

School of Humanities

Title of Programme: Humanities Programme

Programme Code: HEHMS

Course Code: HUHUM

Programme Specification

This programme specification is relevant to students entering:
17 September 2018

Associate Dean of School (Academic Quality Assurance):
Marjolein Groefsema



Signature

A programme specification is a collection of key information about a programme of study (or course). It identifies the aims and learning outcomes of the programme, lists the modules that make up each stage (or year) of the programme, and the teaching, learning and assessment methods used by teaching staff. It also describes the structure of the programme, its progression requirements and any programme-specific regulations. This information is therefore useful to potential students to help them choose the right programme of study, to current students on the programme, and to staff teaching and administering the programme.

Summary of amendments to the programme:

Section	Amendment
1	'Acting & Screen Performance' removed from list of Final award titles 'Heritage Studies' added to list of Final award titles Statement amended to include that recruitment to Public History has ceased for September 2018.
E	Lists of Management and Support available updated
G	Entry requirements amended to 104 UCAS points and 104 points for IB

If you have any queries regarding the changes please email AQO@herts.ac.uk

Programme Specification Humanities Programme

This programme specification (PS) is designed for prospective students, enrolled students, academic staff and potential employers. It provides a concise summary of the main features of the programme and the intended learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if he/she takes full advantage of the learning opportunities that are provided. More detailed information on the teaching, learning and assessment methods, learning outcomes and content for each module can be found in Definitive Module Documents (DMDs) and Module Guides.

Section 1

Awarding Institution/Body	University of Hertfordshire
Teaching Institution	University of Hertfordshire
University/partner campuses	de Havilland
Programme accredited by	Not applicable
Final Award (Qualification)	BA Hons
All Final Award titles	<Single Subject> ^{1, 2}
(Qualification and Subject)	<Major> and <Major> ^{1, 2}
	<Joint Subject> and <Major> ^{1, 2}
	<Major> and <Joint Subject> ^{1, 2}
	<Major> with <Minor> ^{1, 3}
	<Major> with <Minor> and <Minor> ^{1, 3}
	Humanities ^{1, 2}

The above titles may also be the following:

¹ < > (Sandwich)

² < > with a Year Abroad

< > with Study Abroad

³ < > and a Year Abroad

< > and Study Abroad

Where a <Single Subject> or <Major> can be one of:

- English Language & Communication
- English Literature
- History
- Philosophy

Where a <Joint Subject> can be one of:

- American Studies
- Creative Writing
- Journalism
- Media

Where a <Minor> can be one of:

- American Studies
- Creative Writing
- English Language & Communication
- English Language Teaching
- English Literature
- Film
- French or Spanish or German, Italian* or Japanese or Mandarin
- Heritage Studies
- History
- Journalism
- Media Cultures
- New Media Publishing

- Philosophy
- Public History**
- Religious Studies

Additional Information:

*Recruitment to Italian ceased from September 2016. Only available to continuing students. **Recruitment to Public History has ceased for September 2018, replaced by Heritage Studies.

**FHEQ level of award
UCAS code(s)**

6

1L20	BA (Hons) Creative Writing and English Language and Communication
1Q63	BA (Hons) Creative Writing and Philosophy
4J28	BA (Hons) Creative Writing and History
4K82	BA (Hons) Creative Writing and English Literature
Q100	BA(Hons) English Language & Communication
Q101	BA (Hons) English Language & Communication and Media (Modular Scheme)
Q102	BA (Hons) English Language & Communication and Journalism
Q103	BA (Hons) English Language & Communication with two other subjects
Q1GK	BA (Hons) English Language & Communication with New Media Publishing
Q1P3	BA (Hons) English Language & Communication with Media Cultures
Q1P5	BA (Hons) English Language & Communication with Journalism
Q1PH	BA (Hons) English Language & Communication with Film
Q1W8	BA (Hons) English Language & Communication with Creative Writing
Q1X1	BA (Hons) English Language & Communication with English Language Teaching
Q300	BA (Hons) English Literature with Humanities (Modular Scheme)
Q301	BA (Hons) English Literature with Heritage Studies
Q303	BA(Hons) English Literature with two other subjects
Q310	BA (Hons) English Language & Communication with Heritage Studies
Q311	BA (Hons) English Language & Communications with Religious Studies
Q320	BA (Hons) English Literature and Journalism
Q321	BA (Hons) English Literature with Religious Studies
Q322	BA (Hons) English Literature and Media
Q3G4	BA(Hons) English Literature with New Media Publishing
Q3P3	BA(Hons) English Literature with Media Cultures
Q3P5	BA(Hons) English Literature with Journalism
Q3PH	BA (Hons) English Literature with Film
Q3R3	BA (Hons) English Literature with a European Language (French, German, Spanish)
Q3T3	BA (Hons) English Literature with a Eastern Language (Mandarin, Japanese)
Q3W8	BA(Hons) English Literature with Creative Writing
Q3XC	BA(Hons) English Literature with English Language Teaching
QQ13	BA(Hons) English Language & Communication and English Literature
QQ31	BA(Hons) English Literature and English Language & Communication
QRV0	BA(Hons) Humanities Open Programme
QT37	BA(Hons) English Language & Communication with American Studies
QT3R	BA (Hons) English Literature and American Studies
QT3R	BA(Hons) English Literature with American Studies
QV11	BA(Hons) English Language & Communication and History

