



St Martin-in-the-Fields

Annual Report and Accounts

2017

Trafalgar Square, London WC2N 4JH



St Martin-in-the-Fields
Trafalgar Square, London WC2N 4JH

Vicar

Revd Dr Sam Wells

Churchwardens

Chris Braganza
Adrian Harris

Executive Director

J Allyson Hargreaves

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Front cover:

Les Colombes an art installation in church
Artist: Michael Pendry. Photographer: Marc Gascoigne.

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Foreword



St Martin-in-the-Fields seeks to embody faith and practise love at the heart and on the edge. For some what matters is the faith: we are a church, part of the Diocese of London in the Church of England; we tell a different story and trust in a God revealed in Christ. For others, what matters is the love: we are a dynamic and diverse community, and we try to be respectful and appreciative of the many journeys people make and identities people have and seek to make something beautiful out of all our differences. For others, it's about the heart: we are

a constant hum of music, which moves and inspires and stirs us to ponder, to dance and to dream. For others again it's about the edge: the cutting edge of innovation and the social margin of destitution, whether UK nationals on the streets or overseas nationals seeking refuge on our shores. The secret of St Martin's is about how all of these backgrounds and motivations weave together and challenge and enrich each other.

There are perhaps three ways to read the story these accounts tell. One is that St Martin's seeks to do many good and true and beautiful things, and that it relies significantly on its commercial activities to be able to do those things. The year ending December 2017 was a tough year commercially for St Martin's, as for many others in Central London: a challenging year end result affects the flourishing of the whole organisation. A second reading is that the commercial enterprises are as much a part of the good things we seek to do as anything else, and as we celebrated 30 years of St Martin-in-the-Fields Limited ("SMITFL", our trading subsidiary), in November we recognised that we have made major strides toward being an exemplary business, most particularly in now paying the London Living Wage. But there's no question that doing the second affects our ability to do the first. A third reading is that a great many people have high ambitions and aspirations for the quality of what we do together and of how we do it, and that every year will bring its own challenges and rewards as to what we try to do, how we decide, and whether we achieve it. The Christian faith is more about growing through and being redeemed in spite of setbacks and mistakes than it is about achieving perfection; and being church is about an ongoing debate about how to be faithful rather than ever arriving at the ideal.

All three of these readings of the 2017 story are true. St Martin's remains a miracle of faith, hope and love, and I for one am proud to call it my home.

Revd Dr Sam Wells
Vicar, St Martin-in-the-Fields

Message from the Churchwardens

As Jesus walked by the Sea of Galilee, he saw two brothers, Simon, who is called Peter, and Andrew his brother, casting a net into the lake, for they were fishermen. And he said to them, "Follow me." (Matthew 4:18-19)

For most Christians, for most of the time, answering Jesus' call is something we do together.

At St Martin-in-the-Fields, we set out many of the specific ways we articulate that togetherness in our Annual Review of Activities, published each autumn. But the reason any of it matters is first because we do it together; and then, in doing it, grace works to transform our relationships with each other, and with God.

At St Martin's, we mostly agree; sometimes we don't; occasionally we argue; but each person is dependent on all the others. In another fishing story at the other end of the gospels, the net holds all the fish, and in the miracle of God's Spirit binding us together, it isn't torn.



This Annual Report for 2017 is the formal record of this, our life together.

Our thanks on behalf of the whole community to those who have compiled it and to those whose work it records.

*Chris Braganza and Adrian Harris
Churchwardens, St Martin-in-the-Fields*

Report on Objectives

Vision

At the heart. On the edge.

Aim

St Martin-in-the-Fields seeks to glorify God through congregational discipleship, ministry and mission and through commercial, cultural and charitable initiatives.

Objectives, Activities and Achievements

St Martin-in-the-Fields has focused on some key areas, of two kinds – regular priorities and special projects.

Regular Priorities

1. Embody, deepen and share the life of faith, hope and love through enthralling worship services, a lively programme of education and formation, an inclusive pattern of fellowship and pastoral care, and humble but dynamic engagements in mission.
2. Model profitable, healthy and widely-enjoyed business practices through our food service, retail, event and concert operations.
3. Offer a thrilling and sustainable programme of aspirational, accessible and participative music and arts.
4. Facilitate face-to-face charitable work seeking to reach, empower and release the gifts of people in crisis in central London and throughout the UK.
5. Ensure that Safeguarding is upheld by all who work and volunteer at St Martin's.

Special Projects

6. Deepen and broaden our programmes
7. Incubate new projects
8. Become an exemplary organisation



Zelkova Quartet, Chamber Music Competition Winners

1. Embody, deepen and share the life of faith, hope and love through enthralling worship services, a lively programme of education and formation, an inclusive pattern of fellowship and pastoral care and humble but dynamic engagements in mission.

Congregational life was vibrant; there were healthy numbers of regular worshippers, visitors, confirmation and ordination candidates; education and spirituality programmes were well-attended and enjoyed, and fellowship was strong.

Some key outcomes

- Our Parish Eucharist at 10.00am on Sunday mornings remained steady, with congregation numbers ranging from 200-300 in 2017. Attendance on Sunday evenings has usually been over 100 and across the three weekday choral services a further 120+, although Wednesday lunchtime numbers are weaker than we would like. The Thursday Great Sacred Music crossover concert/service continues to attract gatherings ranging from 150-400 weekly. The Sunday 8.00am BCP Eucharist has had very low numbers for some years and was discontinued in September.
- Our Autumn Lecture Programme on 'Reformation' was the most well-attended and high-profile yet, with several lectures quoted at length in the *Church Times*. Audiences across the six evenings averaged over 250 and the diversity of audiences, including many black British people at the event on race and many Muslims at the event on Islam was striking and gratifying. The Lent Course 'Abraham,' also spread over six evenings, had 120 participants and was greatly appreciated.



Chaim Stephenson's *Abraham* was the main image for the Lent Course

- Among our Fellowship and Formation groups, Archers, and Club Wednesday have been well attended and highly participatory, but Open Circle has had a harder year. The parish weekend at Worth Abbey was a great success, and there have been other quiet days and retreats. This year we had 17 candidates confirmed, of which ten were from the English-speaking congregation, including one received into the Church of England, and seven were from the Chinese-speaking congregation.
- Children and young people have continued to play a visible liturgical part in the Parish Eucharist, as readers, stewards, servers and acolytes. C-Club continued a pattern of meeting either before or after 10.00am Sunday worship with its own programme of activities and learning. A crèche was available every Sunday.

2. Model profitable, healthy, and widely enjoyed business practices through our food service, retail, event and concert operations.



Profits from the commercial enterprise fell as SMITFL absorbed the cost of the final step to paying the London Living Wage. In addition, following consecutive terror attacks there was a marked fall in visitor numbers to the area. This drop in footfall was most noticeable in the Café and had a significant impact on trading.

In its 30th trading year the business continues to embody the church's mission in offering warm hospitality, giving good customer service, being a fair and flexible employer and being open to internships and apprenticeships.

Some key outcomes

- Our trading arm, St Martin-in-the-Fields Limited, made profits of £221k in 2017, around £82k short of our budgeted figure of £303k. The whole of this profit is covenanted to the PCC, providing invaluable funds to support the work of St Martin's.
- It was a challenging year, particularly for the Café in the Crypt, the Café in the Courtyard, and our Events business, which recorded a net profit of £573k. The Retail Department's net profit was £201k and the Concerts' net profit was £299k.
- The company celebrated its 30th birthday on 12 November with a Patronal Festival service in church, a reception in the crypt and the dedication of a plaque to the company founder, Revd Geoffrey Brown.
- A new website significantly enhanced the ability of the wider public to interact with St Martin's programming and activities.
- HR ran 36 recruitment campaigns and read over 4,000 CVs. In addition SMITFL offered eight work experience placements, one apprenticeship and provided two paid internships.
- Our free exhibitions programme included *Between Myth and Reality* the first public display of works by the sculptor Chaim Stephenson, *Central St Martins in the Fields* featuring work by recent graduates of the art college founded by St Martin's and the St Martin's community led *Les Colombes* by Michael Pendry featuring over one thousand paper birds (each bearing a message of peace) suspended above the nave in church. Many were made by the St Martin's community, joining those made at previous installations in Germany and Israel.

3. Offer a thrilling and sustainable programme of aspirational, accessible and participative music and arts.

Some key outcomes

- Liturgical music has been strong with the Choir singing regularly on Sundays and for festival services, and the Choral Scholars leading our midweek Choral Worship.
- Our flourishing Thursday lunchtime Great Sacred Music programme has been extended through a number of Monday evening Great Sacred Choral Classics events, and the launch of our online weekly podcast, Sacred Moments.
- We grew our music education programme through the launch of our St Martin's Voices Fellowship scheme.
- Overseas trips included Minneapolis and Washington DC (St Martin's Voices Fellows) and South Africa (St Martin's Voices)



St Martin's Voices

- The in-house Sound of St Martin's concert series continued to grow, featuring the professional St Martin's Voices and the voluntary St Martin's Chorus, together with the Choir of St Martin-in-the-Fields, the Choral Scholars, and the Children's Voices.
- The externally-promoted concert programme continues to be commercially profitable attracting sizeable audiences – over 90,000 people bought a ticket for an evening concert.
- There were over 400 concerts at St Martin's in 2017, of which more than half were free-to-enter.

4. Facilitate face-to-face charitable work seeking to reach, empower and release the gifts of people in crisis in central London and throughout the UK.

We continued to serve homeless and vulnerably housed people, asylum-seekers, refugees and migrants in central London and across the UK, through direct involvement and in partnership with organisations that have close and longstanding links with St Martin's. We believe this not only supports those in crisis but also provides opportunities for the helper to meet Christ in the face of the stranger.

