

# Check-out Document

Address	Example address	House Type	Flat/Apartment
		Detachment	N/A
Front Elevation		Side Elevation	Rear Elevation
			

22/09/2014

# Check-out

## Check-out Details

Property	Example address
Property Manager	Example agent
Landlord Name	Unknown
Prepared by (Name of Clerk)	Kim Cowman (miServices)
Date Vacated	22/09/2014
Date Inspected	22/09/2014
Inspected By	
Photo	

## Inspector Comments

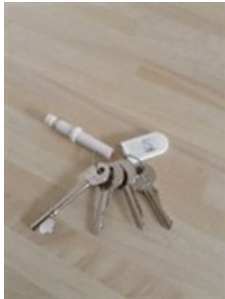
### Inspector Comments

This check out is based on the inventory done by Agent dated 17/05/07 . The tenant has lived at the property since May 2007 . This check out report only reflects items noted as being in a different condition to that stated on the in going inventory/check in report. The property has not been cleaned.

## Tenants

Name	Tenant did not attend
Mobile	
Other Phone	
Email	

## Key Details

Key Description (all keys)	3 Yale type keys. 1 Chubb like key
Notes	
Are All Fobs Working?	N/A
Keys Photo	

## Cleaning

Is Cleaning Needed?	Yes
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Carpets Need Cleaning?	Yes
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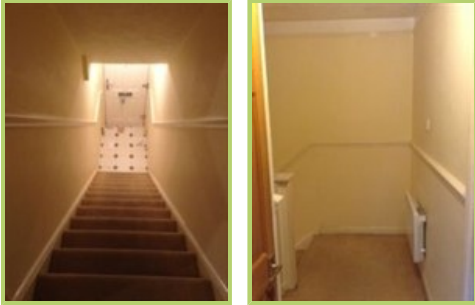
Windows Need Cleaning?	No
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<b>Bulbs</b> Bulbs Out	0
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## Stairs & Landing

### Overview Comments

Cleaning & Maintenance noted



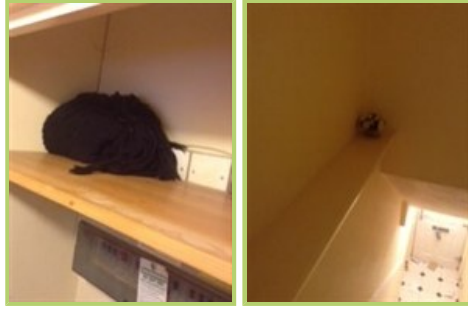
### Cleaning Issues

Issue	Photos
Carpet & flooring dirty. Smell of cat	
Paintwork dirty	

### Maintenance Issues

Issue	Photos
Walls heavily marked	

Remove item



## Bedroom

### Overview Comments

Cleaning & Maintenance noted



### Cleaning Issues

Issue	Photos
Carpet dirty & marked	
Room has not been cleaned	

### Maintenance Issues

Issue	Photos
Bulb missing	

Paint chipping from sill



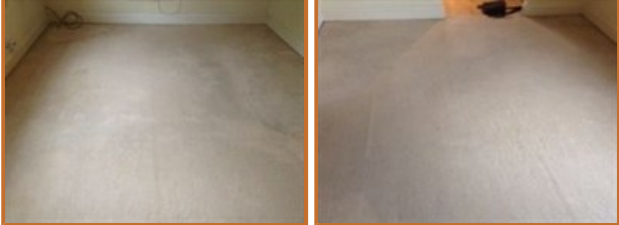
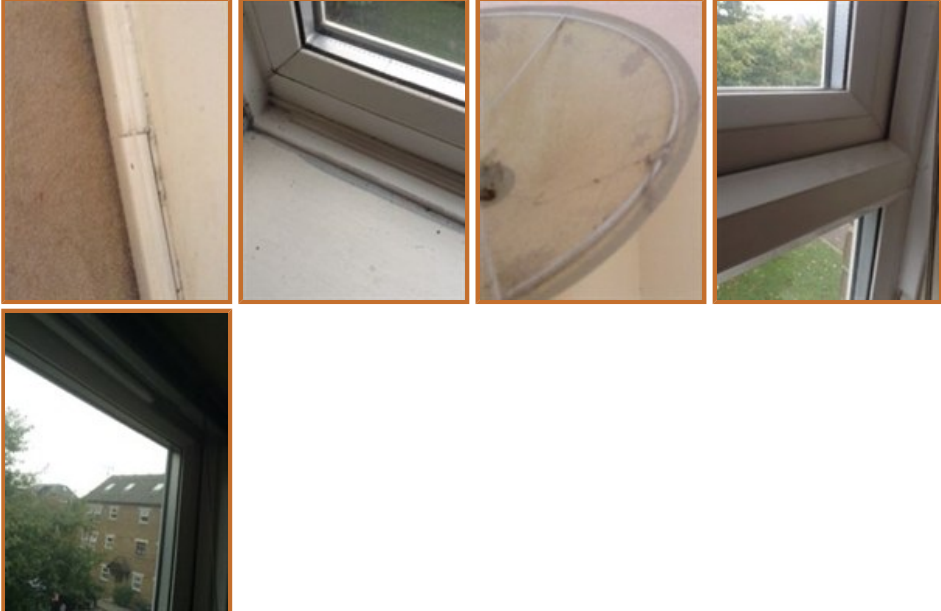
## Living Room

