

St  
Martin  
in  
the  
Fields



# St Martin-in-the-Fields

Two year fixed term Assistant Organist

Closing date - 01 July 2019

## Who we are

St Martin-in-the-Fields is a unique configuration of cultural, charitable and commercial initiatives rooted in the life of a vibrant Church of England congregation. Our vision is *At the heart. On the edge*. This declares that we see ourselves at the heart of London, through our location on Trafalgar Square, and of the nation, through our 500-year links with the royal family, and also of the church, through our national profile gained through nearly a century of broadcasting and our flagship role in social issues – but also appealing to the heart through our long tradition of choral and classical music and our reputation for compassion gained through a century of engagement with poverty and destitution. It also names our calling to be on the edge, not just of Trafalgar Square but alongside those on the edge through being excluded, ignored or oppressed by society or church, and on the cutting edge of innovation in culture, commerce, charity and congregational life.

## About the department

Music has always played a central part in the life of St Martin-in-the-Fields. Our music programme covers four broad areas:

- Music in worship – involving both traditional and new forms of liturgy
- Concerts – both ticketed evening concerts and free lunchtime concerts
- Education – choral scholarships and fellowship schemes
- Culture – principally focussed around our weekly Great Sacred Music event

With its striking Georgian architecture and outstanding acoustics, St Martin-in-the-Fields is one of London's busiest concert venues. Our musical pedigree includes the UK's longest running free concert series dating back to the Second World War and the founding of the Academy of St Martin in the Fields in 1958. Today St Martin's has over 350 concerts per year and is well-known for offering a platform for talented musicians at the beginning of their careers. More recently, we have introduced our highly acclaimed Great Sacred Music, a weekly Thursday lunchtime sequence of words and music led by the Vicar, Revd Dr Sam Wells, and sung by St Martin's Voices, which explores the music of our religious heritage.

## Liturgical music at St Martin's

St Martin's nurtures seven different choral groups under its roof. Our Sunday worship is predominantly led by the Choir of St Martin-in-the-Fields, a voluntary group of dedicated singers from all walks of life, with an excellent reputation for performance of a high standard. From time to time, Sunday services are led by our St Martin's Community Choir. The Children's Voices of St Martin-in-the-Fields also make a regular and valuable contribution to the worshipping life of our church.

Choral Music education is a key part of our musical life, through our Choral Scholarship scheme. More recently, we have formed the St Martin's Voices, a professional choir, whose regular duty is to sing at Great Sacred Music each Thursday, alongside a growing programme of concerts, broadcasts, recordings and other activities. Our newest voluntary ensemble, the St Martin's Chorus, was formed in May 2015, and performs a number of concerts each year in the Sound of St Martin's Concert Series.



## About the role

In this role, your principal task is to accompany Sunday services and our weekly Wednesday evening Bread for the World service, along with associated rehearsals. You will also play for other festival services at Christmas and Easter. A creative interest and enthusiasm in liturgy – both traditional and new – is essential.

## Working at St Martin's

- Based at - St Martin-in-the-Fields, Trafalgar Square, London.
- Working pattern - 16 hours per week (approximately), Mondays, Wednesday and Sunday, plus concerts, tours, broadcasts and other special events
- Salary - £12,000 plus Workplace Pension (£30,000 FTE)
- Term - two years from appointment
- Holiday entitlement - paid 25 holidays plus eight bank holidays, pro rata
- Perks - Free filter coffee and tea throughout your working day, 20% discount in the Café in the Crypt/Courtyard, Shop (excluding books) and limited concert concessions
- Notice period - 1 month

