

Updated Summary Risk Assessment (SRA) for Wider Opening of Schools - November 2020*

Academy / School	Lister Community School	Trust	Newham Community Schools Trust
Headteacher	Anthony Wilson	Location	St Mary's Road, Plaistow E13 9AE

Since all schools reopened fully from September 2020, Lister has had a whole school Covid Risk Assessment in place and has been reviewing it regularly, to ensure that we keep our school community as safe as possible. The risk assessment is based on the public health advice that schools should use the 'systems of control'. By following these 'controls' the risk of transmission will be significantly reduced. The systems of control are:

1. Minimising contact with individuals who are unwell - anyone with COVID-19 symptoms (or a member of their household) should not attend school.
2. Clean hands thoroughly and more than usual.
3. Ensure good respiratory hygiene 'catch it, kill it, bin it'.
4. Enhanced cleaning, particularly frequently touched surfaces.
5. Minimise contact between individuals and keep socially distanced where possible.
6. If necessary wear appropriate PPE (e.g. First Aiders, Welfare Assistants).
7. Engage with the NHS Test and Trace process.
8. Manage confirmed cases of COVID-19 in the school community.
9. Contain any outbreak by following local health protection team advice.

Lister Community School has taken the following actions to follow the 'systems of control' and reduce the risk of transmission of COVID-19. We are confident that by taking these actions we will significantly reduce the risk of any transmission within school. We will continue to brief all students and staff on these measures and we will be regularly reviewing our practice to make sure that everybody understands what is expected of them.

Actions:

<p>Minimising contact with individuals who are unwell</p>	Signage is in place at the front of the school so that nobody enters the school site if they have Coronavirus symptoms, or have been in close contact with someone who has symptoms or has tested positive.
	Parents and visitors are not allowed onto the school site without a prior appointment. Enquiries are encouraged by phone or email. Where this is not possible, enquiries are dealt with outside of the school building.
	All visitors and contractors are now asked at reception if they have coronavirus symptoms or have been in contact with anyone who has symptoms. If so, they will not be permitted onto the school site.
	Visitors and contractors to the school site are welcomed by appointment only and only where necessary.
	Parental meetings take place by telephone or online where possible. If face to face meetings must take place they will be in well-ventilated rooms, socially distanced and with strict adherence to room capacity numbers.

	<p>Anyone (children, staff or visitors) with COVID-19 symptoms or anyone in their household with symptoms, must not come to school. They must self-isolate at home and book a test. If a child tests positively for COVID-19 they should remain at home for at least 10 days. If a member of the child's household has tested positively for COVID-19 then they should self-isolate at home for 14 days. The school attendance team will advise you. Parents can book a test here: https://self-referral.test-for-coronavirus.service.gov.uk</p>
 <p>Cleaning hands more often than usual</p>	<p>Hand sanitising stations are available at the school gates and at reception for students and staff to sanitise their hands at the start of each day.</p> <p>Hand sanitising wall units are in place in every classroom and handwashing facilities are located throughout the school and at key entry points to the building.</p> <p>Students are told to sanitise their hands frequently throughout the school day and times are allotted throughout the school day for handwashing.</p>
<p>Ensuring good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach</p>  <p>CATCH IT. BIN IT. KILL IT.</p>	<p>Boxes of tissues and lidded pedal bins are placed in every classroom so that students can 'catch it, bin it, kill it'.</p> <p>Students are reminded of the need to cover sneezes and coughs this at the start of each day..</p> <p>Classroom windows are opened to ensure good air circulation and ventilation and/or doors are kept opened</p> <p>Wall mounted CO2 monitors are in place throughout the school to monitor air quality and humidity.</p> <p>All air conditioning units within the school have been serviced and filters changed. All units have been checked for COVID-19 compliance.</p>
<p>Cleaning frequently touched surfaces</p> 	<p>Additional cleaning staff regularly walk around the building and clean frequently touched surfaces, throughout the school day.</p> <p>Each classroom and office has detergent wipes so that furniture and/or resources can be cleaned as required</p> <p>Classroom doors are held open at the start and end of lessons so that students do not need to touch door handles / touch points.</p> <p>All classrooms and offices are thoroughly cleaned at the end of each day. Staff are encouraged to clear all surfaces of resources so that they can be cleaned</p> <p>Wipes are available across the school where laptops and keyboards are shared. Wipes are used before and after each use and cleaners do additional disinfection at the end of the school day</p>

<p>Minimising contact and mixing and maintaining social distancing wherever possible.</p>	Each year group remains in their year group 'bubble':
	<p>All students use separate gates to enter and leave the school:</p> <ul style="list-style-type: none"> • Year 7 & 8 = West Gate • Year 9 & 11 = Main Student Entrance • Year 10 = South Wing Gate (on Northern Road) • Learning Support = Main Student Entrance
	<p>Students have break and lunch at the times set out below in order to keep them in separate year group bubbles:</p> <ul style="list-style-type: none"> ■ Lower School (Years 7 - 8) = Break 10:10 to 10:30 ■ Upper School (Years 9 - 11) = Break 10:30 to 10:50 ■ Lower School (Years 7 - 8) = Lunch 11:40 to 12:30pm ■ Upper School (Years 9 - 11) = Lunch 12:30 to 1:20pm)
	The playground is divided into zoned areas for different year groups so that students can remain in year group bubbles.
	The Dining Hall tables are spaced out to enable social distancing.
	Students move around the school using a zoning system.
	In classrooms, students sit side by side and face the front.
	Students have been instructed not to share equipment.
	The curriculum has been adapted in certain subjects to ensure better social distancing. Risk assessments have been carried out for (PE, Music, Creative Arts) to detail how activities can be carried out safely
<p>Where necessary, wear Personal Protective Equipment (PPE) (i.e. First Aiders)</p>	First Aiders and staff who work closely with students who require close supervision use PPE, as appropriate.
	Students and staff use face coverings in communal spaces (corridors etc) where it is less possible to maintain a 1m + distance.
	Students and staff may wear face coverings in classrooms, as required (for example if a teacher needs to approach a student to examine their work).
Response to any infection:	
Engage with NHS Test and Trace process	Information for all staff and students regarding the NHS Track and Trace will be available on the school website.
Manage confirmed cases of COVID-19	Staff and students MUST NOT attend school if they or a member of their household have a confirmed case of COVID-19.



Contain any outbreak by following local health protection team advice

Parents must inform the attendance team if a student or a member of their household has a confirmed case of COVID-19. The school is in regular contact with the local public health protection team. Parents must email attendance@lister.newham.sch.uk or call the school immediately.

*This Summary Risk Assessment format has been adopted by all NCST schools September 2020