



Kingsdale Foundation School

Provider Access Policy 2025-26

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer regarding technical education or apprenticeships. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil Entitlement

All pupils in Years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events
- to understand how to make applications for the full range of academic and technical courses

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)

- answer questions from pupils

Meaningful Provider Encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the [Making it meaningful checklist](#).

Meaningful online engagement is also an option, and we are open to providers that can provide live online engagement with our pupils.

Previous Providers

In previous term, we have invited providers from the local area to speak to our pupils like [LDN Apprenticeships](#), [Southwark College](#), [Ask Apprenticeships Programme](#)

Management of Provider Access Requests

a) Procedure

Any provider wishing to request access should contact the following members of staff:

Name/ Job Title	Mrs Sarika Chaudhary (Acting Deputy Headteacher) Mr Olatodun Fatodu (Director) Ms Angharad Wiggam (Head of Sixth Form)
Telephone	020 8670 7575
Email	careers@kingsdale.southwark.sch.uk

b) Opportunities for Access

The school offers the six provider encounters required by law and several additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers. The events are usually arranged well in advance so it is essential that providers contact us early in the academic year to be involved in our planning. The school accepts live online encounters as well as face-to-face delivery, with a preference for in-person delivery. Providers will be expected to meet the school's safeguarding requirements which can be found in the Safeguarding Policy Statement accessible on the school website.

c) Grounds for Granting Requests for Access

Access will be given for providers to attend during school assemblies, timetabled PSHCE lessons, and Careers or Raising Aspirations events that Kingsdale Foundation School is arranging. Students may also travel to visit another provider as part of the trip to be organised in partnership with the school. The Careers Team will consider all requests for Provider Access which complement or enhance the School's existing Careers programme. Grounds for refusal include any concern that provider access

might compromise the School's Safeguarding and Child Protection Policies and arrangements.

d) Premises and Facilities

Access to appropriate rooms and facilities will be discussed and agreed in advance of the visit with the Careers leaders or a member of their team. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature in the Careers section of the school library, which is managed by the school librarian.

Complaints:

Any complaints with regards to provider access can be raised following the school complaints procedure which is accessible on the school website.

Approval and Review

Author	Mrs Sarika Chaudhary, Careers Lead and Deputy Headteacher
Approval	Governors at Curriculum Committee
Next Review	Curriculum Committee July 2026