



Job Description

Teacher of Economics

The Job Description is not intended to be an exhaustive list of responsibilities but should accurately represent your professional contribution to Haberdashers' Monmouth School. Your Job Description should be reviewed annually as part of the Performance Review Process.

Responsible to: Department Head

Summary of the Role:

Deliver high-quality teaching of A Level Economics, ensuring students are thoroughly prepared for external examinations. Contribute to departmental initiatives that enhance teaching and learning and support the ongoing development of the department. Embrace and uphold the values and ethos of a thriving independent day and boarding school.

Main duties and responsibilities

Whole School Responsibilities

1. Promoting and safeguarding the welfare of children and young persons for whom you are responsible and with whom you come into contact
2. Preparing students to achieve their potential in public examinations
3. Assisting in the promotion of the school's reputation and in marketing activities as required e.g. Open Days
4. Maintaining good discipline and good behaviour
5. Participating in meetings at the school which relate to the curriculum for the school or the administration or organisation of the school, including pastoral arrangements
6. Upholding all School Policies
7. Sharing good practice via the school's established PDR process
8. To be a Form Tutor

Departmental Responsibilities

1. Delivering well-planned, focused lessons to engage, support and stretch all learners

2. Assessing, recording and reporting on the attainment, progress and development of pupils
3. Providing or contributing to oral and written assessments, reports and references relating to individual pupils and groups of pupils
4. Contributing to the department's resources and learning objectives through the creation of schemes of work and programmes of study
5. Participating in arrangements for further training and professional development as a teacher

You may be required to undertake such other comparable duties as the School requires from time to time.

Person Specification

<i>Essential</i>	<i>Desirable</i>
Qualifications	
<ul style="list-style-type: none"> • Good Honours degree in Economics • Good general standard of education • A Level / GCSE 	<ul style="list-style-type: none"> • A recognised teaching qualification e.g. PGCE or Masters in Education Practice • Record of continued professional development
Experience	
<ul style="list-style-type: none"> • A proven track record of excellent teaching ability and classroom management skills • High personal and professional standards • Excellent pastoral skills and instinct • The ability to encourage and enthuse others • Work well in a team 	<ul style="list-style-type: none"> • Ability to teach A Level Business Studies
Skills	
<ul style="list-style-type: none"> • Excellent classroom management skills • Excellent rapport with pupils • Dynamic character • Excellent communication and inter-personal skills • Ability to use a range of teaching strategies to enthuse the full range of abilities • Leadership skills/role model • Inspire others • Well-developed ICT skills 	

School Ethos

- | | |
|--|---|
| <ul style="list-style-type: none">• Capacity to work well with others both within the department and across the schools• Fully supportive of the aims & ethos of the school• Commitment to the school's aims of raising the bar and working to encourage students beyond their potential• Ability to ensure that the schools' atmospheres are welcoming and that parents are encouraged to take an active part in the life of the schools and their child's education | <ul style="list-style-type: none">• Ability to support the vision for high quality education which promotes spiritual, moral, social and cultural development |
|--|---|

Personal Attributes

- | | |
|---|--|
| <ul style="list-style-type: none">• Highly motivated• Ability to work unsupervised• Ability to deal with unpredictable situations.• Tact and discretion• Energetic• Ability to listen• Able to maintain confidentiality when required• Excellent organisational skills• Excellent time-management.• Support and promote the schools' aims and ethos• Excellent punctuality and attendance• Smart appearance• Flexible and adaptable to change | |
|---|--|

Safeguarding

<ul style="list-style-type: none">• Commitment to the safeguarding and protection of children and to the personal development of our pupils• Understanding of the issues surrounding the safeguarding of children and commitment to child welfare and safety	<ul style="list-style-type: none">• Knowledge of child protection procedures
---	--