



Healthcare Professional Data Submission Guidelines

Your list of healthcare professionals should be along these lines (example list with fictitious data):

Title	Name	Surname	Education and Qualifications	Job description	Schedule
Ms	Alexia	Abdilla	B.Sc (Hons) Uk. SRPod	Podiatrist	Mon, Fri
Dr	Bernard	Bajada	MD	General Practitioner	Mon-Sat
Mrs	Carla	Cefai	BPsy (Hons) MPsy	Psychologist	Mon, Thu
Dr	Deby	Debono	MD DFSRH MRCOG	Obstetrician & Gynaecologist	By appt only
Dr	Elena	Ellul	B.Ch.D	Dentist	Mon, Tue, Fri
Dr	Fabio	Fenech	MD FRCS (Otolaryngology)	ENT Consultant	Tues every other week

“Job description” means a non-technical description of the health professional’s role; a description that normal people who do not work in a healthcare-oriented setting understand and can therefore contact you about it.

If you already have a leaflet or simply a printed page with the details above, and most pharmacies do (some even have it printed on a sandwich board placed outside the pharmacy), the information on that board should be enough to dump into an Excel sheet and for us to do the data entry/curation work based on it.