

Person Specification for the Post of Higher Level Teaching Assistant in English		
Knowledge	<ul style="list-style-type: none"> • Knowledge or working practice in the education sector and/or schools/academies. 	<ul style="list-style-type: none"> • Desirable
Qualifications & Experience	<ul style="list-style-type: none"> • Primary or Secondary School Teaching Assistant experience. • Experience of delivering literacy interventions via programmes such as Corrective Reader / Accelerated Reader / Read Write Inc. 	<ul style="list-style-type: none"> • Desirable • Desirable
Skills & Abilities	<ul style="list-style-type: none"> • Ability to accept guidance and direction from teachers • High standard of reading, writing and grammatical knowledge • Ability to support the development of pupil's literacy • Ability to assess student's progress in literacy and maintain written records • An understanding of the necessity to maintain strict confidentiality. 	<ul style="list-style-type: none"> • Essential • Essential • Essential • Essential • Essential
Engaging with Others	<ul style="list-style-type: none"> • Excellent interpersonal and communication skills (both oral and written) • Ability to communicate effectively with individuals and groups of students, teachers and other members of staff, parents and professionals. • Ability to work as part of a team. • Ability to deal with parents sympathetically. • Ability to maintain a mature, sensitive and supportive demeanour 	<ul style="list-style-type: none"> • Essential • Essential • Essential • Essential • Essential
Valuing Diversity	<ul style="list-style-type: none"> • Experience, or empathy with, working in a multicultural environment. 	<ul style="list-style-type: none"> • Essential
Learning Effectively	<ul style="list-style-type: none"> • IT literate and willing to undertake further training as required. • Willingness to undertake professional development in the context of rapid development in the use of information technology. 	<ul style="list-style-type: none"> • Essential • Essential
Other	<ul style="list-style-type: none"> • A willingness to undertake paid training to develop job-related skills • Ability to be flexible in relation to working hours, as required. • A commitment to inclusive education 	<ul style="list-style-type: none"> • Essential • Essential • Essential