



BRITISH INLINE PUCK HOCKEY ASSOCIATION

APPLICATION FOR AN ENHANCED DBS DISCLOSURE

ALL APPLICANTS ARE TO COMPLETE PAGE ONE AND TWO OF THIS APPLICATION FORM

If you have any queries please contact bipha@outlook.com

Applicant Details

Q1 TITLE

☐ Mr ☐ X☐ Mrs ☐ X☐ Miss ☐ X☐ Ms ☐ X

Other

Q2 SURNAME

Q3 ALL FORENAME(S)

Please remember to include ALL forenames (it will be evident from your driving licence number if you have more than one forename)

HAVE YOU EVER BEEN
Q4 KNOWN BY ANY OTHER
NAMES

☐ No ☐ X☐ Yes ☐ X

If 'Yes' you must complete page three as appropriate (please note: if you have ticked Mrs or Ms in Q1, you should provide details of former names)

Q5 DATE OF BIRTH

Day, Month and Year

Q6 GENDER

☐ M ☐ X☐ F ☐ X

Q7 TOWN OF BIRTH

Q8 COUNTRY OF BIRTH (IF
NOT UK)

Q9 EMAIL ADDRESS

Q10 CONTACT TELEPHONE
NUMBER

UK Address Details

Q11 CURRENT ADDRESS

Q12 TOWN

Q13 UK POSTCODE

Q14 LIVED AT ADDRESS
SINCE (MM/YY)

Month and Year you moved to your present address

IF YOU HAVE NOT LIVED AT YOUR PRESENT ADDRESS FOR 5 YEARS OR MORE, PLEASE GO TO PAGE THREE - YOU MUST PROVIDE ADDRESS DETAILS FOR ALL ADDRESSES YOU HAVE LIVED AT FOR THE PAST 5 YEARS

GO TO PAGE TWO

ID Details - Please complete this section carefully

Failure to complete ALL sections of the ID Details will cause delays to your application. Your Date of Birth in Q5, must match the Date of Birth on your Passport.

Your Identity documents will need to be checked and verified - the verifier will need to see proof of your National Insurance Number, your passport and your driving licence

Q15 NATIONAL INSURANCE NUMBER	<div style="border: 1px solid black; width: 100px; height: 20px;"></div>																			
Q16 VALID PASSPORT NUMBER	<div style="border: 1px solid black; width: 100px; height: 20px;"></div>																			
Q17 PASSPORT NATIONALITY (IF NOT UK)	<div style="border: 1px solid black; width: 200px; height: 20px;"></div>																			
Q18 COUNTRY OF ISSUE (IF NOT UK)	<div style="border: 1px solid black; width: 200px; height: 20px;"></div>																			
Q19 DATE OF BIRTH ON PASSPORT	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">D</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">D</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">M</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">M</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">Y</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">Y</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">Y</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">Y</div>	<div style="border: 1px solid black; width: 100px; height: 20px; text-align: center;">Day, Month and Year</div>											
Q20 PASSPORT ISSUE DATE	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">D</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">D</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">M</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">M</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">Y</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">Y</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">Y</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">Y</div>	<div style="border: 1px solid black; width: 100px; height: 20px; text-align: center;">Day, Month and Year</div>											
Q21 DRIVING LICENCE NUMBER	<div style="border: 1px solid black; width: 200px; height: 20px;"></div>																			
Q22 DRIVING LICENCE ISSUE DATE	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">D</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">D</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">M</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">M</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">Y</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">Y</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">Y</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">Y</div>	<div style="border: 1px solid black; width: 100px; height: 20px; text-align: center;">Day, Month and Year</div>											

If you do not hold ANY ONE OF THE ABOVE documents you must provide further Identity documents as listed on page three

Declaration

Q23 HAVE YOU EVER BEEN CONVICTED OF A CRIMINAL OFFENCE	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">No</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">X</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">Yes</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">X</div>																
DECLARATION OF THE APPLICANT	<div style="border: 1px solid black; padding: 5px;"> By signing the applicant declaration box I confirm that the information that I have provided in support of this application is complete and true and understand that knowingly to make a false statement for this purpose is a criminal offence. </div>										<div style="border: 1px solid black; width: 100px; height: 50px; text-align: center; vertical-align: top;"> Applicant Signature </div>									
DATE OF SIGNATURE	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">D</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">D</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">M</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">M</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">Y</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">Y</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">Y</div>	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">Y</div>	<div style="border: 1px solid black; width: 100px; height: 20px; text-align: center;">Day, Month and Year</div>											

Once completed hand this form along with your identity documents and **cheque or postal order, payable to BIPHA, for the sum of £10** to your identity verifier. You may also pay the **£10 fee in cash**, if your verifier will accept it. **Only applications submitted with payment will be processed.**

The identity verifier will check the form and your identity documentation. Your identity documents will be returned to you.

Fair Processing Principles
Your personal information is only processed with your knowledge.
Only information that we actually need is collected and processed.
Your personal information is only seen by those who need it to do their jobs.
Personal information is retained only for as long as it is required.
Decisions affecting you are made on the basis of reliable and up to date information.
Your information is protected from unauthorised or accidental disclosure.
Procedures are in place for dealing promptly with any dispute.

Identity verifier declaration	
Identity documents checked by (First Initial and Surname required)	
<div style="border: 1px solid black; width: 20px; height: 20px;"></div>	<div style="border: 1px solid black; width: 100px; height: 20px;"></div>
I confirm that the requisite documentation and information has been supplied and checked in accordance with DBS guidance.	
Date of processing	<div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">D</div> <div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">D</div> <div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">M</div> <div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">M</div> <div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">Y</div> <div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">Y</div> <div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">Y</div> <div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">Y</div>
Signature of verifier	<div style="border: 1px solid black; width: 100px; height: 40px;"></div>

Additional Information - complete only the necessary sections

[illegible]

YOU MUST PROVIDE ADDRESS DETAILS FOR ALL ADDRESSES YOU HAVE LIVED AT FOR THE PAST 5 YEARS

[illegible]

Further Identity Documents Required - ONLY IF YOU DO NOT HAVE A VALID PASSPORT OR DRIVING LICENCE

Document	Notes	Issue date and validity
Biometric residence permit	UK	
Birth certificate - issued at time of birth	UK and Channel Islands – including those issued by UK authorities overseas, e.g. embassies, High Commissions and HM Forces	
Adoption certificate	UK and Channel Islands	
Marriage/civil partnership certificate	UK and Channel Islands	
HM Forces ID card	UK	
Firearms licence	UK, Channel Islands and Isle of Man	
Mortgage statement	UK or EEA	Issued in last 12 months
Bank or building society statement	UK and Channel Islands or EEA	Issued in last 3 months
Bank or building society account opening confirmation letter	UK	Issued in last 3 months
Credit card statement	UK or EEA	Issued in last 3 months
Financial statement, e.g. pension or endowment	UK	Issued in last 12 months
Council Tax statement	UK and Channel Islands	Issued in last 12 months
Work permit or visa	UK	Valid up to expiry date
Letter of sponsorship from future employment provider	Non-UK or non-EEA only - valid only for applicants residing outside of the UK at time of application	Must still be valid
Utility bill	UK – not mobile telephone bill	Issued in last 3 months
Benefit statement, e.g. Child Benefit, Pension	UK	Issued in last 3 months
Central or local government, government agency, or local council document giving entitlement, e.g. from the Department for Work and Pensions, the Employment Service, HMRC	UK and Channel Islands	Issued in last 3 months
EU National ID card	-	Must still be valid
Cards carrying the PASS accreditation logo	UK and Channel Islands	Must still be valid