

PART-TIME CONSULTANCY OPPORTUNITY: PROJECT MANAGER – MAURITIUS

Salary: £1,041 (GBP) gross per month for part-time (2.5 days per week).

Contract type: fixed-term consultancy (10 months): 10 months part-time (2.5 days per week) until end December 2019, with possibility of extension. Immediate start.

Based: Port Louis (with regular travel across the island)

Responsible to: Destinations Programme Officer (UK)

Overview: Project manage the delivery of the 'Transforming Tourism Value Chains' project in Mauritius on behalf of the Travel Foundation.

THE TRAVEL FOUNDATION

If we do tourism right, destinations won't just survive, they'll thrive. Anyone who is involved in tourism can be part of this. We believe that tourism can and should shape a better future for destinations. Done well, it can bring new jobs and livelihoods for local people; as well as resources for the conservation of cultural heritage and the natural environment.

The Travel Foundation is a registered charity in the UK, founded in 2003. We are a charity that works in partnership with leading tourism organisations in popular holiday destinations around the world. We design and deliver sustainable tourism initiatives and research programmes to enable businesses, governments and communities to maximise the benefits and minimise the negative impacts of tourism. For more information please visit: thetravelfoundation.org.uk

THE TRANSFORMING TOURISM VALUE CHAINS PROJECT

The Travel Foundation is collaborating with UN Environment, the Waste and Resources Action Programme (WRAP), the Technical University of Denmark (DTU), and national partners to deliver the Transforming Tourism Value Chains Project funded by the International Climate Initiative (IKI) of the German Federal Ministry for the Environment, Nature Conservation, Building and Nuclear Safety.

The project aims at reducing GHG emissions and improving resource efficiency along the value chains of key tourism sector with high resource use i.e. accommodation, food & beverage, and meetings, incentives, conferences and events (MICE). Transforming the sector to low carbon, resource efficient operations, requires an increase in sustainable consumption and production (SCP) practices by businesses and tourists through more coherent actions in countries. The project is being implemented in four countries: Philippines, Dominican Republic, Mauritius and Saint Lucia.

The Travel Foundation is the main implementing partner for the small island developing state (SIDS) target countries Mauritius and St Lucia. In Mauritius, the project focuses on the accommodation sector value chain and its implementation is guided by the national Stakeholder Advisory Group (STAG).

A National Action Plan will be developed containing practical policy recommendations to reduce GHG emissions, improve resource efficiency and drive sustainable consumption and production in Mauritius's accommodation sector and associated value chains. This will be based on data gathered at a national level and international level in the project's assessment phase as well as extensive consultation with tourism stakeholders in the public and private sectors. Following its launch the

project will support the action plan's implementation through capacity building, awareness raising and sharing of good practice.

In Mauritius, The Travel Foundation has a local project officer who support the project implementation and who is supervised by the Project Manager.

CONTRIBUTE TO OUR WORK

We are currently seeking to contract a Project Manager to join our project implementation team. The successful candidate will be required to work closely with the UK Executive and in-destination colleagues and implementation partners to deliver the project in Mauritius.

MAIN DUTIES AND RESPONSIBILITIES

The successful applicant will be responsible for the effective delivery of all project activities in Mauritius, with the support of the Project Officer. This includes:

- Supporting the development, implementation and monitoring of a national action plan to reduce GHG emissions and improve resource efficiency within the accommodation sector value chains.
- Maintaining regular communication with all project stakeholders including public and private sector stakeholders – especially with the Ministry of Tourism which hosts the project.
- Identifying, engaging and supporting businesses from the accommodation sector for collaboration in the project activities (training, provision of data, participation in case studies and communications campaign)
- Supporting the implementation and monitoring of an awareness-raising campaigns to promote the use of sustainable products and services within the sector, including the development of case studies with participating hotels to promote success stories.
- Lead the organisation and facilitation of large events (i.e. workshops, training, etc.)
- Co-chairing the national stakeholder advisory group (STAG) in Mauritius, providing logistical support for the operation of the STAG according to its governance structure, and organising facilitating regular face-to-face meetings between members.
- Providing the line management of the Project Officer.
- Producing high quality progress reports for funders and project communications documents for local stakeholders
- Collecting project monitoring and evaluation data and using this data to track progress
- Supporting in the implementation of other project activities as required by project partners

PERSON SPECIFICATION

Essential

- At least 5 years' experience of programme/project management
- Proven experience of developing and facilitating effective cross-sector partnerships
- Broad knowledge and understanding of local development issues and policies
- A charismatic and confident person with excellent interpersonal skills
- Ability to be self-directed and autonomous, as well as working as part of team
- Ability to engage the tourism sector in the project, motivating them to participate and to project data

- Strong communication and presentation skills, including ability to speak confidently to large groups of people
- Computer literacy (including: Word, Excel and PowerPoint)
- Fluent (spoken and written) in English
- Flexibility to travel regularly nationally
- A resident of Mauritius.

Desirable

- A bachelor's degree in a relevant discipline
- Experience working in the tourism sector at middle/senior management level
- Experience of working in the public sector at a middle or senior management level
- Existing contacts and networks of tourism stakeholders in the destination
- Familiarity with resource efficiency and greenhouse gas emission reductions projects
- Knowledge on sustainable consumption and production, value chains and life-cycle thinking
- Experience of facilitating workshops and providing training

APPLICATION PROCESS

Please send us your CV with a 300 word (max) covering letter, highlighting your experience and skills relevant to this vacancy and explaining why you would be the best candidate for this role to Carolina Fernández - recruitment1@thetravelfoundation.org.uk with the subject "PROJECT MANAGER – MAURITIUS."

Closing date: Tuesday 12th February at 23:00 (GMT). Candidates will be informed by Wednesday 13th February if they have been selected for interview. Interviews will take place between 14th and 15th February 2019 via Skype.

Please see our website for all current live vacancies:
www.thetravelfoundation.org.uk/about_us/recruitment