QV15	BA(Hons) English Language & Communication and Philosophy
QV31	BA(Hons) English Literature and History
QV35	BA(Hons) English Literature and Philosophy
V100	BA(Hons) History
V101	BA (Hons) History with Heritage Studies
V102	BA (Hons) History and Media
V103	BA(Hons) History with two other subjects
V104	BA (Hons) History and Journalism
V105	BA (Hons) History with Religious Studies
V1G4	BA(Hons) History with New Media Publishing
V1P3	BA(Hons) History with Media Cultures
V1P5	BA(Hons) History with Journalism
V1PH	BA(Hons) History with Film
V1W8	BA(Hons) History with Creative Writing
V1X1	BA(Hons) History with English Language Teaching
V1R2	BA (Hons) History with a European Language (French, German, Spanish)
V3T1	BA (Hons) History with a Eastern Language (Mandarin, Japanese)
V500	BA(Hons) Philosophy
V501	BA (Hons) Media and Philosophy (Modular Scheme)
V502	Philosophy with Heritage Studies
V503	BA(Hons) Philosophy with two other subjects
V504	BA (Hons) Journalism and Philosophy (Modular Scheme)
V505	BA (Hons) Philosophy with Religious Studies
V5GK	BA(Hons) Philosophy with New Media Publishing
V5P3	BA(Hons) Philosophy with Media Cultures
V5P5	BA(Hons) Philosophy with Journalism
V5PH	BA(Hons) Philosophy with Film
V5R3	BA(Hons) Philosophy with a European Language (French, German, Spanish)
V5T3	BA (Hons) Philosophy with a Eastern Language (Mandarin, Japanese)
V5W8	BA(Hons) Philosophy with Creative Writing
V5X1	BA (Hons) Philosophy with English Language Teaching
VQ11	BA (Hons) History and English Language & Communication
VQ13	BA (Hons) History and English Literature
VQ51	BA (Hons) Philosophy and English Language & Communication
VQ53	BA (Hons) Philosophy and English Literature
VT17	BA (Hons) History with American Studies
VT57	BA (Hons) Philosophy with American Studies
VV15	BA (Hons) History and Philosophy
VV51	BA (Hons) Philosophy and History

Language of Delivery

English

A. Programme Rationale

The Humanities Programme is intended to provide a structured but flexible programme for the study of Humanities disciplines. The Programme is designed to recruit students who have an A Level in a relevant discipline or who have an interest in developing their knowledge of Humanities disciplines which they have not previously had the opportunity of studying. The structure of the Programme is designed to provide students with a wide range of choice, both of subjects and modes of study. They are able to combine modules to form a coherent programme of study within

a subject and/or between subjects. In accordance with university aspirations, the programme aims to enhance University of Hertfordshire professional attributes and promote employability. Graduates are equipped for a variety of careers including those traditionally open to Honours graduates in Humanities, e.g. local government, teaching, the Civil Service, journalism and a range of opportunities within industry. The Programme also prepares single subject students for further study at Postgraduate Level.

B. Educational Aims of the Programme

The programme has been devised in accordance with the University's graduate attributes of programmes of study as set out in [UPR TL03](#).

The framework aims to provide a modular structure for the following programmes, each with its own programme specification:

American Studies: Joint and Minor

Creative Writing: Joint and Minor

English Language & Communication: Single subject, Major, Joint and Minor

English Language Teaching: Minor

English Literature: Single subject, Major, Joint and Minor

Film: Minor

History: Single subject, Major, Joint and Minor

Journalism: Joint and Minor

Languages (French, German, Italian*, Japanese, Mandarin, Spanish): Minor

Media: Joint

Media Cultures: Minor

New Media Publishing: Minor

Philosophy: Single subject, Major, Joint and Minor

Heritage Studies: Minor

Religious Studies: Minor

Public History: Minor (**replaced by Heritage Studies**)

**Italian is only available to continuing students.*

Additionally this programme aims to provide:

- a structured but flexible programme for the study of Humanities disciplines, offering students choice of subjects and modes of study;
- the possibility of studying a range of subjects. All students will study more than one subject at Level 4;
- opportunities for students to pursue existing interests in Humanities disciplines and develop interests in subjects that they have not studied previously;
- the opportunity for students to acquire transferable skills which are of relevance to a wide range of careers;
- a supportive academic and pastoral framework for students on the programme;
- the opportunity to study in a University in Europe, North or South America, Australia, or Asia.
- The opportunity to apply for a year's placement in a relevant industry
- The opportunity to take modules offering work based learning, subject to following the required pathways (e.g. English Language and Communication, History or Public History, English Literature and Journalism).

C. Intended Learning Outcomes

The programme provides opportunities for students to develop and demonstrate knowledge and understanding, skills and other attributes in the subject programme specifications listed above. The programme outcomes are referenced to the Frameworks for Higher Education Qualifications of UK Degree-Awarding Bodies (2014), and relate to the typical student. Additionally, the SEEC Credit Level Descriptors for Further and Higher Education (2016) have been used as a guiding framework for curriculum design.

The Year Abroad will expand a student's knowledge and understanding of a different culture, develop skills in the language of the host institution, where applicable, and develop subject skills and skills associated with living independently in a different culture.

The Programmes provides opportunities for students to develop some, or all, of the following graduate skills.

Bachelor's degrees with Honours are awarded to students who have demonstrated:

- a systematic understanding of, and curiosity about, key aspects of their field or fields of study, including acquisition of detailed knowledge, at least some of which is informed by, the forefront of knowledge of aspects of their discipline or disciplines;
- an ability to use established techniques of research and analysis within their discipline or disciplines;
- conceptual understanding that enables the student:
 - to devise and sustain arguments, using ideas and techniques, some of which are at the forefront of a discipline;
 - to describe and critically comment upon particular aspects of current research, or equivalent advanced scholarship, in the discipline;
- The ability to manage their own learning and to make use of scholarly reviews and primary sources (for example, refereed research articles and/or original materials appropriate to the discipline).

