

Network Manager for Sussex (full-time)

Accountable to: Head of Programme

Location: Greater Brighton (working from home in the Brighton area, with travel in the region).

Purpose: Developing and growing The Girls' Network programme within East Sussex (primarily Brighton & Eastbourne)

About The Girls' Network

The Girls' Network is an award-winning charity that works with girls from low-income communities and provides them with a female mentor to open up opportunities and networks that they otherwise would not have access to. We have a large and growing network of supporters, mentors and schools and are facing huge demand across the country. We are looking for someone to help us maintain the quality of our programme and expand our reach to more schools and partners.

Key roles and responsibilities



Develop and lead a regional programme

- Provide overall leadership and management of The Girls' Network activities within Greater Brighton, & Eastbourne with a view to expand into other areas within Sussex
- Maintain and develop effective partnerships with new schools, on-boarding and supporting them into the The Girls' Network programme
- Establish and maintain professional partnerships and sponsorship with local and national businesses
- Evaluate and report on the progress and impact of The Girls' Network initiatives in the region



Manage and support impactful mentoring relationships

- Manage the performance of mentors in the regions you are working in to ensure a consistently high standard of mentoring is maintained
- Track the progress of mentoring relationships using data and regular check ins
- Deliver excellent training for mentors and mentees
- Plan, deliver and evaluate engaging and inspiring workshops for mentees, and ambassadors



Grow our network in Sussex

- Advocate and promote The Girls' Network at every opportunity in the regions you are working in, through local media, PR activities and social media
- Report significant successes and achievements to The Girls' Network senior team
- Identify opportunities to build the reputation of The Girls' Network in Greater Brighton and other areas in Sussex through events and networking



Contribute to the growth and ongoing success of The Girls' Network

- Understand the development of school initiatives nationally and in the regions, and understand their impact and implications for The Girls' Network programmes
- Develop and propose new programme initiatives to the senior team for consideration
- Work with the Director of Corporate Partnerships and Fundraising to meet regional and national funding targets

About you

You are a strong communicator who is passionate about the importance of mentoring, networking and equality of opportunity for all. You are optimistic, resilient and excited about working in a small and quickly growing charitable organisation. You have a good understanding of the disadvantages faced by both women and those from low income communities and have a drive to rectify the inequalities that currently exist.

You're likely to have had experience in school or with young people and you are comfortable communicating with senior staff in both schools and corporate organisations.

You have excellent written and verbal communication, and relationship management skills. You will also be confident presenting in front of large groups in an engaging and age-appropriate manner.

You are happy working from home (alongside half of our team), with several weekly catch-ups over video conference, and travel to London and other regions for training and internal meetings.

You understand the time and resource limitations of a small charity, and you thrive on the potential to make a real difference with your work.

Essential Competencies:

- Strong written and verbal communication skills
- Planning in a changing environment, and a high level of organisation
- Commitment to gender equality and social mobility
- Professional partnership management
- Confidence in pitching
- Resilience and optimism

Desirable:

- Experience training adults
- Experience of the education system
- Experience building a loyal client base
- Experience selling services into schools and businesses

Compensation:

- Salary: £25k
- Fixed-term contract: probation period of 3 months with view to extend

How to apply

Send your CV and a covering letter to luxsiya@thegirlsnetwork.org.uk before 8pm on Tuesday, 7th May 2019.

Interviews will be held between 10am-4pm on Monday 13th May 2019

We value diversity, promote equality and challenge discrimination. We encourage and welcome applications from suitably skilled candidates of all genders and backgrounds.