Some key outcomes

- We have an active partnership with The Connection at St Martin's (CSTM), an associated charity working with homeless people by providing specialist services to over 200 people in central London every day. The site CSTM occupies is made available at a preferential rental rate, 60% below market value.
- The Sunday International Group continued to develop, working with asylum seekers and migrants who have no recourse to public funds (NRPF), and are not able to access the housing or employment towards which CSTM directs its clients. The group is run by volunteers from St Martin's using the facilities of CSTM, with hot meals provided by the Café in the Crypt. The group provides laundry facilities, hot showers, and a real sense of community with some of those who are or were asylum seekers themselves actively involved in running the group. We are also able to provide monthly legal advice from Lambeth Law Centre, a doctor each month and trained counselling. There are 418 registered guests at present, including current, previous and one-off guests – from 40 different countries of origin. Of these, more than 50 are regular weekly attenders. Particular highlights of 2017 were the International Group's participation in the Palm Sunday Passion Drama, a Day Trip to Brighton, and the Christmas Dinner, attended by 75 people (guests and hosts).



Sunday International Group in the Palm Sunday Passion Drama

- In partnership with the St Martin's Charity, the Vicar made the 91st BBC Radio 4 Christmas Appeal with St Martin-in-the-Fields. This year the Appeal raised £3m, which will be used to support the work of CSTM and to fund small grants nationwide that enable people in crisis to

avoid eviction and access vital services. The St Martin-in-the-Fields Frontline Network, launched in 2016, continued to expand, including over 900 support workers and supporting ten flagship homeless charities nationwide.

5. Ensure that Safeguarding is upheld by all who work and volunteer at St Martin's.



Safeguarding continues to be of paramount importance for St Martin-in-the-Fields in its aspiration to be an exemplary organisation, renew congregational life and develop a wider ministry.

Some key outcomes

- Safeguarding policies are in place to support exemplary practice for all who work and volunteer with children, young people and adults at risk at SMITF.
- Promoting and upholding robust safeguarding practice is shared between the Church Safeguarding Officer (CSO), Clergy Safeguarding Lead, Head of Human Resources (HR) and an administrative member of the HR team. All who work and volunteer with those at risk are appropriately appointed, trained and supported through the use of the Disclosure and Barring Service (DBS), online and face-to-face training provided through the Diocese of London and through in-house training and support from the CSO.
- In 2017, the current Church Safeguarding Officer (CSO) met with key groups (stewards, vergers, crèche workers and C-Club helpers) to share good safeguarding practice and update and train individuals. A mental health and safeguarding workshop facilitated by the CSO, Clergy Safeguarding Lead and Diocesan liaison mental health priest was delivered in autumn 2017. This was well attended by the stewards group. The next CSO, with considerable experience of working with vulnerable adults, has been identified and is shadowing and linking with the current CSO in readiness for taking on this role from May 2018.
- The SMITF Safeguarding team liaises with the Diocesan Safeguarding Team (DST) on all matters where there are concerns or guidance is required. There have been two occasions in the past year where we consulted with the DST.

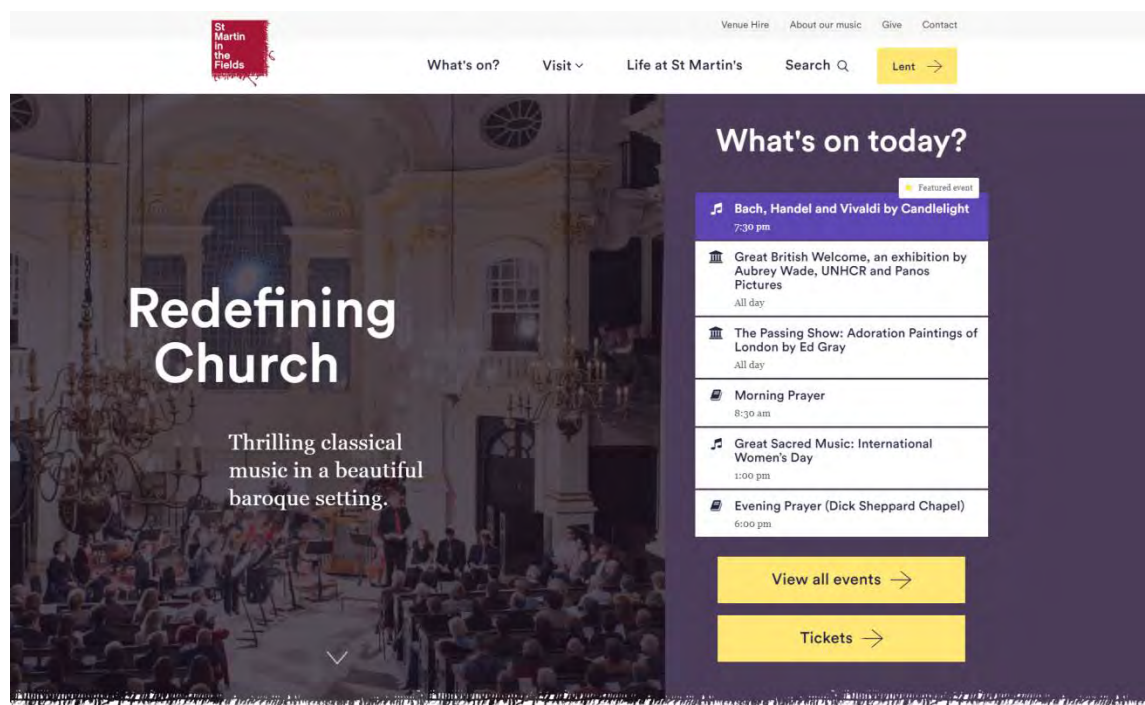
6. Deepen and broaden our programmes

Through the St Martin's Action Plan (SMAP) St Martin's aims to become even better at what it is already good at. St Martin-in-the-Fields is a nationally and internationally recognised institution rooted in a vibrant congregational life. We seek to become more than the sum of our parts by enhancing the already lively cross-fertilisation within our organisation and allowing existing programmes to develop new expressions. We seek to renew our congregational life, extend our commercial range, stretch our musical imagination, develop our ministry, make our methods more widely available, and model a distinctive social vision.

Some key outcomes

In accordance with the 2016 SMAP we continued to:

- Offer administrative and business services to other organisations by looking to share our estates, HR and catering expertise in pro bono and commercial ways.
- Develop a global web ministry by exploring the full potential of broadcasting, webcasting, podcasting and social media and transforming the St Martin's website.



- Broaden the impact of work with those with no recourse to public funds by partnering with other churches to establish NRPF 'guest' groups. International Groups based on the St Martin's model are now taking place at Bloomsbury Central Baptist on Tuesday evenings, Christ Church with St Laurence Brondesbury Wednesday lunchtimes, Grosvenor Chapel Thursday lunchtimes and St James's Piccadilly on Saturday mornings.
- Organise the Annual Conference on Disability in partnership with Inclusive Church. To mark its sixth year a booklet was produced highlighting the ethos and achievements of the first five years.
- Improve air quality around St Martin's by engaging with local air quality monitoring and improvement initiatives.
- Embody our commitment to access for all by providing experience and employment for disabled and/or formerly homeless people.

7. Incubate new projects

Through the SMAP St Martin's seeks to continue the longstanding St Martin's tradition of cultivating social ideas and new initiatives until they reach maturity. New projects arise from four sources: some arise from our location; others emerge out of our commitments; others again come from our existing partnerships and neighbours; and finally some arise from our search for new partners. We don't seek new projects for their own sake: we aim to participate in and encourage healthy conversations and to let new initiatives emerge creatively and organically from those conversations.

Some key outcomes

In accordance with the 2016 SMAP, we have

- Continued to develop a national network of thought-leaders, practitioners and academics based on the 2,000 support workers involved in the VRF.



HeartEdge Launch

- Launched in February 2017 HeartEdge, which is now a growing ecumenical network of over 30 churches and other organisations, all drawn to a mission model of compassion, commerce, culture and congregation. Introductory events, attended by over 300 participants, have been held in Birmingham, Bristol, Edinburgh and London, and HeartEdge has been publicised through input at the Greenbelt Festival and General Synod. A range of workshops, church visits, sharing sessions and consultancy days have been organised for HeartEdge members.
- Brought the ministry side of the Walbrook partnership to an end, in accordance with the wishes of our partners at St Stephen, after three years of many accomplishments and a transformation in the mission of the community. The music and administrative aspects of the partnership continue.

8. Become an exemplary organisation

Through the SMAP St Martin's seeks to become an exemplary organisation. Exemplary organisations have an admirable and inspiring ethos and embody it in everything they do. They monitor their performance through good governance. They cherish their people, communicate their purpose, embrace a range of partners, and share their wisdom. They thus attract engagement,

participation, commitment, support, and imitation. We seek to become widely and rightly recognised as such an exemplary organisation.



In accordance with the 2016 SMAP we have

- Succeeded in paying the London Living Wage to all staff.
- Launched a £25m campaign for buildings, music, theology and homelessness.
- Continued to introduce fair trade lines to our retail and food-service activity as appropriate to ethos, quality, price, and customer demand.
- Established a Disability Cross-Site Working Group, able to consider and address barriers to belonging in our congregation and community. This group, which includes representatives of the congregation and staff team, is beginning its work by undertaking an audit looking at access not just in terms of getting in, but also joining in. The audit will begin with a self-assessment of access involving our congregation and wider community, which will then be followed by an external audit.
- Made active steps to renew congregational stewardship by building on our annual stewardship campaign and Giving Sunday.
- Streamlined our group and committee structure so as best to synthesise voluntary and professional gifts and contributions. We now have an established committee structure. In addition there were two meetings in 2017 of the Identity Group, including executive and non-executive members from all five main boards, which agreed the formation of the Advisory Group, a regular meeting of one non-executive from each board plus the vicar.