Typically, holders of the qualification will be able to:

- critically evaluate arguments, assumptions, abstract concepts and data (that may be incomplete), to make judgements, and to frame appropriate questions to achieve a solution - or identify a range of solutions - to a problem;
- communicate information, ideas, problems and solutions to both specialist and non-specialist audiences both in writing and orally.

And holders will have:

- the qualities and transferable skills necessary for employment requiring:
 - time management and the ability to self-manage;
 - the learning ability needed to undertake appropriate further training of a professional or equivalent nature;
 - Ethical awareness and the ability to take personal responsibility;
 - Effective communication skills.

D. Programme Structures, Features, Levels, Modules, and Credits

The programme is offered in full-time (3 years), sandwich or with a year abroad (4 years) and part-time (normally 5 years). It leads to the awards as described in section 1.

Entry is normally at Level 4 (with A-Level or equivalent qualifications) but is possible at Level 5 and 6 with suitable accredited prior certified learning. Intake is normally in semester A.

[Work-Based Learning, including Sandwich mode](#)

An award in the sandwich mode requires the successful completion of at least **36 weeks** placement activity from a maximum of two separate placements in addition to the period of academic study required for the full-time award. This optional placement year is undertaken after Level 5 and before Level 6 and meets the SEEC criteria for Level 6.

The Humanities Programme also includes several modules which include short work-based learning experiences as part of the module. The modules are: 5HUM1077 Language Competencies in Career Development (English Language & Communication) 5HUM1107, Work Placement: Literary Heritage

and the Public (English Literature) 5HUM1012 Making Histories (Public History/Heritage) and 6HUM1140 Journalism Portfolio (Journalism). All modules are quality assured through health and safety, equality and supervisory provisions, see appendix 1.

Erasmus Exchange programme

Erasmus students are permitted to take any modules offered by the programme.

Programme Structure

The programme structure and progression information below (Table 1a to 1f) is provided for the Honours award. Any interim awards are identified in Table 1f. The Unit/Programme Learning Outcomes are developed and assessed through the constituent modules, as identified within the Programme Specifications for the subjects listed in Section B, above.

Table 1a Outline Programme Structure

Mode of study Full time/ part time.

Entry point semester A.

Level 4

The subjects in Group 1 below are available to study for a Single Honours award. This involves study of a single subject at Levels 5 and/or 6. At Level 4 all students choose one of the following pathways: Students will normally enter in semester A in order to follow these pathways.

Possible Pathways
Joint Honours
Combined Honours
Humanities Honours

Level 4 – Definitions of Pathways		
Pathway	Potential Choices	Pattern of Study
Joint Honours	Choose two subjects from Group 1	60 credits in each subject
Joint Honours	Choose one subject from Group 1, one from Group 2 and one other subject from Group 3	60 credits in one subject and 30 credits in each of the other two subjects
Combined Honours	Choose one subject from Group 1 and two other subjects from Group 3	60 credits in one subject and 30 credits in each of the other two subjects
Humanities Honours	Choose one subject from Group 1 and three other subjects from Group 3	30 credits in each subject

Table 1a

GROUP 1	GROUP 3
Subjects Available for Single Honours and Joint Honours Awards	Subjects Available in Combined Honours and Humanities Honours Awards
English Language & Communication	American Studies
English Literature	Creative Writing
History	English Language & Communication
Philosophy	English Language Teaching
	English Literature
	Film
GROUP 2ⁱ	French OR Spanish OR German OR Japanese OR Mandarin ⁱⁱ
Subjects Available for Joint Honours Awards	History
American Studies	Journalism

Creative Writing	Media Cultures
Journalism	New Media Publishing
Media	Philosophy
	Heritage Studies
	Religious Studies

Table 1b

ⁱ Subjects in Group 2 are available as either Joint Honours or Combined Honours subjects from Level 5. At Level 4, there are only 30 credits available in Creative Writing and Journalism, while Media and American Studies offer four modules from level 4 onwards although it is also possible to take American Studies as a minor and Media in the constituent parts of Media Cultures and New Media Publishing each as minors i.e. two modules a year.

ⁱⁱ No student may take more than 30 credits, i.e. two modules, in Film and, Languages in any one academic year. Students may only take ONE language and a language can never be more than a quarter of any student's degree.

In addition, full-time students must study the module 4HUM1088 Engaging with the Humanities. Failure in this module would not prevent progression, providing the normal progression rules had been met, but would result in a code of FREN (Fail, Re-enrol). This module carries 15 credits, which may contribute to the 120 credits required for Level 4. Should a student fail the module at the second attempt, a fail would show on his/her transcript.

Compulsory Modules (full-time students only) Module Title	Module Code	Credit Points	Language of Delivery	% Examination	% Coursework	% Percentage Practical	Semesters
Engaging with the Humanities	4 Hum 1018	15	English	0	100	0	A and B

Progression to Level 5 requires a minimum of 60 credits at Level 4 and passes of 30 credits in any subject which the student wishes to continue to study at Level 5.

For a Joint Honours degree with a subject from Group 1 and a subject from Group 2, students need to study 60 credits in each at levels 5 and 6.

Level 5

Progression to Level 5 requires a minimum of 60 credits at Level 4 and passes of 30 credits in any subject which the student wishes to continue to study at Level 5.

Within the constraints of the number of subjects chosen and individual subject structures (prerequisite and module credit values), students may exercise a change of course at the beginning of Semester A at Level 5.