### Overview Comments

Cleaning & Maintenance noted


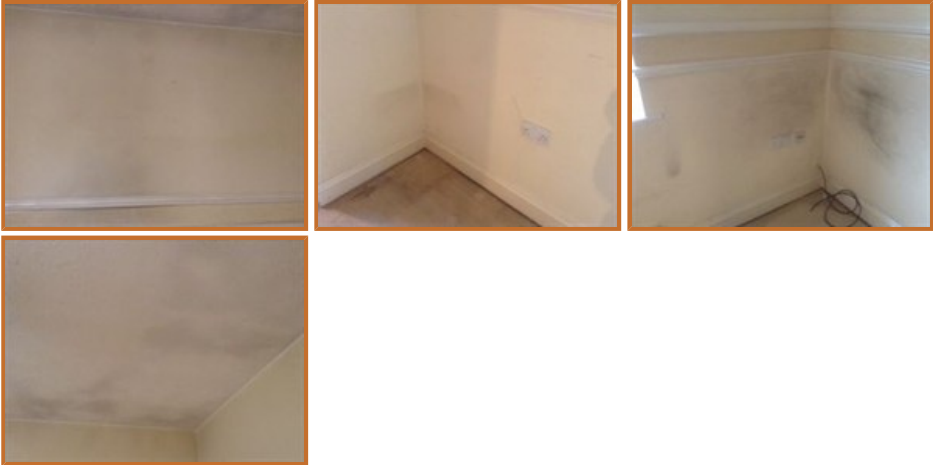


### Cleaning Issues

Issue	Photos
Carpet stained & dirty	
Room has not been cleaned.	



Maintenance Issues

Issue	Photos
Both bulbs out.	
Ceiling & walls discoloured	

## Kitchen

### Overview Comments

Cleaning & Maintenance noted

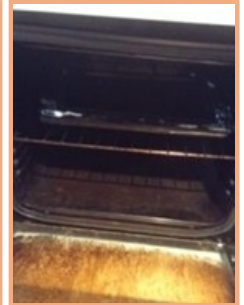


### Cleaning Issues

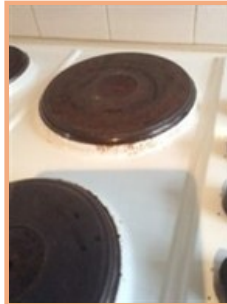
Issue

Photos

All appliances dirty



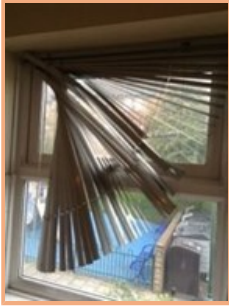

Appliances cont...



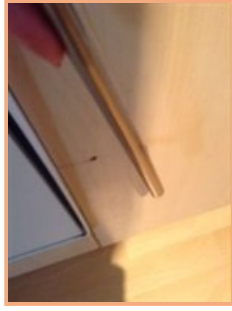
Room has not been cleaned



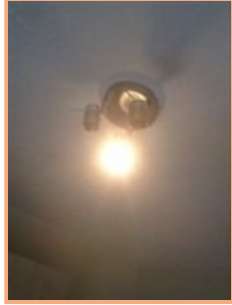
Maintenance Issues

Issue	Photos
Blind broken	
Remove items	

Handle broken to unit rhs of oven



2 bulbs out




## Bathroom/Toilet

### Overview Comments

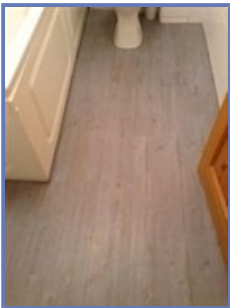
Cleaning & Maintenance noted



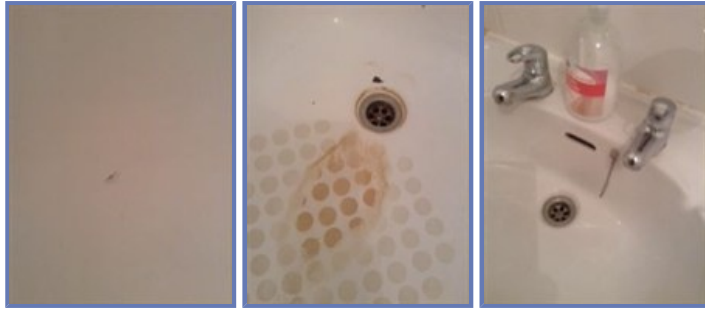
### Cleaning Issues

Issue	Photos
Room has not been cleaned	

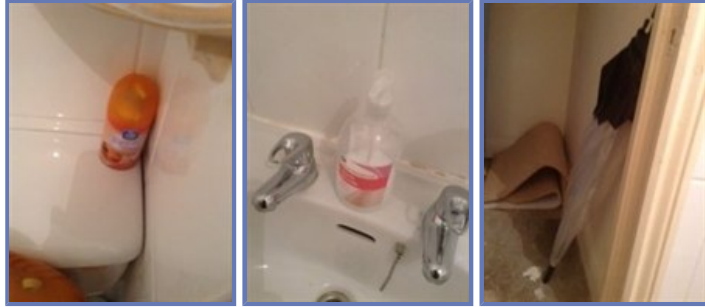
### Maintenance Issues

Issue	Photos
Flooring changed	


Plug missing. Chips to enamel & staining to bath.



Remove items



### Utilities

Item	Details	Photo
Gas Meter	Reading: No gas at the property	
Electric Meter	Reading: 77205 £10.45 Serial Number: example	
Water Meter	Reading: Unable to locate	