



Prefect Job Specification



A **Cardinal Wiseman Catholic School Prefect** should be an example for others to follow. They should be proud of their accomplishments, however big or small, confident in their ability to do the right thing and have a positive attitude to life and the opportunities it brings. They will be some of our strongest ambassadors for the school.

Prefects are expected to:

- Be a role model to which other pupils aspire.
- Meet high standards of politeness, courtesy, dress, attendance and punctuality.
- Carry out regular duties as required.
- Be prepared to give up some of your free time to attend meetings at lunchtime and after school.
- Work as part of a team – this means listening to others! You may have to work with people who are not necessarily your friends and who may not agree with your ideas.

Possible Prefect tasks:

- In September Prefects will be attached to Year 7 forms to help the new pupils settle into the school.
- Help out with school events such as Open evening; parents evenings, the school play etc.
- Play an active role in the school community. E.g. The fundraising events organised by the chaplaincy team.
- Collect money from forms on charity days.
- Organise and participate in assemblies.
- Play an active role in ensuring all pupils feel safe at break and lunchtime – helping to patrol behaviour in the corridors and on the playground.
- Act as buddies / mentors for new pupils who join the school.
- Contribute to the Monthly Mail.

In signing this *Job Specification* form, I understand that I will be a role model for other Cardinal Wiseman pupils and must therefore conduct myself accordingly. I will maintain a positive approach to learning and do my best to help others. I recognise what being a Prefect will demand from me and I will do my utmost to meet all the requirements of the position. I understand that should I fail to satisfy the requirements of the post, my Prefect status and privileges can be withdrawn. I confirm that I have discussed my application with my parents / guardians who support my application.

Signed: _____

Date: _____