

School of Humanities

Title of Programme: Languages

Programme Code: HUHIS, HUELN, HUPHL, HULIT, BSACC, BSBA, BSBEK, BSBS, BSEVMGT, BSFIN, BSHR, BSIMGT, BSITMB, BSMAN, BSMK, BSTMAN, BSIBS.

## Programme Specification

This programme specification is relevant to students entering:  
21 September 2020

Associate Dean of School (Academic Quality Assurance):  
Marjolein Groefsema



Signature

A programme specification is a collection of key information about a programme of study (or course). It identifies the aims and learning outcomes of the programme, lists the modules that make up each stage (or year) of the programme, and the teaching, learning and assessment methods used by teaching staff. It also describes the structure of the programme, its progression requirements and any programme-specific regulations. This information is therefore useful to potential students to help them choose the right programme of study, to current students on the programme, and to staff teaching and administering the programme.

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### Summary of amendments to the programme:

Section	Amendment
Section 1	Statements added that recruitment to Marketing at level 4 has ceased.
D and table 2	French C 4a 4HUM1036 and French C4b 4HUM1037 have been reinstated/added
D and table 2	Spanish C 4a 4HUM1054 has been replaced by Spanish Route C4a – Advanced Spanish and Culture 4HUM1159
D and table 2	Spanish C 4b 4HUM1055 has been replaced by Spanish Route C4b – Advanced Spanish – Challenges in Spanish Society 4HUM1160
D and table 2	Spanish C 5a 5HUM1057 has been replaced by Spanish Route C5a – Advanced Spanish - Latin American Society and Culture 5HUM1184
D and table 2	Spanish C 5b 5HUM1054 has been replaced by Spanish Route C5b - Advanced Spanish at Work 5HUM1185
D and table 2	Spanish C 6a 6HUM1081 has been replaced by Spanish Route C6a – Advanced Spanish – Current Issues in Spain and Latin America 6HUM1228

D and table 2	Spanish C 6b 6HUM1081 has been replaced by Spanish Route C6b – Advanced Spanish – Current Issues in Spain and Latin America 6HUM1228
D and table 2	German C 5a 5HUM1047 and German C 5b are removed as the C route for German is phasing out

If you have any queries regarding the changes please email [AQO@herts.ac.uk](mailto:AQO@herts.ac.uk)

# Programme Specification Languages

This programme specification (PS) is designed for prospective students, enrolled students, academic staff and potential employers. It provides a concise summary of the main features of the programme and the intended learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if he/she takes full advantage of the learning opportunities that are provided. More detailed information on the teaching, learning and assessment methods, learning outcomes and content for each module can be found in Definitive Module Documents (DMDs) and Module Guides.

## Section 1

<b>Awarding Institution/Body</b>	University of Hertfordshire
<b>Teaching Institution</b>	University of Hertfordshire
<b>University/partner campuses</b>	De Havilland
<b>Programme accredited by</b>	Not applicable
<b>Final Qualification</b>	BA Hons (English Language/English Literature/ History/ Philosophy) BA/BSc Hons (Business School Programme)
<b>All Final Award titles (Qualification and Subject)</b>	
<b>English Language Programme:</b>	English Language with French or German or Japanese or Mandarin or Spanish English Language with French or German or Japanese or Mandarin or Spanish and a Year Abroad English Language with French or German or Japanese or Mandarin or Spanish and Study Abroad English Language with French or German or Japanese or Mandarin or Spanish (Sandwich)
<b>English Literature Programme:</b>	English Literature with French or German or Japanese or Mandarin or Spanish English Literature with French or German or Japanese or Mandarin or Spanish and a Year Abroad English Literature with French or German or Japanese or Mandarin or Spanish and Study Abroad English Literature with French or German or Japanese or Mandarin or Spanish (Sandwich)
<b>History Programme:</b>	History with French or German or Japanese or Mandarin or Spanish History with French or German or Japanese or Mandarin or Spanish and a Year Abroad History with French or German or Japanese or Mandarin or Spanish and Study Abroad History with French or German or Japanese or Mandarin or Spanish (Sandwich)
<b>Philosophy Programme:</b>	Philosophy and English Language Philosophy with French or German or Japanese or Mandarin or Spanish and a Year Abroad Philosophy with French or German or Japanese or Mandarin or Spanish and Study Abroad Philosophy with French or German or Japanese or Mandarin or Spanish (Sandwich)
<b>Business Programmes:</b>	International Management

<Subject> with French, German, Japanese, Mandarin or Spanish  
 <Subject> with French, German, Japanese, Mandarin or Spanish (Sandwich)  
 <Subject> with French, German, Japanese, Mandarin or Spanish and a Year Abroad  
 <Subject> with French, German, Japanese, Mandarin or Spanish and Study Abroad

Where a <Subject> can be one of:

- Accounting
- Finance
- Business Administration
- Business
- Economics
- Business Economics
- Event Management
- Human Resources
- Management\*
- International Business
- Tourism
- International Tourism Management
- Marketing\*
- Information Technology Management for Business

**\*Additional Information:**

Recruitment to Marketing at level 4 has ceased from September 2020. Management is only available for continuing students at level 6 from September 2020.

**FHEQ level of award**

6

**UCAS codes**

English Language with French, German or Spanish	Q1R9
English Language with Japanese or Mandarin	Q1T9
English Literature with French, German or Spanish	Q3R9
English Literature with Japanese or Mandarin	Q3T9
History with French, German or Spanish	V1R9
History with Japanese or Mandarin	V1T9
Philosophy with French, German or Spanish	V5R9
Philosophy with Japanese or Mandarin	V5T9

**Business programmes**

Accounting with a European Language	NR49
Finance with a European Language	N302
Business Administration with a European Language	N252
Business Studies with a European Language	N1R9
Economics with a European Language	L1R9
Business Economics with a European Language	L112
Event Management with a European Language	N8R9
Human Resource Management with a European Language	N6R9
Management with a European Language	9L58
International Business with a European Language	N9R1
Tourism Management with a European Language	N9R8
International Tourism Management with a European Language	N832

Information Technology Management for Business with a European Language	GN7F
Marketing with a European Language*	N9R5

Accounting with an Eastern Language	N4T9
Finance with an Eastern Language	N301
Business Administration with an Eastern Language	N252
Business Studies with an Eastern Language	N1T9
Economics an Eastern Language	L1T9
Business Economics with an Eastern Language	L112
Event Management with an Eastern Language	N8T9
Human Resource Management with an Eastern Language	N6T9
Management with an Eastern Language	OS78
International Business with an Eastern Language	NCT9
Tourism Management with an Eastern Language	N9R8
International Tourism Management with an Eastern Language	N831
Information Technology Management for Business with an Eastern Language	GN6F
Marketing with an Eastern Language*	N5R9

**\*Additional Information:**

Recruitment to Marketing at level 4 has ceased from September 2020.

