






Staying COVID-19 Secure in 2020

We confirm we have complied with the government's guidance on managing the risk of COVID-19

FIVE STEPS TO SAFER WORKING TOGETHER

-  We have carried out a **COVID-19 risk assessment** and shared the results with the people who work here
-  We have **cleaning, handwashing and hygiene procedures** in line with guidance
-  We have taken all reasonable steps to help people work safely from a **COVID-19 Secure workplace** or work from home
-  We have taken all reasonable steps to **maintain a 2m distance** in the workplace
-  Where people cannot keep 2m apart we have ensured at least a 1m distance and taken all the mitigating actions possible to **manage transmission risk**

Signed on behalf of employer _____

A Willis

Employer _____

A Willis

Date _____

23rd September 2020

Who to contact: _____

South Tyneside Council

(or the Health and Safety Executive at www.hse.gov.uk or 0300 003 1647)