

Our Ref: AGM 2021 /Lett 2/ Notice
29 July 2021



To: **Secretaries of Full Member Clubs and Associated Bodies**
Secretaries of Associate Clubs (*For Information only - See Note 1 below*)
Members of the Scottish Rugby Council and the Scottish Rugby Board
Past Presidents

Scottish Rugby Union Limited
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Dear Sir / Madam

Scottish Rugby Union - Annual General Meeting 2021

In accordance with the Bye-Laws of the Scottish Rugby Union, notice is given on behalf of the Union that the 2021 Annual General Meeting will be held on **Saturday 14th August 2021 at 10.30am**, initially on a virtual meeting platform.

However, the Meeting, whether quorate or not, will be adjourned by the President, as Chair of the Meeting, until Sunday 26th September 2021.

All of the Meeting business will be conducted at the resumed Meeting, which is intended to be held in person, subject to the then prevailing situation with Covid-19.

The decision by the President to adjourn the Meeting and resume in late September has been based on medical advice, and taking into account the desire for the AGM business to be conducted in-person. The adjournment seeks to manage and reduce the potential risks currently being presented by Covid-19 to the safety of those entitled to attend or who would be required to support an in-person event.

Further information and explanation is contained in the message from the President to members issued on 28th July 2021 – a copy of this will be included on the AGM section of the Scottish Rugby website.

The Agenda for the Meeting is enclosed, together with copies of the Motions and Amendments received and accompanying explanations and notes.

No applications for full membership have been received and no elections are due to be conducted.

The Annual Report and Accounts of Scottish Rugby Union for the 2021/21 financial year will be circulated to members shortly.

Instructions on how to access the virtual meeting platform on 14th August will be circulated separately.

All representatives of Full Member clubs and Associated Bodies participating in the Annual General Meeting must be current members of the Club/Associate Body they are representing.



Registered in Scotland N° 132061



Arrangements for admission to the resumed Meeting will be circulated nearer the time.

The Agenda and other relevant papers can also be downloaded from the AGM section of our website. Please read these carefully. The website will be kept updated with any further documents which may be relevant.

Should you have any queries with regard to the foregoing, or would like to intimate apologies, please contact Scottish Rugby's Head of Regulation, Graham Ireland E: graham.ireland@sru.org.uk.

Yours faithfully



Robert Howat
Secretary

Note 1 : Associate Clubs are not entitled to attend the AGM. Associate Clubs in each of the six Areas have the opportunity to elect two delegates to the AGM via Area Meetings.

The AGM papers are copied to Associate Clubs in order that they can mandate their Area Representatives as appropriate.

Please note that AGM correspondence and papers can be downloaded from the AGM section of our website. Go to: Scottish Rugby → About Us → Annual General Meeting.

SCOTTISH RUGBY UNION AGM 2021

AGENDA

SATURDAY 14th AUGUST 2021 AT 10.30 AM - VIRTUAL MEETING PLATFORM

- 1. Opening and Welcome**
 - Quorum
- 2. Adjournment of Meeting to Sunday 26th September 2021 at 10:30 am**

RESUMED MEETING - SUNDAY 26th SEPTEMBER 2021 AT 10:30 AM

- 3. Resumption of Meeting and Welcome**
 - Quorum and Apologies
 - Procedures
- 4. Approval of Minutes of 2020 AGM - Stages 1, 2 and 3**
- 5. President's Address and Update on Governance**
- 6. Scottish Rugby Business Update – Chairman and Chief Executive**
- 7. Financial Statements 2020/21**
- 8. Motions and Amendments**
 - 8.1 GHA Motion and Amendment
 - 8.2 Hawks Motion and Amendment
 - 8.3 Haddington Motion
- 9. Questions**
- 10. Close**

NOTES

1. Separate details will be provided on how to access the virtual platform on 14th August 2021.
2. The Meeting on 14th August will be adjourned by the Chair after confirming the quorum position.
3. The adjourned Meeting will resume on Sunday 26th September 2021. This is intended to take place in-person at BT Murrayfield Stadium but remains subject to medical and public safety advice meantime.
4. Joining details will be circulated to Members well in advance of the resumption date and relevant papers recirculated in good time for the resumed Meeting.

Meeting Business

5. The Agenda does not include a Championship Committee Report, due to the suspension of domestic rugby in season 20/21 caused by the Coronavirus pandemic.
6. No applications for full membership have been received and no elections are due to be conducted.

Voting and Approval Thresholds

7. Voting will be opened and closed as directed by the Chair of the Meeting.
8. The following voting approval thresholds will apply:
 - (i) A simple majority of those present and entitled to vote is required for approval of Minutes and for the laying of the Financial Statements.
 - (ii) A simple majority of those present and entitled to vote is required for the amendment to the GHA motion to be passed, before the Motion (amended or unamended) is then put forward.
 - (iii) The GHA motion, if unamended, contains a special direction as to finance and separately, if passed unamended, would have the effect of reversing a decision of the Council/ Board in connection with the Super 6 competition and its role in the player development pathway. Under Bye-Law 21, a two thirds majority of those present and entitled to vote is needed for the motion (if unamended) to be passed.
 - (iv) If the GHA motion is amended, a simple majority of those present and entitled to vote is needed for the amended GHA motion to be passed.
 - (v) A simple majority of those present and entitled to vote is required for the amendment to the Glasgow Hawks motion to be passed, before the Motion (amended or unamended) is then put forward.
 - (vi) The Glasgow Hawks motion, if unamended, contains a special direction as to finance, and under Bye-Law 21 a two thirds majority of those present and entitled to vote is needed for the motion (if unamended) to be passed.
 - (vii) If the Glasgow Hawks motion is amended, a simple majority of those present and entitled to vote is needed for the amended motion to be passed.
 - (viii) A simple majority of those present and entitled to vote is required for the Haddington motion to be passed.
9. The result of voting on amendments to motions will be announced before that motion (amended or unamended) is put to the Meeting for a vote. The result of the voting on the motion itself will be announced before proceeding with the next motion and remaining business of the Meeting. The results will also be posted later on the Scottish Rugby website.

Questions

10. Members may have questions that they would like to submit in advance of the resumed Meeting.

Advance questions should be submitted to the e-mail address below for no later than **12 noon** on **Tuesday 21st September 2021**:

graham.ireland@ sru.org.uk.

A form is available on the website for you to download and is also attached.

To assist with the smooth running of the Meeting, members are requested to limit themselves to no more than 2 questions.

**ANNUAL GENERAL MEETING 2021
QUESTION FORM**

Should you wish to submit a question in advance for the 2021 AGM, please complete and return the form below **by 12 noon on Tuesday 21st September 2021**.

The form should be returned to Graham Ireland, Head of Regulation, (please email the form to: graham.ireland@sru.org.uk).

Name of Club / Associated Body:	
Q1.	
Q2.	

Signed _____

Name (PRINT) _____

Position _____

Date _____

Telephone _____