## Language of Delivery

English

## A. Programme Rationale

Language study is available as a minor pathway within the framework of the Humanities Programme, the Joint Honours Programme, all undergraduate programmes of the Business School and the Credit Accumulation and Transfer Programme.

- The Languages provision is designed to complement, support and enhance students' studies in other subject areas on their respective Programmes.
- It provides a structured sequence of modules through which students can develop their knowledge, understanding and skills within the study of their chosen language and offers a clearly articulated pattern of progression on each of three different entry routes.
- The offer of French, German, Japanese, Mandarin and Spanish broadens the appeal of the subject area to students with little or no experience of foreign language learning and enhances their prospects for employability. It also addresses current government initiatives to encourage greater take-up of language learning in Higher Education.

Route A (Beginners) enables students with no previous knowledge to gain operational competence in a foreign language. Routes B (Intermediate) and C (Advanced) address the needs of students seeking to deepen previous knowledge and consolidate expertise in an existing qualification gained at school or elsewhere.

Proficiency in a foreign language equips graduates for a variety of careers beyond the specialist occupations like translation, interpreting and teaching. Languages are increasingly required in any sector, either in the UK or overseas: e.g. The Civil Service, Local Government, Banking and Insurance, Law, Manufacturing, Marketing, PR, Creative and Media Industries.

## B. Educational Aims of the Programme

The programme has been devised in accordance with the University's graduate attributes of programmes of study as set out in [UPR TL03](#).

**Additionally this programme aims to:**

- develop students' oral, listening, reading and writing skills in the foreign language at an appropriate level, in accordance with their point of entry at either route A (Beginners), B (Intermediate) or C (Advanced);
- expose students to a range of authentic materials in the target language, including written, electronic and audio sources in a variety of styles and registers;

- enable students to develop competence in formal grammar, taught by instruction, through the use of ICT resources and by guided study of a textbook, drills and exercises;
- equip students with the practical language expertise appropriate to their level of study which will be useful to them in both social and professional contexts;
- foster in students intercultural awareness and empathy with the people of the country/countries of the target language;
- provide students with a knowledge of the social, cultural, economic and political structure of the country/countries of the target language and thereby give students an awareness of the differences and similarities with the United Kingdom and an insight into the reason for these.
- prepare students to operate in the global economy in careers in which practical knowledge of a foreign language is a useful skill

## C. Intended Learning Outcomes

The programme provides opportunities for students to develop and demonstrate knowledge and understanding, skills and other attributes in the following areas. The programme outcomes are referenced to the QAA benchmark statements for Languages, Cultures and Societies (Sept 2015) and the Frameworks for Higher Education Qualifications of UK Degree-Awarding Bodies (2014) and relate to the typical student. Additionally, the SEEC Credit Level Descriptors for Further and Higher Education (2016) have been used as a guiding framework for curriculum design.

Knowledge and Understanding of:	Teaching/learning methods & strategies	Assessment
<p><b>Commensurate with all levels of study on Routes A, B &amp; C</b></p> <p>A1-Strategies to evaluate progress and develop language skills; A3-Aspects of the culture and lifestyle of the people of the target language countries;</p> <p>In addition, for <b>level 4</b>, French, German, Spanish</p> <p><b>Route A</b> A5. Competencies comparable to CEFR A1- A6. Competencies comparable to CEFR A1</p> <p><b>Route B</b> A7. Competencies comparable to CEFR A2- A8. Competencies comparable to CEFR A2</p> <p><b>Route C in Spanish</b> A4. Major social, economic, cultural or historical perspectives of the target language countries A10. Competencies comparable to CEFR B1 A11. Competencies comparable to CEFR B1+</p> <p>In addition, for <b>level 4</b>, Japanese and Mandarin</p>	<p>Acquisition of knowledge and understanding (A1-A14, depending on Routes and Levels) is through a combination of lectures, seminars, small group tutorials, ICT/audio digital laboratory sessions, directed and on-line learning and take-home tasks. Additional drop-in tutorial support is provided on an individual basis.</p> <p>Throughout, the learner is encouraged to undertake independent study both to supplement and consolidate what is being taught/learnt and to broaden their individual knowledge and understanding of the subject.</p>	<p><b>All levels of study on Routes A,B &amp; C</b> Knowledge and understanding (A1-A14, depending on Routes and Levels) are assessed through a combination of take-home tasks, formative tests and four unseen in-course tests in each language skill:</p> <ul style="list-style-type: none"> <li>• one prepared oral test (in pairs, groups or individual presentation)</li> <li>• one unseen listening test</li> <li>• one unseen reading test</li> <li>• one unseen writing test</li> </ul> <p>In addition, for <b>all levels</b>,</p> <p><b>Route A</b></p> <ul style="list-style-type: none"> <li>• 2 short Writing Development Tasks (coursework submitted online)</li> </ul> <p>In addition, for <b>level 4</b>,</p> <p><b>Route A</b></p>

**Route A**

A5. Competencies comparable to CEFR A1-

**Route B Japanese**

A6. Competencies comparable to CEFR A1

A7. Competencies comparable to CEFR A2-

In addition, for **level 5**, French, German, Spanish

**Route A**

A7. Competencies comparable to CEFR A2-

A8. Competencies comparable to CEFR A2

**Route B**

A9. Competencies comparable to CEFR B1-

A10. Competencies comparable to CEFR B1

**Route C**

A2 .Appropriate and professional application of language skills;

A11. Competencies comparable to CEFR B1+

A12. Competencies comparable to CEFR B2-

In addition, for **level 5**, Japanese and Mandarin

**Route A**

A6. Competencies comparable to CEFR A1

A7. Competencies comparable to CEFR A2-

**Route B Japanese**

A8. Competencies comparable to CEFR A2

A9. Competencies comparable to CEFR B1-

In addition, for **level 6**, French, German, Spanish

**Route A**

A9. Competencies comparable to CEFR B1-

A10. Competencies comparable to CEFR B1

**Route B**

- Speaking Development Task assessed during seminars

**Level 6, project**

- One extended written assignment of about 5000 words and one 15 minute presentation

**Plus for all levels :**

- formative collaborative tasks e.g. wikis, blogs;
- and/or written independent tasks/on-line quizzes.