Outcome at Preceding Level	Possible Options
Joint Honours	Single Honours Joint Honours Combined Honours (2 subjects)
Combined Honours	Single Honours Joint Honours Combined Honours (2 subjects) Combined Honours (3 subjects)
Humanities Honours	Single Honours Joint Honours Combined Honours (2 subjects) Combined Honours (3 subjects) Humanities Honours (4 subjects)

Level Five Definitions of Pathways		
Pathway	Choices	Pattern of Study
Single Honours	Continue with one subject from Group 1	120 credits in one subject
Joint Honours	Continue with two subjects from Group 1, or one subject from Group 1 and one from Group 2	60 credits in each subject
Combined Honours (2 subjects)	Continue with one subject from Group 1 and one other subject from Group 3	90 credits in one subject and 30 credits in the other subject
Combined Honours (2 subjects)	Continue with one subject from Group 1 and one other subject from either Group 1 or 2	75 credits in one subject and 45 credits in the other subject
Combined Honours (3 subjects)	Continue with one Subject from Group 1 and two other subjects from Group 3	60 credits in one subject and 30 credits in each of the other two subjects
Humanities Honours (3 subjects)	Continue with one subject from Group 1, one other subject from either Group 1 or 2, and one subject from Group 3	45 credits in two subjects, and 30 credits in one subject
Humanities Honours (4 subjects)	Continue with one subject from Group 1 and three other subjects from Group 3	30 credits in each subject

Table 1c

In addition, students must study the module 5HUM1064 Graduate and Employability Skills. Failure in this module would not prevent progression, providing the normal progression rules had been met, but would result in a code of FREN (Fail, Re-enrol). Should a student fail the module at the second attempt, a fail would show on his/her transcript.

Students are only allowed to take one work experience module per year.

Compulsory Modules (full-time students only) Module Title	Module Code	Credit Points	Language of Delivery	% Examination	% Coursework	% Practical	Semesters
Graduate and Employability Skills	5 Hum1064	0	English	0	100	0	AB

Progression to Level 6 requires a minimum of 60 credits at Level 5 and passes of 30 credits in any subject which the student wishes to continue to study at Level 6.

Sandwich Year and Year Abroad

Students may optionally undertake a placement year or a year abroad studying at a foreign University after successfully completing their level 5 studies at honours level. The placement year and year abroad offer an additional optional year (0 credited) which increases the length of the Honours degree

award to a four year full-time degree. Successful completion of the placement year or year abroad is reflected in the degree title.

Sandwich Year

The placement year comprises an agreed period of 36 weeks (including employers' and statutory holidays) of work based learning a maximum of two institutions or companies which has agreed to those terms and conditions regarded as essential by the University of Hertfordshire. Students will be supervised according to university regulations. The learning experience will be assessed with assessments set by the Employability Tutor to enable students to demonstrate both their knowledge of the industry, their skills development and their professional attributes.

Placements are advertised through the Career and Placements Office and have included areas such as marketing, journalism, PR, management and Policy Units. Students may also source their own placement, but it must be subsequently approved by the School in terms of health and safety, equality legislation and supervisory guidelines before a student can take it up.

All students on the Humanities Programme are eligible to proceed to a placement year provided they have achieved 120 credits at Level 4 and at least 90 credits at Level 5 and have completed the appropriate placement induction and documentation. Success in the placement will be recognised in the title of the award but does not carry additional credit towards the Honours programme.

Year Abroad

The year abroad comprises an agreed programme of study in the third year of a partner institution in Europe (other than the UK), North or South America, Australia or Singapore with which the University of Hertfordshire has an institutional agreement.

A student's programme of study will be negotiated and approved by the Dean of School (or nominee) in consultation with appropriate others and the host University. The programme provided by the host institution may comprise taught modules, a research project, field studies, or a mixture of these components. The programme of study will require a minimum of 25% of studies to be undertaken in aspects of culture of the placement country. Prior to the commencement of the year abroad, the student and Study Abroad Tutors from UH and the host institution will agree a learning contract. The learning contract will specify the assessment requirements to be met for successful completion of the programme of study. A Module Board of Examiners will consider the results for the year abroad during the first semester of the following academic year. All assessments must be completed by the end of the year abroad, and no subsequent referrals will be permitted. Students who have varied their programme of study without agreement from UH or have failed to meet the requirements of the learning contract will not have their year abroad studies included in the degree title.

A student must confirm the intention to study abroad during the first ten weeks of study at Level 5. This will enable a place to be negotiated at a host institution and the Study Programme and learning contract to be arranged and agreed. Only a limited number of places exist. These will be awarded on the basis of the suitability of students and guided by choice on the most appropriate programme and host institution.

To be eligible to proceed to a year abroad, a student must, by the time of the Semester B Module Boards of Examiners, have achieved at least 210 credits overall, including at least 90 credits at Level 5. Success in the year abroad will be recognised in the title of the award but does not carry additional credit towards the Honours programme.

For the year abroad in Europe where study will be undertaken in a foreign language students must meet the host University's language requirements.

Level 6

Within the constraints of the number of subjects chosen and individual subject structures (prerequisite and module credit values) students may exercise a change of course at the beginning of Semester A at Level 6.

