

Addendum to Behaviour Policy - Covid 19 for students returning from 15th June 2020

S. Peter's Collegiate School

Date: 10/6/20

Review date: 29/6/20

This addendum of the S.Peter's Collegiate School Behaviour policy aims to clearly set out the schools expectations of student conduct and behaviour for all students coming to school from 15th June 2020. This is in response to the comprehensive government health and safety guidelines that have been implemented by the school in order to protect the health and welfare of all students and staff due to the Covid 19 outbreak. Strict adherence to the changes made to the school environment and guidance on social distancing must be complied with by all on the school site.

Any students not complying with the guidelines set by the school will have their parents/ carers contacted immediately and arrangements for their collection by parents/carers will be made. Non compliance will be acted on immediately in the best interests of all, as allowing the student to remain in school would seriously harm the welfare of the student and others in the school

This guidance is written in conjunction with the S.Peter's Collegiate School Guide to reopening to Staff and Students Monday 15th June 2020 which has been published on the website on 10th June 2020 as a powerpoint and the contents of which will be shared again with all students returning to school during their first invited session in school.

Vulnerable Students and Children of Key Workers

The social distancing and hand washing routines for these students are already well established as they have been attending school since the lockdown began. They already attend in school uniform. These students will continue to be supervised in the Learning Centre. They will have their temperature checked before the start of the school day.

Year 10

1. Uniform and Equipment

Uniform **must** be worn to school, however blazers are not a requirement. It is recommended that uniform be washed overnight, before attending school the next day.

Students **must** bring their own stationary to school, such as pens and pencils.

2. Transport Arrangements

Students are asked to apply social distancing as they travel to and from school and are encouraged to travel separately. The recommendation is to walk or use a bicycle if possible. If students are being brought to school by parents they should be dropped off at the turning circle as the area in front of the school is to be used to socially distance the students arriving. If students use public transport they **must** use a face covering.

3. Arrival at School

There are allocated places according to their bubble group outside the front entrance of the school and students **must** stand on the socially distanced spots upon their arrival to school.

When invited to by the first aider on duty the student **must** go to the marked test area and have their temperature checked*. The student will then be directed to hand wash in the reception area.

*Students who fail the temperature check will be taken straight to the conservatory and arrangements will be made for them to be collected by parents/carers.

On the first morning they will then be directed by staff to the theatre and **must** follow the one way system in place. On day two they will be directed to their allocated classroom by staff.

Once inside the theatre they **must** sit on a spot allocated to their class and watch the presentation.

The students will then leave the theatre as instructed following the one way system and will go to the classroom allocated to their class group (bubble) entering A block as directed.

All students **must** follow the strict one way system in place in A block and **must** only enter the classroom they are being taught in.

4. Cleaning Regime

All students and staff **must** use the hand sanitiser outside the classroom before they enter the classroom in order as instructed.

5. Student Groupings and Teaching Rooms

Students **must** only enter the classroom they are being taught in and sit in their allocated seat. They **must** not sit in anyone else's seat.

Students should not move around the classroom and **must** stay seated unless instructed

to move by the member of staff for example in an emergency evacuation.

Students **must** not lean over or have physical contact with any other student in the classroom.

Students **must** only use their own stationary and **must** not share pens or pencils, for example.

6. Movement Around the School site

There is a strict one way system around the theatre and in A block. The students and staff **must** adhere to this at all times.

7. Toilets and Breaktimes

As usual students are not encouraged to use the toilet during lesson times. If absolutely necessary the classroom teacher will send for a supervising member of staff to escort a student to the toilet.

During the third lesson there will be an opportunity for the class to go to the toilet and have a short break outside. There will be **no contact** with students from another class group (bubble).

If a student has used the toilet then they **must** wash their hands following the guidelines.

Students will return to the classroom following the one way system. Once outside the classroom they **must** use the hand sanitiser before entering the room as instructed and return to their allocated seat.

8. Emergency Procedures

There are no fire drills planned. If the fire bell sounds the students will be asked to leave the building through the nearest exit to go to the lower cage. The one way system will not be maintained.

The students will be socially distanced in the lower cage and the roll call will be done.

9. At the End of the Day

At the end of the day the students will leave the site each group spaced out in order to leave with appropriate social distancing. Students **must** leave the site by the double gates by reception when instructed. Groups of students must not accumulate outside the school building and make their way home immediately, maintaining social distancing.

Year 12

1. Arrival

On arrival to school they will have their temperature checked*.

Students will enter through the side gate on the right, just before the main reception then they will need to go straight to the Sixth Form Disabled toilet, next to the Sixth Form office, to wash their hands.

2. Transport Arrangements

If students are driving to school, they should use the visitor car park and **NOT** the spine road.

Students are asked to apply social distancing as they travel to and from school and are encouraged to travel separately. The recommendation is to walk or use a bicycle if possible. If students are being brought to school by parents they should be dropped off at the turning circle as the area in front of the school is to be used to socially distance the students arriving. If students use public transport, they **must** use a face covering.

3. Uniform and Equipment

No equipment, for example musical instruments, art supplies, tools, sports equipment etc. can be used. These will be strictly tutorial sessions only.

Students should bring their own stationary

They must wear clean school uniform; however a jacket/blazer will not be required.

4. Cleaning Regime

All students and staff **must** use the hand sanitiser outside the classroom before they enter.

5. Student Groupings and Teaching Rooms

Students **must** only enter the classroom they are having their tutorial in and sit in the allocated seat.

Students should not move around the classroom and **must** stay seated unless instructed to move by the member of staff for example in an emergency evacuation.

Students **must** not lean over or have physical contact with any other student or staff

member in the classroom.

Students **must** only use their own stationary and **must** not share pens or pencils.

6. Movement Around the School site

Year 12 students will have their tutorials in the **sixth form block/music rooms only**. They will **not be allowed to enter the other** school buildings.

7. Toilets

If absolutely necessary Year 12 students will use the disabled toilet in the Sixth Form block.

If a student has used the toilet then they **must** wash their hands following the guidelines and use the hand sanitiser provided before entering the room.

8. Emergency Procedures

There are no fire drills planned. If the fire bell sounds, the students will be asked to leave the building through the nearest exit to go to the lower cage. The students will be socially distanced in the lower cage and the roll call will be done.

9. At the end of the tutorial

At the end of the tutorial session, students will leave the site by the side gate near to the Sixth Form block. Groups of students must not accumulate outside the school building and make their way home immediately, maintaining social distancing.

All Year 12 1-2-1 tutorials sessions will last a maximum of 30 minutes. Subject tutorials planned for later weeks will last a maximum of 1 hour and then students **must** leave the site.