<p>A11. Competencies comparable to CEFR B1+ A12. Competencies comparable to CEFR B2-</p> <p><b>Route C</b> A2 .Appropriate and professional application of language skills A13. Competencies comparable to CEFR B2 A14. Competencies comparable to CEFR C1-</p> <p>In addition, for <b>level 6</b>, Japanese and Mandarin</p> <p><b>Route A</b> A8. Competencies comparable to CEFR A2 A9. Competencies comparable to CEFR B1-</p> <p><b>Route B Japanese</b> A10. Competencies comparable to CEFR B1 Route B A11. Competencies comparable to CEFR B1+</p>		
<p><b>Intellectual skills - able to:</b></p>	<p><b>Teaching/learning methods &amp; strategies</b></p>	<p><b>Assessment</b></p>
<p><b>Commensurate with the level of study on Routes A, B &amp; C</b></p> <p>B1-Show understanding of the spoken target language within the topics studied; B2-Read and understand the written target language within the topics studied; B3- Conduct conversations/ presentations in the target language within the topics studied; B4- Write in the target language within the topics studied. B5-Read and synthesize with minimum guidance the information in specialised texts and undertake a range of tasks to demonstrate understanding of varied contexts and register at an advanced level; B6-Listen to specialised recordings and broadcasts and undertake a range of tasks to demonstrate</p>	<p>Intellectual skills (B1- B4) are developed through a combination of lectures, seminars, pair and group tasks, digital laboratory sessions and take-home tasks. Oral communication is developed in seminars through interaction, pair and group discussion and presentations.</p> <p>Throughout, the learner is encouraged to develop intellectual skills further by independent study both to supplement and consolidate what is being learnt/taught and to broaden their individual intellectual skills in the subject.</p> <p>Throughout, the learner is encouraged to develop intellectual skills further by independent study.</p>	<p><b>All levels of study on Routes A,B &amp; C</b></p> <p>Intellectual skills (B1-B8) are assessed through a combination of take-home tasks, formative tests and four unseen in-course tests in each language skill:</p> <ul style="list-style-type: none"> <li>• one prepared oral test (in pairs, groups or individual presentation)</li> <li>• one unseen listening test</li> <li>• one unseen reading test</li> <li>• one unseen writing test</li> </ul> <p>In addition, for <b>all levels</b>,</p> <p><b>Route A</b></p> <ul style="list-style-type: none"> <li>• 2 short Writing Development Tasks (coursework submitted online)</li> </ul> <p>In addition, for <b>level 4</b>,</p> <p><b>Route A</b></p>



<p>understanding of varied contexts and register at an advanced level;          B7-Demonstrate ability to analyse the topics studied and apply their knowledge to produce a structured essay.          B8-Identify,select and critically evaluate appropriate materials to be presented orally, using a formal register.</p>		<ul style="list-style-type: none"> <li>Speaking Development Task assessed during seminars</li> </ul> <p>In addition, for <b>level 6</b></p> <p><b>Route C</b>          Level 6, project</p> <ul style="list-style-type: none"> <li>One extended written assignment of about 5000 words and one 15 minute presentation</li> </ul> <p><b>Plus for all levels :</b></p> <ul style="list-style-type: none"> <li>formative collaborative tasks e.g. wikis, blogs;</li> <li>and/or written independent tasks/on-line quizzes.</li> </ul>
<p><b>Practical skills - able to:</b></p> <p><b>Commensurate with the level of study on Routes A, B &amp; C</b>          C1-Use language reference tools and bilingual dictionaries, including on-line versions;          C2-Access foreign language websites          C3-Use digital language laboratory software for listening and recording          C4-Collaborate on-line via StudyNet to blogs and discussions.</p>	<p><b>Teaching/learning methods &amp; strategies</b></p> <p>Practical skills (C1-C2) are developed in taught sessions and take-home /on-line tasks. (C3-C4) are developed in the digital language laboratories and out of class via StudyNet.</p>	<p><b>Assessment</b></p> <p>Practical skills (C1, C2, C3, C4) are assessed through in-class tests, seminar and language laboratory activities, take-home tasks and on-line formative assessment.</p>
<p><b>Transferable skills - able to:</b></p> <p>D1-Communicate effectively, both orally and in writing;          D2-Work co-operatively in pairs and groups;          D3- Manage and interpret electronic information and use it effectively both as a means of communication and as an aid to learning;          D4-Work independently and manage time effectively;          D5-Deliver an individual or group presentation in a professional context.</p>	<p><b>Teaching/learning methods &amp; strategies</b></p> <p>Transferable skills are developed through interaction during taught sessions, oral presentations and directed written tasks (D1), group and pair work tasks in seminars (D2), digital language laboratory sessions and in guided tasks via StudyNet. (D3)</p> <p>Skills (D4-D5) are developed through take-home tasks and formal assessment of written work appropriate to the level of entry.</p> <p>Throughout, the learner is encouraged to develop transferable skills by maintaining a record of evidence and completing a personal development plan.</p>	<p><b>Assessment</b></p> <p>Transferable skills (D1, D2, D3, D5) are assessed by a range of assignments built into the curriculum, e.g. in-class, take-home/on-line tasks, coursework tests, oral presentations and independent tasks/collaborative wikis and blogs.          (D4) is implicitly assessed.</p>

## D. Programme Structures, Features, Levels, Modules, and Credits

Languages is offered as a minor study, amounting to one quarter of an Honours student's programme in full-time (3 years), Sandwich (4 years) and part-time (5 years) mode leading to the award of a BA Hons (Humanities Programme) and to the award of BA/BSc Honours (University Joint Honours and Business School Programmes).

Entry is normally at level 4 with the appropriate maximum pre-requisite for the Language Route studied. Route A (Beginner: no prior knowledge), Route B (Intermediate: GCSE A-C only) and Route C (Advanced: A2 only). Students who do not fit the standard profile are assessed on an individual basis. Intake is normally semester A (September) and/or B (February) for European and CATS exchange students.

