

SCOTTISH RUGBY UNION

ELECTION RULES FOR SCOTTISH WOMEN'S RUGBY FORUM REPRESENTATIVE TO SCOTTISH RUGBY COUNCIL

1. Elections will only be required every third year in the terms of the SRU Bye-Laws whereby each Council member is elected for a period of three years, except in the event of vacancies in the three year period (see below 4 and 6).
2. Nominations shall be made to the SWR Forum Secretary by 30 April in the year in which an election is required. Nominations shall be signed by the Club proposing or seconding. In order to propose or second a nomination a club must be entitled to vote at a meeting of the SWR Forum. A club may propose/second only one nomination. The nomination must be accompanied by a copy of the nominee's curriculum vitae (one sheet and not more than 350 words). All nominees must consent to the circulation of their CV to all Clubs having a right to vote at a meeting of the SWR Forum.
3. To be eligible for nomination, an individual must be a member of a Club entitled to vote at a meeting of the SWR Forum and must have so been for the whole of the season in which the election takes place and the immediately preceding season. If a nomination is made by a club which prior to the completion of the election process ceases to be a member of the constituency then that nomination is void.
4. If the representative ceases to be a member of Club entitled to vote at a general meeting of the SWR Forum the representative shall require to resign immediately.
5. The person elected shall hold office for a period of three years from the date of the immediately following SRU AGM, unless requiring to resign earlier (see 1 and 4 above).
6. In the event of a vacancy occurring during the elected person's term of office, the SWR Forum Secretary shall call an election on the same basis as above to fill the vacancy and the person then elected shall serve immediately thereafter until the expiry of the term of office of the person who gave rise to the vacancy.
7. Voting shall be conducted postally or by electronic vote and in accordance with these Election Rules and the Bye-laws and decided by a majority of those voting if a ballot is required. Where these Election Rules refer to postal voting, votes shall be equally valid if

submitted to the Forum Secretary electronically, provided that the voting form has been signed by a duly authorised officer of the club submitting the form.

8. The SWR Forum Secretary shall send out a nomination form after 1 April to each Club entitled to vote at a meeting of the SWR Forum, which shall require to be returned by 30 April. If the number of nominations received does not exceed the number of vacancies, the person nominated shall be declared elected without the necessity of a postal or electronic ballot. The winner shall be advised to the Clubs within the constituency.
9. If there is more than one nominee the SWR Forum Secretary shall send out a ballot paper and the candidates' curriculum vitae to each Club entitled to vote at a meeting of the SWR Forum, which shall require to be returned by 28 May. The votes shall be counted by the SWR Forum Secretary and another member of the SWR Forum Management. The winner shall be declared elected and advised to the Clubs entitled to vote at a meeting of the SWR Forum.
10. A person is eligible for immediate re-election following an initial term of appointment, but may not be re-appointed after serving six years on the Scottish Rugby Council (irrespective of constituency) in any capacity (other than as President or Vice– President or as an *ex officio* member), whether continuously or as the aggregate of a series of shorter periods, without the expiry of a period of three years. Prior years' service will continue to count towards the maximum period of six years until a three-year period out of office has elapsed since the most recent of those prior years.
11. A vote to deselect an incumbent representative may be called at any time by petition on behalf of the majority of Clubs entitled to vote at a meeting of the SWR Forum. The quorum for the meeting at which such a vote is to be held shall be the same as for an Election Meeting. A two-thirds majority of those entitled to vote will be required to remove a representative from office.