



9th June 2020

Dear Parents/Carers

As you will have heard in the media, from 15th June, secondary schools have been asked to begin to invite students in Year 10 back into school.

Our priorities are to ensure the health and safety of all students, teachers and their families, whilst also doing our best to ensure disruption to the learning of our students is minimised.

All students in Year 10 have had access to remote learning whilst they have been away from school, and the continued delivery and completion of such work is vital to ensure that all students are prepared fully for their GCSE examinations next year. We do know, however, that whilst the majority of students have adapted well to the changes, they have missed the face-to-face support of their teachers.

We are therefore planning, in the first instance, to invite all students into school for an informal, supportive, thirty-minute meeting with one of their teachers where they will have the opportunity to review their learning and set targets for the remainder of the school year. Some students may then be invited to a further meeting, or to attend some catch-up sessions in school in the last three weeks of term.

Following the meeting, each student will leave with an **individualised target sheet for each subject, completed by their subject teachers, subject specific revision guides, and a revision pack containing post-it notes, revision cards, exercise books, highlighters and various other items of stationery.**

These meetings will take place over the course of two weeks, with a maximum of 4 students having a meeting at any one time. They will take place in the dining room, where strict social distancing protocols will be applied, including plastic protective barriers between student and teacher, clear distancing markers and arrows on the floor, and the wiping down of chairs and tables between meetings.

We hope as many students as possible will attend the meetings in person, yet understand that you may not wish your child to attend due to concerns about long-term health conditions or vulnerable people in your family. Where this is the case, we would ask that your son or daughter attends an online video meeting through Google Meet, with an invite sent via email. Alternatively, a phone call can be made at the designated time.

You will shortly be sent a text with the time and date of your child's meeting. Please complete the response to indicate whether they will be attending. If they will not be attending, please indicate whether they will be attending the meeting online or require a telephone call (please provide the telephone number you would like us to call on.)

Unfortunately, we are unable to invite parents into school, so would ask that, if you are dropping your child off for the meeting, you wait in the car.

If your child is ill on the day of their meeting, or if they or someone in your family develops symptoms of Covid-19, please do not send them into school for their meeting; contact the school and alternative arrangements will be made.

If you should have any questions regarding this process, please contact me by email at the school. (swilcox@stedmunds.org).

Yours faithfully

Mrs Sandra Wilcox
Senior Assistant Principal: Curriculum