All language modules are assessed by 100% practical. All modules are all 15 credits unless otherwise stated.

### Professional and Statutory Regulatory Bodies

N/A

### Work-Based Learning, including Sandwich Programmes

An award in the sandwich mode requires the successful completion of at least **36** weeks placement activity from a maximum of two separate placements in addition to the period of academic study required for the full-time award. This optional placement year is undertaken after Level 5 and before Level 6 and meets the SEEC criteria for Level 6.

### Erasmus Exchange programme

Erasmus students are permitted to study Languages modules at all levels.

### Programme Structure

The programme structure and progression information below (Table 1a and 1b) is provided for the Honours award. Any interim awards are identified in Table 1b. The Programme Learning Outcomes detailed above are developed and assessed through the constituent modules. Table 2 identifies where each learning outcome is assessed.

Table 1a Outline Programme Structure

#### Semester A Level 4

Entry point Route A (Beginners)	Entry point Route B (Intermediate)	Entry point Route C (Advanced)
French, German, Japanese, Mandarin, Spanish Route A:4a	French, German, Japanese, Spanish Route B:4a	Spanish Route C:4a

#### Semester B Level 4

Entry point Route A (Beginners)	Entry point Route B (Intermediate)	Entry point Route C (Advanced)
French, German, Japanese, Mandarin, Spanish. Route A:4b	French, German, Japanese, Spanish Route B:4b	Spanish Route C:4b

Progression to Level 5 requires successful completion of the total number of credits required by the programme, including 30 credits in the language studied at Level 4 or equivalent.

#### Semester A Level 5

Entry point Route A (Beginners)	Entry point Route B (Intermediate)	Entry point Route C (Advanced)
French, German, Japanese, Mandarin, Spanish Route A:5a	French, German, Spanish Route B:5a	French, German, Spanish Route C:5a

## Semester B Level 5

Entry point Route A (Beginners)	Entry point Route B (Intermediate)	Entry point Route C (Advanced)
French, German, Japanese, Mandarin, Spanish. Route A:5b	French, German, Spanish Route B:5b	French, German, Spanish Route C:5b

Progression to Level 6 requires successful completion of the total number of credits required by the programme, including 30 credits in the language studied at Level 5 or equivalent.

## Semester A Level 6

Entry point Route A (Beginners)	Entry point Route B (Intermediate)	Entry point Route C (Advanced)
French, German, Japanese, Mandarin, Spanish Route A:6a	French, German, Japanese, Spanish Route B:6a	French, German, Spanish Route C:6a

## Semester B Level 6

Entry point Route A (Beginners)	Entry point Route B (Intermediate)	Entry point Route C (Advanced)
French, German, Japanese, Mandarin, Spanish. Route A:6b	French, German, Japanese, Spanish Route B:6b	French, German, Spanish Route C:6b

**Mode of study** Full-Time/ Part-Time/ Sandwich (optional modules only, allocated as part of a wider programme of study)

Full-Time students study up to 30 credits in a language per level as their minor subject, alongside 90 credits of another subject or other subjects.

Part-time students study up to 30 credits in a language per level, as part of their individual programme of study (with a maximum of 75 credits of study per year). A part-time student's programme will be agreed with the relevant academic member of staff who is responsible for part-time study.

## Entry point Semester A

### Level 4

Optional Modules Module Titles	Existing Module Code	Credit Points	Language of Delivery	% examination	% coursework	% Practical	Semesters
French Route A 4a	4HUM1038	15	English/French	0	0	100	A
French Route A 4b	4HUM1039	15	English/French	0	0	100	B
Spanish Route A 4a	4HUM1056	15	English/Spanish	0	0	100	A
Spanish Route A 4b	4HUM1057	15	English/Spanish	0	0	100	B
German Route A 4a	4HUM1044	15	English/German	0	0	100	A
German Route A 4b	4HUM1045	15	English/German	0	0	100	B
Mandarin Route A 4a	4HUM1034	15	English/Mandarin	0	0	100	A
Mandarin Route A 4b	4HUM1035	15	English/Mandarin	0	0	100	B
Japanese Route A 4a	4HUM1052	15	English/Japanese	0	0	100	A
Japanese Route A 4b	4HUM1053	15	English/Japanese	0	0	100	B
French Route B 4a	4HUM1040	15	English/French	0	0	100	A
French Route B 4b	4HUM1041	15	English/French	0	0	100	B

Spanish Route B 4a	4HUM1058	15	English/Spanish	0	0	100	A
Spanish Route B 4b	4HUM1059	15	English/Spanish	0	0	100	B
German Route B 4a	4HUM1046	15	English/German	0	0	100	A
German Route B 4b	4HUM1047	15	English/German	0	0	100	B
Japanese Route B 4a	4HUM1112	15	English/Japanese	0	0	100	A
Japanese Route B 4b	4HUM1113	15	English/Japanese	0	0	100	A
French C 4a	4HUM1036	15	English/French	0	0	100	A
French C 4b	4HUM1037	15	English/French	0	0	100	A
Spanish Route C 4a – Advanced Spanish – Culture and Society in Spain	4HUM1159	15	English/Spanish	0	0	100	A
Spanish Route C 4b – Advanced Spanish – Challenges in Spanish Society	4HUM1160	15	English/Spanish	0	0	100	B

Progression to Level 5 requires successful completion of the total number of credits required by the programme, including 30 credits in the language studied at Level 4 or equivalent.

