



The Crypt School Academy Trust Annual General Meeting

Company number: 07489196

Registered Office: The Crypt School, Podsmead Road, Gloucester GL2 5AE

Monday, 10th February 2025, 4.00 – 4.16pm at The Crypt School

MINUTES

Present: Lee Hill (Chair), Grant Stevens, Birgit Whitman, Emma Boobyer, Anthony Gilbert (Members)

Attendees: Nicholas Dyer (Headmaster), Ahmed Goga, Sheila Bradburn, Ray Fish, Dare Owatemi, Amit Ray, Sonia Macleod; Jack Mitten, Elizabeth Tweneboa (Student Governors); Joanne Hitchings (Company Secretary/Finance Director), Philip Stanlake (Senior Deputy Head), Kate Williams (Associate Trustee – Teaching Staff), Gordon Taylor (Associate Trustee – Support Staff), Nicola Donlon (Clerk)

Apologies: Ciaran Hollywood

Quorum: Two

Item	Action
Apologies As above.	
ORDINARY BUSINESS	
1. Minutes of the Annual General Meeting held 26th February 2024 and the General Meeting held 11th November 2024 The minutes of both meetings were approved without amendment and signed by the Chair.	
2. Finance Director's financial report for 2023-24 (paper AGM 1) The Finance Director and Company Secretary presented the financial report. She noted that the School still held a good level of reserves and that funding for 2024-25 had been better than expected. However, the Department for Education had offered no guarantees to fund pay rises going forward and energy prices remained high. In 2023-24 the School had benefitted from high	

interest rates and had received £78k in investment income; this was not expected to be repeated in 2024-25 owing to reduced credit balances and the likelihood of falling interest rates. The School had won a Condition Improvement Fund grant for internal and external repairs to the Hall roof. Future plans included expansion of the Sixth Form facilities and possible extension of the dining area, and the School was launching a fundraising initiative for new music and performing arts spaces. The Finance Director thanked the Crypt School Parent Teachers Association and Gloucester United Schools for their financial contributions to the School. Members noted the report.	
3. Headmaster's report for the year ending 2023-24 (paper AGM 2) The Headmaster presented his report and thanked everyone for their support last year. He said the highlight of 2023-24 had been the successful Ofsted inspection resulting in an outstanding judgement. Numbers on roll continued to grow and the School was over-subscribed in Y7 and Y12 last year. The first co-education cohort was now in Year 13 and it was rewarding to see their successful progression through the School. Exam results had been outstanding at GCSE and remained very strong at A level. In 2023-24 the School Strategy had been reviewed and there had been some restructuring of the Senior Leadership Team. Workforce planning and managing recruitment and retention continued to be a challenge. Parent perceptions of the School remained strong, with very few complaints referred to the Headmaster and none to Governors in the previous year. The School continued to offer many extra-curricular opportunities and support students to move on to university, apprenticeships or employment. Members noted the report.	
4. Receipt of the Trustees annual report and the audited accounts of the Company for the year ending 2023-24 (paper AGM 3) Members formally received the annual report and audited accounts for the year ending 2023-24.	
5. Appointment of auditors: confirmation The Finance Director said the external audit for 2023-24 had been the first one undertaken by Hazlewoods and had gone very smoothly. Members confirmed the appointment of Hazlewoods as auditors for 2024-25.	
6. Any other ordinary business The Chair welcomed the new Parent Trustee, Dare Owatemi, who said he was an economist with the Government and had a daughter in Year 7 at the School. There being no other business the meeting closed at 4.16pm.	

Signed:

Date: