

CROSS-PARTY GROUP ANNUAL RETURN

NAME OF CROSS-PARTY GROUP

Cross-Party Group on <Towns and Town Centres>

DATE GROUP ESTABLISHED (the date of establishment is the date in this parliamentary session that the Group held its initial meeting, where the office bearers were elected and not the date that the Group was accorded recognition. All Groups should hold their AGMs on, or before, the anniversary of this date.)

6 February 2013

DATE ANNUAL RETURN SUBMITTED

20 March 2016

GROUP MEETINGS AND ACTIVITIES

Please provide details of each meeting of the Group including the date of the meeting, a brief description of the main subjects discussed and the MSP and non-MSP attendance figures.

Details of any other activities, such as visits undertaken by the Group or papers/report published by the Group should also be provided.

13 May 2015

Overarching theme: Footfall and Spend in Town Centres

- Presentation by Andy Godfrey, Alliance Boots around spending in town centres.
- Diarmaid Lawlor, Architecture and Design Scotland presented on footfall in town centres and ways to encourage more.
- A comprehensive update of the Town Centre Action Plan and its delivery was given.

MSPs 2

Non MSPs 38

2 September 2015

A Celebration of Small and Rural Towns Reception

- A Celebration reception for Scotland's small and rural towns
- Small and Rural Towns exhibition showcase
- Margaret McCulloch MSP, Convener of the Cross Party Group for Towns and Towns Centres welcomed guests and stressed the importance of Scotland's towns
- Margaret Burgess MSP, Minister for Housing and Welfare gave examples of some of the good work taking place across the country.
- Keynote speech from James Ledgerwood, Abellio ScotRail on the importance of connecting Scotland's towns with their communities.

MSPs 6

Non MSPs - circa 90

4 November 2015

Overarching theme: The Changing Face of Scotland's Towns: *New Routes to Success*

- Healthy High Streets Campaign *Providing access to business expertise and resource to help high streets realise their potential.* Presented by Pete Vallance, Head of Region - Healthy High Streets Campaign at Business in the Community
- A piece on the Future of Retailing was presented by Ian McLelland, Centre Director, East Kilbride
- Paul Matthews, Sustrans Scotland talked about the Community Links programme and an active route to town vitality through use of cycle paths and encouraging walking.
- A comprehensive update of the Town Centre Action Plan and its delivery was given.

MSPs 2

Non MSPs 35

24 February 2016

Also incorporating the AGM of the CPG on Towns and Town Centres and explanation of dissolution of parliament and CPG.

The Manifesto Statement for Scotland's Towns was discussed by Leigh Sparks and signed

by cross party MSPs.

The theme of the meeting was Positive Action in our Communities and Small Towns, with presentations as follows:

- Communities Snapshot – Derek Rankine, Policy and Participation Manager, SURF
- Small Towns Snapshot – Douglas Scott, Scottish Small Towns Group
- Communities Engagement – Gary Follis and Ursula Servis, Association of British Bookmakers
- Thriving Small Towns – Phil Prentice, CEO, Scotland's Towns Partnership presented the Giffnock Village BID film

There was an announcement of the Town Centre Action Plan two year on report.

MSPs 4

Non MSPs 32

MSP MEMBERS OF THE GROUP

Please provide names of all MSP members of the Group. Note that only names need to be provided, no party designation or other information is required.

Margaret McCulloch MSP
Margaret McDougall MSP
Mary Fee MSP
Michael McMahan MSP
Siobhan McMahan MSP
John Pentland MSP
Mike MacKenzie MSP
James Dornan MSP
John Scott MSP
Graeme Dey MSP
Chic Brodie MSP
Alex Ferguson MSP
Neil Bibby MSP
Jackie Baillie MSP
Willie Rennie MSP
Alison Johnstone MSP
Mark Griffin MSP
Alex Johnstone MSP
Patricia Ferguson MSP

Elaine Murray MSP
Angus MacDonald MSP

NON-MSP MEMBERS OF THE GROUP

For organisational members please provide only the name of the organisation, it is not necessary to provide the name(s) of individuals who may represent the organisation at meetings of the Group.

