

**Lismore RFC
Job
Description**



Job Title:	Fundraiser	Club:	Lismore RFC/Edinburgh Harlequins
Reports to:	Finance Group	Location:	Edinburgh/Home working
Work Pattern:	Anticipated Hours – 2 days per month	Contract:	6 Months initially with rate TBD
Apply via:	CV and cover letter	To:	Rodger_hepburn@blueyonder.co.uk
Closing Date	7 th January 2021		

Job Purpose:

To develop and increase existing funding relationships and source new streams to ensure long term sustainability for the youth programme.

Person Specification	
Proven track record in high level funding application success	Essential
Experience of developing and creating sponsorship relationships	Essential
Excellent communication skills including written reports and verbal communication	Essential
Knowledge/Experience of working with Scottish Sports	Desirable
Knowledge/Understanding of Scottish Education	Desirable
Experience of community engagement activities	Desirable
Key Accountabilities:	Associated Competencies:
To identify and apply for relevant funding opportunities for the club in agreement with the Development Officer and Finance Group.	Effective Communication Planning and Organising
To build relationships with key partners and stakeholders, establish mutual objectives and work in partnership to achieve those objectives.	Effective Communication Planning and Organising Team Working

<p>To identify and attract potential new partners and introduce them and engage them as part of the club. Retain sponsorship through better business engagement, sponsor packages, and sponsor communications and management. To ensure that sponsorships with business have tangible benefits to the club and ensure that sponsor benefits are delivered to improve sponsor satisfaction and retention.</p>	<p>Effective Communication Planning and Organising Leading Others Team working</p>
<p>To assist with the development of the 3 year business plan</p>	<p>Strategic planning Effective Communication Planning and Organising Team Working</p>
<p>To engage with Social Media representatives of the Club to ensure appropriate content is disseminated through our channels.</p>	<p>Effective Communication Planning and Organising</p>
<p>To provide mentoring opportunities for identified club staff or volunteers</p>	<p>Effective Communication Team Working Leading Others</p>
<p>To provide regular progress reports to the management committee</p>	<p>Effective Communication</p>