### Level 5

Optional Modules Module Titles	Existing Module Code	Credit Points	Language of Delivery	% examination	% coursework	% Practical	Semesters
French Route A 5a	5HUM1036	15	English/French	0	0	100	A
French Route A 5b	5HUM1037	15	English/French	0	0	100	B
Spanish Route A 5a	5HUM1055	15	English/Spanish	0	0	100	A
Spanish Route A 5b	5HUM1038	15	English/Spanish	0	0	100	B
German Route A 5a	5HUM1044	15	English/German	0	0	100	A
German Route A 5b	5HUM1043	15	English/German	0	0	100	B
Mandarin Route A 5a	5HUM1050	15	English/Mandarin	0	0	100	A
Mandarin Route A 5b	5HUM1051	15	English/Mandarin	0	0	100	B
Japanese Route A 5a	5HUM1061	15	English/Japanese	0	0	100	A
Japanese Route A 5b	5HUM1060	15	English/Japanese	0	0	100	B
French Route B 5a	5HUM1039	15	English/French	0	0	100	A
French Route B 5b	5HUM1040	15	English/French	0	0	100	B
Spanish Route B 5a	5HUM1041	15	English/Spanish	0	0	100	A
Spanish Route B 5b	5HUM1042	15	English/Spanish	0	0	100	B
German Route B 5a	5HUM1045	15	English/German	0	0	100	A
German Route B 5b	5HUM1046	15	English/German	0	0	100	B
Japanese Route B 5a	5HUM1120	15	English/Japanese	0	0	100	A
Japanese Route B 5b	5HUM1121	15	English/Japanese	0	0	100	B
Spanish Route C 5a – Advanced Spanish – Latin American Society & Culture	5HUM1184	15	English/Spanish	0	0	100	A
Spanish Route C 5b – Advanced Spanish at Work	5HUM1185	15	English/Spanish	0	0	100	B

Approved but not offered in 2020-21:

French Route C 5a	5HUM1052	15	English/French	0	0	100	A
French Route C 5b	5HUM1053	15	English/French	0	0	100	B

Progression to Level 6 requires successful completion of the total number of credits required by the programme, including 30 credits in the language studied at Level 5 or equivalent.

## Level 6

Optional Modules Module Titles	Module Code	Credit Points	Language of Delivery	% examination	% coursework	% Practical	Semesters
French Route A 6a	6HUM1066	15	English/French	0	0	100	A
French Route A 6b	6HUM1067	15	English/French	0	0	100	B
Spanish Route A 6a	6HUM1068	15	English/Spanish	0	0	100	A
Spanish Route A 6b	6HUM1069	15	English/Spanish	0	0	100	B
German Route A 6a	6HUM1073	15	English/German	0	0	100	A
German Route A 6b	6HUM1074	15	English/German	0	0	100	B
Mandarin Route A 6a	6HUM1077	15	English/Mandarin	0	0	100	A
Mandarin Route A 6b	6HUM1078	15	English/Mandarin	0	0	100	B
Japanese Route A 6a	6HUM1088	15	English/Japanese	0	0	100	A
Japanese Route A 6b	6HUM1089	15	English/Japanese	0	0	100	B
French Route B 6a	6HUM1071	15	English/French	0	0	100	A
French Route B 6b	6HUM1070	15	English/French	0	0	100	B
Spanish Route B 6a	6HUM1085	15	English/Spanish	0	0	100	A
Spanish Route B 6b	6HUM1072	15	English/Spanish	0	0	100	B
German Route B 6a	6HUM1075	15	English/German	0	0	100	A
German Route B 6b	6HUM1076	15	English/German	0	0	100	B
Japanese Route B 6a	6HUM1113	15	English/Japanese	0	0	100	A
Japanese Route B 6a	6HUM1114	15	English/Japanese	0	0	100	B
French Mini Project A	6HUM0374	15	English/French	0	100	0	A
French Project	6HUM0375	30	English/French	0	100	0	AB
Spanish Mini Project A	6HUM0377	15	English/Spanish	0	100	0	A
Spanish Project	6HUM0379	30	English/Spanish	0	100	0	AB
German Mini Project A	6HUM0376	15	English/German	0	100	0	A
German Project	6HUM0378	30	English/German	0	100	0	AB
Spanish Route C 6a – Advanced Spanish – Current Issues in Spain and Latin America	6HUM1228	15	English/French	0	0	100	A
Spanish Route C 6a PYA	6HUM1115	15	English/Spanish	0	0	100	A
Spanish Route C 6b – Advanced Spanish – Current Issues in Spain and Latin America	6HUM1229	15	English/Spanish	0	0	100	B

The award of an Honours Degree normally requires 360 credit points passed with a minimum of 120 credit points at level 6.

### Honours classification

The University has approved structure and assessment regulations common to all programmes. Full details are provided in [UPR AS14](#), Section D.

Table 1b Final and interim awards available

The programme provides the following final and interim awards:

Final Award	Award Title	Minimum requirements	Available at end of Level	Programme Learning Outcomes developed (see above)
BA/BSc (Hons)	See Section 1	360 credit points including 240 at level 6/5 of which 120 must be at level 6	6	A subset of the programme learning outcomes (see table 2) depending on the student's individual module choices

Interim Award	Award Title	Minimum requirements	Available at end of Level	Programme Learning Outcomes developed (see above)
University Certificate		45 credit points at level 4	4	See UPR AS11, section 13: <a href="http://sitem.herts.ac.uk/secreg/upr/AS11.htm">http://sitem.herts.ac.uk/secreg/upr/AS11.htm</a>
Certificate of Higher Education		120 credit points at level 4	4, 5	See UPR AS11, section 13: <a href="http://sitem.herts.ac.uk/secreg/upr/AS11.htm">http://sitem.herts.ac.uk/secreg/upr/AS11.htm</a>
Diploma of Higher Education		240 credit points including at least 120 at level 5	5, 6	See UPR AS11, section 13: <a href="http://sitem.herts.ac.uk/secreg/upr/AS11.htm">http://sitem.herts.ac.uk/secreg/upr/AS11.htm</a>
BSc/BA	See Section 1	300 credit points including 180 at level 6/5 of which 60 must be at level 6	6	A subset of the programme learning outcomes (see table 2) depending on the student's individual module choices

## Programme-specific assessment regulations

The programme complies with the University's academic regulations (in particular, [UPR AS11](#), [UPR AS12](#) and [UPR AS14](#)) with the exception of those listed below, which have been approved by the University:

Further programme-specific regulations (with School-level approval) are given below:

- Progression from one Level to the next depends on meeting the pre-requisite requirements: students must normally have 30 credits in a Language at the lower Level before progressing to study the Language at the higher Level.
- Students who have a disability which might impact on their attendance should consult with their disability advisor.