Individuals

Raymond Boyle
Alex Close
Vivien Collie
Scott Davidson
Andrew Dixon
Tom Johnston
Malcolm Fraser
Colin Kelly
Councillor Catharine McClymont
Daniel McKendry
Eleanor McLean
Rurighd McMeddes
Willie Miller
Ben Murray
James Trolland

Organisations

Perth and Kinross Council
7N Architects
A+DS
ABB
Aberdeenshire Council
Alliance Boots
Alloa Town Centre BID
Association of Town and City Management
ATCM
Bellenden
BIDs Scotland
Brechin Community Council
British Retail Consortium
Built Environment Forum Scotland
Calderwood Community Council
Carlogie Ltd
Carnegie UK Trust
City of Edinburgh Council
Colliers International
CraftTown Scotland
Daniel McKendry Consulting
Development Trusts Association Scotland

	DLA Piper Dods Dunfermline Delivers East Dunbartonshire Council East Kilbride Shopping Centre Ernst and Young Evans Cycles, SRC Member Falkirk Council Federation of Master Builders Fife Council First Bus UK FSB Scotland Green Group GVA Highland Retail Academy Institute of Retail Studies Keep Scotland Beautiful Living Streets Loop Connections McClure Naismith miconx Moffat and District Community Morrisons Plc Motherwell Town Centre National Skills Academy for Retail North Highlands Initiative North Lanarkshire Council Pagoda PR Paisley BID Paths for All Planning Aid Scotland PPS Group RICS RTPI SCDI Scotland's Towns Partnership Scotpreneur Scottish Borders Council Scottish Agricultural College Scottish Business Crime Centre Scottish Business in the Community Scottish Contemporary Art Network Scottish Futures Trust Scottish Grocers Federation Scottish Retail Consortium
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	Scottish Small Towns Group Stagecoach Stirling Council SURF Sustrans Scotland Tactran The Retailer Group Transform Scotland USDAW Vouch for That West Lothian Council William Hill WSP
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GROUP OFFICE BEARERS

Please provide names for all office bearers. The minimum requirement is that two of the office bearers are MSPs and one of these is Convener – beyond this it is a matter for the Group to decide upon the office bearers it wishes to have. It is permissible to have more than one individual elected to each office, for example, co-conveners or multiple deputy conveners.

Convener	Margaret McCulloch MSP
Deputy Convener	Chic Brodie MSP Phil Prentice, Scotland's Towns Partnership Sunil Varu, ATCM
Secretary	Elaine Bone, Scotland's Towns Partnership
Treasurer	Elaine Bone maintains financial records as part of role of Secretary. Craig McLaren, RTPI Scotland and Scotland's Towns Partnership acts in adviser capacity to Convener

FINANCIAL BENEFITS OR OTHER BENEFITS RECEIVED BY THE GROUP

Please provide details of any financial or material benefit(s) received from a single source in a calendar year which has a value, either singly or cumulatively, of more than £500. This includes donations, gifts, hospitality or visits and material assistance such as secretariat support.

Details of material support should include the name of the individual providing

support, the value of this support over the year, an estimate of the time spent providing this support and the name of the organisation that this individual is employed by / affiliated to in providing this support.

Groups should provide details of the date on which the benefit was received, the value of the benefit and a brief description of the benefit.

Only Donation over £500 – Scotland’s Towns Partnership

Total value of support - £2476.35

Breakdown:

In kind donation of time by Elaine Bone, Secretary to the CPG and colleagues, on behalf of Scotland's Towns Partnership to the value of £1406.25 for 7.25 days work over the course of the year, including managing all communications with office bearers, members, speakers, supporters; planning agendas and related arrangements; attendance and Minute taking at 4 CPG meetings/activities and AGM and an Office Bearers meeting; and fulfilling Code of Conduct and Best Practice requirements.

Costs for Small Towns Reception £1070.10

SUBSCRIPTION CHARGED BY THE GROUP

Please provide details of the amount charged and the purpose for which the subscription is intended to be used.

No subscription is charged by the Group.

CONVENER CONTACT DETAILS

Name	Margaret McCulloch MSP
Parliamentary address	M1.19 The Scottish Parliament Edinburgh EH99 1SP
Telephone number	0131 348 6381

