



*At St Mary's we...  
Live, Love and Learn with the Guidance of God*

Tennyson Avenue  
Grangetown  
Middlesbrough  
TS6 7AD  
Tel: 01642 455309



Email: [enquiries@stmarys.npcat.org.uk](mailto:enquiries@stmarys.npcat.org.uk)

Website: <https://stmarys.npcat.org.uk/>

Dear Parent/Carer

Thank you for your continued effort in supporting your child working from home.

From the recent letter sent to you from Hugh Hegarty, CEO, about the wider opening of schools, I am now in a position to set out further details. It is important that you understand how the school day will look like for your child and the steps we have to take to keep all children and staff safe.

If your child is clinically extremely vulnerable, or living with someone who is in this group, they should not come back to school and should continue home learning. If your child is clinically vulnerable (but not clinically extremely vulnerable), you should follow medical advice to decide if they should come back to school. Please refer to government guidance for further details of these groups.

### **School Arrival and Pick up Arrangements**

Parents and pupils must observe social distancing measures and remain two metres apart from other groups.

- Entry into school will be a one way system with clear markings.

- Pupil entry:

**Year 6** will enter via the KS2 entrance at 9:00 am and collected from the playground at 2:40pm. All children must be collected by a known adult or an older sibling. School must be notified as to who will be collecting your child.

**Year 5** will enter via the KS2 entrance at 9:30 am and collected from the playground at 3:10pm. All children must be collected by a known adult or an older sibling. School must be notified as to who will be collecting your child.

**Year 1** will enter school via the reception class at 9:20am and will be collected outside the reception calls at 3:00pm. All children must be collected by a known adult. School must be notified as to who will be collecting your child.

- Exit from school will be a one way system with clear markings.

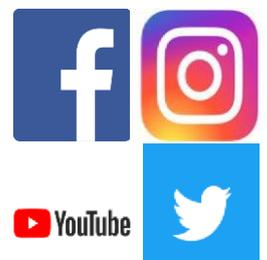
Please observe any markings in place. Parents will be assigned a drop off and pick up time for their child; any parent arriving late should ring the school office and not enter the school grounds. Only one parent/adult should drop and collect their child. If at all possible, other siblings should not attend at drop off and pick up times. If there is absolutely no alternative, then they must remain beside their parents. Toddlers should remain in their pushchairs and not be allowed to roam. Please remain at the edge of the playground whilst waiting for your child and allow them to come to you. Please leave the school promptly and do not linger to talk to others - even if at a safe distance, Parents of Year 6 and Year 5 children walking to school should email school with their arrangements.

Parents should be confident that their child will adhere to social distancing guidelines and not gather with friends outside school. Any Year 6 and Year 5 child who is seen not adhering to this guidance, will be asked to remain at home for seven days.

<https://www.youtube.com/channel/UCTp1YAC7u05XO6xN-zaxnhQ>

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### **Organisation of Children in school**

Pupils will be divided into 'bubbles' with dedicated members of staff for that group. In some groups, the teacher will be supported by a teaching assistant. There will be no whole school gatherings of any kind. Pupils will be assigned their own toilet areas and hand washing facilities.

### **Behaviour**

We have had to adapt our current behaviour policy to the current situation. A COVID appendix to the behaviour policy will follow/or is attached to this letter. This will be carefully explained to the pupils on their return to school. **Any child putting others at risk will be sent home immediately.** This includes consistent refusal to follow social distancing measures and other anti-social behaviour such as spitting - never has this taken on a more sinister possible consequence than at the moment.

### **Attendance**

Normal protocol will be resumed for year groups required back into school. Daily registration will take place for each session that the child is required to attend school and will be in accordance with the timings of the revised school day. It is important that children arrive at school on time. This will allow for the precautionary measures that have been put into place to be effectively managed and with minimal disruption to the child's learning.

### **Break times and lunch times**

Breaks will be staggered to enable social distancing. More than one group will be allowed to play outside but only within their designated area. Activities will be extremely limited; for example no football, four square or activities where children are in close proximity. There will be limited play equipment available if any; where it is used this will be assigned to.

### **Catering arrangements**

Initial catering arrangements after half term will be a "grab bag" packed lunch offer from our catering provider, for those pupils who normally receive a free meal or who pay for one. Our intention is to return to offering a hot meal provision as soon as this can be prepared and delivered in adherence to government guidelines on social distancing.

**Where pupils are currently in receipt of a weekly free school meal voucher under the government scheme these will stop as different year groups return to school on a full time basis.**

### **Use of Equipment**

Pupils will not be permitted to share resources. Materials and surfaces will be cleaned and disinfected more frequently in school.

<https://www.youtube.com/channel/UCTp1YAC7u05XO6xN-zaxnhQ>

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### **Uniform and items from Home**

All pupils will wear a school uniform. **Clothes must be washed daily.**

Children must not bring book bags as we are unable to send books home at the moment.

No personal items should be brought to school other than a coat, sun hat and water bottle. Sun cream should be applied **before arriving** at school so there should not then be a need to send sun cream to school.

### **Learning Provision**

Staff are restricted in the range of learning activities that they are able to provide at this time. Staff will of course do their best but this is not going to be school as we know it.

### **Contact with School**

All contact with school is via telephone and email. Please do not visit the office. Please adhere to all measures in place, particularly with regard to drop off and pick up times.

Please ensure that we have your most up to date contact details and that you are able to be contacted throughout the day.

### **Pupil illness**

IF IN DOUBT DO NOT SEND.

**If your child becomes unwell at school, you will be asked to collect them immediately. We therefore need you to be contactable at all times.** Your child will be kept in isolation with a member of staff while we wait for your arrival – you may drive into the school car park. If coronavirus is suspected, the staff member will be wearing a disposable apron, gloves, mask and google or a face shield. Any child or staff member with symptoms consistent with coronavirus will need to isolate for seven days and their fellow household members for fourteen days.

Where a staff member or child tests negative for coronavirus, they may return to school and their household members may end their isolation. Where a staff member or child tests positive for coronavirus, the rest of the group (bubble) will be sent home and asked to isolate for fourteen days.

### **Social Distancing Measures**

As a school, we are doing all we can to minimise risk and operate a safe learning environment.

### **Safety and handwashing**

Staff and pupils will be encouraged to wash their hands more frequently which instructions display within all toilet rooms. Pupils will be encouraged to catch and bin any coughs and sneezes

In order to protect the well-being and safety of our staff and pupils, I must emphasise the need for everyone to follow the social distancing measures as outlined by the government. We will not hesitate to refuse entry to school for any child whose family, including older siblings, are found to be ignoring social distancing rules.

Thank you for your continued support.

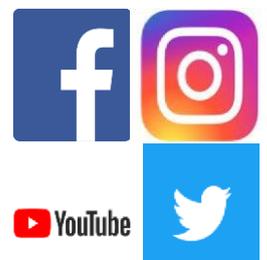
Mrs A McClurey

Deputy Headteacher

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