

Author Guidelines

Early Modern Low Countries

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Before submitting an article to *Early Modern Low Countries*, please conform to the following instructions.

General

- Contributions are original and have not been published or offered elsewhere.
- Authors must remove all information identifying themselves from the article before it can be sent for review.
- Edges: 2.50 cm standard edge.
- Submitted text files need to be as 'clean' as possible. Don't use templates or macro's.
- All submissions should be in Times New Roman.
- Page numbers: Times New Roman, 12, center, numbered consecutively.
- Body: Times New Roman, 12, Interline 2.0, aligned.
- Footnotes: Times New Roman, 10, Interline 1.0, aligned.
- Bibliography: Times New Roman, 12, Interline 2.0, aligned.

Length

Articles contain 6000 to 8000 words, excluding notes and appendices.

Title page, abstract, keywords

- Title Page consists of: Title Article – Author Name – Author's Biography – Abstract – Keywords.
- The title page contains the title of the submission at the top: Times New Roman 12; bold; centered.
- Space between title and author name: 2.0 space.
- Author name: Times New Roman 12 bold and italic.
- Co-Author or multiple author
Example: Anne-Laure Van Bruaene and Sarah Van Bouchaute
Marcel Gielis, Hans Storme, and Violet Soen
- Title article and author name centered / middle aligned.
- Space between author's name and biography: 2.0 space.
- The author's name is followed by author biography (see details below).
- This is followed by an abstract of maximum 200 words.
- Abstract is followed by 4 to 6 keywords.
- Keywords are separated with a comma (,).
Example: **Keywords:** financial revolution, intellectual history, translations, Enlightenment

Author Biography, contributor's note and acknowledgments

- Manuscripts submitted for review should not contain a contributor's note or Acknowledgments.
- These can be inserted (as Author's Biography) after the article is accepted for publication.
- A concise biography of the author of circa 100 words contains the author's name, rank, and affiliation; most recent publications; and professional interests.
- Author name in biography should be in bold.
- Acknowledgments, if any, are added to the first footnote on the title page (also to be added after acceptance)

Body of Article

- Paragraphs should be indented using a single tab. Do not use line spacing to separate paragraphs.
- Intermediate title article: bold (also in bibliography, abstract and keywords).
- Italicize text by using the relevant button in Word, not by changing the font.
- Deviant interlining after titles and in bibliography: Times New Roman, 12.

Subheadings

- The use of subheadings is recommended.
- Subheadings are not italicized.
- Use subheading "Introduction", if you find it appropriate.
- Only use one level of subheadings.
- Leave a line space between the subheading and the new paragraph.
- First line of new section does not start with indent.
- Each new paragraph is indented with a single tab.

Spelling and geographical references

- Submissions may either follow British or American spelling.
- Submissions should be written according to the official spelling of the most recent edition of the Oxford English Dictionary or Merriam Webster.
- Be consistent in the spelling system you use.

The use of correct geographical references is vital for submissions in this journal. Please mind the following list of nouns and adjectives:

- The Netherlands = the territory of the historical Seventeen Provinces
> adj.: Netherlandish
- Northern Netherlands/Low Countries = Dutch Republic = Republic of the Seven United Netherlands/Provinces
> adj.: Dutch
- Southern Netherlands/Low Countries = Habsburg/Spanish/Austrian Netherlands or Spanish Habsburg/Austrian Habsburg Netherlands.
Spanish Netherlands is a term to be used very carefully, especially when covering the rule of the Archdukes Albert and Isabella. Recent historiography opts for Habsburg Netherlands or Spanish Habsburg Netherlands.

- > adj.: Southern/Habsburg/Spanish/Austrian Netherlandish
- Holland and Flanders/Flemish refer exclusively to the historical counties and cannot be used in a more generalized sense as is customary today. Do not use them as *pars pro toto*.
- Belgium can only be used as a generalizing term for the Southern Netherlands in the context of the last quarter of the eighteenth century.