## E. Management of Programme & Support for student learning.

### Management

The programme is managed and administered within the School of Humanities through:

- A Dean of School who has overall responsibility for all programmes in the School.
- An Associate Dean of School Education (Learning and Teaching) who has overall responsibility for learning and teaching with and on behalf of the Dean of School

- An Associate Dean of School Education (Student Experience) who has specific responsibility for induction with and on behalf of the Dean of School
- Programme Leaders for the Programmes on which Languages are taught
- An Admissions Tutor, with specific responsibility for selection
- A Head of Languages who is responsible for all Languages modules
- A Languages Co-ordinator
- A designated Humanities Administrator to deal with day-to-day administration associated with the courses and modules within the Programme
- Programme committees for each programme which have a membership which includes all of the above (as applicable) plus student representatives
- Module Leaders who are responsible for individual modules

## Support

At University level, students are supported by:

- Attractive modern study environments in two Learning Resource Centres, incorporating libraries and computer centres
- StudyNet, a versatile on-line interactive intranet and learning environment
- Access to extensive digital and print collections of information resources
- A Student Centre which provides advice on issues such as Finance, University regulations, visa applications, legal matters, accommodation, international student support etc.
- The Office of Dean of Students, incorporating Chaplaincy, Counselling and nursery
- Overseas Orientation
- A Medical Centre
- Student Wellbeing: Disability Services
- Student Wellbeing: Counselling Centre
- An Equal Opportunities Officer
- The Students' Union
- A Careers, Employment and Enterprise Service for all current students and graduates

At School level, students are further supported by:

- A Head of Languages
- A Languages Co-ordinator
- A Tutor for Employability
- Scheduled weekly Student Support and Advice ('Drop-in') hours for all academic staff for student support and guidance
- Designated Programme Administrators to deal with day-to-day administration associated with the modules within the Programme
- Module Leaders who are responsible for individual modules
- An induction session at the beginning of each new academic session
- Guided student-centred learning on StudyNet module sites
- A Languages at Hertfordshire Facebook page

On the Humanities School Programmes, students are further supported by:

- A Programme Leader to help students understand the programme structure, and provide confidential academic advice
- A Student Support Team
- Personal tutors to provide further academic and pastoral support, with scheduled meetings each semester to advise on academic performance, feedback, module choices, and long term plans
- A School Community Officer (SCO)
- A Study Abroad Tutor
- An Academic Skills Tutor
- Student Representatives on the Programme Committee

On the Business School Programmes, students are further supported by:

- A Programme Leader to help students understand the programme structure and provide confidential academic and pastoral advice
- Hertfordshire Business School Information Point, which provides administrative and academic support
- Centre for Academic Skills Enhancement (CASE), which offers academic skills and support
- Student Representatives on the Programme Committee

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## F. Other sources of information

In addition to this Programme Specification, the University publishes guidance to registered students on the programme and its constituent modules:

- A Programme Specification for the programme that the Subject contributes to;
- A Programme (or Student) Handbook;
- A Subject Guide;
- A Definitive Module Document (DMD) for each constituent module;
- A Module Guide for each constituent module.

The [Ask Herts](#) website provides information on a wide range of resources and services available at the University of Hertfordshire including academic support, accommodation, fees, funding, visas, wellbeing services and student societies.

As a condition of registration, all students of the University of Hertfordshire are required to comply with the University's rules, regulations and procedures. These are published in a series of documents called 'University Policies and Regulations' (UPRs). The University requires that all students consult these documents which are available on-line, on the UPR web site, at: <http://www.herts.ac.uk/secreg/upr/>. In particular, [UPR SA07](#) 'Regulations and Advice for Students' Particular Attention - Index' provides information on the UPRs that contain the academic regulations of particular relevance for undergraduate and taught postgraduate students.

In accordance with section 4(5) of the Higher Education and Research Act 2017 (HERA), the UK Office for Students (OfS) has registered the University of Hertfordshire in the register of English higher education providers. The Register can be viewed at: <https://www.officeforstudents.org.uk/advice-and-guidance/the-register/the-ofs-register/>. Furthermore, the OfS has judged that the University of Hertfordshire delivers consistently outstanding teaching, learning and outcomes for its students. It is of the highest quality found in the UK. Consequently, the University received a Gold award in the 2018 Teaching Excellence and Student Outcomes (TEF) exercise. This award was made in June 2018 and is valid for up to 3 years. The TEF panel's report and conclusions can be accessed at: <https://www.officeforstudents.org.uk/advice-and-guidance/teaching/tef-outcomes/#/provider/10007147>

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## G. Entry requirements

For current entry tariff point requirements, please refer to the relevant page for the Course on the University website or on the online prospectus.

All students from non-majority English speaking countries require proof of English language proficiency, equivalent to an overall IELTS score of 6.5 with a minimum of 5.5 in each band.

The programme is subject to the University's Principles, Policies and Regulations for the Admission of Students to Undergraduate and Taught Postgraduate Programmes (in [UPR SA03](#)), along with associated procedures. These will take account of University policy and guidelines for assessing accredited prior certificated learning (APCL) and accredited prior experiential learning (APEL).

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If you would like this information in an alternative format please contact the Ask Herts (de Havilland), [DHAdmin@herts.ac.uk](mailto:DHAdmin@herts.ac.uk).



If you wish to receive a copy of the latest Programme Annual Monitoring and Evaluation Report (AMER) and/or the External Examiner's Report for the programme, please email a request to [aqo@herts.ac.uk](mailto:aqo@herts.ac.uk)

