



The Crypt School Parent Teacher Association

Parents, Teachers and Friends

cspta@cryptschool.org

Minutes of Committee Meeting 11th March, 2025

Venue: Sports Classroom 1, The Crypt School

1.	Present Claire Berry (CB) Sharon Byfield (SB) Indu Arza (IA) Paul Bentley (PB)	Gayle Stott (GS) Tracy Scott (TS) Steve Scott (SS) Mike Byfield (MB) Paulina De La Fuente (PF)	
2.	Apologies Adey Adebuseye Debbie Jordan Liz Bastock (LB)	Claire Gooch	
3.	Treasurer's Report Summary @ 28/2/2025 I&E Account £11,638 Uniform Account £29,515 No bids paid this month. Easyfunding raised £102. Quiz on 28 th Feb. Izettle took £151 before fees. Total revenue (including tickets, raffle and refreshments/food) was £673.50, when expenses have been deducted we expect the profit to be approx. £500.		SS

4.	Bids Alex Crozier, PE: Competition uniform for the cheerleading teams, costing £50 per student (Total £2,350). Ms Crozier has consulted with several uniform providers to find an option that might be within budget. The company that can provide uniforms at this cost are based in China (other UK teams have used this company and recommended them). She has also been in touch with a UK based provider (one that I've used myself with my all-star club), but their minimum price is £60pp. There might be a delivery cost also (likely £10-£20 total). We have 47 students on our cheerleading teams, ranging from years 7-11, all female students. They are performing at an all-star local showcase in June, and a national competition against other teams and schools in July. The students have all purchased a training T-shirt (at £12 each), and they have to pay for their competition entry (£31), but they have also expressed a desire to have cheerleading uniforms (which is a big part of being a cheerleader). This additional cost will not be possible for many families, but if the school might be able to cover the cost then the students will look (and feel!) more professional and 'together' as a team, rather than competing in T shirts and shorts. This uniform would also be kept the same in the coming years, so that students could get plenty of wear out of it (should they wish to continue cheerleading during their time at The Crypt). This is also the first time that The Crypt have had cheerleading teams, so a very exciting opportunity for the school to make a name for itself in the competitive cheerleading community. The cheerleading team have raised £200 for purchasing uniforms and per Hazel, may raise the same amount this week. The PTA discussed this bid again and agreed to match the total fundraising from the last two weeks. Action: SB to inform Hazel.	SS
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5.	School Report Focus is on Y11 and Y13. Y13 are just finishing their mocks, and Y11 are about to start mocks. Both years will be going on study leave straight after half term. Our Open Morning on 19 March is fully booked with 600 families of mostly Y5 students coming. New blazer information has been sent out to teachers and parents. Children can still wear the old style blazer and it is still ok to purchase 2nd hand old style blazers. The new intake in September will comprise 50% girls, 50% boys for the first time. The scores for pupils entering the Crypt are higher again this year. Other grammars in the area have dropped the ranking required for admission for pupil premium pupils or for those who live in certain GL postcodes, whereas the Crypt has not done that. Places are given to pupil premium pupils who do meet the required ranking, and the Crypt still offers support to local pupil premium children for 11plus preparation. The Crypt has been selected to be the music lead for Gloucestershire. Teachers from other schools will come here for training and for meetings. The music room is being refurbished and computers being installed. The F1 team came first in the regional final and will now progress to the national competition. The interviews for the Modern Foreign Languages (MFL), English, and Head of Boys' Sport positions are progressing well. New teachers are expected to start in September.	PF
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6.	Future Activities/Events/Fundraising Simon Lewis Quiz Evening The quiz went really well – it was a great evening and the PTA have received positive feedback about the event, even from the losing team! The PTA intend to run similar events in future – either with Simon Lewis if he is able to, or asking the teaching team to provide 10 questions each for their area of expertise. The ticket price was felt to be reasonable and there was a good mix of easy and difficult questions. Debrief: It would be better to take money for pizzas when they are ordered rather than when they are collected. For future events after CB has left, we could ask Lucy to cook for us as she has the required food hygiene certification. CB could train some current PTA members to use the ovens, they would need to have food hygiene certificates. Action: SB will check if the school will be happy for the PTA to use the kitchen after CB has left. For the next quiz, it would be better to give people the chance to provide info on their team names and numbers when booking, so we can lay out the tables appropriately. Sharing the work – we would like to do a bit more advance planning, it was a bit last minute with ticket sales due to the quiz being the week after half term. TS knows what's involved now so would be able to plan it again. It would be good to ask for volunteers to help on the night at an earlier stage and consider changing the date if PTA members can't attend. Week night vs weekend – easier for staff to stay if its on a weeknight after school. Site staff and Hazel were brilliant in helping to organise the event. Marketing – the timing of the event in the week after half term meant much was done at last minute. We could request more posts on the school main facebook site. We can pass things to PD to share within the school community. It was also suggested that if we run the next event soon, it will build momentum and we won't be starting from zero. PD suggested that term 6 is a good time to have another event and we might get good attendance if we hold it after another event such as goodbye events and celebrations. Teachers will have more time to support in term 6. TS has created a google form for parents to ask what types of event they would like to go to. CB previously organised xmas shopping trips – Bath and Birmingham Christmas markets and a Bath trip in spring, parents can park their cars at school, raffle on coach? Easter raffle SB and CB are buying the Easter Eggs on Thursday. MB will prepare the boxes. The draw will be on 9th April, 3.30pm in school. Actions: CB will ask Hazel to raise tickets on parentpay, to adapt last year's poster to use again SB will get wrapping paper, ribbon and coloured crepe paper MB will make up the boxes GS will ask if LB can help on 9th April with the draw. Future Events • Open days on March 19th and June 25th mornings • Spring concert March 25th	TS/ All
