School of Creative Arts

Title of Programme: Postgraduate Film and Television Production

Programme Code: CCMFTV

Programme Specification

This programme specification is relevant to students entering:
01 September 2020

Associate Dean of School (Academic Quality Assurance):
Barbara Brownie

Signature 23 March 2020

A programme specification is a collection of key information about a programme of study (or course). It identifies the aims and learning outcomes of the programme, lists the modules that make up each stage (or year) of the programme, and the teaching, learning and assessment methods used by teaching staff. It also describes the structure of the programme, its progression requirements and any programme-specific regulations. This information is therefore useful to potential students to help them choose the right programme of study, to current students on the programme, and to staff teaching and administering the programme.

Summary of amendments to the programme

<table>
<thead>
<tr>
<th>Date</th>
<th>Section</th>
<th>Amendment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Feb 2020</td>
<td>Copyright Statement</td>
<td>Remove reference to UH Admin Office</td>
</tr>
<tr>
<td>E</td>
<td></td>
<td>Remove reference to a dedicated UH programme administrator</td>
</tr>
</tbody>
</table>

If you have any queries regarding the changes please email AQO@herts.ac.uk
Programme Specification

Postgraduate Film and Television Production

This programme specification (PS) is designed for prospective students, enrolled students, academic staff and potential employers. It provides a concise summary of the main features of the programme and the intended learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if he/she takes full advantage of the learning opportunities that are provided. More detailed information on the teaching, learning and assessment methods, learning outcomes and content for each module can be found in Definitive Module Documents (DMDs) and Module Guides.

Section 1

A. Programme Rationale

Postgraduate Studies at the School of Creative Arts

Central to the Postgraduate provision at the School of Creative Arts is the belief that the critical and theoretical concerns of contemporary cultural life permeate all aspects of artists', designers', filmmakers', musicians' and media professionals' work, whatever the medium. Therefore, we offer the highest levels of direction to help each student operate strategically in relation to their current direction as a professional creative.

The aims of the taught Postgraduate portfolio at the School of Creative Arts are to equip students with the necessary skills, knowledge and understanding at an advanced level, fostering their creativity and innovation to enhance employment and entrepreneurial opportunities in the local, national and global economies.

Typically, each programme of study will contain the following aims and objectives:

- to enable students to creatively exploit the potential of traditional, contemporary or emergent media;
- to empower students to develop original artefacts in art and design, media, music or film;
- to enable students to develop as professional 'creatives', able to realise their career aspirations within art and design, media music and film and related industries, or for further research;
- to facilitate the cultivation of the necessary practical, creative, conceptual, intellectual and professional skills for continuous professional and self-development;
- to encourage an active, self-directed and high-level approach to learning;
- to foster critical analysis and creative synthesis throughout the programmes;
- to develop in students interpersonal skills to enable effective communication and team working and the ability to operate positively within a wider social, cultural and environmental context and reflect the professional context of the creative industries.

The provision has been structured to enable students to build and explore potential collaborations whilst maximising the student experience in a collective but on an independent basis. The provision offers a spread across the Postgraduate portfolio whilst maintaining the individuality and discreetness of each of the subjects on
offer. Shared modules and experiences have been put in place offering students the opportunity to locate a real sense of student community and connectedness at this Higher Level of education.

**Postgraduate Film and Television Production - Overview**

The Postgraduate Film and Television Production programme offers an opportunity for students to initiate, develop and realise original Film and Television Production work in directing, producing and screenwriting. Students enhance their creative practice in Film and Television Production to professional levels, with the aim of pursuing a successful career in the industry.

Students decide to specialise either in directing, producing or screenwriting. Throughout the course students collaborate on production projects, each fulfilling their chosen specialist roles.

The programme commences with a series of taught modules, intended to augment the student’s critical judgment and technical capability, before embarking on a Major Project, in the form of a substantial screenplay or digital film.

The Major Project offers a setting in which the student can increase confidence in creative decision making, whilst expanding awareness of the requirements of film style and technology, finance, marketplace and audience.

Students broaden their knowledge and experience to gain a better understanding of Film and Television Production and its professional and commercial practices. They undertake a programme of screenings, master classes and seminars, to extend their knowledge of Film and Television histories, genres, aesthetics and narrative processes and to develop a range of research and communication skills. Students are encouraged to develop the aesthetic and conceptual awareness required to analyse and critically situate their work within current theoretical, cultural and commercial contexts.

Through a series of practical workshops students develop the range of skills required to work professionally within Film and Television. The modules focus on script development, working with actors, camerawork, lighting, sound recording, post production techniques, funding, distribution and other relevant areas.

Under tutor supervision, students are expected to work independently and to manage the challenge of their Major Project.

