

Tyrocircle User Guide



Social and Mobile Learning Platform

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Welcome to Tyrocircle

It is an exciting time for students, academics and alumni as teaching and learning environments are evolving to foster learning that is more applicable, collaborative and personalised. We have created this user guide to help you get started. This short guide will explore our key features and provide you with tips on how to navigate your way around the platform. Tyrocircle is hosted in the Amazon cloud. So there is nothing for the user to download, install or maintain. Making it very easy and safe to use. Our attractive, easy-to-use interface makes learning and teaching simple and enjoyable to all. We're on a mission to make academic and students life simpler, more productive, let's change the way to learn and teach!



What is Tyrocircle?

Tyrocircle is a private social communication and collaboration platform for modern and mobile learning that works with your existing Learning Management System (LMS) or independently. Our platform is designed around students, academics and alumni with a goal to provide everything that they need to communicate in real-time. Tyrocircle is a private led community that requires all users to sign up with their institution email address or access code. Our one-stop platform provides academics with the ability to *create secure online classes*. Here they have two-way communication with their students. They can post announcements, quick question/answers, upload reading lists and review and monitor course analytics, student engagement.

Our social learning flags act as a facilitating service empowering users to collaborate and help one another. This enables the user to search profiles to find suitable users for *peer-to-peer learning*, request, offer help and act as an indicator for social interaction based on the users profile. With Tyrocircle you don't need to keep switching between programmes you get all your academic material in one place. Thus, *Tyrocircle enhances your core proficiency*.



Tyrocircle at a Glance

+ How Tyrocircle can help Universities and Colleges

Social and
Mobile Learning

A secure community for fun energising social and mobile learning. Students, academics and alumni can connect, collaborate and innovate in new ways.

Peer-to-Peer
Learning

Strengthens peer-to-peer learning among users and provides them with autonomy over their personalised learning.

Classes and
Groups

Course website for academics to have two-way communication with their students. Share handouts and monitor course analytics.

Reconnecting
Alumni

Enables alumni to reconnect with their academics and continue with their life-long learning as well as, share knowledge and experience with current students.

Our Key Features

Tyrocircle has a full range of features to help you learn, communicate and collaborate in real-time.

Online Classes

Our online classes are the best way to engage students on and offline. Students can connect and participate in real-time, communicate wherever they are. Academics can create secure online classes they can post, update announcements, answer questions, and participate in the intuitive discussions. They can also upload reading list, syllabus from their computer or from Dropbox/Google Drive and share their documents with one click. As well as, review and monitor course analytics and student engagement.

Social Learning Flags

Social Learning Flags are the best way to bridge the gap between online and offline learning (also known, as blended learning). We have implemented an algorithm that will perform the matchmaking for peer-to-peer learning and collaboration.



Our flags act as a facilitating service empowering users to collaborate and help one another. This functionality enables the user to search profiles to find suitable users for peer-to-peer learning, request / offer help and act as an indicator for social interaction.

Academic Profile

Tyrocircle encourages all users to create their academic profile that will not be withdrawn once they have completed their university course. Here users will be able to add information, as much or as little as they want in regard to their university, study degree and their course modules. All users will be able to follow other users based on their security preferences. Tyrocircle is designed to engage students, academics and alumni to connect and collaborate with one another.

Resources and Files

Tyrocircle allow users to share files instantly. Users can share files within their department, whole institution or with individual classes with one click your files are available instantly. You can upload from



your computer or just simply by importing them from your Dropbox or Google Drive. For example, academics can share and upload reading material and other course reference for their students.

Real-Time Communication

Communicate in real-time with your colleagues and students to increase your learning experience and boost engagement. This makes learning simpler and more fun. The platform enables users to communicate in real-time with the right person at the right time. In this way, you can spread your message or an important announcement to the right people and get instant updates. Thus, all up-to-the-minute activity is pushed to the user in real-time allowing users to stay connected to all new posts, updates as soon as they occur.

Analytic Dashboard

Tyrocircle provides academics with an analytic dashboard where they can monitor student progress (participation within the class and how they are using and accessing files and other reading material). This feature highlights student's engagement and pinpoints areas where students are in need of more support.

Private Messages

A private message is a great way to stay connected with all conversations that matter most between students, academics and alumni. Tyrocircle provides the facility to keep the whole conversation at a single place enabling the user to send as many private messages to any other Tyrocircle user. Making it a great way, to stay connected, start private conversations, link and collaborate with one another.

Empowers your Learning Management System

Tyrocircle is an easy-to-use social and mobile learning platform that works with your existing LMS (Learning Management System). With Tyrocircle you don't need to keep switching between programmes you get all your academic material in one place. Thus, Tyrocircle enhances your core proficiency.

Learning Anywhere Everywhere

Tyrocircle is accessible from anywhere in the world. With Tyrocircle you can stay connected with your institution, users and classes from your mobile device. You can easily share Chirps, partake in discussions



with your classes, department and university. Tyrocircle is wherever you are making anytime, anywhere learning.