Future Prospects



Parish Weekend, Worth Abbey

Congregational, charitable and cultural life all remain strong. There is every reason to hope and trust that congregational worship, education, fellowship and mission will continue to deepen and broaden in the year to come. Patterns of worship and formation are always under review in our effort to serve and attract our various constituencies of locals, visitors, tourists, and those experiencing trouble, distress or exclusion. Commercial operations had a more challenging year and conversations about future business developments and initiatives are alive and active. The development of choral music is exciting and highly promising, and has borne considerable fruit in establishing a distinctive St Martin's 'brand' of classical music and presentation. Our digital broadcasting continues to grow and offer opportunities for people from around the world to join in our worship and lecture programmes. Relationships with the BBC go from strength to strength.

All charitable initiatives are showing a healthy balance of growth and depth. Work developed onsite should continue in 2018 to expand offsite as our two new national networks gain momentum.

A new position of Finance Director was created and was filled in August 2017.

The partnership with St Mary's Cathedral, Johannesburg continued to develop.

A major change in 2017 was the growth of the work of the Trust. In recent years, fundraising has been focused on building an endowment to support the costs of the building, but following a survey in spring 2016 it emerged that more significant sums of money would be required. The report suggested at least £11.8m is needed for capital work across the site over the next ten years. St Martin's also has ambitious plans to develop vision projects for music, theology and work with homeless and vulnerable people. Following a period of consultation and discussion, the PCC and the Trust therefore agreed to begin a £25 million campaign to raise these funds for a more secure future.

Financial Review

Income

Consolidated net income for 2017 was £1,214k (2016: £1,149k), a 5.7% increase over 2016. Our trading subsidiary, St Martin-in-the-Fields Limited recorded sales of £4,549k (2016: £4,634k). Trading profit, defined as trading income less operating costs of trading activities, was £314k (2016: £413k). Donations from donors decreased by 6% to £246k (2016: £261k); income from other donations increased by 42% to £288k (2016: £203k), excluding sums received from the trading subsidiary.

Expenditure

Expenditure, excluding operating costs of trading activities, in 2017 decreased by £7k to £1,333k (2016: £1,340k). Maintenance costs decreased by 49% to £29k (2016: £57k). Notwithstanding this decrease, we expect maintenance costs to increase as the plant and equipment age, and the benefit of operating from a newly developed, refurbished site tails off.

Church music and choir costs increased to £276k (2016: £190k). This was in line with the continued development of the music programme in 2016 and 2017, including Great Sacred Music and the Sound of St Martin's concert series. This increase in cost was offset by total music income of £400k (2016: £240k).

Result

Within Unrestricted Funds, there was a deficit before Transfers and Unrealised Gains of £156k (2016: £206k); the corresponding figure for Restricted Funds was a surplus of £38k (2016: £16k).

During the year, St Martin-in-the-Fields Limited made a distribution of £191k to the PCC, its parent company. The Directors of St Martin-in-the-Fields Limited have formally proposed to distribute the remaining profit for 2017 of £30k to the PCC within the first nine months of 2018.

Transfers

A transfer of £12,000 from Other Restricted Funds to Unrestricted Funds was made in respect of expenditure which had been made against this fund in prior years for a new sound system in the Church. A transfer of £33,993 from the Website Fund to Unrestricted Funds was made to recognise the creation of an intangible asset for our new website. Expenditure incurred by St Martin-in-the-Fields Limited to the value of £40,860 (2016 - £17,121) was determined as within the permitted scope of PCC's restricted Maintenance and Refurbishment Fund, and hence a corresponding amount has been transferred from the Maintenance and Refurbishment Fund to Unrestricted Funds. More details concerning these transfers and PCC funds can be found in Note 18 to the Accounts.

Reserves Policy

Total Reserves at the end of 2017 stood at £1,842k (2016: £1,894k), including £90k of non-charitable trading reserve held on the balance sheet of the trading subsidiary, St Martin-in-the-Fields Limited; the make-up of these reserves is set out in more detail in Note 18 to the financial statements.

The PCC has target free reserves of £520k to cover:

- Fluctuations in net profit from normal trading in St Martin-in-the-Fields Limited of up to £170k.
- Up to three months' PCC expenditure, to enable the PCC's activities to be scaled down in a 'disaster scenario', being presently set at £250k.

- Fluctuations in PCC's own income generating activities and other fluctuations in working capital requirements of up to £100k

In line with the Charity Commission's guidance, 'free reserves' is defined as the unrestricted, undesignated fund which is not represented by the PCC's tangible assets.

At the end of 2017, the PCC's General Reserves stood at £462k (2016: £530k). Free reserves after fund transfers (which are described in the section above) amounted to £331k (2016: £397k), being below the free reserves target of £520k. The PCC is resolved to work towards the free reserves target of £520k in 2018. The PCC further recognises the importance of eliminating the 2017 overall net deficit of £156k (2016: £206k) on unrestricted funds, to ensure that the current level of free reserves is maintained close to or at the target of £520k and thereby not further depleted.

Pay Policy for Senior Staff

The pay of senior staff of both the PCC and St Martin-in-the-Fields Limited is reviewed annually by the Remuneration Committee and increased in line with the annual pay increase for all staff.

Risk Management

From January 2004 the PCC has delegated certain responsibilities for the management of the whole site to St Martin-in-the-Fields Limited, and a risk register has been drawn up by its Senior Management Group to reflect this obligation. The PCC's Fabric and Finance Committee is responsible for the review of the risk register on a regular basis. The document sets out a comprehensive statement of identified risks; notes control measures and actions to be completed; nominates risk owners, and attaches both a full and mitigated value to each risk. The document has been approved by the St Martin-in-the-Fields Limited Board and the PCC. It is a live document and is regularly reviewed and was most recently updated in December 2016.

This work has identified the profitability of its commercial activities as a key risk for St Martin's. This risk is managed by close monitoring of Café margins and trends, continual review of the offer, and appropriate marketing activities.

Attention has also been focused on non-financial risks arising from fire, safety in the public areas including the Café and food hygiene. These risks are managed by having robust policies and procedures in place, ensuring staff are appropriately trained and that appropriate support services are in place.

The possibility of external events in central London, affecting the site or leading to its possible closure, is also identified as a major risk. This risk is managed through well-established evacuation procedures, staff training, appropriate insurance cover and regular liaison with the police and the Greater London Authority.

Public Benefit

St Martin-in-the-Fields became a registered charity on 1 February 2010 (registered charity number 1133936) with the result that members of the PCC are now registered as trustees. In the preparation of this Report, the trustees have been aware of their responsibilities to demonstrate that the activities of the church offer a real and practical public benefit as required under Section 4(1) of the Charities Act 2011. The PCC confirms that, in exercising its powers and duties, it has complied with

its duty to have regard to the guidance issued by the Charity Commission on the provision of public benefit by religious charities.

The PCC's objectives are set out earlier in the Trustees' Report. By identifying our key areas of focus in 2015, we now report against these objectives. Our trustees have had regard to the Charity Commission's guidance on public benefit when reviewing activities against objectives set and in planning future activities. This Annual Report shows that the guidance has been met.

Structure, Governance and Management

Organisational Structure

The Parochial Church Council of the Ecclesiastical Parish of St Martin-in-the-Fields ('the PCC') is a corporate body established by the Church of England. The PCC operates under the Parochial Church Powers Measure and is also a charity registered in England and Wales (charity no. 1133936). The PCC is responsible for, and is charged with co-operating with the Vicar in promoting, the whole mission of the church.

The PCC, through the Vicar and Churchwardens as nominees, owns the whole of the issued share capital of St Martin-in-the-Fields Limited, a company registered in England and Wales (company no. 02096693). SMITFL acts as the trading arm of St Martin-in-the-Fields, as well as managing the site and some aspects of church operations. Its principal trading activities include operating two cafés, a shop, concert management, venue hire and event catering and the organisation of exhibitions. The whole of the company's taxable profits is covenanted to the PCC.

The PCC

Since the PCC registered as a charity in 2010, its members are also registered as trustees of the charity. Elections for one-third of the members of the PCC are held each year at the Annual Parochial Church Meeting ('APCM'). PCC members serve for three-year terms before offering themselves for re-election, should they choose to do so. The appointment of PCC members is governed by, and set out in the Church Representation Rules. Deanery Synod representatives are ex-officio members of the PCC and elections to the Deanery Synod are held at the APCM every three years. Churchwardens are elected annually at a Meeting of the Parishioners which precedes the APCM. The PCC's practice is to review its terms of reference, committee structures and legal issues, at the first meeting of the PCC each year. The PCC met nine times in 2017 with meetings being chaired in turn by the Vicar and the Churchwardens. In addition the PCC holds an away day every year where the long-term development of St Martin's is discussed in some detail. All new members are required to undergo appropriate induction. This includes sharing a comprehensive information pack, meetings with key people, a session on governance and finance and opportunities to experience working and worshipping at St Martin's.