## Undergraduate Languages Modules

Table 2: Development of Programme Learning Outcomes in the Constituent Modules

Module Title (part 2)	Module Code														Intellectual Skills								Practical Skills				Transferable Skills						
		A1	A2	A3	A4	A5	A6	A7	A8	A9	A10	A11	A12	A13	B1	B2	B3	B4	B5	B6	B7	B8	C1	C2	C3	C4	D1	D2	D3	D4	D5		
Route A: Fre 5a	5HUM1036	x		x				x							x	x	x	x							x	x	x	x	x	x	x	x	
Route A: Fre 5b	5HUM1037	x		x					x						x	x	x	x							x	x	x	x	x	x	x	x	
Route A: Spa 5a	5HUM1055	x		x				x							x	x	x	x							x	x	x	x	x	x	x	x	
Route A: Spa 5b	5HUM1038	x		x					x						x	x	x	x							x	x	x	x	x	x	x	x	
Route B: Fre 5a	5HUM1039	x		x	x					x					x	x	x	x							x	x	x	x	x	x	x	x	
Route B: Fre 5b	5HUM1040	x		x	x							x			x	x	x	x							x	x	x	x	x	x	x	x	
Route B: Spa 5a	5HUM1041	x		x	x					x					x	x	x	x							x	x	x	x	x	x	x	x	
Route B: Spa 5b	5HUM1042	x		x	x							x			x	x	x	x							x	x	x	x	x	x	x	x	
Route A: Ger 5a	5HUM1046	x		x				x							x	x	x	x							x	x	x	x	x	x	x	x	
Route A: Ger 5b	5HUM1043	x		x					x						x	x	x	x							x	x	x	x	x	x	x	x	
Route B: Ger 5a	5HUM1045	x		x	x					x					x	x	x	x							x	x	x	x	x	x	x	x	
Route B: Ger 5b	5HUM1043	x		x	x							x			x	x	x	x							x	x	x	x	x	x	x	x	
Route A: Man 5a	5HUM1050	x		x				x							x	x	x	x							x	x	x	x	x	x	x	x	
Route A: Man 5b	5HUM1051	x		x				x							x	x	x	x							x	x	x	x	x	x	x	x	
Route C: Spa 5a - Advanced Spanish - Latin American Society & Culture	5HUM1184	x	x	x	x								x		x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Route C: Spa 5b - Advanced Spanish at Work	5HUM1185	x	x	x	x								x		x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Route A: Jap 5b	5HUM1060	x		x				x							x	x	x	x							x	x	x	x	x	x	x	x	
Route A: Jap 5a	5HUM1061	x		x				x							x	x	x	x							x	x	x	x	x	x	x	x	
Route B: Jap 5a	5HUM1120	x		x					x						x	x	x	x							x	x	x	x	x	x	x	x	
Route B: Jap 5b	5HUM1121	x		x						x					x	x	x	x							x	x	x	x	x	x	x	x	

Module Title (part 2)	Module Code														Intellectual Skills								Practical Skills				Transferable Skills						
		A1	A2	A3	A4	A5	A6	A7	A8	A9	A10	A11	A12	A13	B1	B2	B3	B4	B5	B6	B7	B8	C1	C2	C3	C4	D1	D2	D3	D4	D5		
Route A: Fre 5a	5HUM1036	x		x				x							x	x	x	x							x	x	x	x	x	x	x	x	
Route A: Fre 5b	5HUM1037	x		x					x						x	x	x	x							x	x	x	x	x	x	x	x	
Route A: Spa 5a	5HUM1055	x		x				x							x	x	x	x							x	x	x	x	x	x	x	x	
Route A: Spa 5b	5HUM1038	x		x					x						x	x	x	x							x	x	x	x	x	x	x	x	
Route B: Fre 5a	5HUM1039	x		x	x					x					x	x	x	x							x	x	x	x	x	x	x	x	
Route B: Fre 5b	5HUM1040	x		x	x								x		x	x	x	x							x	x	x	x	x	x	x	x	
Route B: Spa 5a	5HUM1041	x		x	x							x			x	x	x	x							x	x	x	x	x	x	x	x	
Route B: Spa 5b	5HUM1042	x		x	x								x		x	x	x	x							x	x	x	x	x	x	x	x	
Route A: Ger 5a	5HUM1046	x		x					x						x	x	x	x							x	x	x	x	x	x	x	x	
Route A: Ger 5b	5HUM1043	x		x						x					x	x	x	x							x	x	x	x	x	x	x	x	
Route B: Ger 5a	5HUM1045	x		x	x							x			x	x	x	x							x	x	x	x	x	x	x	x	
Route B: Ger 5b	5HUM1043	x		x	x								x		x	x	x	x							x	x	x	x	x	x	x	x	
Route A: Man 5a	5HUM1050	x		x					x						x	x	x	x							x	x	x	x	x	x	x	x	
Route A: Man 5b	5HUM1051	x		x						x					x	x	x	x							x	x	x	x	x	x	x	x	
Route C: Spa 5a - Advanced Spanish - Latin American Society & Culture	5HUM1184																																
		x	x	x	x									x		x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Route C: Spa 5b - Advanced Spanish at Work	5HUM1185																																
		x		x											x	x	x	x							x	x	x	x	x	x	x	x	
Route A: Jap 5b	5HUM1060	x		x						x					x	x	x	x							x	x	x	x	x	x	x	x	
Route A: Jap 5a	5HUM1061	x		x					x						x	x	x	x							x	x	x	x	x	x	x	x	
Route B: Jap 5a	5HUM1120	x		x									x		x	x	x	x							x	x	x	x	x	x	x	x	
Route B: Jap 5b	5HUM1121	x		x										x	x	x	x	x							x	x	x	x	x	x	x	x	