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	Y7 Welcome evening June 17th Action: EasyFunding Emails - Steve and Sharon to see if they have access to the EasyFundraising account																												
7.	School Clothing Sales We will run a second hand uniform sale from the pavilion at the new intake Y7 introductory evening on 17th June. LB will run it, SB and IA will help. GS will do refreshments. CB can also help out.	SB																											
8.	200 Club The 200 Club is a monthly raffle open to all and it particularly suits parents and carers who want to support the CSPTA but live just too far away to help out at sales and functions. Numbers cost £1 each and there is no restriction on how many you can buy. Half the monthly takings are paid out in prizes. Club fees are made via Standing Order and the form is available on the CSPTA section of the school website. Remember, the money raised all goes to benefit Crypt students. To join our 200 Club please email: cspta.200club@cryptschool.org This month's draw has been done – the winners are below: <table border="1"> <thead> <tr> <th colspan="3">February 2025 – Winners Congratulations! – look out for a cheque in the post.</th> </tr> </thead> <tbody> <tr> <td>1st</td><td>E Hope</td><td>£50</td></tr> <tr> <td>2nd</td><td>M Collick</td><td>£40</td></tr> <tr> <td>3rd</td><td>C Gardner</td><td>£30</td></tr> <tr> <td>4th</td><td>E Wilson</td><td>£20</td></tr> <tr> <td>5th</td><td>J Roberts</td><td>£15</td></tr> <tr> <td>6th</td><td>N Atkin</td><td>£15</td></tr> <tr> <td>7th</td><td>P Stott</td><td>£10</td></tr> <tr> <td>8th</td><td>H Tunbridge</td><td>£10</td></tr> </tbody> </table>	February 2025 – Winners Congratulations! – look out for a cheque in the post.			1 st	E Hope	£50	2 nd	M Collick	£40	3 rd	C Gardner	£30	4 th	E Wilson	£20	5 th	J Roberts	£15	6 th	N Atkin	£15	7 th	P Stott	£10	8 th	H Tunbridge	£10	TS
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9.	AOB Succession Planning We have an upcoming vacancy for Refreshments. PB and IA will help to organise refreshments on an ad hoc basis (Post-meeting note: LB will also help) GS proposal: Keep both sets of keys to the cupboard at the school front desk, and whoever is available takes the lead for organising one particular event. We usually have plenty of volunteers to come and help at events, what we are missing is the refreshments organisation role: Having someone to buy the stock, organise the volunteers, set up and clear away, take the money and work the izettle. PF suggested some of the 6th formers can help as volunteers, but we usually have enough volunteers. The keys are needed to open the kitchen screen and the kitchen cupboard where stock is kept. The izettle needs to be kept charged – we could either ask Hazel to do it or the person organising a particular event can do it. The izettle and float could be kept in Hazel's office. GS has done a process document so that the team can follow how it's done. SB can contact Hazel at the start of each term to get the dates of events. We will also try to recruit some new Y7 parents to help with volunteering. CB has had an email from Sue Wales about the new year 7 packs. Last year we did a raffle with a hamper of new school items. Action: GS will ask Pauline how the hamper was prepared. Hazel has said that we cannot provide wine during events without getting a licence. We can get a licence each time for £21. Action: TS will check to see if the regulations have changed. Newsletter GS will ask LB if she will help at the Easter raffle and do a welcome newsletter/welcome letter to go in welcome pack for new year 7s. Post-Meeting Note: LB has sent a revised newsletter to be included in the year7 welcome pack and has let Sue know that we will be doing uniform sales at the new year 7 welcome evening. PB Fundraising Idea: To mentor groups of parents and their children to produce a Bob Ross painting together. We could do refreshments and food. Action: PB will look into what the costs would be, how big a group could be accomodated, and whether it could be achieved in an hour. Vice Chair Role: TS is volunteering to do this.	All
10.	Dates of next meetings 2025 Dates 8th April AGM 13th May 10th June	

11. Action Summary

- SB to inform Hazel re cheerleading bid.
- SB will check if the school will be happy for the PTA to use the kitchen after CB has left
- CB will ask Hazel to raise tickets on parentpay, to adapt last year's poster to use again
- SB will get wrapping paper, ribbon and coloured crepe paper
- MB will make up the Easter Egg boxes for the raffle
- GS will ask if LB can help on 9th April with the draw
- GS will ask Pauline how the school hamper for Y7 welcome evening was prepared
- TS will check to see if the regulations have changed on alcohol sales
- Bob Ross Painting Evening: PB will look into what the costs would be, how big a group could be accommodated, and whether it could be achieved in an hour.

Chairman: Claire Berry
Secretary: Sharon Byfield

Vice Chairman: Claire Gooch
Treasurer: Steve Scott

Web: <http://www.cryptschool.org/association-aims/>

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The Crypt School Association (known as The Crypt School Parent Teacher Association), Podsmead Road, Gloucester GL2 5AE
The Crypt School Association is a registered charity dedicated to supporting the school, registration number 280200