PCC membership

Clergy (ex-officio)

Revd Dr Sam Wells, Vicar and Chair of the PCC

Revd Katherine Hedderly, Associate Vicar for Ministry

Revd Richard Carter, Associate Vicar for Mission

Revd Paul Lau, Associate Vicar for the Chinese-Speaking Congregation

Revd Jonathan Evens, Associate Vicar for Partnership Development (Half-time)

Revd Dr Alastair McKay, Assistant Curate (Half-time)

Revd Will Morris, Self-Supporting Minister

Churchwardens

Gail Elkington (until April 2017)

Chris Braganza (from April 2017)
Adrian Harris

Treasurer

Helen Platts (until April 2017)
David Bradley (from April 2017)

Deanery & General Synod representatives (ex-officio)

Kathryn Hardy
Bella Ikpasaja
Jim Sikorski
Susanne Wood

Elected members

Andrew Aitken
Hannah Reed
Craig Norman
Duncan McCall
Eugene Ling
Harold Alby
Peter Keegan (until October 2017)
Stacey Cooper (from October 2017)
Will Charnley
Kate Hilton

PCC Secretary

Helena Tarrant

Church Safeguarding Officer (CSO)

Anna Gregorowski

Children's Champion (CC)

Georgina Elsey (until August 2017)
Georgina Illingworth (from September 2017)

The PCC is assisted in the discharge of its duties by the Board of St Martin-in-the-Fields Limited, the Executive Director, the Finance Director and a number of permanent committees and task groups.

The Board of St Martin-in-the-Fields Limited

The Board of St Martin-in-the-Fields Limited ('the Board') ensures that trading is profitable, develops new ventures, and oversees the efficient and safe operation of the site. The Board met seven times in 2017, including once in a joint meeting with the PCC. Members who served during the whole year were Chris Burford (Chair), Chris Cows, Allyson Hargreaves (Secretary), Revd Dr Sam Wells, Matthew Whalley, Antonia Adams, Sally Dixon, Alexander Goodenough, Susan Millin, Dan Barker, Adrian Harris and Cathy Reid Jones. Chris Franklin joined the Board in October 2017.

Committees and other bodies

1. Finance and Fabric Committee: In July 2017 this group was given authority to decide upon the sequencing of projects arising out of the Building Futures campaign.
2. Programming Committee: a quarterly expansion of the group of senior staff from SMITFL, Charity, Music, Trust, CSTM and Congregation.

3. Common Life Committee, made up of a) Congregational Life and b) Whole-Site Flourishing: the latter incorporating staff and non-congregational volunteers.
4. Communications: external and internal, digital and print.

The following bodies remain part of the decision-making structure:

- The Planning Group assists the PCC by planning the business of its meetings. It also ensures that actions from PCC meetings are carried out. It has responsibility for PCC business between meetings, as directed by the PCC.
- The SMAP Review Group monitors the implementation and progress of the Action Plan and reports back to the PCC and SMITFL Board at their meetings.
- The Deanery Synod reviews and makes provision for matters relating to the Church of England. It also reflects upon and expresses opinion on any other matters of religious or public interest. The Deanery Synod aims to bring together the views of parishes on common problems and to discuss and formulate common policies as well as to promote the whole mission of the Church - pastoral, evangelistic, social and ecumenical.
- An informal Five Committees meeting takes place annually between the PCC, the Board, the Trust, the Charity, and The Connection.

Two new groups emerged in 2017:

- The Identity Group, an occasional gathering of executive and non-executive members of the Five Committees, had two away days in 2017.
- At the second Identity Group away day a proposal was agreed for the formation of a permanent Advisory Group to take forward whole-site momentum around common vision and initiatives.

In addition the following groups advance the purposes of the PCC in ways largely outside the decision-making structure:

- The Education Group reviews and implements the on-going education programmes and establishes other educational opportunities to deepen Christian understanding and fellowship.
- The Hospitality Group organises many opportunities for welcome and hospitality: serving refreshments provided by the Café in the Crypt after the Sunday Eucharist, welcome parties for newcomers, and celebrations such as the patronal festivals, Easter breakfast, and baptisms and confirmations.
- The International Group seeks to make international issues of justice and concern an integral part of the life of St Martin's and to welcome and include people of all cultures within the life of St Martin's. It allocates the PCC's annual budget of overseas giving, making small grants to grassroots organisations and groups around the world.
- The Sustainability Group is focused on environmental concerns, and is charged with considering how resources should be stewarded more carefully and efficiently in order to lessen the environmental impact of St Martin's and its people.

Faculty Approvals

Faculties were granted for the installation the *Les Colombes* exhibition in church and the memorial stone for Geoffrey Brown in the crypt.

Approval of Annual Report

The Annual Report set out on pages 1-20 was approved by the PCC on 29 April 2018.

A handwritten signature in black ink, appearing to read 'Sam Wells', with a stylized flourish at the end.

Revd Dr Sam Wells, Vicar of St Martin-in-the-Fields and Chair of the PCC

ST MARTIN-IN-THE-FIELDS PAROCHIAL CHURCH COUNCIL

Registered Charity Number 1133936

CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31ST DECEMBER 2017

St Martin-in-the-Fields Parochial Church Council

Statement of Responsibilities of PCC Members

The Parochial Church Council (PCC) is responsible for preparing the Annual Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Law applicable to Parochial Church Councils in England and Wales requires the PCC Members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the PCC and the group and of the group's income and expenditure for the year. In preparing those financial statements the PCC is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departure disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will continue in operation for the foreseeable future.

The PCC members are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the PCC and the group and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Church Accounting Regulations 2006, and the Statement of Recommended Practice "Accounting and Reporting by Charities" which is applicable to charities preparing their accounts in accordance with the "Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland" (FRS 102) effective 1st March 2015. They are also responsible for safeguarding the assets of the PCC and the group and hence for taking reasonable steps for the prevention and detection of fraud and breaches of law and regulations.

Independent Auditor's Report to the Members of St Martin-in-the-Fields Parochial Church Council

Opinion

We have audited the financial statements of St Martin-in-the-Fields Parochial Church Council (the 'charity') for the year ended 31 December 2017 which comprise the Consolidated Statement of Financial Activities, the Consolidated and Charity Balance Sheets, the Consolidated Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity and the group's affairs as at 31 December 2017 and of the group's income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report of the Trustees, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Annual Report of the Trustees is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the trustees' responsibilities statement set out on page 22, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK). Those standards require us to comply with the Financial Reporting Council's Ethical Standard. This report is made solely to the charity's members as a body. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body for our audit work, for this report, or for the opinions we have formed.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Mazars LLP

Nicola Wakefield
Mazars LLP
Chartered Accountants and Statutory Auditor

Times House, Throwley Way, Sutton, Surrey, SM1 4JQ.

St Martin-in-the-Fields Parochial Church Council
Consolidated Statement of Financial Activities
For the year ended 31st December 2017

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2017 Total Funds £	2016 Total Funds £
Income from:						
Donations and Legacies						
Donations from donors	2	246,045	-	-	246,045	260,786
Other donations and legacies	3	75,286	212,921	-	288,207	203,383
Charitable activities:						
- to further the Council's objects	4	315,096	19,865	-	334,961	242,032
Other trading activities	5	4,579,948	-	-	4,579,948	4,682,129
Investments	6	7,660	23,857	-	31,517	30,211
Total Income		<u>5,224,035</u>	<u>256,643</u>	<u>-</u>	<u>5,480,678</u>	<u>5,418,541</u>
Expenditure on:						
Raising Funds						
Publicity costs	7	38,301	728	-	39,029	63,913
Operating costs of trading activities	5	4,266,216	-	-	4,266,216	4,269,579
Charitable activities						
Grants	8	16,458	-	-	16,458	158,394
Activities directly relating to the work of the Church	9	1,059,391	217,731	-	1,277,122	1,117,331
Total Expenditure		<u>5,380,366</u>	<u>218,459</u>	<u>-</u>	<u>5,598,825</u>	<u>5,609,217</u>
Net gains on investments	13	<u>-</u>	<u>-</u>	<u>66,949</u>	<u>66,949</u>	<u>73,825</u>
Net (expenditure)/income		<u>(156,331)</u>	<u>38,184</u>	<u>66,949</u>	<u>(51,198)</u>	<u>(116,851)</u>
Transfers between funds	18	<u>86,853</u>	<u>(86,853)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Movement in Funds		<u>(69,478)</u>	<u>(48,669)</u>	<u>66,949</u>	<u>(51,198)</u>	<u>(116,851)</u>
Reconciliation of funds:						
Balance brought forward at 1st January 2017		<u>635,301</u>	<u>400,328</u>	<u>858,068</u>	<u>1,893,697</u>	<u>2,010,548</u>
Balance carried forward at 31st December 2017		<u>565,823</u>	<u>351,659</u>	<u>925,017</u>	<u>1,842,499</u>	<u>1,893,697</u>

St Martin-in-the-Fields Parochial Church Council

Balance Sheets as at 31st December 2017

		Group		PCC	
	Note	2017	2016	2017	2016
		£	£	£	£
Fixed Assets					
Intangible assets	12	30,967	1,583	30,967	-
Tangible assets	12	295,848	340,314	113,560	132,694
Investments	13	811,687	745,430	811,690	745,433
		<u>1,138,502</u>	<u>1,087,327</u>	<u>956,217</u>	<u>878,127</u>
Current Assets					
Stock		153,074	168,616	-	-
Debtors	14	286,582	342,803	327,559	572,978
Cash at bank and in hand		1,098,831	1,241,847	625,633	496,846
		<u>1,538,487</u>	<u>1,753,266</u>	<u>953,192</u>	<u>1,069,824</u>
Liabilities: Amounts falling due within one year	15	<u>(834,490)</u>	<u>(946,896)</u>	<u>(157,345)</u>	<u>(151,742)</u>
Net Current Assets		<u>703,997</u>	<u>806,370</u>	<u>795,847</u>	<u>918,082</u>
Net Assets		<u><u>1,842,499</u></u>	<u><u>1,893,697</u></u>	<u><u>1,752,064</u></u>	<u><u>1,796,209</u></u>
Funds					
Non-charitable trading reserves	18	90,435	97,488	-	-
Unrestricted	18	475,388	537,813	475,388	537,813
Restricted	18	351,659	400,328	351,659	400,328
Permanent endowment	18	925,017	858,068	925,017	858,068
	18	<u><u>1,842,499</u></u>	<u><u>1,893,697</u></u>	<u><u>1,752,064</u></u>	<u><u>1,796,209</u></u>

Approved by the Parochial Church Council and authorised for issue on 16 April 2018.



