

## TRIALS – TECHNICAL GUIDE

For inclusion on the UCI International Trials calendar, the organiser shall submit documentation including the following information:

### 1. GENERAL INFORMATION

Name of the event	
Class of the event	
Location of the event	
Date/s of the event	

### 2. ORGANISER CONTACTS

Organising committee	Address:
	Zip Code / Town:
	Tel:
	E mail:
	Website:
Contact person	Name:
	Tel:
	E mail:

### 3. REGISTRATION

Where (website)	
Registration open	
Registration deadline	
Onsite registration possible	
Number plates for participants	
Other relevant info	

### 4. ENTRIES – If the Secretary is appointed by UCI, entries must be available 10 days before the first competition day

Entries must be in Excel file (xlsx), sorted by category and they must contain following information: Race number, rider name (surname + name), UCI ID, NAT & YOB

## 5. ENTRY FEES

Category	Pre registration	Registration on site
Men Elite 26		
Men Elite 20		
Women Elite		
Men Juniors 26		
Men Juniors 20		
BANK ACCOUNT INFO		
Other relevant info		

## 6. RACE PARAMETERS

Competition format to be applied	
Number of sections	
Number of laps	

## 7. PRIZE MONEY

Enclose Prize Money scale for junior and elite categories

## 8. ACCREDITATION

If applicable: note accreditation process and people who are eligible for accreditation

## 9. COMPETITION SCHEDULE

Insert competition schedule for all categories

## 10. TEAM MANAGERS MEETING

Date and time	
Location	
Other relevant info	

## 11. SECTIONS

	<b>Kind of section</b> Material / surface Natural Painted	<b>Length</b>	<b>Level</b> Easy Medium Hard	<b>Categories</b> ME26 - MJ26 ME20 - MJ20 WE
<b>Section 1</b>				
<b>Section 2</b>				
<b>Section 3</b>				
<b>Section 4</b>				
<b>Section 5</b>				

Sections for another phase of competition (if applicable)

	<b>Kind of section</b> Material / surface Natural Painted	<b>Length</b>	<b>Level</b> Easy Medium Hard	<b>Categories</b> ME26 - MJ26 ME20 - MJ20 WE
<b>Section 1</b>				
<b>Section 2</b>				
<b>Section 3</b>				
<b>Section 4</b>				
<b>Section 5</b>				

Other relevant info:

If possible attach a section lay out or a picture of the sections

**12. VENUE MAP**

Insert a map or picture of the venue with clearly marked:

1. Competiton area
2. Race office
3. Riders and Teams area + warm up section
4. Granstands (if applicable)
5. VIP (if applicable)
6. Parking
7. Catering
8. Shops
9. Medical service

**13. VENUE MAP**

Award ceremony	
Anti Doping control	
Press conference	
TV coverage	

**14. ACCOMMODATION** - Enclose info on the nearest hotels

**15. HOW TO REACH THERE** - Enclose info on the nearest airport and main roads

**16. HEALTH ASSISTANCE** - Enclose info on the nearest hospital