Outcome at Preceding Level (Level 5)	Possible Options
Joint Honours	Single Honours Joint Honours Combined Honours (2 subjects)
Combined Honours	Single Honours Joint Honours Combined Honours (2 subjects) Combined Honours (3 subjects)
Humanities Honours	Single Honours Joint Honours Combined Honours (2 subjects) Combined Honours (3 subjects) Humanities Honours (4 subjects)

Group 6: Level Six Definitions of Pathways		
Pathway	Choices	Pattern of Study
Single Honours	Continue with one subject from Group 1	120 credits in one subject
Single Honours ⁱ	Continue with one subject from Group 1 and one other subject from Group 3	105 credits in one subject and 15 credits in the other subject
Joint Honours	Continue with two subjects from Group 1, or one subject from Group 1 and one from Group 2 ⁱⁱ	60 credits in each subject
Combined Honours (2 subjects)	Continue with one subject from Group 1 and one other subject from Group 3	90 credits in one subject and 30 credits in the other subject
Combined Honours (2 subjects)	Continue with one subject from Group 1 and one other subject from either Group 1 or 2	75 credits in one subject and 45 credits in the other subject
Combined Honours (3 subjects)	Continue with one subject from Group 1 and two other subjects from Group 3	60 credits in one subject and 30 credits in each of the other two subjects
Humanities Honours (3 subjects)	Continue with one subject from Group 1, one other subject from either Group 1 or 2, and one other subject from Group 3	45 credits in two subjects, and 30 credits in one subject
Humanities Honours (4 subjects)	Continue with one subject from Group 1 and three other subjects from Group 3	30 credits in each subject

Table 1d

ⁱ **NB – this is not a normal pattern of study, and students are only permitted to follow this pattern in exceptional circumstances, with the express permission of the Programme Leader. This pattern of study would normally only arise if a student transferred from a Combined Honours pattern of study after one semester of Level 6.**

ⁱⁱ For a Joint Honours degree with a subject from Group 1 and a subject from Group 2, students need to study 60 credits in each at levels 5 and 6.

Students may not take more than 45 credits of independent project modules at Level 6. (This does not include taught modules).

In addition, students must study the module 6HUM1096 Graduate Skills: Career Planning. Failure in this module would not prevent graduation, providing the student has achieved the required credits, but would result in a code of FREN (Fail, Re-enrol), which would show on his/her transcript.

Compulsory Modules (full-time students only) Module Title	Module Code	Credit Points	Language of Delivery	% Examination	% Coursework	% e Practical	Semesters
Graduate Skills: Career Planning	6 Hum1096	0	English	0	100	0	AB

The award of a BA Honours degree requires 360 credit points passed with a minimum of at least 120 credit points at Level Six.

Level Six Outcomes and Awards		
Pathway	Criteria	Description
Single Honours	Total of 120 credits with 120 credits in one subject at Level 6	BA Hons <Single Subject>
Single Honours	Total of 120 credits with 105 credits in one subject and 15 credits in another subject at Level 6	BA Hons <Single Subject>
Joint Honours	Total of 120 credits with 60 credits each in two subjects at Level 6	BA Hons <Major> and <Major> BA Hons <Joint Subject> and <Major>
Combined Honours (2 subjects)	Total of 120 credits with 90 credits in one subject and 30 credits in another subject at Level 6	BA Hons <Major> with <Minor>
Combined Honours (2 subjects)	Total of 120 credits with 75 credits in one subject and 45 credits in another subject at Level 6	BA Hons <Major> with <Minor>
Combined Honours (3 subjects)	Total of 120 credits with 60 credits in one subject and 30 credits in two other subjects at Level 6	BA Hons <Major> with <Minor> and <Minor>
Humanities Honours	Total of 120 credits with 30 credits each in four subjects at Level 6	BA Hons Humanities
Humanities Honours	Total of 120 credits with 45 credits in two subjects and 30 credits in one subject at Level 6	BA Hons Humanities

Table 1e

The award of a BA Honours degree requires 360 credit points passed with a minimum of at least 120 credit points at Level Six.

Mode of study Part-time

Students on a part-time mode of study are allowed to take up to five 15 credit modules per year and most normally choose to study between 2 and 5 modules per year, with modules being taken in each semester. Varying rates of study are possible: students can increase or decrease their rate of study year by year or semester by semester in response to their changing circumstances. Students are entitled to take a break from study for a semester or even a year if their circumstances require it. Students can apply to transfer to a full-time rate of study.

Honours classification

The University has approved structure and assessment regulations common to all programmes. Full details are provided in [UPR AS14](#), Section D.

Table 1b Final and interim awards available

The programme provides the following final and interim awards:

Final Award	Award Title	Minimum requirements	Available at end of Level	Programme Learning Outcomes developed (see above)
BA (Hons)	See section 1	360 credit points including 240 at level 6/5 of which 120 must be at level 6	6	For a single honours award, all programme learning outcomes (see Table 2 of the relevant Subject Programme Specification), for Combined, Joint or Humanities Honours awards, a subset of the relevant Subject programme learning outcomes depending on the student's individual module choices (see Table 2 of the relevant Subject Programme Specification(s))
BA(Hons) with a Year Abroad/ Sandwich	See section 1	360 credit points including 240 at level 6/5 of which 120 must be at level 6	6	For a single honours award, all programme learning outcomes (see Table 2 of the relevant Subject Programme Specification), for Combined, Joint or Humanities Honours awards, a subset of the relevant Subject programme learning outcomes depending on the student's individual module choices (see Table 2 of the relevant Subject Programme Specification(s))

Interim Award	Award Title	Minimum requirements	Available at end of Level	Programme Learning Outcomes developed (see section B)
University Certificate		45 credit points at level 4	4	See UPR AS11, section 13: http://sitem.herts.ac.uk/secreg/upr/AS11.htm
Certificate of Higher Education		120 credit points at level 4	4, 5	For untitled awards: See UPR AS11, section 13: http://sitem.herts.ac.uk/secreg/upr/AS11.htm
Diploma of Higher Education		240 credit points including at least 120 at level 5	5, 6	For untitled awards: See UPR AS11, section 13: http://sitem.herts.ac.uk/secreg/upr/AS11.htm
BA	See section 1	300 credit points including 180 at level 6/5 of which 60 must be at level 6	6	A subset of the programme learning outcomes depending on the student's individual module choices (see Table 2 of the relevant Subject Programme Specification(s))

Programme-specific assessment regulations

The programme complies with the University's academic regulations (in particular, [UPR AS11](#), [UPR AS12/UPR AS13](#) (*delete as applicable*) and [UPR AS14](#)) with the exception of those listed below, which have been approved by the University:

Further programme-specific regulations (requiring School-level approval) are given below:

- Progression from one Level to the next depends on meeting the pre-requisite requirements: students must normally have 30 credits in a subject area at the lower Level before progressing to study of that subject at the higher Level;
- Attendance at all scheduled learning and teaching sessions is required on this programme. To pass a module, a student must have attended 75% of the learning and teaching sessions at which attendance is required.