The programme structure and its inter-relationship in shared modules with other post-graduate programmes in Creative Arts, promotes cross-discipline discussion and maintains the enthusiasm and focus of the Film and Television production course as students focus on their individual specialism.

The programme offers a lively and supportive learning environment which includes shared post graduate and School events. Students assist as crew members on other students’ projects and receive similar assistance in return. Students are encouraged to critique each other’s work and to learn successful team-working skills in a constructive setting.

Within the chosen specialisms of directing, producing and screenwriting, the students collaborate on production projects and undertake a digital film project; from preparation and scripting through to shooting, editing and post-production.

As an alternative to the final digital film project some students may develop their skills by writing a substantial screenplay for their masters project; from story outline to final draft script.

The programme operates in three stages. Intensive taught sessions take place in the first two stages, while students develop their Major Project for production and post-production in the third stage. Periods of independent study are supported by tutorial supervision.

**Teaching and Learning Strategies**

The programme encourages and develops in its students an autonomy of purpose and an independence of mind based in the concept of the informed, expert, professional practitioner. At the heart of this is a learning and teaching methodology based around the idea of the enquiry. This concept structures our activities, promoting
the transferable research and enquiry skills characteristic of Postgraduate education, enhancing critical thinking and evaluation, requiring creative invention, analysis and synthesis and ensuring practice in the communication of ideas, information and feelings.

The programme recognises that interdisciplinary working is a key feature of contemporary media practice and the programme offers both assessed and non-assessed opportunities for students to work with others.

The programme delivery recognises that masters-level students may have a range of responsibilities and situations which make flexible delivery patterns an important part of meeting students’ needs and thus adopts a student-centred approach. There are full-time, part-time and flexible (bespoke) pathways and all students can opt to take either or both of the two common modules (Research and Enquiry and Creative Economies) through conventional attendance or via distance-learning online.

Enterprise and Employability

The programme has many strategies that develop in the student an awareness of enterprise and opportunities. These require students to address such things as markets and opportunities of a non-commercial kind, audiences and acts of consumption and how their work relates to current practices, instances and issues and to advancing knowledge, the application of new technologies and the invention of new methodologies.

Raising student awareness of and attitudes towards enterprise are embedded in the programme as part of transferable skills. Seen as a defining characteristic of Postgraduate study it is vital to such things as autonomy and self-management, curiosity and the articulation of what-if scenarios and in creative invention and synthesis. Students are required to ground their work in contemporary professional or academic practice. This ensures that they are dealing with the forefront in their chosen specialist area and maintain validity and relevance within their work.

Work Related Learning

Students are encouraged to gain work experience as part of their learning on the Postgraduate Film and Television Production Programme.

Work based, work related or work placement learning is encouraged and will normally take place in semester B of the programme of study. Typically this may include one or multiples of experiential learning. Work related learning may take a variety of forms.

These discrete experience based activities may include; exploring the current entry level opportunities for funding and development within UK and European Film and Television Production and having the opportunity to pitch potential projects to a panel of industry professionals currently working within development departments of broadcasters, production companies or public funding agencies. Students receive feedback and advice, maintaining contact in a mentoring capacity, with a view to gaining a future development deal or TV commission, after leaving the course.

B. Educational Aims of the Programme

The programme has been devised in accordance with the University’s graduate attributes of programmes of study as set out in UPR TL03.

Additionally this programme aims to:

- acquire knowledge, understanding and skills that serves the needs of local, national and global economies and to prepare students for work in the rapidly evolving world of the creative and cultural industries;
- provide a postgraduate learning environment for students which encourages exchanges between students studying various art and design disciplines at an advanced level and within a supportive peer learning context;
- provide students with an informed understanding of the professional and commercial contexts in the creative industries and the application of these to other relevant contexts;
- provide students with a repertoire of transferable skills;
- enable students to operate as practitioners within the field of Film and TV Production with reference to knowledge and understanding and skills that are at the forefront of their discipline;
- provide a challenging environment which stimulates debate and fosters innovative and creative approaches to the subject;
- provide students with a critically well-informed understanding of their chosen individual discipline at an advanced level;
- provide students with a learning environment and intellectual framework which enables them to develop a conceptual and intellectual awareness of Film and TV Production discipline and current best practices at an advanced level.

C. Intended Learning Outcomes
The programme provides opportunities for students to develop and demonstrate knowledge and understanding, skills and other attributes in the following areas. The programme outcomes are referenced the Frameworks for Higher Education Qualifications of UK Degree-Awarding Bodies (2014), and relate to the typical student. Additionally, the SEEC Credit Level Descriptors for Further and Higher Education (2016) have been used as a guiding framework for curriculum design.