Sam Wells

Vicar



Chris Braganza

Churchwarden



Adrian Harris

Churchwarden

The notes on pages 28 to 42 form part of these financial statements.

St Martin-in-the-Fields Parochial Church Council

Consolidated Statement of Cash Flows For the year ending 31st December 2017

	Group	
	2017	2016
	£	£
Cash flows from operating activities		
(Deficit) for the financial year	(51,198)	(116,851)
Adjustments for:		
Depreciation of intangible assets	17,066	11,756
Depreciation of tangible assets	74,684	71,882
Interest received	(1,307)	(30,211)
(Deduct gains) on investments	(66,949)	(73,825)
(Increase)/decrease in trade and other debtors	21,346	(149,634)
(Increase)/decrease in stocks	15,543	(7,995)
Increase/(decrease) in trade creditors and other creditors	<u>(77,532)</u>	<u>64,465</u>
Cash flows from operations	<u>(68,347)</u>	<u>(230,413)</u>
Net cash generated from operating activities	<u>(68,347)</u>	<u>(230,413)</u>
Cash flows from investing activities		
Purchase of tangible assets	(30,218)	(54,598)
Purchase of intangible assets	(46,450)	
Disposal of investment	692	
Interest received	<u>1,307</u>	<u>30,211</u>
Net cash from investing activities	<u>(74,669)</u>	<u>(24,387)</u>
Net (decrease) in cash and cash equivalents	<u>(143,016)</u>	<u>(254,800)</u>
Cash and cash equivalents at the beginning of the year	<u>1,241,847</u>	<u>1,496,647</u>
Cash and cash equivalents at the end of the year	<u><u>1,098,831</u></u>	<u><u>1,241,847</u></u>

St Martin-in-the-Fields Parochial Church Council

Notes to the Financial Statements For the year ended 31st December 2017

1 Charity Information and Accounting Policies

a) Charity Information

St Martin-in-the-Fields Parochial Church Council (the "PCC") is a charity registered in England and Wales no 1133936. The registered office is 5 St Martin's Place, London WC2N 4JH.

b) Basis of Preparation

The financial statements have been prepared under the current Church Accounting Regulations and in accordance with the current Charities SORP (FRS 102). They have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

The financial statements are prepared in sterling (£).

The consolidated accounts include the results, assets and liabilities of the PCC's subsidiary St Martin-in-the-Fields Limited and include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of other charities which have been established to raise funds to support the church and its activities, church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members over which the PCC does not have operational or financial control.

The trustees, having reviewed the financial position of the charity and having reviewed future financial forecasts, have prepared these accounts on a Going Concern basis.

c) Income

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the donation is recognised.

Grants and legacies to the PCC are accounted for when received or as soon as it is probable that an amount is due.

Funds raised from events are accounted for gross.

Other ordinary income

Rental income from the letting of Church premises is recognised when the rental is due.

Income from investments

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

St Martin-in-the-Fields Parochial Church Council

Notes to the Financial Statements For the year ended 31st December 2017

1 Charity Information and Accounting Policies (continued)

d) Expenditure

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The Diocesan Common Fund share is accounted for when payable. Any quota unpaid at 31st December is provided for in these financial statements as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

Allocation of expenditure

Expenditure is charged directly to the appropriate category under expenditure where possible. Certain items of office overhead costs which cannot be allocated directly are apportioned between the categories on a basis reflecting the estimated split of resources used.

Governance costs

Governance costs comprise statutory compliance including the costs of auditors and legal and professional fees.

e) Fund Accounting

Unrestricted funds are available for use at the discretion of the PCC in the furtherance of its general objectives.

Designated funds are funds set aside by the PCC out of unrestricted general funds for a specific future purpose or projects.

Restricted funds are funds subject to specific restriction imposed by donors or by the purpose of a fundraising appeal and are separately categorised in the notes to the financial statements.

Permanent endowment funds are funds which the donor or the Consistory Court has stated to be capital.

f) Fixed Assets

Intangible Assets

Intangible assets are initially recognised at cost. After recognition, under the cost model, intangible assets are measured at cost less any accumulated amortisation and any accumulated impairment losses.

All intangible assets are considered to have a finite useful life. If a reliable estimate of the useful life cannot be made, the useful life shall not exceed five years.

Amortisation is provided on the following basis:

Software	50% straight line basis
Website	3 years

Building

The PCC considers that in view of the restrictions inherent in the building and its inextricable link to the church itself, the value in use cannot be quantified in any meaningful way and has therefore made full provision against the costs to date in accordance with "Section 27 of FRS 102 Impairment of Assets".

St Martin-in-the-Fields Parochial Church Council

Notes to the Financial Statements For the year ended 31st December 2017

1 Charity Information and Accounting Policies (continued)

f) Fixed Assets (continued)

Consecrated land and buildings

Consecrated and beneficed property is excluded from the accounts by s.10(2) of the Charities Act 2011. All expenditure incurred during the year on consecrated or benefice buildings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

Tangible fixed assets and moveable church furnishings

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided on all tangible fixed assets on a straight line basis to write off the cost, less estimated residual value, over their expected useful lives as follows:

Equipment and fittings	5 years
Fixtures and moveable church furnishings	20 years

g) Investments

Investments are valued at market value. It is the PCC's policy to keep valuations up to date such that when investments are sold there is no gain or loss arising. As a result the Statement of Financial Activities only includes those unrealised gains and losses arising from the revaluation of the investment portfolio throughout the year.

h) Current Assets

Amounts owing to the PCC in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Cash at bank includes short term deposits held either with the Central Board of Finance of the Church of England Funds or at the bank.

Stock is valued at the lower of cost, using the first in first out method, and selling price less cost to complete and sell.

i) Pension Costs

The PCC contributes to the personal pension arrangements of employees through the automatic enrolment scheme. These contributions are charged to the Statement of Financial Activities as they arise. There are no prepaid or accrued contributions at the balance sheet date.

j) Leases

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership of the leased asset to the company. All other leases are classified as operating leases.

Assets held under finance leases are recognised initially at the fair value of the leased asset (or, if lower, the present value of minimum lease payments) at the inception of the lease. The corresponding liability to the lessor is included in the Balance Sheet as a finance lease obligation. Lease payments are apportioned between finance charges and reduction of the lease obligation using the effective interest method so as to achieve a constant rate of interest on the remaining balance of the liability. Finance charges are deducted in measuring profit or loss. Assets held under finance leases are included in tangible fixed assets and depreciated and assessed for impairment losses in the same way as owned assets.

Rentals payable under operating leases are charged to Statement of Financial Activities on a straight-line basis over the lease term, unless the rental payments are structured to increase in line with expected general inflation, in which case the group recognises annual rent expense equal to amounts owed to the lessor.

The aggregate benefit of lease incentives are recognised as a reduction to the expense recognised over the lease term on a straight line basis.

St Martin-in-the-Fields Parochial Church Council

Notes to the Financial Statements For the year ended 31st December 2017

2 Donations from Donors

	2017 Unrestricted Funds £	2016 Unrestricted Funds £
Planned giving: Gift Aid Covenants and Pledges envelopes	122,074	125,262
Other donations	10,443	19,524
Parish giving	5,725	-
Income tax recoverable on Gift Aid	29,813	36,714
Collections	47,900	47,920
Boxes in church	30,090	31,366
	<u>246,045</u>	<u>260,786</u>

3 Other Donations and Legacies

	Unrestricted Funds £	Restricted Funds £	2017 Total Funds £	2016 Total Funds £
Legacies	10,200	20,000	30,200	1,085
Other Donations Received	4,608	53,325	57,933	84,236
Clergy Grant		42,310	42,310	49,818
VGF supported Chinese Congregation	1,500		1,500	5,569
Heart/Edge		44,150	44,150	5,925
Music income	25,282	53,136	78,418	35,334
MAP Committees:				
International	-	-	-	9,325
Worship and Spirituality	8,378	-	8,378	2,858
Hospitality	1,614	-	1,614	1,006
Education	23,704	-	23,704	8,227
Consolidated total:	<u>75,286</u>	<u>212,921</u>	<u>288,207</u>	<u>203,383</u>
SMITFL Licence	92,412		92,412	90,600
PCC only:	<u>167,698</u>	<u>212,921</u>	<u>380,619</u>	<u>293,983</u>

Consolidated income from other donations and legacies was £288,207 (2016: £203,383) of which £75,286 (2016: £55,581) was unrestricted and £212,921 (2016: £147,802) was restricted. PCC income from other donations and legacies was £380,619 (2016: £293,983) of which £167,698 (2016: £146,181) was unrestricted and £212,921 (2016: £147,802) was restricted.

St Martin-in-the-Fields Parochial Church Council

Notes to the Financial Statements For the year ended 31st December 2017

4 Income from Charitable Activities to further the Council's objects

	Unrestricted Funds £	Restricted Funds £	2017 Total Funds £	2016 Total Funds £
Verger's Fees & Rehearsal Room Hire	1,855	-	1,855	1,950
Church Music	283,182	18,092	301,274	210,173
Special Church Services & Advent Booklet Sales	30,059	1,773	31,832	29,909
	<u>315,096</u>	<u>19,865</u>	<u>334,961</u>	<u>242,032</u>

The income from charitable activities was £334,961 (2016: £242,032) of which £315,096 (2016: £240,205) was unrestricted and £19,865 (2016: £1,827) was restricted.

