



SCHOOL GOVERNING BODY

CURRICULUM AND PERFORMANCE COMMITTEE

TERMS OF REFERENCE

1 Membership

The membership of the Committee shall consist of not less than three Governors, to be appointed annually by the Governing Body. The Headteacher (Executive) has the right to attend all Committees. Members of staff may be invited to attend at the discretion of the Committee.

The list of Committee members is available via the school's website or from the Clerk on request.

2 Quorum

The quorum for meetings of the Committee shall be three Governors.

3 Frequency of Meetings

The Committee shall meet at least five times per year.

4 Delegated Functions

- 4.1 In consultation with the Headteacher (Executive), to review and, where appropriate, to draft for the approval of the Governing Body, the Curriculum Policy for the school, having regard to the statutory requirements; to ensure the curriculum is balanced and broadly based.
- 4.2 In consultation with the Headteacher, to advise the Governing Body on curriculum matters and to make appropriate recommendations to the Finance and Premises Committee, Employment and Recruitment Committee and/or the Governing Body about resourcing levels.
- 4.3 To receive curriculum reports from members of staff and other approved bodies.
- 4.4 To monitor through reports from the Headteacher, the Examination Officer, other senior staff and independent consultants the school's performance in relation to the targets set by the Governing Body.
- 4.5 To consider reports/information on pupil progress and on targets for pupil performance. To interrogate data, assess and review the school's performance with respect to DfE /Ofsted school accountability measures
- 4.6 To report the Committee's resolutions and recommendations to the ensuing meeting of the Governing Body.
- 4.7 To determine any other matters referred to the Committee by the Governing Body.

- 4.8 To liaise, through the appointed member of SMT with the school on a regular basis.
- 4.9 To monitor and review the relevant sections of the School Development/Action
- 4.10 To monitor and review designated school policies and systems e.g. reporting and assessment, homework, pupil tracking.
- 4.11 To liaise with other Committees on relevant issues.
- 4.12 To ensure a home-school agreement is in place.
- 4.13 To establish a Sex and Relationship Education Policy (SRE) and ensure it is made available to parents.
- 4.14 To ensure Religious Education (RE) and collective worship are provided in accordance with statutory requirements.
- 4.15 To agree a Special Educational Needs Policy and ensure appropriate arrangements are made for pupils with Special Educational Needs (SEN) and that these take account of the SEN Code of Practice.
- 4.16 To ensure provision is in place for raising the attainment of Looked After Children.
- 4.17 To monitor the use of Pupil Premium funding in accordance with the school's published Pupil Premium Statement and ensure it is appropriately designated and used to fulfil its objectives.
- 4.18 To promote equality of achievement across all groups of pupils and to focus on closing attainment gaps where they exist.
- 4.19 To adopt a disability equality scheme, action plan and other policies relating to equalities including the curriculum elements of the accessibility plan.
- 4.20 To adopt a Safeguarding (Child Protection) Policy.
- 4.21 To keep under review the school's self-evaluation process.
- 4.22 To make, and from time to time review, a written statement of principles to guide the Headteacher in determining the measures that make up the school's behaviour policy; to ensure a behaviour policy is in place.
- 4.23 To monitor pupil attendance and punctuality.
- 4.24 To ensure that the school's website is compliant with statutory guidance.
- 4.25 To document meetings through minutes that should be available to all Governors.