- If attendance falls below 75% on a Level 4 module a student will normally be deemed to have failed the module at the first attempt and will not be permitted to undertake referred assessment in the module.
- If attendance falls below 75% on a Level 5 or Level 6 module but not lower than 50% and the student passes the assessment, the module grade will be capped at the pass mark (40%). If attendance falls below 75% on a Level 5 or Level 6 module and the student fails the assessment or attendance falls below 50%, the student will normally be deemed to have failed the module at the first attempt and will not be permitted to undertake referred assessment in the module.
- Students who have a disability which might impact on their attendance should consult with their disability advisor. Alternative arrangements may be available.

E. Management of Programme & Support for student learning.

Management

The programme is managed by;

- A Dean of School who has overall responsibility for all programmes in the School
- An Associate Dean of School (Academic Quality Assurance) who has overall responsibility for academic quality assurance and enhancement with and on behalf of the Dean of School
- The Humanities Programme Leader who is responsible for the day-to-day management of the programme and who can also advise students on the Modular Framework as a whole
- One Associate Programme Leader who supports the work of the Programme Leader and has specific responsibility for induction
- One Associate Programme Leader who supports the work of the Programme Leader and has specific responsibility for module choices
- One Associate Programme Leader with specific responsibility for part-time students.
- Admissions Tutors, with specific responsibility for selection
- Heads of Subject who are responsible for all the modules in their subject area
- Two designated Humanities Administrators to deal with day-to-day administration associated with the courses and modules within the Programme
- The programme committee which has a membership which includes all of the above plus an Information Manager and student representatives
- An Associate Dean of School (Learning and Teaching) who has overall responsibility for learning and teaching with and on behalf of the Dean of School
- An Associate Dean of School (Commercial)
- Module Leaders who are responsible for individual modules

Support

At university Level, students are supported by:

- Attractive modern study environments in two Learning Resource Centres, incorporating libraries and computer centres
- StudyNet, a versatile on-line interactive intranet and learning environment
- Guided student centred learning through the use of StudyNet.
- Access to extensive digital and print collections of information resources
- A substantial Student Centre which provides advice on issues such as Finance, University regulations, visa applications, legal matters, accommodation, international student support etc.
- The Office of Dean of Students, incorporating Chaplaincy, Counselling and nursery
- Overseas Orientation
- A Medical Centre
- Student Wellbeing: Disability Services
- Student Wellbeing: Counselling Centre
- An Equal Opportunities Officer

- The Students' Union
- A Careers and Placement Service for all current students and graduates

At School Level, students are further supported by:

- Subject Heads
- A Tutor for Employability
- Scheduled weekly Student Drop-In hours for all academic staff for student support and guidance
- Designated Programme Administrators to deal with day-to-day administration associated with the modules within the Programme
- Module Leaders who are responsible for individual modules
- Personal tutors to provide further academic and pastoral support, with scheduled meetings each semester to advise on academic performance, feedback, module choices, and long term plans
- A School Community Organiser (SCO)
- A Study Abroad Tutor
- An Academic Skills Tutor
- A Student Experience Tutor
- An International Student Support Tutor

On the Humanities Programme students are further supported by:

- A Programme Leader and Associate Programme Leaders to help students understand the programme structure, and provide confidential academic and pastoral advice through a programme Helpdesk run during term-time
- An induction session at the beginning of each new academic session
- Student Representatives on the Programme Committee

F. Other sources of information

In addition to this Programme Specification, the University publishes guidance to registered students on the programme and its constituent modules:

- A Programme (or Student) Handbook;
- A Definitive Module Document (DMD) for each constituent module;
- A Module Guide for each constituent module.

The [Herts Handbook](#) is an introduction to the academic, social, cultural and sporting services and opportunities available at the University of Hertfordshire, and includes the Student Charter and Student Code of Conduct.

As a condition of registration, all students of the University of Hertfordshire are required to comply with the University's rules, regulations and procedures. These are published in a series of documents called 'University Policies and Regulations' (UPRs). The University requires that all students consult these documents which are available on-line, on the UPR web site, at:

<http://www.herts.ac.uk/secreg/upr/>. In particular, [UPR SA07](#) 'Regulations and Advice for Students' Particular Attention - Index' provides information on the UPRs that contain the academic regulations of particular relevance for undergraduate and taught postgraduate students.

The UK Quality Assurance Agency for Higher Education (QAA) has confirmed the quality and standards of provision at the University of Hertfordshire. A key part of QAA's role is to review and report on how universities maintain their academic standards and quality, to inform students and the wider public. The team of QAA reviewers visited the University of Hertfordshire in 2015/16 and judged that its academic standards, the quality and enhancement of its students' learning experience, and the quality of information about this learning experience all meet UK expectations. In other words, the University meets national requirements for standards and quality. The QAA's report can be accessed at: <http://www.qaa.ac.uk/reviews-and-reports/provider?UKPRN=10007147#.V-KHajXy0nE>

G. Entry requirements

The normal entry requirements for the programme are 104 UCAS tariff points

IB - 104 points from a minimum of 2 HL subjects at H4 or above.