## Job Profile

### 1 Regular pattern of organ and piano accompaniment

#### *Sundays*

- Organ accompaniment of 10.00 am Parish Eucharist, with prior rehearsal (with the Choir of St Martin-in-the-Fields, St Martin's Community Choir or a soloist)
- Piano accompaniment of lunchtime Children's Voices rehearsal
- Organ accompaniment of 5.00 pm Choral Evensong, with prior rehearsal (with the Choir of St Martin-in-the-Fields, another St Martin's choral ensemble, or a visiting choir) Occasionally this service takes a different format e.g. Nine lessons and carols, Patronal Festival
- Piano accompaniment of 7.00 pm Sacred Space service (once a month), with prior rehearsal (with a soloist and instrumentalists)

#### *Mondays*

- 9.15 – 10.00 am Attendance at weekly clergy meeting
- 10.00 – 11.00 am Attendance at weekly music team meeting

#### *Wednesdays*

- Piano accompaniment of 6.30 pm Bread for the World informal Eucharist, with prior rehearsal (with the St Martin's Choral Scholars, or another St Martin's choral ensemble)
- Piano accompaniment of 7.30 – 9.00 pm Choir of St Martin-in-the-Fields rehearsal

### 2 Other activities

- To play on Holy and Feast Days outside the Sunday/Wednesday pattern, all with prior rehearsal
  - 6.30 pm Maundy Thursday service
  - 10.00 am Good Friday All-Age Service
  - 12.00 pm Good Friday Three Hours Service
  - 1.30 pm Christmas Eve Crib Service
  - 11.00 pm Christmas Eve Midnight Mass Service
  - 10.00 am Christmas Morning Eucharist
- To occasionally direct the Choir of St Martin-in-the-Fields, St Martin's Community Choir and Children's Voices as required by the Music Director
- To occasionally accompany weddings, memorial services, and other Special Services, as required by the Music Director (additional remuneration will be offered)

### 3 Personal development and support

- To attend music team meetings and other occasional meetings, as required
- To attend internal and external training courses, as agreed with the Music Director
- To undertake any other duties that may be reasonably required

### 4 This is not an exhaustive description of the job, aspects will change over time and the jobholder is expected to contribute to its development and progression.

### Who we are looking for

We are looking for an enthusiastic, highly efficient, proactive person to join us, who is:

- Passionate about music
- Creative in finding solutions
- Hardworking and who can take the initiative to get things done
- Self-starting, excellent at organisation and calm under pressure
- Friendly and able to work in a large and varied team
- Approachable, welcoming and supportive

### Person Specification

To be effective in this role you will need to demonstrate knowledge of the following, including formal training where appropriate:

#### Essential

- Accomplished organist with exceptional accompanying skills, able to use our splendid instrument to the full as a soloist
- Imagination and willingness to work with both traditional and new liturgies, and an openness to perform a wide range of choral repertoire from early to contemporary in all its guises
- Ability to accompany well on the piano in a variety of styles
- At least 3 years' experience as a church musician, which could include time as an organ scholar or employment in another church or cathedral
- Good organisational skills and a good sense of prioritising, with the ability to respond calmly yet confidently to last minute challenges
- Team player who enjoys working within a large and varied organisation

#### Desirable

- Good choral directing skills with experience of working with mixed, adult choirs
- Experience of working in an office environment, within a large organisation or institution
- Good knowledge of the services and rites of Anglican worship through the liturgical year
- Computer literate, ability to use Microsoft Suite



On top of this you will need to:

- Have excellent communication and interpersonal skills
- In sympathy with the particular aims and ethos of St Martin-in-the-Fields

\*Please note the nature of this role will include early morning, evening and weekend work\*

\*DBS clearance required for this role\*

### **How to apply**

To apply for this post, please email the following to [hr@smitf.org](mailto:hr@smitf.org) by **9.00 am** on **01 July 2019**:

- a supporting statement, explaining why you believe you can do this role
- a comprehensive CV detailing your relevant achievements in each role, and including details of two referees, one of whom should be your current or most recent employer

If you would like to chat about this role, please call a member of the Human Resources Team on 020 7766 1119/1101.

Interviews will be held on **10 July 2019**.