Module Title (part 3)	Module Code	Knowledge and Understanding														Intellectual Skills								Practical Skills				Transferable Skills						
		A1	A2	A3	A4	A5	A6	A7	A8	A9	A10	A11	A12	A13	A14	B1	B2	B3	B4	B5	B6	B7	B8	C1	C2	C3	C4	D1	D2	D3	D4	D5		
Route A: Fre 6a	6HUM1066	x		x	x					x						x	x	x	x						x	x	x	x		x	x	x	x	
Route A: Fre 6b	6HUM1067	x		x	x						x					x	x	x	x						x	x	x	x		x	x	x	x	
Route A: Spa 6a	6HUM1068	x		x	x					x						x	x	x	x						x	x	x	x		x	x	x	x	
Route A: Spa 6b	6HUM1069	x		x	x						x					x	x	x	x						x	x	x	x		x	x	x	x	
Route B: Fre 6b	6HUM1070	x		x	x							x				x	x	x	x						x	x	x	x		x	x	x	x	
Route B: Fre 6a	6HUM1071	x		x	x							x				x	x	x	x						x	x	x	x		x	x	x	x	
Route B: Spa 6a	6HUM1085	x		x	x							x				x	x	x	x						x	x	x	x		x	x	x	x	
Route B: Spa 6b	6HUM1072	x		x	x							x				x	x	x	x						x	x	x	x		x	x	x	x	
German Project	6HUM0378	x	x	x	x									x		x	x	x	x	x	x	x		x	x	x	x		x	x	x	x	x	
Route A: Ger 6a	6HUM1073	x		x	x					x						x	x	x	x						x	x	x	x		x	x	x	x	
Route A: Ger 6b	6HUM1074	x		x	x						x					x	x	x	x						x	x	x	x		x	x	x	x	
Route B: Ger 6a	6HUM1075	x		x	x							x				x	x	x	x	x	x	x		x	x	x	x		x	x	x	x		
Route B: Ger 6b	6HUM1076	x		x	x							x				x	x	x	x	x	x	x		x	x	x	x		x	x	x	x		
Route A: Man 6a	6HUM1077	x		x	x					x						x	x	x	x						x	x	x	x		x	x	x	x	
Route A: Man 6b	6HUM1078	x		x	x						x					x	x	x	x						x	x	x	x		x	x	x	x	
Route C: Spa 6a - Advanced Spanish - Current Issues in Spain and Latin America	6HUM1228	x	x	x	x								x			x	x	x	x	x	x	x		x	x	x	x		x	x	x	x	x	
Route C: Spa 6b - Advanced Spanish - Current Issues in Spain and Latin America	6HUM1229	x	x	x	x									x		x	x	x	x	x	x	x		x	x	x	x		x	x	x	x	x	
Route A: Jap 6a	6HUM1088	x		x	x					x						x	x	x	x						x	x	x	x		x	x	x	x	
Route A: Jap 6b	6HUM1089	x		x	x						x					x	x	x	x						x	x	x	x		x	x	x	x	
Route B: Jap 6a	6HUM1113	x		x	x						x					x	x	x	x						x	x	x	x		x	x	x	x	
Route B: Jap 6b	6HUM1114	x		x	x							x				x	x	x	x						x	x	x	x		x	x	x	x	
Route C: Spa 6a PYA	6HUM1115	x	x	x	x							x				x	x	x	x	x	x	x		x	x	x	x		x	x	x	x	x	
French Mini Project	6HUM0374	x	x	x	x								x			x	x	x	x	x	x	x		x	x	x	x		x	x	x	x	x	
French Project	6HUM0375	x	x	x	x									x		x	x	x	x	x	x	x		x	x	x	x		x	x	x	x	x	
Spanish Mini Project	6HUM0377	x	x	x	x								x			x	x	x	x	x	x	x		x	x	x	x		x	x	x	x	x	
Spanish Project	6HUM0379	x	x	x	x									x		x	x	x	x	x	x	x		x	x	x	x		x	x	x	x	x	
German Mini Project	6HUM0376	x	x	x	x									x		x	x	x	x	x	x	x		x	x	x	x		x	x	x	x	x	
German Project	6HUM0378	x	x	x	x									x		x	x	x	x	x	x	x		x	x	x	x		x	x	x	x	x	

Level 6

## KEY TO PROGRAMME LEARNING OUTCOMES

### Knowledge and Understanding<sup>1</sup>

- A1. Strategies to evaluate progress and develop language skills
- A2. Appropriate and professional application of language skills;
- A3. Aspects of the culture and lifestyle of the people of the target language countries;
- A4. Major social, economic, cultural or historical perspectives of the target language countries.
- A5. Competencies comparable to CEFR A1-
- A6. Competencies comparable to CEFR A1
- A7. Competencies comparable to CEFR A2-
- A8. Competencies comparable to CEFR A2
- A9. Competencies comparable to CEFR B1-
- A10. Competencies comparable to CEFR B1
- A11. Competencies comparable to CEFR B1+
- A12. Competencies comparable to CEFR B2-
- A13. Competencies comparable to CEFR B2
- A14. Competencies comparable to CEFR C1-

### Intellectual Skills e.g.

### Practical Skills

- C1. Use language reference tools and bilingual dictionaries, including on-line versions;
- C2. Access foreign language websites;
- C3. Use digital language laboratory software for listening and recording;
- C4. Collaborate on-line via StudyNet to blogs and discussions.

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<sup>1</sup>PLOs A5 to A14 refer to the Common European Framework of Reference for Languages: <https://www.coe.int/en/web/common-european-framework-reference-languages/table-1-cefr-3.3-common-reference-levels-global-scale>

B1. Show understanding of the spoken target language within the topics studied;

B2. Read and understand the written target language within the topics studied;

B3. Conduct conversations/presentations in the target language within the topics studied;

B4. Write in the target language within the topics studied.

B5. Read and synthesize with minimum guidance the information in specialised texts and undertake a range of tasks to demonstrate understanding of varied contexts and register at an advanced level

B6. Listen to specialised recordings and broadcasts and undertake a range of tasks to demonstrate understanding of varied contexts and register at an advanced level;

B7. Demonstrate an ability to analyse the topics studied and apply their knowledge to produce a structured essay.

B8. Identify, select and critically evaluate appropriate materials to be presented orally, using a formal register.

### **Transferable Skills**

D1. Communicate effectively, both orally and in writing;

D2. Work co-operatively in pairs and groups;

D3. Manage and interpret electronic information and use it effectively both as a means of communication and as an aid to learning;

D4. Work independently and manage time effectively;

D5. Deliver an individual or group presentation in a professional context.

## Section 2

### Programme management

<b>Relevant QAA subject benchmarking statements</b>	Languages and related Studies
<b>Type of programme</b>	Undergraduate
<b>Date of validation/last periodic review</b>	October 20
<b>Date of production/ last revision of PS</b>	March 2020
<b>Relevant to level/cohort</b>	All students entering September 2020
<b>Administrative School</b>	School of Humanities

Table 3 Course structure

Course details		
Course code	Course description	HECoS
HUELN	BA (Hons) English Language	100318/101273
HUHIS	BA (Hons) History	100302/101273
HULIT	BA (Hons) English Literature	100319/101273
HUPHL	BA (Hons) Philosophy	100337/101273
BSACC	BA (Hons) Accounting	100105
BSMAN	BA (Hons) Management	100089
BSFIN	BA (Hons) Finance	100107
BSBEC	BA (Hons) Business Economics/Economics	100449
BSEVMGT	BA (Hons) Event Management	100083
BSIMGT	BA (Hons) International Management (Dual Award)	100080/100089
BSMK	BA (Hons) Marketing	100075
BSBS	BA/BSc (Hons) Business	100079
BSBA	BA (Hons) Business Administration	100079
BSHR	BA (Hons) Human Resource Management	100085
BSITMB	BSc (Hons) Information Technology Management for Business	100078/100372
BSIMGT	BA (Hons) International Management	100080
BSTMAN	BA (Hons) Tourism Management	100100
BSIBS	BA (Hons) International Business	100080