

# School Careers Support



THE CRYPT SCHOOL

Director of Sixth Form - Robert Biggs  
Careers Adviser – Helen Michaluk

## Objectives of this session

- Outline what support is available at the school (i.e. what we'll do and what we would expect students to do)
- Outline the role of the careers advisor.
- Answer any questions you might have about any of the process.

# Events to support the students

**In Y12** - Careers convention and UCAS convention.

Tutor time activities

Careers Insight Talks

Talk from Bath University on how to write personal statements

**Y13**

- Mock interviews
- Careers convention
- Mock Assessment Centre (for those serious about apprenticeships)

# This week

## UCAS Support Day

- Logging in
- Looking at university choices
- Writing personal statements

## Employability Day

- Understanding apprenticeships
- Writing a CV and covering letter
- Signing up to LinkedIn
- Team working activity

# Other activities that take place

- Careers in tutor time
- Wednesday p5 - students meet with myself or Mrs Brooks to one-to-one support.
- Personal educational development lessons (PeD)
- Careers in the curriculum

# Unifrog

Unifrog - Parents can log onto [www.unifrog.org/code](http://www.unifrog.org/code) with the code **CRPTfamily** and explore the website.



## Quizzes

### Skills profile

✓ Quiz last taken 5 Jun 25



### Quiz profile

✗ 3 of 4 quizzes complete



## Exploring

### Careers library

✓ Careers favoured



### Subjects library

✓ Subjects favoured



### Know-how library

✗ Guides favoured



### Courses

✗ No courses added



### MOOCs

Make your first shortlist



## Recording

### Activities

✗ Recorded at least 10



### Skills

✗ Completed all 12



### Interactions

✗ Missing 4 Interaction types



### Academics

✗ No Classes selected



## Materials

### UK personal statement

✗ Subject added



### Subject References

✗ No References selected



### CV / Resumé

✗ Write CVs tailored for each roles



## Searching

### UK universities

0 shortlists



### Oxbridge

0 shortlists



### Apprenticeships

0 shortlists



### College / Sixth Form

0 shortlists



## Connecting

### Unifrog events

Interact directly with experts



### Talent pool

✗ Not joined



## Applications



# How Careers Advice and Guidance has changed



# Role of careers advisor....

To help our learners to achieve their full potential. I don't make decisions for students—I help them make informed decisions for themselves.

Help learners to identify and consider the choices available to them.

Help learners to plan how to achieve their goals

Help learners to see how they could overcome any barriers that prevent them from moving forward.

# How do I achieve this?

- One-to-one career discussions (30 minutes)
- Some students have multiple appointments
- Provide email, telephone or video call advice and guidance interviews.
- These discussions can be about their hobbies, interests, strengths, motivations, influencers, barriers, career aims, qualifications, learning styles, pathways, action plans, achievements, sector specific information, raising aspirations, broadening of ideas.....
- And most importantly what the student wants to get out of the appointment

# Difference between Advice and Guidance

- **Career Advice:** can and does come from all sorts of people and places – friends, parents, the internet, television, teachers.....
- **Career Guidance** – Your child has a career guidance interview with a professionally qualified to level 7 and I would be able to:
  - Discuss what appeals to that student about the career?
  - Consider their skills, aptitudes and values which would make them suitable for this role; learn where to find more detailed career information about the profession which would explain what exactly that profession is looking for.
  - Learn about the types of work experience and other activities that would be most helpful to securing their career ambition
  - Discuss the features and benefits of all of the post-18 routes: University, gap year, Degree Apprenticeships, world of work.

# How do I help students who cannot identify a career?

I see lots of students who are unsure about what they want to do after A levels.

Areas of discussion could be:

- School subjects - interests and abilities
- Out of school activities
- Work experience
- Fantasy jobs - ideas from film/TV
- People they admire

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