Quotation

- Quotations should be put between single quotation marks.
- Quotations inside other quotes should be put between double quotation marks.
- Quotes of more than three lines are separated from the main text by two line spaces and by indenting the entire quotation. In this case no quotation marks are needed.
- Verses have to be quoted as verses. In this case the entire quotation has to be indented too.
- Quotations in any other language than English are translated into English. The original text is given in the footnote.
- Additions or omissions to the original quote are placed between square brackets [...].
- Foreign language quotations in single quotation marks, like other quotations and in italics, like other foreign language words.

Foreign language

- Foreign language words should be italicized. Words are to be considered foreign when they do not appear in the latest edition of the Oxford English Dictionary.

Example: ‘In 1747 William IV became *stadhouder* of the Seven United Provinces’.

‘... the dominant ideology of the estates as *ständisch-korporativer Patriotismus*, which views these bodies...’.

But: ‘Her book is a real tour de force’.

- Foreign language quotations should be placed in single quotation marks (like quotations in English), and should not be italicized.
- For titles of books and articles, the citation rules apply (book titles are italicized, article titles are placed in single quotation marks), regardless of language (English or foreign language) or position in the article (body text, footnotes, or bibliography).
- Maintain consistency in using proper nouns: Maurits or Maurice, Willem or William. Foreign language proper nouns should not be italicized.

Abbreviations

- Avoid using abbreviations in the main text or author’s biography.
- If really necessary, introduce the abbreviation in brackets when it first occurs in the text

Example: *Verenigde Oost Indische Compagnie* (VOC)

- Only footnotes may contain the usual abbreviations, e.g., ed., eds., esp. trans.

Possessives

- The possessive of nouns ending with the letter 's' are formed by adding an apostrophe and an 's'.
Example: Descartes's philosophy.

Date (in body and footnote)

- All days and months in full.
December 10, 1790.
December 10 - 12, 1790.
- Numbers of years and pages are to be written in full, for example: 1609-1621.
- Centuries must be written out in full, but numerals may be used to refer to decades: sixteenth century, 1740s.
- Any reference to a website will end with the date of consultation as follows: (Accessed on 28 April 2017).

Numbers

- All page numbers are written in full e.g. 503-514.
- Numbers are abbreviated as "no." or "nos."
Example: no. 2.
Example: nos. 19699 – 19717.
- Numbers up to one hundred, and such numbers followed by hundred, thousand, million, and so on are spelled out.
Example: no fewer than sixteen of the ninety-eight photographs.
Example: placed in the seventy-second percentile.
- Numbers at the beginning of a sentence must be spelled out.
Example: One hundred and four photographs were on display.
Example: Two hundred and three out of 317 paintings.
Example: One-third of the 600 men present.
- For numbers greater than one hundred, numerals are used.
Example: no fewer than 104 photographs.
Example: finished 203rd and 232nd, respectively, out of 317 entrants.
- Numbers applicable to the same category are treated alike within the same context.
Example: no fewer than 16 of the 104 photographs.
- Numbers that represent decimal quantities, are used in combination with symbols, or express percentages, numerals are used.
Example: weighed 4.5 tons, or exactly 2 percent of the total [in figures and tables the symbol % is used instead of percent].
Example: an average temperature of 8°C.

Tables

- Tables should be delivered in a separate file.
- All tables are numbered. The table number is given at the end of the sentence, before the full stop. To refer to the table, use 'table', followed by the number, in brackets '(table 1)'. Table titles should be explanatory but concise. Column headings should be brief. Abbreviations and symbols (e.g., %) are acceptable in headings.

- All tables should contain a source reference.

Illustrations

- Authors are responsible for obtaining all the permissions (copyright) required for publication of illustrations, images etc. They must arrange this themselves prior to publication.
- Illustrations should be delivered individually in separate graphic (jp(e)g) files.
- Illustrations may either be full colour or black-and-white. The greyscales need to be between 5 and 95%.
- Images must have a sufficiently high resolution for online publication. Images should be between 200 x 200 pixels and 700 x 700 pixels.

