

# Court Fields School

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Acting Head of School: Mrs P Matthews

Executive Head: Mrs S Watson

15 November 2020

Dear Parents and Carers,

We have been advised by Public Health England that there has been a single confirmed case of COVID-19 within the Year 7 group at the school. We have followed the national guidance and on the recommendation of Public Health England have requested that 13 Year 7 students, who have been identified as close contacts, self-isolate for 14 days, from the last day the student with the positive case was in school, pending further contact from the school.

We will continue to monitor the situation and are working closely with Public Health England and the Local Authority. The school will be working as usual tomorrow as directed by Public Health England. Providing your child is well and does not develop the symptoms of COVID-19, they can return to school as normal tomorrow.

Whilst I fully understand this will cause anxiety amongst the school community, I can assure you all necessary steps are being taken to minimise risk to others. We will continue to follow our procedures to minimise contacts between different Year groups within school. Our procedures have been discussed with Public Health England and the Local Authority, as part of the rapid risk assessment that schools must undertake, and they have complimented us on the measures we have in place to reduce the risk of COVID-19 spreading. The source of this case is believed by PHE not to be linked to Court Fields School.

**Please can we remind you – you should not arrange for a test unless your child or a member of the household develops symptoms.**

**If you need to report that your child has tested positive for Covid-19, please use our dedicated email address [confidential@courtfields.net](mailto:confidential@courtfields.net). Please leave your details including your child's name, date of birth, Year group, and a contact number. This email address is monitored 24 hours, and we will contact you as a matter of priority.**

If you are concerned that your child may be displaying symptoms, which you cannot immediately identify as the main Covid symptoms, please do keep them at home and under observation for 24 hours. If they do show any of the main symptoms then please book a test and follow the information above. If not, and the symptoms continue to be just that of a common cold etc, then please do send them back into school, when fit enough to return.

I understand the concern this information will cause and I once again stress the importance of parents following the guidance set out by the government. Students who are symptomatic or awaiting test results must self-isolate and not be sent to school. Please could I also ask that you reinforce with your children the importance of acting responsibly when in school and when travelling to and from school. They should social distance from others when possible in school, and not being in contact with other students outside school as per the lockdown guidance.



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The fact that PHE have confidence in our identification of just 13 children for self-isolation is testament to the procedures we have in place, the conduct of our Year 7 students, the support of our Year 7 families and the hard work of our staff. Thank you to all involved.

As always, thank you all for your cooperation and understanding in these most challenging of times.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Polly Matthews', written in a cursive style.

Mrs Polly Matthews  
Acting Headteacher

## **COVID 19 Information Sheet**

### **What to do if your child develops symptoms of COVID 19**

If your child develops symptoms of COVID-19, they should remain at home for at least 10 days from the date when their symptoms appeared. Anyone with symptoms will be eligible for testing and this can be arranged via <https://www.nhs.uk/ask-for-a-coronavirus-test> or by calling 119.

All other household members who remain well must stay at home and not leave the house for 14 days. This includes anyone in your 'Support Bubble'.

The 14-day period starts from the day when the first person in the house became ill.

Household members should not go to work, school or public areas and exercise should be taken within the home. If you require help with buying groceries, other shopping or picking up medication, or walking a dog, you should ask friends or family. Alternatively, you can order your shopping online and medication by phone or online.

Household members staying at home for 14 days will greatly reduce the overall amount of infection the household could pass on to others in the community

If you are able to, it is recommended you move any vulnerable individuals (such as the elderly and those with underlying health conditions) out of your home, to stay with friends or family for the duration of the home isolation period

Please see the link to the PHE 'Stay at Home' Guidance:

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

### **Symptoms of COVID 19**

The most common symptoms of coronavirus (COVID-19) are recent onset of:

- new continuous cough and/or
- high temperature and/or
- a loss of, or change in, normal sense of taste or smell (anosmia)

**For most people, coronavirus (COVID-19) will be a mild illness.**

If your child does develop symptoms, you can seek advice from NHS 111 at <https://www.nhs.uk/conditions/coronavirus-covid-19/check-if-you-have-coronavirus-symptoms/> or by phoning 111.

### **How to stop COVID-19 spreading**

There are things you can do to help to reduce the risk of you and anyone you live with getting ill with COVID-19:

*Do*

- wash your hands with soap and water often – do this for at least 20 seconds
- use hand sanitiser gel if soap and water are not available
- wash your hands as soon as you get home
- cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze
- put used tissues in the bin immediately and wash your hands afterwards

**Further Information**

Further information is available at

<https://www.nhs.uk/conditions/coronavirus-covid-19/>