<table>
<thead>
<tr>
<th>Knowledge and Understanding:</th>
<th>Teaching/learning methods &amp; strategies</th>
<th>Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1- demonstrate a systematic knowledge and understanding of advanced techniques, processes and technologies relevant to the specialist award of study;</td>
<td>Acquisition of knowledge and understanding (A1-A5) is through a mixture of: general and specialist group lectures; demonstrations and workshops, seminars and symposium discussions; individual and small group face-to-face tutorials and e-mail tutorials; processes of enquiry conducted during self-managed independent study; reflective consideration of project work in process and on completion.</td>
<td>Knowledge and understanding (A1-A5) are assessed through a mixture of assignments using spoken, visual and written media, posters and presentations, project and practice outcomes and commentaries of various kinds.</td>
</tr>
<tr>
<td>A2- demonstrate a knowledge and understanding of research and enquiry methods and a critical awareness of current issues and debates at the forefront of current and emerging creative and professional practice;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A3- demonstrate knowledge and understanding of issues key to creative industries, institutions and academic environments in relation to the award of study;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A4- demonstrate a critical awareness of the genres, aesthetic traditions, social, cultural and ethical frameworks relative to the award of study;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A5- demonstrate an advanced awareness and</td>
<td></td>
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</tbody>
</table>

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Master’s Programme Specification / January 2020/ AS Review Date June 2020

University of Hertfordshire
ability in line with current best practice, as well as an understanding of issues key to the industries, institutions and markets in the relevant award of study.

<table>
<thead>
<tr>
<th>Intellectual skills:</th>
<th>Teaching/learning methods &amp; strategies</th>
<th>Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>B1- evaluate materials, processes, techniques and technologies and their application to specialist practice;</td>
<td>Intellectual skills (B1-B4) are developed through the methods and strategies set out in A above.</td>
<td>Intellectual skills (B1-B4) are assessed through the methods and strategies set out in A above.</td>
</tr>
<tr>
<td>B2- evaluate and discuss critically current issues, debates and trends relevant to the chosen award of study;</td>
<td>Throughout, the learner is encouraged to develop intellectual skills further by independent study.</td>
<td></td>
</tr>
<tr>
<td>B3- critically evaluate, develop and contextualise own work, with informed reference to current theory and practice at or near the forefront of their field of study;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B4- develop to a high level: visual language, conceptual skills and practical expertise in the specific area of the award which advance personal aspirations and potential opportunities at a professional level.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Practical skills:</th>
<th>Teaching/learning methods &amp; strategies</th>
<th>Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>C1- initiate, develop and realise original creative work, which demonstrates initiative, personal responsibility, autonomy and a critical awareness of current practice, audiences and registers of communication;</td>
<td>Practical skills (C1-C4) are developed through workshops, demonstrations and lecture discussions of underlying principles, theories and processes, through the use of skills and bodies of practice during self-managed independent study.</td>
<td>Practical skills (C1-C4) are assessed through coursework assignments, practice development and project realisation.</td>
</tr>
<tr>
<td>C2- effectively employ a relevant range of media and technology to communicate ideas and information and create work which potentially</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
evokes/invokes ‘emotive responses’ in others (audiences, etc.);

**C3** - effectively employ current practices, techniques and technologies in the specialist field to produce original creative work that demonstrates technical expertise and professionalism in its production;

**C4** - work independently and take responsibility for project planning, implementation and decision-making at a professional level.

<table>
<thead>
<tr>
<th>Transferable skills:</th>
<th>Teaching/learning methods &amp; strategies</th>
<th>Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>D1 - communicate complex ideas clearly to a range of audiences in visual, written and oral forms using appropriate academic and professional conventions;</td>
<td>Transferable skills (D1-D4) are developed through course work, as part of self-managed independent study, oral presentations, seminar discussions, essay/report assignments; through reflection and commentaries on the work of self and others and through project process and realisation.</td>
<td>Transferable skills (D1-D4) are assessed through module assignments and project realisation, in both theory and practice modules.</td>
</tr>
<tr>
<td>D2 - produce self-directed work of high quality demonstrating initiative, autonomy, personal responsibility, originality and critical self-awareness, managing time and resources efficiently through cogent planning and organisation;</td>
<td>Throughout, the learner is encouraged to develop transferable skills by maintaining a record of evidence and completing a personal development plan.</td>
<td></td>
</tr>
<tr>
<td>D3 - effectively deploy a range of personal and entrepreneurial skills to meet professional aspirations;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>D4 - evaluate and reflect upon personal strengths and the work of others and independently identify goals for continuing professional development.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
D. Programme Structures, Features, Levels, Modules, and Credits

The programme is offered in full-time (1 year) and part-time (2 years) modes and leads to the award of an MA Degree in Film and Television Production. Entry is normally at level 7 (with suitable degree qualifications). Intake is normally Semester A (September).

Professional and Statutory Regulatory Bodies
No accreditation.