5 Trading Subsidiary

The PCC, through nominees, owns the whole of the issued share capital of St Martin-in-the-Fields Limited (registered number: 2096693) ("SMITFL"), whose principal activities during the year were those of operating a restaurant, a shop, concert management, venue hire and event catering, the organisation of exhibitions and other retailing activities. The whole of the company's taxable profits are payable under Gift Aid to the PCC.

A summary of the results of the subsidiary is shown below:

	Unrestricted Total 2017 £	Unrestricted Total 2016 £
Turnover	4,548,820	4,633,778
Cost of sales - stock	(1,129,898)	(1,163,072)
Cost of sales - other	<u>(1,598,358)</u>	<u>(1,567,313)</u>
Gross Profit	1,820,564	1,903,393
Other income	31,128	48,351
Other operating costs	(1,630,372)	(1,629,794)
Gift Aid distribution to PCC	<u>(190,000)</u>	<u>(285,000)</u>
Net profit retained in subsidiary	31,320	36,950
Gift Aid distribution to PCC from 2016	(38,373)	(30,000)
Accumulated profits brought forward	97,488	90,538
Non-charitable trading reserves	<u>90,435</u>	<u>97,488</u>

St Martin-in-the-Fields Parochial Church Council

Notes to the Financial Statements For the year ended 31st December 2017

6	Income from investments	Unrestricted Funds	Restricted Funds	2017 Total Funds	2016 Total Funds
		£	£	£	£
	Interest received from: Rysbrack and others	7,660	23,857	31,517	30,211
		<u>7,660</u>	<u>23,857</u>	<u>31,517</u>	<u>30,211</u>

The income from investments was £31,517 (2016: £30,211) of which £7,660 (2016: £8,776) was unrestricted and £23,857 (2016: £21,435) was restricted.

7	Publicity Costs	Unrestricted Funds	Restricted Funds	2017 Total Funds	2016 Total Funds
		£	£	£	£
	Church Guides	22,485	728	23,213	36,498
	Marketing and Annual Report	15,816	-	15,816	27,415
		<u>38,301</u>	<u>728</u>	<u>39,029</u>	<u>63,913</u>

The expenditure on publicity costs was £39,029 (2016: £63,913) of which £38,301 (2016: £35,384) was unrestricted and £728 (2016: £28,529) was restricted.

8	Grants Made	2017 Unrestricted Funds	2016 Unrestricted Funds
		£	£
	International grants	10,212	9,100
	Other grants	<u>6,246</u>	<u>149,294</u>
		<u>16,458</u>	<u>158,394</u>

A list of grants made is available on request from the PCC office.

St Martin-in-the-Fields Parochial Church Council

Notes to the Financial Statements For the year ended 31st December 2017

9 Activities directly relating to the work of the Church	Unrestricted Funds £	Restricted Funds £	2017 Total Funds £	2016 Total Funds £
Ministry:				
Common Fund	206,032	-	206,032	186,626
Clergy expenses	9,346	-	9,346	8,326
Altar supplies	5,834	-	5,834	5,196
Church running expenses	62,989	-	62,989	67,697
Archive Expenses	-	289	289	1,305
Heart/Edge Project	-	41,812	41,812	5,250
Church maintenance and repairs	2,490	26,416	28,906	56,697
VGF supported clergy costs	-	42,310	42,310	49,818
VGF supported Chinese Congregation staff costs	-	-	-	3,069
Special Church Services expenses	27,674	13,039	40,713	41,398
Church Music & Choir costs	230,796	44,823	275,619	190,304
Choral Scholars	14,476	23,100	37,576	35,630
Flowers	456	-	456	1,524
Insurance	67,457	-	67,457	66,269
Sundries	2,932	-	2,932	2,178
Depreciation	19,134	-	19,134	19,397
Amortisation	15,483	-	15,483	-
Staff costs (including contract staff)	344,403	25,942	370,345	332,028
Staff pension cost	1,995	-	1,995	3,116
Recruitment & training costs	6,319	-	6,319	4,168
Copyright licence	644	-	644	572
MAP Committees:				
International	2,407	-	2,407	1,519
Worship and Spirituality	8,085	-	8,085	3,803
Hospitality	3,556	-	3,556	1,660
Education	21,003	-	21,003	8,731
	<hr/>	<hr/>	<hr/>	<hr/>
	1,053,511	217,731	1,271,242	1,096,281
Governance costs (see note 10)	5,880	-	5,880	21,050
	<hr/>	<hr/>	<hr/>	<hr/>
	1,059,391	217,731	1,277,122	1,117,331

Expenditure on activities directly relating to the work of the church was £1,277,122 (2016: £1,117,331) of which £1,059,3 (2016: £900,584) was unrestricted and £217,731 (2016: £126,747) was restricted.

St Martin-in-the-Fields Parochial Church Council

Notes to the Financial Statements For the year ended 31st December 2017

10 Governance Costs	2017	2016
	Unrestricted	Unrestricted
	Funds	Funds
	£	£
Professional fees	(1,222)	14,651
Bank charges	1,399	1,149
Auditors' remuneration	5,703	5,250
	<u>5,880</u>	<u>21,050</u>

11 Staff Costs	2017	2016
	£	£
Wages and salaries	2,121,273	2,069,102
Social security costs	171,472	162,531
Pension costs	40,394	36,787
PCC activities and administration (agency & subcontractors)	99,248	76,845
	<u>2,432,387</u>	<u>2,345,265</u>

The average number of employees across the group was 125 (2016: 126). Their payroll costs can be analysed as follows:

	2017	2016
	£	£
PCC activities and administration	281,177	321,912
Trading subsidiary	2,151,210	2,023,353
	<u>2,432,387</u>	<u>2,345,265</u>

The number of employees whose emoluments amounted to over £60,000 in the year was as follows:

	2017	2016
	Number	Number
£60,001 - £70,000	<u>1</u>	<u>1</u>

Pension contributions to higher paid staff were £5,209 (2016: £5,170).

Expenses reimbursed to members of the clergy, who are ex-officio PCC members, amounted to £4,282 (2016: £6,635) for various items of expenditure. PCC members received emoluments or reimbursements of expenses during the year of £2,552 (2016: £3,656). These expenses covered costs of travel and subsistence and meeting costs. The total number of clergy and PCC members who were paid expenses was 1 (2016: 2).

The key management personnel of the parent charity comprise the members of the PCC, the Executive Director, Finance Director and Music Director. The total employee benefits of the key management personnel of the charity were £229,677 (2016: £201,893).

The key management personnel of the group comprise those of the charity and the key management personnel of the wholly owned subsidiary St-Martins-in-the-Fields Limited (SMITFL). The key management personnel of SMITFL are the HR Manager, Marketing Manager and the Estates Manager whose employee benefits total £175,709 (2016: £172,012). The employee benefits of key management personnel of the group were therefore £405,387 (2016: £373,905).

St Martin-in-the-Fields Parochial Church Council

Notes to the Financial Statements For the year ended 31st December 2017

12 Tangible Fixed Assets for Use by the PCC

a) Group	Intangible Assets	Building	Equipment and Fittings	Fixtures and Moveable Church Furnishings	Tangible Assets
	Total				
Cost	£	£	£	£	£
At 1st January 2017	22,065	33,071,464	1,078,708	96,180	34,246,352
Transfer	-	-	-	-	-
Additions	46,450	-	30,218	-	30,218
At 31st December 2017	68,515	33,071,464	1,108,926	96,180	34,276,570
Depreciation					
At 1st January 2017	20,482	33,071,464	760,462	74,112	33,906,038
Transfer	-	-	-	-	-
Charge for the year	17,066	-	72,539	2,145	74,684
At 31st December 2017	37,548	33,071,464	833,001	76,257	33,980,722
Net Book Value					
At 31st December 2017	30,967	-	275,925	19,923	295,848
At 31st December 2016	1,583	-	318,246	22,068	340,314
b) PCC					
	Intangible Assets	Building	Equipment and Fittings	Fixtures and Moveable Church Furnishings	Total
	Total				
Cost	£	£	£	£	£
At 1st January 2017	-	33,071,464	211,904	96,180	33,379,548
Transfer	-	-	-	-	-
Additions	46,450	-	-	-	-
At 31st December 2017	46,450	33,071,464	211,904	96,180	33,379,548
Depreciation					
At 1st January 2017	-	33,071,464	101,278	74,112	33,246,854
Transfer	-	-	-	-	-
Charge for the year	15,483	-	16,989	2,145	19,134
At 31st December 2017	15,483	33,071,464	118,267	76,257	33,265,988
Net Book Value					
At 31st December 2017	30,967	-	93,637	19,923	113,560
At 31st December 2016	-	-	110,626	22,068	132,694

St Martin-in-the-Fields Parochial Church Council

Notes to the Financial Statements For the year ended 31st December 2017

13 Fixed Asset Investments	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2017	Total 2016
(a) Group	£	£	£	£	£
Market value at 1st January 2017	692	-	744,738	745,430	671,605
Disposal of shares	(692)	-	-	(692)	-
Revaluation gain	-	-	66,949	66,949	73,825
Market value at 31st December 2017	-	-	811,687	811,687	819,255
Historical cost at 31st December 2017	-	-	412,796	412,796	412,840

The market values of the principal investments at 31st December 2017 were as follows:

	2017 £	2016 £
CBF Investment Fund - Income Shares	726,865	600,074
COIF Charities Investment Fund - Income Units	84,822	70,841

(b) PCC

In addition to the investments shown above, there is the share capital of St Martin-in-the-Fields Limited ("SMITFL") which is a company registered in England and Wales number 2096693 (see Note 5).