Caption and place of illustrations

- All illustrations are numbered. The illustration number is given at the end of the sentence, before the full stop. Use the abbreviation 'fig.' followed by the number, in brackets '(fig.1)'.
- All illustrations should have a caption with a number corresponding to the number of the illustration. The numbered captions must be submitted on a separate page.
- The caption contains the name of the artist(s), title in italics, date, technique, size in cm, place, institute (no inventory number), separated by a colon.

Painting

Joachim Beuckelaer, *Vegetable market*, 1569, canvas, 157,3 x 214,2 cm, Ghent, Museum voor Schone Kunsten.

Print

Rembrandt, *Christ before Pilate*, c. 1635-1636, etching and burin, 54,9 x 44,7 cm, London, British Museum.

Book illustration

Workshop of Bernard Picart, *Brahmins*, etching and engraving 33,6 x 21,6 cm, in: J.F. Bernard (ed.), *Cérémonies et coutumes religieuses de tous les peuples du monde*, Amsterdam 1723-1743, part III, section II, opposite p. 134, Leiden, University Library, Special Collections.

Footnotes

- Submitted texts contain footnotes with shortened references. The article is followed by a full bibliography (see details below).
- Archival sources and websites are fully cited in footnotes (and also appear in bibliography).
- Secondary works are cited in shortened version (and also appear in bibliography)
- Every citation of a secondary work, including the first citation, contains the author's surname, a shortened title, and, if needed, a page number.

Example: Soen, *Vredehandel*, 56.

Pollmann, 'Iconoclasts', 157-159.

Prak, 'The People', 145.

- When a title by the same author is cited successively in the same or in the next note, use short titles. Do not repeat the page number when referring to the same page.

Example: Soen, *Vredehandel*, 56 and 64.

Soen, *Vredehandel*, 76.

Soen, *Vredehandel*, 97.

- Op. cit., Ibid., Idem., or Ibidem are not used.
- For works by more than three authors or editors, et al. follows the first surname in the footnote.
- The note superscript in the main text should be placed after the period or semicolon which ends the sentence.
- Choose an appropriate short title of a book, not just one word.
- Mention archival resources in footnote and bibliography.
- All page numbers are written in full.
Example: 503-514.
- Each footnote is followed by a full-stop.

Bibliography

This list includes all secondary literature and primary sources.

- In alphabetical order according to surname.
- Author's first name in full.
Example: T.V.C. Bousard - as Tiffany V.C. Bousard
- Alphabetical order by surname:
NB (prefixes)
Under B: Berkel, Klaas van, *Universiteit van het Noorden. Vier eeuwen academisch leven in Groningen*, Deel 1: De oude universiteit, 1614-1876 (Hilversum 2014). (prefix 'van' not capitalized, Dutch author)
Under D: De Vries, Jan, *European Urbanization, 1500-1800* (Hoboken 2013). (prefix 'De' capitalized, American author)
Under V: Van Gelder, Klaas, *Regime Change at a Distance: Austria and the Southern Netherlands Following the War of the Spanish Succession, 1716-1725* (Leuven 2016). (prefix 'Van' capitalized, Belgian author)
- If a work has multiple authors, all names should be mentioned:
Example: Van Bruaene, Anne-Laure and Sarah Van Bouchaute
Gielis, Marcel, Hans Storme, Wim François and Violet Soen
- If a book has more places of publication, only the first one should be mentioned.
- Anonymous works or sources: indicate that a work is "Anonymous" and order by title.
- Forthcoming works: use "forthcoming" instead of year, i.e., after place of publication.
- Please add Digital Object Identifier (DOI) for all online references.
- Any reference to a website will end with the date of consultation as follows: (Accessed on 28 April 2017).
- Conference papers should be cited only if they are verifiable, i.e., published on a conference website or Author's home institution's website as working paper. If so, then with address web-site DOI.

