



**ST FRANCIS  
& ST CLARE**  
CATHOLIC MAC



## **Action in the Event of Partial or Full Closure Statement (for SFSC MAC Websites):**

### **Introduction**

#### **Parents:**

If your child or **any of your household develop symptoms of COVID-19**, please inform the Academy on 01902 558862 on the first day possible when symptoms appear and ensure your child does not attend school.

Symptoms, access to tests and NHS advice can be found here:

<https://www.nhs.uk/conditions/coronavirus-covid-19/>

All **symptomatic persons (adults or children) should isolate for 10 days from the onset of symptoms and get a test** as soon as possible. Please **inform the Academy of any test result**.

Should **a pupil receive a negative test result**, please contact the Academy. No pupil should return to school after a negative test result without first contacting the Academy and being free of symptoms for at least 48 hours.

All household members, who do not have symptoms, should isolate for 14 days from the onset of symptoms. Should household members develop symptoms during this isolation period, they should also get a test.

**PLEASE inform the Academy if a child becomes symptomatic during 14 day household isolation** and please inform the **Academy of any test results**.

Should a pupil be self-isolating, their Academy will continue to provide remote learning to cover the lessons that they would be taught should they have been able to attend on site. Please see the **remote learning policy** for details.

The Academy communicates with partners at DfE, Public Health England Health Protection Team (PHE), the Local Authority Public Health Team and the St Francis and St Clare Catholic Multi Academy Company.

In the event of a pupil or staff member being tested as positive for COVID-19, the Academy would liaise with PHE, the Local Authority Public Health Team and SFSC MAC and follow their recommendations. Please see possible decisions and actions below:

Please note that for bubbles or part bubbles to be closed, it is likely that PHE will also consider:

- Close contact within 1m for more than 1 minute
- Contacts of 2m for more than 15 minutes

### **Partial Closure:**

This may occur when a member of staff or a pupil tests positive for COVID-19. The Academy will endeavour to trace contacts of a positive case with the aim of minimising the number of people within a bubble who will need to self-isolate'

### **Academy Actions:**

- The school will liaise with Public Health England Health Protection team (PHE) and the Local Authority Public Health team'
- Contact SFSC MAC.
- The bubble(s) / or part of the bubble in which the staff member or pupil has been working, may be closed - in line with PHPT advice.
- Immediate communication using text / messaging systems will be sent to parents and staff.
- school will notify Local Authority Public Health team of any subsequent symptomatic cases that arise in the isolating bubble
- Letter of communication is sent electronically to all concerned.
- Bubble(s) or part bubble is closed for 14 days.
- Pupils and staff can return on day 15 providing they have not developed symptoms during the 14 day isolation period assuming this day is not a weekend or holiday period.
- Bubble(s) areas are deep cleaned in line with infection control policy & procedures.
- Household members of any bubble members who develop symptoms do need to isolate.

Bubble members and any household members of any bubble members who develop symptoms do need to isolate and get a test should they too become symptomatic.

- Daily safeguarding checks for pupils identified on the Academy risk register.
- Contact all pupils who are self-isolating weekly.
- Learning / lessons provided to all pupils in line with curriculum and timetable. Please see remote learning policy and acceptable use policies for remote learning.

### **Action for parents during partial closure:**

Should your child develop symptoms, please ensure that your child is tested at the earliest opportunity and please inform the school of the result of the test.

During the 14 day period of isolation please inform the school on 01902 558862 / [stteresas@wolverhampton.gov.uk](mailto:stteresas@wolverhampton.gov.uk)

If anyone in your household develops symptoms of COVID-19. Should your child (or household member) develop symptoms, please ensure that your child (or household member) is tested at the earliest opportunity and please inform school of the result of the test.

[Stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#)

The most important symptoms of coronavirus (COVID-19) are recent onset of ANY of the following:

- a new continuous cough
- a high temperature
- a loss of, or change in, your normal sense of taste or smell (anosmia)

### **Full Closure:**

This may occur if all bubbles are affected by one or more positive test or the Government invoke a Tier Four response (see information below from [COVID-19 Contact Framework](#)):

- The school will liaise with Public Health England Health Protection Team (PHE) and the Local Authority Public Health team
- The school will contact SFSC MAC (COO / CEO) and BDES
- Academy is closed, but will allow full-time attendance on site to our priority groups only: vulnerable children and the children of critical workers. All other pupils should not attend on site.
- Immediate communication using text / messaging systems will be sent to parents and staff.
- Notify Local Authority via COO / CEO.
- Letter of communication to parents is sent electronically to all concerned.
- Academy remains closed until further notice.
- Daily safeguarding checks for pupils identified on the Academy risk register.
- Contact all pupils fortnightly.
- Daily learning / lessons provided to all pupils in line with curriculum and timetable. Please see remote learning policy and acceptable use policies for remote learning.
- Face coverings to be worn by pupils (of critical workers and vulnerable children still attending the Academy) in Year 7 and above and all staff whilst in the Academy.