The share capital of SMITFL of £100 is divided into 100 ordinary shares of £1 each. There are three ordinary £1 shares held by the Vicar and the two Churchwardens on behalf of the PCC. As the Company is a private company, the shares are not open to subscription from the public and only the Vicar and Churchwardens may hold a share in the Company. The shareholders are responsible for the appointment of the Chair of SMITFL and for the appointment of the non-executive directors. Upon retirement from the role of Vicar or Churchwarden, the share transfers to the next incumbent or Churchwarden. All profits arising from the Company are passed to the PCC and therefore SMITFL has been consolidated as it is under the PCC's control.

14 Debtors	Group		PCC	
	2017 £	2016 £	2017 £	2016 £
Trade debtors	76,401	48,727	23,496	5,323
Amounts owed by group and subsidiary undertakings:				
Charitable donation	-	-	190,000	285,000
Loan	-	-	61,993	98,232
Other	-	-	-	3,437
Amount owed by connected charity	12,222	35,807	-	34,874
Other debtors	108,947	160,731	14,785	91,173
Other taxes and social security	2,253	4,253	2,253	4,253
Prepayments and accrued income	86,759	93,285	35,032	50,686
	<u>286,582</u>	<u>342,803</u>	<u>327,559</u>	<u>572,978</u>

During 2013, an unsecured loan of £85,000 was made to SMITFL by PCC for the purpose of purchasing furniture and equipment for the Courtyard Cafe. The loan is subject to interest at 7% per annum and is repayable by 30th April 2018. The balance outstanding at 31st December 2017 was £6,587 (2016: £25,481), of which £Nil (2016: £6,587) was due after one year and these figures are included within "Amounts owed by group and subsidiary undertakings".

During 2016, a further unsecured loan of £60,000 was made to SMITFL by PCC for the purpose of purchasing equipment and furniture for the Courtyard Cafe and for the development of the Church Apse. The loan is subject to interest at 3.61% per annum and is repayable by 31st August 2020. The balance outstanding at 31st December 2017 was £33,342 (2016: £45,071), of which £21,213 (2016: £33,342) was due after one year and these figures are included within "Amounts owed by group and subsidiary undertakings".

The amounts owed by the connected charity relate to St Martin-in-the-Fields Trust.

St Martin-in-the-Fields Parochial Church Council

Notes to the Financial Statements For the year ended 31st December 2017

14 Debtors (continued)

During 2016 an unsecured loan of £30,000 was made to SMITFL by PCC for the purpose of the purchase of three ovens for the Cafe. The loan is subject to interest at 3.75% per annum and is repayable by 31st July 2021. The balance outstanding at 31st December 2017 was £22,062 (2016: £27,709), of which £16,200 (2016: £22,062) was due after one year and these figures are included within "Amounts owed by group and subsidiary undertakings".

15 Liabilities: Amounts falling due within one year

	Group		PCC	
	2017	2016	2017	2016
	£	£	£	£
Trade creditors	368,170	398,731	67,984	54,599
Amounts owed to group and subsidiary undertakings:				
Other	-	-	56,331	-
Amount owed to connected charity	2,785	-	2,785	-
Other creditors	113,820	120,314	1,006	2,710
Other taxes and social security	229,032	228,178	-	-
Accruals and deferred income	120,683	199,673	29,239	94,433
	<u>834,490</u>	<u>946,896</u>	<u>157,345</u>	<u>151,742</u>

The amount owed to connected charity relates to St Martin-in-the-Fields Trust.

16 Finance and Operating Leases

The group's future minimum operating lease payments are as follows:

	2017	2016
	£	£
Within one year	4,101	4,516
Between one and five years	<u>8,803</u>	<u>-</u>

17 Analysis of Group Net Assets between Funds

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total
	£	£	£	£
Fund balances at 31st December 2017 are represented by:				
Intangible fixed assets	30,967	-	-	30,967
Tangible fixed assets	295,848	-	-	295,848
Investments	-	-	811,687	811,687
Net current assets	<u>239,008</u>	<u>351,659</u>	<u>113,330</u>	<u>703,997</u>
Total net assets	<u>565,823</u>	<u>351,659</u>	<u>925,017</u>	<u>1,842,499</u>

St Martin-in-the-Fields Parochial Church Council

Notes to the Financial Statements For the year ended 31st December 2017

18 Statement of Funds - PCC

	At 1st January 2017 £	Income £	Expenditure £	Transfers/ Investment Gains £	At 31st December 2017 £
Unrestricted Funds					
General	529,881	957,444	(1,111,875)	86,853	462,303
Designated:					
Austen Williams Room refurbishment	-	5,000	-	-	5,000
Disability Awareness Group	7,932	2,428	(2,275)	-	8,085
Total unrestricted funds	537,813	964,872	(1,114,150)	86,853	475,388
Restricted Funds					
Maintenance and Refurbishment Fund	300,201	23,857	(52,358)	(40,860)	230,840
Clergy/Staff Support	-	42,310	(42,310)	-	-
Archive	3,391	-	(289)	-	3,102
Website	34,721	-	(728)	(33,993)	-
Westminster Spiritual Aid Fund	23,227	-	-	-	23,227
Sunday International Group	26,661	13,531	(11,031)	-	29,161
St Martin's Voices	-	40,000	(27,247)	-	12,753
Music Development	-	20,000	(1,000)	-	19,000
Other restricted funds	12,127	116,945	(83,496)	(12,000)	33,576
Total restricted funds	400,328	256,643	(218,459)	(86,853)	351,659
Endowment Funds					
<i>Permanent endowment fund</i>					
Rysbrack Bust Fund	751,422	-	-	60,265	811,687
Trinity Chapel Fund	106,646	-	-	6,684	113,330
Total endowment funds	858,068	-	-	66,949	925,017
Total PCC funds	1,796,209	1,221,515	(1,332,609)	66,949	1,752,064
Non-charitable trading reserves	97,488	4,579,948	(4,587,001)	-	90,435
Total Group funds	1,893,697	5,801,463	(5,919,610)	66,949	1,842,499

Unrestricted Funds and Non-Charitable Trading:

Total unrestricted income of £964,872 comprises PCC's 2017 unrestricted income, the 2017 distribution of profit from St Martin-in-the-Fields Limited ("SMITFL"), and the annual licence fee paid to PCC by SMITFL.

Non-charitable trading expenditure of £4,587,001 comprises the £4,266,216 on the group SOFA, the 2017 distribution of profit from SMITFL, and the annual licence fee paid to PCC by SMITFL.

Restricted Funds:

The Church Maintenance and Refurbishment fund represents accumulated donations and income from the Rysbrack Bust Fund, which is restricted to maintenance of the fabric and ornaments of the Church. During the year, St Martin-in-the-Fields Limited carried out maintenance work on premises and plant within its remit and use. This expenditure has been charged to St Martin-in-the-Fields Limited, reducing the charitable donation it made in the year to PCC's General Funds. From this expenditure, an amount of £40,860 (2016: £17,121) was determined as within the permitted scope of PCC's restricted Maintenance and Refurbishment Fund and hence a corresponding amount has been transferred from the Maintenance and Refurbishment Fund to the General Fund in PCC.

The Clergy/Staff Support Fund is a contribution towards the Curate and to the Associate Vicar for Partnership Development.

The Archive Fund is being used to support on-going costs for the St Martin's archive.

St Martin-in-the-Fields Parochial Church Council

Notes to the Financial Statements For the year ended 31st December 2017

18 Statement of Funds (continued)

The Website Fund is for work on the new website completed in 2017. A transfer was made of £33,993 to recognise the creation of an intangible asset for the new website.

The Westminster Spiritual Aid Fund provides grants for clergy specific expenditures.

The Sunday International Fund supports the work at St Martin's to assist vulnerable foreign nationals.

The St Martin's Voices fund supports the development of the St Martin's Voices ensemble.

The Music Development Fund supports music and choir development within the PCC.

A transfer of £12,000 from Other Restricted Funds to PCC's Unrestricted Funds was made in respect of expenditure which had been made against this fund in prior years for a new sound system in the Church.

Endowment Funds:

Rysbrack Bust Fund

At 31st December 2017, the London Diocesan Fund held investments and cash to the value of £920,546 (2016: £849,603) on behalf of the Parochial Church Council following a judgement of the Consistory Court of the Diocese in accordance with agreements proposed on the sale by the Parochial Church Council of the Rysbrack Bust. The agreements state that once this fund, together with accumulated income, reached the amount of £435,000, the income therefrom would become available for the purposes of maintaining the fabric of the Church. The income payable to the church during the year amounted to £23,858 (2016: £19,864).

As the PCC is the beneficial owner of these funds, they have been included in the financial statements.

Trinity Chapel Fund

The Trinity Chapel Site Charity, to which the PCC had hitherto been entitled to a proportion of the income, was wound up in 2008 and the capital values distributed to the beneficiaries as a mixture of permanent and expendable endowment under a scheme approved by the Charity Commissioners. The PCC disposed of the invested funds representing the expendable endowment and the endowment funds represent the permanently endowed funds.

19 Related Party Transactions

One of the members of the PCC is a trustee of the charity 'The Connection at St Martin-in-the-Fields'. The Connection occupies part of the building at St Martin-in-the-Fields and pays a rental charge of £103,750 (2016: £100,000) to SMITFL.

Two of the members of the PCC are trustees of the St Martin-in-the-Fields Trust (the "Trust"). Income received by the Trust and then gifted onto PCC was £153,500 (2016: £99,925). The Trust owed the PCC £2,785 at year end (2016: Trust owed the PCC £35,807).

In addition, SMITFL recharged staff costs and management charges of £8,282 (2016: £6,102) to the Trust.