- For titles in English, headline-style capitalization is used: capitalize the first and last words and all nouns, pronouns, adjectives, verbs, adverbs, and subordinating conjunctions (if, because, that, etc.). Lowercase articles (a, an, the), coordinating conjunctions, and prepositions (regardless of length). The ‘to’ in infinitives and the word ‘as’ in any function are lowercased.
- For titles in any other language, the capitalization rules of that language should be used.
- Behind each bibliographical entry, add a full-stop.

Books

Soen, Violet, *Vredehandel. Adellijke en Habsburgse verzoeningspogingen tijdens de Nederlandse Opstand (1564-1581)* (Amsterdam 2012).

Multi-volume books

Weinberg, Bernard, *A History of Literary Criticism in the Italian Renaissance*, 2 vols. (Chicago, Toronto 1961) I, 706.

Translated books

Shakespeare, William, *Romeo en Julia*, Rémy Albers trans. (Lieshout 2001).

Newspapers

Mengelwerk van de staatsman 1/2 (Utrecht: Bartholome Wild, 1779) 63-71.

Journal articles

Pollmann, Judith, ‘Iconoclasts Anonymous. Why Did It Take Historians So Long to Identify the Image-Breakers of 1566’, *BMGN – Low Countries Historical Review* 131 (2016/1) 155-176.

Chapters in edited volumes

Prak, Maarten, ‘The People in Politics. Early Modern England and the Dutch Republic Compared’, in Margaret C. Jacob and Catherine Secretan (eds.), *In Praise of Ordinary People: Early Modern Britain and the Dutch Republic* (New York 2014) 141-161.

Editions

Paape, Gerrit, *Vrolijke Characterschetsen & De Knorrepot en de Menschenvriend*. Peter Altena (ed.) (Nijmegen 1999).

Vondel, Joost van den, *Joannes de boetgezant. Begrepen in zes boecken*. J.F.M. Sterck et al. (eds.), *De werken van Vondel. Volledige en geïllustreerde tekstuutgave in tien deelen*, 11 vols. (Amsterdam 1927-1937) IX, 673-793.

Later Editions

Indicate that something is a second or third edition of a work by placing it before year of publication.

Example: De Montchrétien, Antoyne, *Traicté de l’oeconomie politique* (Geneva 2nd ed. 1970).

Re-printed works

De Montchrétien, Antoyne, *Traicté de l’oeconomie politique* (Paris 1615, repr. Geneva 1970).

Newspaper articles

Fisher, Frederick, 'Monetary Policy in Postwar France', *Le monde*, 23 September 1976.

Unpublished materials (theses, dissertations)

Dewilde, Brecht, *Corporaties en confrerieën in conflict: Leuven 1600-1750*. PhD diss., Catholic University of Leuven, 2012.

Bezold, John, *Contrasting Connoisseurs. Attributing the Family Portraiture of Frans Hals*. MA thesis, University of Amsterdam, 2015.

Printed primary sources

References to printed primary sources take the same form as references to secondary literature, except that they contain the name of the publisher.

Saurin, Jacques, *Abrégé de la théologie et de la morale chrétienne en forme de catéchisme* (Amsterdam: Henri Du Sauzet, 1722).

Archival sources

Archival citations vary in form but may contain any of the following, as well as other pertinent information: city, name of archive, collection, catalog, drawer, folder, or other reference numbers, folio numbers, date.

Consistency of form in citations of comparable sources is desirable.

Examples:

Paris, Archives Nationales de France (hereafter ANF), F1cIII Deux Nethes, box 5, Procès-verbal de la commission municipale du canton d'Anvers, 13 vendémiaire year VI.

The Hague, Nationaal Archief (hereafter NA), Archief Staten-Generaal (ASG) 5540, Memorie advocaat-fiscaal Raad van Brabant aan Staten-Generaal, 11 January 1793.

Venice, Archivio di Stato, Procuratori di San Marco de Supra, Reg. 131, fol. 65v, 29 January 1567.

Web (HTML) links

Reference to a webpage should include the date of consultation. Add DOI, if available.