### **PLEASE NOTE:**

Community COVID-19 data is being regularly analysed by government agencies. The Government may direct schools to one of the following 'tiers of restrictions' during the COVID-19 outbreak:

#### Tier 1

The default position for areas in national government intervention is that education and childcare settings will remain open. An area moving into national intervention with restrictions short of education and childcare closure is described as 'tier 1'. There are no changes to childcare, and the only difference in education settings is that where pupils in Year 7 and above are educated, face coverings should be worn by adults and pupils when moving around the premises, outside of classrooms,

such as in corridors and communal areas where social distancing cannot easily be maintained.

All nurseries, childminders, schools, colleges and other educational establishments should remain open and continue to allow all their children and young people to attend, on site, with no other restrictions in place.

## Tier 2

**Early years settings, primary schools** and alternative provision (AP) providers, special schools and other specialist settings will continue to allow **all children/pupils to attend on site**. Secondary schools move to a rota model, combining on-site provision with remote education. They continue to allow full-time attendance on site to vulnerable children and young people and the children of critical workers. All other pupils should not attend on site except for their rota time. Further education (FE) providers should adopt similar principles with discretion to decide on a model that limits numbers on site but works for each individual setting.

In all areas of national government intervention, education settings where pupils in Year 7 and above are educated, face coverings should be worn by adults and pupils when moving around the premises, outside of classrooms, such as in corridors and communal areas where social distancing cannot easily be maintained.

## Tier 3

Childcare, **nurseries, primary schools**, AP, special schools and other specialist settings will continue to allow **all children/pupils to attend on site**. Secondary schools, FE colleges and other educational establishments would allow full-time on-site provision only to vulnerable children, the children of critical workers and selected year groups (to be identified by Department for Education). Other pupils should not attend on site. Remote education to be provided for all other pupils.

In all areas of national government intervention, education settings where pupils in Year 7 and above are educated, face coverings should be worn by adults and pupils when moving around the premises, outside of classrooms, such as in corridors and communal areas where social distancing cannot easily be maintained.

## Tier 4

All nurseries, childminders, mainstream schools, colleges and other educational establishments allow full-time attendance on site only to our priority groups: vulnerable children and the children of critical workers. All other pupils should not attend on site. AP, special schools and other specialist settings will allow for full-time on-site attendance of all pupils. Remote education to be provided for all other pupils.

In all areas of national government intervention, education settings where pupils in Year 7 and above are educated, face coverings should be worn by adults and pupils when moving around the premises, outside of classrooms, such as in corridors and communal areas where social distancing cannot easily be maintained.'

### **Key Academy Contacts (email):**

Academy Safeguarding: Mrs S McHale T:01902 558862  
E:stteresas@wolverhampton.gov.uk

Remote Learning Support: Mrs T Picken, T:01902 558862  
E:stteresas@wolverhampton.gov.uk

Free School Meal Support: Mrs B Sohker, T:01902 558862  
E:stteresas@wolverhampton.gov.uk

SEND Support: Mrs S Rose, T:01902 558862 E: stteresas@wolverhampton.gov.uk

Key Workers support: Mrs T Picken, T:01902 558862  
E:stteresas@wolverhampton.gov.uk

General enquiries: Mrs S Dixon, Mrs T Picken, T:01902 558862  
E:stteresas@wolverhampton.gov.uk

Multi Agency Safeguarding Hub, [Wolverhampton City Council](#):

If you are concerned about a child's welfare, please contact the MASH using the phone numbers.

**Daytime 8.30-5.00pm (Mon-Thurs) and 4.30pm (Fri) 01902 555392**

If you are concerned about an adult, please contact the MASH using the phone number below.

**Daytime 8.30am -5.00pm (Mon-Thurs) and 4.30pm (Fri) 01902 551199**

**Out of hours please call the Emergency Duty Team on 01902 552999**