



HERSCHEL GRAMMAR SCHOOL

Admissions Arrangements September 2023 Entry

Subject to paragraph 1.45 of The School Admissions Code (issued under Section 84 of the Standards and Framework Act 1998), Herschel Grammar School ran a consultation between 6 December 2021 to 31 January 2022. Herschel Grammar School received two enquiries. There were no challenges, objections or requests for changes.

There have been no substantive changes to the policy and no changes to the **published PAN, eligibility criteria** or **oversubscription criteria** from the 2022 admissions arrangements.



Herschel Grammar School – Determined Admissions Arrangements **September 2023 Entry.**

Admissions to Year 7

1. The school's planned admission number (PAN) is 150.
2. Pupils will be admitted to the School at the age of 11 on the basis of their ability and aptitude as determined by their performance in 11+ entrance examination set and administered by the Slough Consortium of Grammar Schools. The procedures for the examination are outlined in the Slough Consortium of Grammar School – a Guide to the 11+ Entrance Examination document published annually by the Consortium.
3. All children whose Education Health and Care (EHC) Plan names the school will be admitted (Note a).
4. A standardised score of 111 or above in the entrance examination means that an applicant is eligible for consideration for admission to the School.
5. Where the number of eligible pupils reaching the required standard in the 11+ entrance examination exceeds the number of places available, places will be allocated according to the following oversubscription criteria in this order of priority:
 - (i) Looked after Children who are being accommodated, or who have been taken into care by a local authority under section 20, 31 or 38 of the Children Act 1989 (Note b).
 - (ii) Pupils living within the school catchment area, which is defined as a home address within 4 miles of the school. Distance will be measured in a straight line from the front door of the child's home address (including flats) to the main entrance gate of the school, using Slough's Geographical Information System (GIS), with those closest to the school receiving the higher priority (Note c). See appendix i.
 - (iii) Up to a further 10 places will be offered to eligible applicants with a home address within 10 miles of the school who are eligible for the Pupil Premium at the closing date for submission of the Common Application Form (Notes c and d). Distance will be measured as stipulated in section 5 (ii).
 - (iv) Children of permanent members of the school staff who have been continuously employed by the school for a period of not less than 2 years prior to the closing date for applications.
 - (v) The remaining places, up to the PAN of 150, will be allocated to pupils in rank order of performance in the examination.

In the event of one or more eligible pupils being tied for a final place or places within criteria (ii), (iii) or (v), priority will be decided according to proximity to the school. Distance will be measured as stipulated in section 5 (ii).

Tie Breaker. Where two or more children live an equal distance from the school, random allocation supervised by someone independent of the School will be used as a tie-breaker to determine the order in which places are allocated.

6. Once all offers of places have been made according to section 5 above, any remaining applicants that have demonstrated eligibility for a place through scoring 111 or above in the 11+ examination but

were not offered a place initially due to over-subscription, will be placed on a waiting list. The position of each applicant on the waiting list is determined through the application of the over-subscription criteria above. Each time an applicant joins or leaves the waiting list, the rank order of remaining applicants will be re-assessed.

If a new applicant expresses an interest to join the waiting list, his/her position will be assessed through the administration of the 11+ examination, provided the eligibility score of 111 is reached. Accordingly, the position of other applicants on the waiting list will be re-drawn.

The waiting list will operate until 31 December 2023.

In-Year Admissions to Year 7-11

No child will be admitted to the school, other than at the start of Year 7, unless there are available places and:

- (i) They are transferring from another grammar school within the Slough Consortium, or
- (ii) Are successful in the school's in-year entrance examination relevant to their year of entry.

Applicants who have previously sat the Consortium 11+ test for entry into Year 7, but did not attain a score of at least 111 may not be considered for in-year entry in year 7.

Requests for admission into the school, other than at the start of Year 7, should be made directly to the school. Applications for in-year admission may be submitted at any time during the school year. Please contact the school for in-year admissions information and an application form.

Upon receipt of an in-year application, the school will notify parents of the date of the entrance examination relevant to their child's year of entry, in writing, within 15 school days. Entrance examinations will be held three times per academic year; one in the second half of the Autumn Term, one in the second half of the Spring Term and one in the second half of the Summer Term.

Only **one** in-year entrance examination can be sat for the year of entry. Parents will be informed of the outcome of the entrance examination within five days of the examination. Parents will be informed whether or not an applicant is eligible for consideration for admission to the School. Being 'eligible' does not guarantee a place at Herschel Grammar School.