All applicants must also have GCSE English Language and Mathematics at grade C or above (or an equivalent recognised by the University of Hertfordshire).

All International students are required to demonstrate an English Language capability of IELTS 6.5 (with no less than 5.5 in any band), or TOEFL 580 (287 CBT).

The programme is subject to the University's Principles, Policies, Regulations and Procedures for the Admission of Students to Undergraduate and Taught Postgraduate Programmes and will take account of University policy and guidelines for assessing accredited prior certificated learning (APCL) and accredited prior experiential learning (APEL).

If you would like this information in an alternative format please contact:
Andy Penn, School Administration Manager, A.Penn@herts.ac.uk

If you wish to receive a copy of the latest Programme Annual Monitoring and Evaluation Report (AMER) and/or the External Examiner's Report for the programme, please email a request to aqo@herts.ac.uk

Section 2

Programme management

Relevant QAA subject benchmarking statements

Date of validation/last periodic review
Date of production/ last revision of PS
Relevant to level/cohort

Administrative School

English; History; Philosophy; Computing;
Communication, Media, Film and Television Studies;
Creative Writing; Languages and related studies;
Dance, Drama & Performance; Linguistics.
March 14
March 2018
All students entering September 2018
School of Humanities

Table 3 Course structure

Course details		
Course code	Course description	JACS
HEHMS	Humanities Programme	Various
Course Instances		
Course Instances: Please see attached appendix for all course instance information		