Reconnect Alumni

We reconnect alumni back to their institution environment. For many, once they graduate they feel disconnected from their higher education institution. Here, Tyrocircle is relinking alumni back and proving a learning mechanism through networking with fellow alumni, students and academics. In addition Tyrocircle is providing alumni with a repository where they can have lifelong access to their course material.

All your Classes and Academic Material in One Place.

Tyrocircle centralises all your academic material and simplifies your management, allowing you more time teaching and less time managing your classes.



24/7 Customer Support

We're committed to providing customer support to our users and institutions. Our support team are on hand 24/7 to help you to get started and/or answer any questions/problems you may have. Please send us an email to support@tyrocircle.com and we will provide you with a quick response usually within the same day. You can also visit our comprehensive Knowledge Base where we have questions asked from other users and institutions. We are continuously improving our Knowledge Base for accuracy and easy of use. We are here to meet your academic needs day and night.

To use Tyrocircle you must have an account with us. To create an account you need to first register and create a user profile.



How to Get Started with Tyrocircle

Sign Up for your Student/Academic User Account

- ❖ Please visit our website www.tyrocircle.com and click on the sign up button. Sign up is quick and simple, fill in the information requested (your full name, institution email and select your password) then click sign up
- ❖ You will see a thank you page, indicating you to check your email to verify yourself
- ❖ We'll send you a verification link to your email. Click the link in the email to verify that you belong to this institution
- ❖ You will be asked to enter your department/school and your current course(s). If you can't see your department/school and/or course in the dropdown list please enter it manually and the Tyrocircle team will add this for you
- ❖ At this point, you are ready to start! You will be redirected to the home page where you will see all the messages posted from your institution, department and the classes that you have joined

- ❖ Note: if you are not part of any institution you can use your personal email to create an account and invite other learners and students. You will have all the same features to build your own private learning network. i.e. private instructor

Sign Up for your Alumni User Account

- ❖ Please visit our website www.tyrocircle.com and click on the sign up button. Sign up is quick and simple, fill in the information requested (your full name, institution/personal email and select your password) then click sign up
- ❖ At this point you're redirected to the home/welcome page where you will see an option to join classes and groups
- ❖ On the right side of the page you will see an option to join your institution network. Please enter your access code to join. If you still have your institution email address you can use your email address. You can get the access code from your alumni department. Alternately, you can contact us at support@tyrocircle.com

- ❖ If the access code is valid, you will be redirected to profile-start-up page, which will allow you to enter your department/school and course you studied. If you can't see your department/school and course in the dropdown list then please enter it manually and the Tyrocircle will add this for you

Grow your network by Inviting Users

You can invite students, academics and alumni who have been part of your institution. The Platform will only allow users with a valid institution email address or access code to join (only for alumni). If you are not part of any institution you can sign up as an alumni or create your own classes to teach who are willing to learn.

How to create a class?

Creating your first online class is super easy and a very simple procedure. Sign up on www.tyrocircle.com if you haven't already. If you are associated with any Higher Education Institution please ensure that you have joined your secure network. This helps to maximise your user experience and easy to enrol students and other members. Please follow the following steps to create a class.

- ❖ Proceed to the Home Page by clicking on the ‘Tyrocircle’ logo on the top left or on the left-Nav
- ❖ From here, click on the ‘Create New Class’ link on the left-Nav and a popup will appear
- ❖ Please enter your desired class title, description, start date and end date for your class
- ❖ It’s important to effectively manage your security access to your online class. Tyrocircle requires all academics to set their security access level to their class that suits you best (e.g. public, private or only your current institution students)
 - **Private** – Only people with a valid access code will be able to join your class
 - **My Institution** – Anyone from your current institution can join your class
 - **Public** - Anyone from any institution can join your class
- ❖ Click on the ‘Save’ button. At this point, you have created your new online class and you are now ready to invite students to join.

Enrolling your Students into a Class

There are a number of ways you can invite your students to join your classes. Our aim is to reduce the academic/instructor workload by enabling students to self-enrol to the class using a valid access code. This provides a student user with authorization to access the class. The two ways you can enrol your students.

- ❖ On the right side of the class Home Page you should be able to see an ‘Access Code’, Send this access code along with the course name to your students or you can share this information with your students in a seminar/lesson.
- ❖ On the right side of your class page there should be a section called ‘Send Invites’ where you just enter the student email address and just click on the ‘Send’ button. Students will receive an email with instructions on how they should join your class
- ❖ If you would like to send student invites in bulk then we will send invites on your behalf. Just email us at support@tyrocircle.com

How to Make the Most out of your Profile!

- Go to your setting page or click on edit profile
- Remember a detailed profile is a strong profile. A profile picture helps your academic community identify who you are
- Add your current modules, this will help Tyrocircle to perform the matchmaking when you need some help (our social learning flags)
- Set and update your social learning flags regularly
- Click the save button when you have finished editing your profile

We hope you have found this guide useful and have straightforwardly navigated your way through our platform. If you have any more specific questions you are welcome to contact our support team at support@tyrocircle.com We at Tyrocircle love feedback and warmly welcomes yours, so please help us to improve your learning platform.

Thank you.

We're on a mission to make both students and academic life simpler, more productive, Let's change the way to learn and teach!

The Tyrocircle Team

