HOW MANY HOURS A WEEK WILL I SPEND IN WORK AND AT COLLEGE?
You will typically work between 30-40 hours a week, of this usually 1 day per week is spent studying at college.

WHAT ABOUT HOLIDAYS?
You will receive at least 20 days' holiday plus bank holidays each year.

WHICH INDUSTRIES OFFER APPRENTICESHIPS?
At Stoke on Trent College we have worked with employers to be able to provide Apprenticeships in over 40 different areas from Accounts to Warehousing. See the list to the right for more information.

WHAT IF I'M NOT QUITE READY FOR AN APPRENTICESHIP?
Don't worry - we offer a range of Traineeships in a variety of areas designed to give you the qualifications and experience you need to progress onto an Apprenticeship. Please contact us for details.

HOW DO I ENROL?
Phone our Apprenticeships Team on 01782 603636, come and visit one of our open events, log on to www.stokecollege.ac.uk or if you are at school ask your Careers Adviser.

For our latest vacancies and to see what is available please check our website.

**Apprenticeships Available:**
- **Business, IT, Administration and Management**
  - Accounting
  - Business Administration
  - Customer Service*
  - IT & Telecoms
  - Management and Team Leading
  - Medical Secretary
- **Construction and Building Services**
  - Brickwork
  - Carpentry (site)
  - Electrical Installation*
  - Gas*
  - Joinery (architectural)
  - Painting and Decorating
  - Plumbing
- **Engineering and Motor Vehicle**
  - Business Improvement Techniques
  - Fabrication and Welding*
  - Machining
  - Maintenance
  - Mechanical
  - Performing Engineering Operations (PEO)
  - Technical Support
  - Performing Manufacturing Operations (PMO)
  - Vehicle Body and Paint
  - Vehicle Maintenance – Light Vehicle or Heavy Vehicle
- **Health, Care, Early Years and Scientific**
  - Childcare
  - Clinical Healthcare
  - Health and Social Care
  - Healthcare Science*
  - Healthcare Support Worker*
  - Laboratory Technician
  - Pharmacy Services
- **Logistics and Warehousing**
  - Facilities Management
  - Logistics
  - Recycling
  - Supply Chain Operations*
  - Warehousing and Storage
  - Waste Management
- **Service Industries**
  - Barbering
  - Cleaning
  - Facilities Operations
  - Hairdressing
  - Hospitality and Catering
- **Sport**
  - Activity Leadership
  - Sports Development

Apprenticeship availability is subject to change.
* These Apprenticeships are offered under the new Apprenticeship standards.
APPRENTICESHIPS
OUR FANTASTIC LINKS WITH EMPLOYERS MEANS THAT NOW APPRENTICESHIP VACANCIES ARE BEING ADDED TO OUR WEBSITE DAILY

Choose an Apprenticeship and earn while you learn
If you fancy combining a job with time studying at college then an Apprenticeship could be for you. Alongside gaining valuable experience in your chosen career you will work towards nationally recognised qualifications in relevant subjects.
Apprenticeships are typically available at 3 different levels, Intermediate (Level 2), Advanced (Level 3) and Higher (Level 4) and include:

- Competence-based element: A recognised work-based award, achieved through assessment and training that proves your knowledge and aptitude within the workplace.
- Knowledge-based element: Designed to provide the specialist technical knowledge and skills required to enable you to work within your chosen industry sector, usually taught in college.
- English, Maths and ICT – You will develop key skills to equip you for success in life, learning and work.
- Employment Rights and Responsibilities: You will learn about your legal rights and responsibilities as a paid employee within your job role, industry and sector.
- Personal Learning and Thinking Skills: You will develop your personal learning and thinking skills to ensure that you can make a confident contribution both within and outside your working environment.

For more details and to discuss which option is right for you, contact the Apprenticeship Team on 01782 603636.

APPRENTICESHIP COURSES AVAILABLE AT STOKE ON TRENT COLLEGE ARE LISTED ON THE BACK PAGE OF THIS LEAFLET AND ON OUR WEBSITE AT: www.stokecollege.ac.uk/apprenticeships

APPRENTICESHIPS – YOUR QUESTIONS ANSWERED
WHEN CAN I START MY APPRENTICESHIP?
Once you have passed your 16th birthday and left school you are eligible for an Apprenticeship. Apprenticeships can be started at any time throughout the year. Once the employer has agreed, your Apprenticeship can start straight away.

WORK EXPERIENCE AND HOW IT CAN HELP YOU WHEN APPLYING FOR AN APPRENTICESHIP
Any form of work experience is a great way to demonstrate employability skills on future applications – even some forms of work that you may consider quite simple. As most core employability skills are transferrable, this means that work experience need not be immediately relevant to your future career. Maybe you already have some employment skills that you can build on to enable you to progress into an Apprenticeship in your chosen career. Our friendly team can help you make the right choice.

HOW DO I FIND AN EMPLOYER?
You can find your own employer, or come to us for help. We do advertise vacancies with employers on our website and we have a dedicated team to assist you in applying for these vacancies and to help you to prepare for the interview.

HOW LONG IS MY APPRENTICESHIP?
This depends on the type of Apprenticeship you choose. An Apprenticeship can take anything from 12 months to 4 years to complete. Our team of advisers will help you to choose the right scheme for you and will advise how long it will take and what you’ll achieve.

WHAT ARE THE JOB PROSPECTS?
When you begin an Apprenticeship you will be employed by a company and will receive a salary. This is excellent experience and we find that committed Apprentices often progress within the business and move on to Advanced and Higher Apprenticeships. Having work experience and qualifications makes your job prospects excellent.

WHAT SORT OF WORK WILL I BE DOING?
You will be working in your chosen industry sector for an employer and you will do a combination of 'on-the-job' training and technical training whilst at college. Your Assessor will work with you during the Apprenticeship to help and guide you.

HOW MANY APPRENTICES GAINED JOBS LAST YEAR?
Most of our Apprentices stay with their employer at the end of the scheme as employers like to retain trained, committed staff. More than 90% of our Apprentices retain their jobs after their Apprenticeship.

HOW MUCH WILL I EARN?
Apprentices earn a minimum of £3.50/hour (from April 2017) for those aged 16-18 and for anyone aged 19 or over, the National Minimum wage appropriate to age applies. However, some companies may pay more.

WILL I BE ABLE TO TAKE FURTHER QUALIFICATIONS?
Once the Intermediate Apprenticeship is complete, you can progress on to an Advanced Apprenticeship and then a Higher Apprenticeship. Your Assessor will help you decide if this is right for you.

WHO PROVIDES THE TRAINING?
The company (your employer) and the College work together to deliver training. Regular visits from our dedicated Apprenticeship Team will help keep you on track with your studies.

At Stoke on Trent College you can be sure of great facilities, excellent links with employers and good success rates on our courses.