Course	Course Description	Instance	Year	Course Stream Description	CI Mode Of Study Description
HUHUM1ELC	BA (Hons) English Language & Communication with Humanities	ELC1S	1	BA (Hons) English Language & Communication	Full Time/Sandwich
		ELC2S	2	BA (Hons) English Language & Communication	Full Time/Sandwich
		ELC3F	3	BA (Hons) English Language & Communication	Full Time
		ELC3S	3	BA (Hons)(SW/YAB) English Language & Communication	Sandwich Placement/ Study Abroad
HUHUM1HS	BA (Hons) History with Humanities	ELC4S	4	BA (Hons)(SW/YAB) English Language & Communication	Sandwich
		HS1S	1	BA (Hons) History	Full Time/Sandwich
		HS2S	2	BA (Hons) History	Full Time/Sandwich
		HS3F	3	BA (Hons) History	Full Time
HUHUM1LIT	BA (Hons) English Literature with Humanities	HS3S	3	BA (Hons)(SW/YAB) History	Sandwich Placement/ Study Abroad
		HS4S	4	BA (Hons)(SW/YAB) History	Sandwich
		LIT1S	1	BA (Hons) English Literature	Full Time/Sandwich
		LIT2S	2	BA (Hons) English Literature	Full Time/Sandwich
HUHUM1PHL	BA (Hons) Philosophy with Humanities	LIT3F	3	BA (Hons) English Literature	Full Time
		LIT3S	3	BA (Hons)(SW/YAB) English Literature	Sandwich Placement/ Study Abroad
		LIT4S	4	BA (Hons)(SW/YAB) English Literature	Sandwich
		PHL1S	1	BA (Hons) Philosophy	Full Time/Sandwich
HUHUM2HSEL	BA (Hons) History, English Language & Communication	PHL2S	2	BA (Hons) Philosophy	Full Time/Sandwich
		PHL3F	3	BA (Hons) Philosophy	Full Time
		PHL3S	3	BA (Hons)(SW/YAB) Philosophy	Sandwich Placement/ Study Abroad
		PHL4S	4	BA (Hons)(SW/YAB) Philosophy	Sandwich
HUHUM2HSLIT	BA (Hons) History, English Literature	HSSEL1S	1	BA (Hons) History and/w ith English Language & Communication	Full Time/Sandwich
		HSSEL2S	2	BA (Hons) History and/w ith English Language & Communication	Full Time/Sandwich
		HSSEL3S	3	BA (Hons) History and/w ith English Language & Communication	Full Time
		HSSEL3S	3	BA (Hons) (SW/YAB) History and/w ith English Language & Communication	Sandwich Placement/ Study Abroad
HUHUM2HSPH	BA (Hons) History, Philosophy	HSSEL4S	4	BA (Hons)(SW/YAB) History and/w ith English Language & Communication	Sandwich
		HSLIT1S	1	BA (Hons) History and/w ith English Literature	Full Time/Sandwich
		HSLIT2S	2	BA (Hons) History and/w ith English Literature	Full Time/Sandwich
		HSLIT3F	3	BA (Hons) History and/w ith English Literature	Full Time
HUHUM2LITELC	BA (Hons) English Literature, English Language & Communication	HSLIT3S	3	BA (Hons) (SW/YAB) History and/w ith English Literature	Sandwich Placement/ Study Abroad
		HSLIT4S	4	BA (Hons) (SW/YAB) History and/w ith English Literature	Sandwich
		HSPHL1S	1	BA (Hons) History and/w ith Philosophy	Full Time/Sandwich
		HSPHL2S	2	BA (Hons) History and/w ith Philosophy	Full Time/Sandwich
HUHUM2LITPHL	BA (Hons) English Literature, Philosophy	HSPHL3F	3	BA (Hons) History and/w ith Philosophy	Full Time
		HSPHL3S	3	BA (Hons) (SW/YAB) History and/w ith Philosophy	Sandwich Placement/ Study Abroad
		HSPHL4S	4	BA (Hons) (SW/YAB) History and/w ith Philosophy	Sandwich
		LITELC1S	1	BA (Hons) English Literature and/w ith English Language & Communication	Full Time/Sandwich
HUHUM2PHLEL	BA (Hons) Philosophy, English Language & Communication	LITELC2S	2	BA (Hons) English Literature and/w ith English Language & Communication	Full Time/Sandwich
		LITELC3F	3	BA (Hons) English Literature and/w ith English Language & Communication	Full Time
		LITELC3S	3	BA (Hons) (SW/YAB) English Literature and/w ith English Language & Communication	Sandwich Placement/ Study Abroad
		LITELC4S	4	BA (Hons) (SW/YAB) English Literature and/w ith English Language & Communication	Sandwich
HUHUM3HSLIT	BA (Hons) History, English Literature, Philosophy	LITELC4S	4	BA (Hons) (SW/YAB) English Literature and/w ith English Language & Communication	Sandwich
		LITPHL1S	1	BA (Hons) English Literature and/w ith Philosophy	Full Time/Sandwich
		LITPHL2S	2	BA (Hons) English Literature and/w ith Philosophy	Full Time/Sandwich
		LITPHL3F	3	BA (Hons) English Literature and/w ith Philosophy	Full Time
HUHUM3HSPH	BA (Hons) History, Philosophy, English Language & Communication	LITPHL3S	3	BA (Hons) (SW/YAB) English Literature and/w ith Philosophy	Sandwich Placement/ Study Abroad
		LITPHL4S	4	BA (Hons) (SW/YAB) English Literature and/w ith Philosophy	Sandwich
		PHLELC1S	1	BA (Hons) Philosophy and/w ith English Language & Communication	Full Time/Sandwich
		PHLELC2S	2	BA (Hons) Philosophy and/w ith English Language & Communication	Full Time/Sandwich
HUHUM3HSLIT	BA (Hons) History, English Literature, Philosophy	PHLELC3F	3	BA (Hons) Philosophy and/w ith English Language & Communication	Full Time
		PHLELC3S	3	BA (Hons) (SW/YAB) Philosophy and/w ith English Language & Communication	Sandwich Placement/ Study Abroad
		PHLELC4S	4	BA (Hons) (SW/YAB) Philosophy and/w ith English Language & Communication	Sandwich
		HSLITPHL	1	BA (Hons) History and/w ith English Literature and/w ith Philosophy	Full Time/Sandwich
HUHUM3HSPH	BA (Hons) History, Philosophy, English Language & Communication	HSLITPHL	2	BA (Hons) History and/w ith English Literature and/w ith Philosophy	Full Time/Sandwich
		HSLITPHL	3	BA (Hons) History and/w ith English Literature and/w ith Philosophy	Full Time
		HSLITPHL	3	BA (Hons) (SW/YAB) History and/w ith English Literature and/w ith Philosophy	Sandwich Placement/ Study Abroad
		HSLITPHL	4	BA (Hons) (SW/YAB) History and/w ith English Literature and/w ith Philosophy	Sandwich
HUHUM3LITPHL	BA (Hons) English Literature, Philosophy, English Language & Communication	HSPHLEL	1	BA (Hons) History and/w ith Philosophy and/w ith English Language & Communication	Full Time/Sandwich
		HSPHLEL	2	BA (Hons) History and/w ith Philosophy and/w ith English Language & Communication	Full Time/Sandwich
		HSPHLEL	3	BA (Hons) History and/w ith Philosophy and/w ith English Language & Communication	Full Time
		HSPHLEL	3	BA (Hons) (SW/YAB) History and/w ith Philosophy and/w ith English Language & Comm	Sandwich Placement/ Study Abroad
HUHUM4	BA (Hons) Humanities	HSPHLEL	4	BA (Hons) (SW/YAB) History and/w ith Philosophy and/w ith English Language & Comm	Sandwich
		LITPHLELC	1	BA (Hons) English Lit and/w ith Philosophy and/w ith English Lang & Comm	Full Time/Sandwich
		LITPHLELC	2	BA (Hons) English Lit and/w ith Philosophy and/w ith English Lang & Comm	Full Time/Sandwich
		LITPHLELC	3	BA (Hons) English Lit and/w ith Philosophy and/w ith English Lang & Comm	Full Time
HUHUM4	BA (Hons) Humanities	LITPHLELC	3	BA (Hons) (SW/YAB) English Lit and/w ith Philosophy and/w ith English Lang & Comm	Sandwich Placement/ Study Abroad
		LITPHLELC	4	BA (Hons) (SW/YAB) English Lit and/w ith Philosophy and/w ith English Lang & Comm	Sandwich
		HUM1P	1	BA (Hons) Humanities:	Part Time
		HUM1S	1	BA (Hons) Humanities	Full Time/Sandwich
		HUM2EX	2	Humanities	Full Time
		HUM2P	2	BA (Hons) Humanities:	Part Time
		HUM2S	2	BA (Hons) Humanities	Full Time/Sandwich
		HUM3F	3	BA (Hons) Humanities	Full Time
		HUM3P	3	BA (Hons) Humanities:	Part Time
		HUM3S	3	BA (Hons) (SW/YAB) Humanities	Sandwich Placement/ Study Abroad
		HUM4P	4	BA (Hons) Humanities:	Part Time
		HUM4S	4	BA (Hons) (SW/YAB) Humanities	Sandwich
		HUM5P	5	BA (Hons) Humanities:	Part Time
		HUM6P	6	BA (Hons) Humanities:	Part Time
HUM7P	7	BA (Hons) Humanities:	Part Time		
HUMJAN2	2	Humanities	Full Time (Less than 24 weeks)		
HUMSEP2	2	Humanities	Full Time (Less than 24 weeks)		