

17th July 2020

Dear Parent/Carer,

Re: Information re the Start of Term

I hope that you have managed to endure this lock down period without too much difficulty and distress. We have been planning for the new academic year in September and I want to share with you what we are putting in place to enable the safe return of all our students and staff.

The first three days of term, Tuesday 01.09.20 to Thursday 03.09.20, will now be **staff only days**. We must do this because staff need time to understand and implement the protocols that are needed to keep everyone safe. Details of these measures and our risk assessment will be accessible to view on our school website from late August.

Eastlea will be very different in the new term, from students arriving at different times and different gates to separate break times and lunch times. Students will remain in their own year group 'bubble' throughout the day. We shall complete a phased return of students so that they are able to get used to the new systems and protocols before the whole school is on site.

Here are the arrangements for our phased return:

(Please see the next page)

Executive Headteacher: Charlotte Robinson
Head of School: Sarah Morgan

Eastlea Community School
Pretoria Road, London Borough of Newham, E16 4NP.
T 0207 540 0400
E info@eastlea.newham.sch.uk

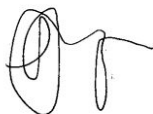
Friday 04.09.20	Monday 07.09.20	Tuesday 08.09.20	Wednesday 09.09.20 (onwards)
Year 7 & 11 Only	Year 8 & 10 Only	Year 9 Only	All Year Groups
Arrive: 08.45: <ul style="list-style-type: none"> • Yr 7 Exning Road • Yr 11 Chester Road gate 	Arrive: 09.00: <ul style="list-style-type: none"> • Yr 8 Exning Road • Yr 10 Chester Road gate 	Arrive: 09:15: <ul style="list-style-type: none"> • Yr 9 Exning Road gate 	Arrive: 08.45: <ul style="list-style-type: none"> • Yr 7 Exning Road • Yr 11 Chester Road gate 09.00: <ul style="list-style-type: none"> • Yr 8 Exning Road • Yr 10 Chester Road gate 09:15: <ul style="list-style-type: none"> • Yr 9 Exning Road gate
Leave: 14.45: <ul style="list-style-type: none"> • Yr 7 Exning Road • Yr 11 Chester Road gate 	Leave: 15.00: <ul style="list-style-type: none"> • Yr 8 Exning Road • Yr 10 Chester Road gate 	Leave: 15:15: <ul style="list-style-type: none"> • Yr 9 Exning Road gate 	Leave: 14.45: <ul style="list-style-type: none"> • Yr 7 Exning Road • Yr 11 Chester Road gate 15.00: <ul style="list-style-type: none"> • Yr 8 Exning Road • Yr 10 Chester Road gate 15:15: <ul style="list-style-type: none"> • Yr 9 Exning Road gate

Students should not arrive before their allocated time and must leave the site at their allocated time.

If things change substantially between now and September I will write to you again with details of the new arrangements. Thank you for your continued support, please email info@eastlea.newham.sch.uk if you have any questions or concerns.

Finally, I want to wish you and your family a restful and enjoyable summer break. We are really excited about reopening to everyone in September and look forward to welcoming our children back to school.

Yours faithfully



Sarah Morgan
Head of School

Executive Headteacher: Charlotte Robinson
Head of School: Sarah Morgan

Eastlea Community School
 Pretoria Road, London Borough of Newham, E16 4NP.
 T 0207 540 0400
 E info@eastlea.newham.sch.uk