Where the school has spaces available, the following oversubscription criteria will be used where the School is considering more than one in year application at the same time and there are not enough spaces to accept all applicants:

- (i) Looked after Children who are being accommodated, or who have been taken into care by a local authority under section 20, 31 or 38 of the Children Act 1989 (Note b).
- (ii) Pupils living within the school catchment area, which is defined as a home address within 4 miles of the school. Distance will be measured in a straight line from the front door of the child's home address (including flats) to the main entrance gate of the school, using Slough's Geographical Information System (GIS), with those closer to the school receiving the higher priority (Note c).
- (iii) Up to a further 10 places will be offered to eligible applicants with a home address within 10 miles of the school who are eligible for the Pupil Premium at the closing date for submission of the Common Application Form (Notes c and d). Distance will be measured as stipulated in section 5 (ii).
- (iv) Children of permanent members of the school staff who have been continuously employed by the school for a period of not less than 2 years prior to the closing date for applications.
- (v) The distance the pupil lives from the school, measured in a straight line, using the Local Authority's computerised mapping system, with those living closer to the school receiving the higher priority. The distance will be measured from the address point of the pupil's permanent home address to the main entrance gate of the school site.

Admissions to the Sixth Form

7. The planned admission number for Year 12 is 160. The intended number of students admitted from outside the school is 50-60. There are a variety of A Level courses on offer, each with different entry criteria. Full details of the Sixth Form admission requirements (both general and the subject specific) are published annually in the Sixth Form Course Information Booklet which is available on the school's website. Further details are also provided at the Sixth Form Open Evening on (date – to be confirmed).

From November, applications are made on-line via a link on the school website. The deadline for applications will be published on our website. Conditional offers of Sixth Form places will be based on whether an applicant's predicted GCSE grades meet these requirements. In place of GCSE, NARIC-verified overseas equivalents will be accepted.

In order to secure admission into Year 12, applicants must:

- a) accept the conditional offer
 - b) meet the stated GCSE requirements
 - c) enrol in person at the school on Enrolment Day (GCSE Results Day: date to be confirmed).
8. The school will establish arrangements for all appeals against non-admission, which will be independent of the school.
 9. The school will publish details of admissions and appeals arrangements every year.

11+ Examination Arrangements

10. Herschel Grammar School is part of the Slough Consortium of Grammar Schools, and operates the CEM 11+ entrance examination to assess eligibility of students through ability. A standardised score of 111 is the minimum score required to be eligible for consideration for admission, as described above.
11. Full details of the examination arrangements, including key dates and an examination familiarisation booklet can be found on our website.
12. For September 2023 entry, the 11+ entrance examination will be held at one of the Slough Grammar Schools in Autumn 2022, for children born between 1 September 2011 and 31 August 2012. Applicants will be advised at which school their examination will take place.
13. If an applicant is unable to sit the test on the designated day, such as due to the child's sickness, parental sickness, transport failure, the school should be advised before 5pm on the designated day, by sending an email to the administrator on fbe@herschel.slough.sch.uk explaining reasons for the applicant missing the test. Please note, in the case of the applicant's sickness, a medical certificate is required. Other circumstances such as religious observance must be advised to the Consortium by deadline of registration.

An alternative testing date will be set for applicants unable to take the test on the original designated date.

14. The CEM 11+ Entrance Assessments are targeted at the expected age range for Year 6 children. If applicants are out of the normal age range, where pupils are too young or too old for Year 6 because of, for example, being accelerated through primary school due to exceptional ability or being held back a year due to poor health, an explanation of the circumstances must be provided. The examinations are intended to be administered in Year 6, sat on the main examination date or as close to that date as possible, and within the academic year of the examination.

Pupils with a date of birth outside of the expected range for Year 6 children will have their age adjusted through the standardisation process.

NOTES

- a) An Education Health and Care Plan is a plan made by the local authority under Section 37 of the Children and Families Act 2014 specifying the special education provision required for that child.

Section 39(2) of the Children and Families' Act 2014 says that the local authority must consult the school before naming a school on the EHC plan and section 39(4) gives the only reasons why a school should not be named. These are "a) the school or other institution requested is unsuitable for the age, ability, aptitude or special educational needs of the child or young person concerned, or b) the attendance of the child or young person at the requested school or other institution would be incompatible with – (i) the provision of efficient education for others, or (ii) the efficient use of resources." Pursuant to this act, Herschel Grammar School will work with recognised authorities to ensure that a child with an EHC plan is suitable.

- b) A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).
- c) In applying these admission arrangements, your home address will be defined as the place of residence of the parent with whom the applicant spends the majority of his/her time. Applicants must be resident at that address on the closing date for the Common Application Form (31 October 2022) and have been continuously resident at the same address since 1 May 2022 i.e. six months prior to the closing date for the Common Application Form. Where parents share responsibility for part of the week, then both home addresses must be quoted. The school will check the authenticity of the home address stated.
- d) Parents wishing to have eligibility for Pupil Premium considered as part of the admissions process must be able to demonstrate that they are in receipt of free school meals at the closing date for the Common Application Form, or have been in receipt of income-related free school meals at any time since 1 September 2017

Appendix i

Herschel Grammar School

As specified in section 5(ii) of our Admissions Arrangements for September 2023 Entry.

Priority will be given to pupils living within the school catchment area, which is defined as a home address within 4 miles of the school. Distance will be measured in a straight line from the front door of the child's home address (including flats) to the main entrance gate of the school, using Slough's Geographical Information System (GIS), with those closer to the school receiving the higher priority.

The map below gives an indication of a 4-mile radius of Herschel Grammar School.

