

Charging & Remissions Policy

2025 - 2027

Headteacher	Anita Spires
Chair of Governors	Katherine Russell
Date Policy Reviewed	March 2025
Date Policy Ratified by LGB	June 2025
Renewal Date	March 2027 Subject to relevant legislation

CHARGING AND REMISSIONS POLICY

The policy of the governors of Beechwood School is to provide free education for all attending students. This policy is implemented within the letter of the law, and also embracing the spirit of it. The governing body has, therefore, set up a charging and remissions policy for certain activities in school and will be reviewed annually.

Outline:

Where visits are arranged either as an integral part of a particular syllabus or to enhance pupils' learning experience, parents may be asked to contribute towards the cost. However, legislation states that a pupil should not be debarred from a visit if a parent does not wish to contribute. In cases of family hardship, parents may apply, in confidence, to the Headteacher for exemption from such contributions. However, we hope that parents will realise that there comes a point when a trip is not viable if sufficient contributions are not forthcoming.

There may be occasions when an organisation other than the school arranges an activity during school hours, and parents want their children to take part. Such organisations may charge parents for the services provided, but permission for children's absence must be sought from the school.

We believe that a school should give students as many varied learning experiences as possible and we shall do our utmost to ensure that all our students have the opportunity to benefit from such experiences. For other activities such as music tuition, field trips, concert and theatre visits the table below indicates the charges that will be made. It also covers charges related to examination fees in specific cases.

Activity:	Comment:
Individual Instrumental music tuition that is over and above the National Curriculum, and/or an approved examination syllabus:	A charge will be made per lesson. This will be reviewed when the charges made to the school by the Music Service increase. Parents in receipt of certain benefits could be eligible for a reduction of fees. The first child in the family pays full fees, the second and subsequent child will pay half fees. Any examination fees are paid by parents.
Transport to Work Experience:	Parents will pay directly (except Stated students where the statement refers to transport).
Activities outside school time not related to statutory duties:	Charges will be levied.
Board and lodging on residential visits:	Parents are to be charged.
Exam entry for prescribed exam for which pupils have not been prepared by school:	Parents to pay all charges.
Entry for an exam which is not on a prescribed list where preparation takes place outside school hours:	A charge will be made.
Recovery of wasted exam fees.	Parents to be charged.
Educational visits and field trips.	Parents will be asked for a voluntary contribution. Read in conjunction with Pupil Premium Statement.
Damage, loss or breakages to school property.	Parents may be asked to pay for costs of any damage resulting from student misbehaviour or for lost or damaged material in the care of the student.