

Yoni is looking for an

# Operational Support M/F

As Operations Support you form the link between purchasing and sales. You ensure a smooth process from purchase order to sales invoice. This means that, apart from being organized, you are a process and admin guru. You have a commercial drive, as well as flawless skill in maintaining relationships. Excel is your preferred program and your logistic knowledge preferably reaches far beyond the border. In our dynamic team you work closely with the Supply Chain Manager as well as our Sales team and Business Controller. You are in regular contact with our logistic and production partners. You are stress resistant, service orientated and love juggling priorities.

## Requirements:

- Perfect command of the Dutch and English language (written and spoken)
- Hands-on mentality, proactive attitude
- Knowledge of Exact, EDI and GS1 is an advantage
- Passion for process optimization
- Solution-oriented thinking
- Administrative all-rounder
- Excel Nerd
- Entrepreneurial mindset and flexible attitude
- You recognize yourself in our core values; **transparent, revolutionary, unconventional, open-minded and conscious**

## Responsibilities:

- Managing the process from purchasing to sales invoice including order processing
- Contact with our distribution partners and solving delivery and order issues
- Contact with retailers about orders placed and status thereof
- All administration with regards to setting up new products and customers in systems
- Complaint processing between Customer Service and suppliers
- Optimization of processes
- Finding logistics solutions for (international) sales customers
- General support to Supply Chain Manager for various projects and administrative support

## We'll pamper you

Working for Yoni tends to get dangerously fun. At our office at the Impact Hub we'll make sure you'll get as much coffee, chocolate (Tony's) and obviously as many menstrual products as you (or the ladies in your life) need. We take our health, colleagues and the environment seriously. But sometimes we deliberately choose to be irresponsible. That's what we call Thursday afternoon drinks.

## About Yoni

Yoni believes that every woman has the right to know what is in her tampons, pads and panty- liners. That's why we put what's in the box on the box. That doesn't sound exceptional, but it actually is. Lots of big brands do not tell you what is in their products. Because the vagina is the most absorbing part of the body, we choose 100% organic cotton. No plastic, no perfume, no secrets. By breaking the silence around menstruation and by offering an alternative, we're here to revolutionize the industry. Join us.

## Sounds like you?

Send your CV and motivation to [joelle@yoni.care](mailto:joelle@yoni.care) before the 10th of March.