Two of the members of the PCC are Trustees of the 'Bishop Ho Ming Wah Association and Community Centre'. This charity occupies part of St Martin-in-the-Fields and pays a rental charge to the group of £10,000 per annum.

During 2016, the PCC resolved to underwrite the running costs of the Trust, recognising that the Trust's principal activities benefit the mission and objectives of the PCC, namely (i) raising an endowment fund for the long term maintenance of the Church's buildings and plants, and (ii) revenue fundraising to support PCC's charitable activities. In 2017 PCC made a grant of £Nil (2016: £141,812) to the Trust for this purpose.

Appendix A

The Wider St Martin's Community

The following charities are associated with and operate from the same site as the PCC, but they are independent of the PCC and each has its own board of trustees. Charity Commission numbers are in brackets.

Bishop Ho Ming Wah Association and Community Centre (290398)

The Association celebrated its 30 years of community service in 2017 with a series of fun-packed events. A lot has changed in those 30 years but more importantly, a lot has stayed the same. The community that we serve has grown larger and more diverse. Service improvements are ongoing, including new initiatives, to cater for the different needs of service users. In 2017 over 260 people actively took part in a wide range of activities, including lunches, keep-fit exercises, walks and sharing and learning new skills. The fact that many elderly members have continued to travel to the Centre from across Greater London and nearby counties indicates the need for and the importance of our work. For those who have difficulties with travelling, the befrienders have brought them news and comfort through regular home visits and phone contacts. The homework club for new immigrant children is well established. All these were made possible owing to the hard work of our staff and volunteers. As ever, financial pressures upon the Association remain an area of real concern. We would like to thank all those involved, and those of you who very generously responded to our appeal for financial support.

Chinese Congregation

When we look back on the past year 2017, we can see how many blessings our Almighty Father showered upon us. We have so much to be grateful for in facing both testing and joyful times. God inspired and encouraged many enthusiastic and well equipped loyal brothers and sisters who became elected as members of the CCC. They worked hard together to face whatever problems were presented to us and helped us to move forward into a brighter dawn.

We thank our Archdeacon Fr Luke who granted us the honour of attending a CCC meeting and gave us guidance and support in moving forward. We are working on creating a Mission Action Plan concerning our development and expansion of our community. We thank all those who contributed to making this plan coherent.

We celebrated Chinese New Year by setting up a table outside the church greeting everyone who walked by and offering them the traditional red envelope signifying a blessing for the coming year. We also had a joint celebration with the English-speaking congregation at St Martin's where we shared the special Chinese New Year foods and took the opportunity to deepen our friendship. During Holy Week, on Maundy Thursday evening we had a Passover meal, Eucharist and washing of feet in the Ho Ming Wah Centre. On Good Friday, we held a service to reflect on the Stations of the Cross in the Ho Ming Wah Centre.

Among our activities, a dancing group was formed to invite Mandarin Chinese-speaking people to come to the Ho Ming Wah Centre on Sunday mornings. As God wills, we pray He will direct us to develop this into a ministry.

Now I would like to offer my wholehearted gratitude to all the brothers and sisters from both the Cantonese and Mandarin Chinese congregations as without their support and encouragement, our church would not have flourished as it has done in 2017.

The Connection at St Martin-in-the-Fields (1078201)

The Connection at St Martin's is central London's homelessness charity working in close partnership with St Martin-in-the-Fields. Its day and night support services operate from the centre located on Adelaide Street, adjacent to the church. In 2017 The Connection at St Martin's worked with over 4,500 homeless people in crisis helping them away from the streets and towards recovery. Significant developments from the year include:

Investment in our migration service

Over 50% of people needing our support are not from the UK and represent 114 nationalities. We have been developing what we can do for this group of people. We have been working in partnership with specialist agencies to provide in-depth immigration support, and building relationships with hosting schemes that provide people with free housing for an allocated period of time. Over 38% of people we see do not speak fluent English. This compounds people's social disadvantage and in some cases is a barrier to us being able to help people. We have created a series of advisory leaflets in commonly spoken languages including Romanian, Spanish, Polish and Italian. These leaflets explain what rights and entitlements people have to stay in the UK, as well as warning people about the risk of exploitation at work.

Working in partnership

Westminster Homeless Action Together (WHAT)

We have been working in partnership with St Mungo's, The Passage, West London Mission, Groundswell and Westminster City Council on a community initiative involving volunteers. They undertook the largest community survey of people sleeping rough in Westminster across a week (10-17 July). WHAT week was a meaningful opportunity for volunteers in the community to find out the causes of people's homelessness, and be part of helping provide a new perspective on the solution.

Appointment of new Chief Executive

We welcomed the arrival of our new Chief Executive Pam Orchard. Pam has over 25 years' experience in the charity sector and joined us from Providence Row, another homelessness service. She specialises in innovation and change. She is in the process of developing the new 3-year strategy and vision for the charity which will come into effect in April 2018.

The St Martin-in-the-Fields Trust (110406)

The St Martin-in-the-Fields Trust raises money to support the costs of maintaining our historic buildings, as well as supporting future mission and ministry, music and work with homeless and vulnerable people at St Martin's. We have an independent board of trustees and a staff team of three. We focus on securing funds so that St Martin's can grow and thrive in the future.

In 2017 funds raised by the Trust paid for the new St Martin's website and for a new box office system which will be installed early in 2018. Music remains an important area for us and this year grants from the Trust enabled a new fellowship scheme for St Martin's Voices to be established. The Trust also supported the Choral Scholars programme and provided funds to cover the costs of music tours to the US. A further grant of £20,000 was provided to enable the music programme to continue to develop and grow.

In April the Trust made a grant of £30,000 to pay for early costs to establish the new HeartEdge network. A further grant was made to support the work of the Sunday International Group. We also continue to raise money for the building including an endowment fund, which currently has just over £2.1m under investment.

During 2017 plans were drawn up and tested to increase the fundraising activity of the Trust to support a new five-year fundraising campaign for the future of St Martin's, Building Futures. The campaign aims to raise £25m to pay for significant capital refurbishment needed on site and to

develop new work for mission and ministry, music and support for homeless and vulnerable people for the next ten years.

St Martin-in-the-Fields Charity (261359/1156305)

The St Martin-in-the-Fields Charity continues to develop its work to support homeless and vulnerably housed people across the UK through two key programmes – the Vicar’s Relief Fund and the Frontline Network.

The Vicar’s Relief Fund (VRF) continues to give out grants across the UK. The VRF provides small crisis grants of up to £350 to support people who are at risk of, or currently experiencing homelessness or vulnerable housing, to establish and maintain their tenancies. The VRF provides grants for accessing accommodation, preventing eviction, and setting up home and in 2017 gave out £1.6m of grants. In 2017, as a direct response to requests from frontline workers, the VRF was expanded to fund ID for clients to enable them to access accommodation. This was piloted for six months, and then rolled out as part of our core VRF offer as the pilot proved successful.

The St Martin’s Frontline Network exists to harness the ideas, energy and experience of those at the frontline, working with homeless and vulnerably housed people, and it does this by building relationships, sharing best practice, developing solutions and communicating the experience and views of the frontline. The Frontline Network has gone from strength to strength in 2017. A Steering Group, comprising frontline workers and charity trustees, now drives the strategic direction of the Frontline Network and oversees its activities. A Frontline Network website was launched in January 2017; an Ideas Fund to fund creative and innovative Ideas from frontline workers is in place and being used; an Events Fund to fund local events bringing together frontline workers was launched in June 2017; and ten Partner organisations were commissioned in July 2017, with a two-year contract for developing and promoting the Frontline Network in their regions and local areas.

We continue to support the work of The Connection at St Martin’s. In 2017 we were able to make a grant of £1.1m. The Connection helps more street homeless people than any other service in the UK. This is because Central London attracts thousands of people who wish to start their lives over or believe there are more opportunities available to them here. If these do not materialise, people find themselves vulnerable to homelessness.

The Charity manages the BBC Radio 4 Christmas Appeal with St Martin-in-the-Fields. This year we had an extraordinary response, raising £3m.

Appendix B

Groups and Activities at St Martin's

Alongside our regular services and events at St Martin's there are lots of activities happening throughout the year. This list gives just a snapshot of them. Please also look out for opportunities to learn more about what happens and how you can join in. We usually hold a 'Market Place' event in the autumn. If you have any questions, please contact the Parish Office or ask the PCC person on duty on a Sunday morning.

PCC Secretary

Helena Tarrant

PCC and Groups

PCC, Deanery Synod and Planning Group
Communications Committee
Common Life Committee
Archives
Disability Advisory Group
Education
Friends of St Martin's
Hospitality
International
SMAP
Sustainability

Chair/Contact

Churchwardens and Vicar
New chair to be appointed
Katherine Hedderly
Michael Hellyer
Fiona MacMillan
Martin Haigh
Susanne Wood
Bronwyn Sanders
Susannah Woodd
Matthew Morrison
Alex Hilton

Liturgical Ministry

Opportunities to support liturgy, by reading, intercessions, serving, etc
Bellringers
Flower arrangers
Healing Team
Occasional Singers
Stewards

Chair/Contact

Katherine Hedderly

Chris Rimmer
Rosanne Townsend
Will Morris
Tom Williams
Kristine Wellington

Fellowship, pastoral care, spirituality, formation

Archers
Berlin Exchange Visit
Breakfast Club
C-Club and children
Cloak groups
Club Wednesday
Meditation
Oasis
Open Circle
Pastoral Group
Spirituality and Sustainability
Sunday International Group

Chair/Contact

Michael Moran
Bob O'Dell
Dan Kaszeta
Georgina Elsey
Katherine Hedderly
Richard Carter
Duncan Roberts
Jonathan Evens
Georgina Elsey
Alastair Anson
Andrew Aitken
Richard Carter