Sleigh	520	960
Gift aid on sponsorship & Easy Fundraising	14	87
Easy Fundraising	80	78
Amazon Smile	10	-
Christmas Tree Farm	25	-
Bags 2 school	-	120
Easy2name	-	30
Bottle Buddi	-	4
	<u>2,084</u>	<u>2,715</u>

	<u>2019</u>	<u>2018</u>
	£	£
3. DONATIONS TO ST MARY'S SCHOOL		
FROM UNRESTRICTED FUNDS:		
Refurbishment of toilets	11,520	-
Chromebooks	1,912	-
Purple Mash subscription	950	-
School trips	809	2,236
Gazebos	630	-
Sumdog	317	-
Y6 leavers' gifts	310	280
Christmas pantomime	290	320
Foundation stage water cascade	268	-
Treat Friday	241	605
Dance workshop	230	399
O2 Young Voices	180	574
Library bookcase	133	-
Forest School fence	118	-
Year 6 play	109	-
Knex workshop	94	-
Christmas crackers	57	57
Mother's Day flowers	54	36
Sports Day ice pops	13	20
Electric gates & new path	-	17,654
Stage	-	3,394
School crossing patrol	-	613
Ian Whybrow visit	-	400
Setpoint Hertfordshire workshop	-	255
Foundation stage water stand & tray	-	73
	<u>18,233</u>	<u>26,913</u>

	<u>2019</u>	<u>2018</u>
	£	£
FROM RESTRICTED FUNDS:		
School crossing patrol	4,000	
Swimming lessons	780	
	<u>4,780</u>	
4. GOVERNANCE COSTS		
Parentkind Membership & Insurance	105	105
Administration costs	56	81
Licences	20	20
	<u>181</u>	<u>206</u>
5. OTHER COSTS		
Shelving & storage	74	74
6. DEBTORS & PREPAYMENTS		
Gift aid	101	87
Expenditure on future fundraising events	84	84
	<u>185</u>	<u>171</u>

Election of Officers

The following roles of been appointed following the nomination process:-

Chair: Liz Keenaghan-Clark

Vice Chair: Krsna Denham

Treasurer: Phil Quelch

Secretary: Simone Legg

Vice Secretary: Alison Cheshire

New Committee Members

Sarah Jones and Julie-Anne Turnham have newly joined the committee and will work alongside the existing members of Amy Goss, Katie Quaitte, Heidi Bolwell, Sally Kindell and Karol Freeman.

Lastly...

A huge thank you to Laura Evans, who has been Chair of the School Association for the last three years. Her leadership skills and dedication have been second to none. Laura has tirelessly organised fundraising events so that our children can reap the benefits.

Finally, we wish the new members of the School Association the very best of luck in their new roles.