Programme Structure
The programme structure and progression information below (Table 1a and 1b) is provided for the award. Any interim awards are identified in Table 1b. The Programme Learning Outcomes detailed above are developed and assessed through the constituent modules. Table 2 identifies where each learning outcome is assessed.

Table 1a Outline Programme Structure

Mode of study Full time; Part time

Entry point Semester A

* Note - with the prior agreement of the programme leader and subject to any Visa requirements, students may be offered the opportunity to take either the ‘attendance’ or the distance learning (online) versions of the Research and Enquiry and Creative Economies core modules.

<table>
<thead>
<tr>
<th>Compulsory Modules</th>
<th>Module Code</th>
<th>Credit Points</th>
<th>Language of Delivery</th>
<th>% Examination</th>
<th>% Coursework</th>
<th>% Practical</th>
<th>Semesters</th>
</tr>
</thead>
<tbody>
<tr>
<td>* Research and Enquiry or</td>
<td>7CTA1079</td>
<td>15</td>
<td>English</td>
<td>0</td>
<td>100</td>
<td>0</td>
<td>A</td>
</tr>
<tr>
<td>* Research and Enquiry (Online)</td>
<td>7WCT0001</td>
<td>15</td>
<td>English</td>
<td>0</td>
<td>100</td>
<td>0</td>
<td>A</td>
</tr>
<tr>
<td>* Creative Economies or</td>
<td>7CTA1060</td>
<td>15</td>
<td>English</td>
<td>0</td>
<td>100</td>
<td>0</td>
<td>B</td>
</tr>
<tr>
<td>* Creative Economies (Online)</td>
<td>7WCT0002</td>
<td>15</td>
<td>English</td>
<td>0</td>
<td>100</td>
<td>0</td>
<td>B</td>
</tr>
<tr>
<td>Professional Project Development (Discourse/Reflection)</td>
<td>7CTA1087</td>
<td>30</td>
<td>English</td>
<td>0</td>
<td>100</td>
<td>0</td>
<td>AB</td>
</tr>
<tr>
<td>Practice 1: Script Development</td>
<td>7CTA1088</td>
<td>30</td>
<td>English</td>
<td>0</td>
<td>100</td>
<td>0</td>
<td>A, AB</td>
</tr>
<tr>
<td>Practice 2: Camera, Sound and Editing</td>
<td>7CTA1089</td>
<td>30</td>
<td>English</td>
<td>0</td>
<td>100</td>
<td>0</td>
<td>B, C</td>
</tr>
<tr>
<td>Major Study: Film and Television Production</td>
<td>7CTA1072</td>
<td>60</td>
<td>English</td>
<td>0</td>
<td>100</td>
<td>0</td>
<td>C, ABC</td>
</tr>
</tbody>
</table>

The award of an MA Degree requires 180 credit points at Level 7, which must include a Major Study module.
Module Structure: Full time:

<table>
<thead>
<tr>
<th>Semester A</th>
<th>Semester B</th>
<th>Semester C</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESEARCH/ENQUIRY</td>
<td>CREATIVE ECONOMIES</td>
<td>MAJOR STUDY: Film and Television Production</td>
</tr>
<tr>
<td>(7CTA1079 15 Credits)</td>
<td>(7CTA1060 15 Credits)</td>
<td>(7CTA1072 60 Credits)</td>
</tr>
<tr>
<td>PRACTICE 1 Script Development</td>
<td>PRACTICE 2 Camera, Sound and Editing</td>
<td></td>
</tr>
<tr>
<td>(7CTA1088 30 Credits)</td>
<td>(7CTA1089 30 Credits)</td>
<td></td>
</tr>
<tr>
<td>Professional Project Development</td>
<td>DISCOURSE/REFLECTION</td>
<td></td>
</tr>
<tr>
<td>(7CTA1087 30 Credits)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Module Structure: Part time:

YEAR ONE

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESEARCH/ENQUIRY</td>
<td>CREATIVE ECONOMIES</td>
<td>PRACTICE 2 Camera, Sound and Editing</td>
</tr>
<tr>
<td>(7CTA1079 15 Credits)</td>
<td>(7CTA1060 15 Credits)</td>
<td>(7CTA1089 30 Credits)</td>
</tr>
<tr>
<td>PRACTICE 1 Script Development</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(7CTA1088 30 Credits)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

YEAR TWO

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professional Project Development</td>
<td>DISCOURSE/REFLECTION</td>
<td></td>
</tr>
<tr>
<td>(7CTA1087 30 Credits)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MAJOR STUDY: Film and Television Production</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(7CTA1072 60 Credits)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Table 1b Final and interim awards available

The programme provides the following final and interim awards:

<table>
<thead>
<tr>
<th>Final Award</th>
<th>Award Title</th>
<th>Minimum requirements</th>
<th>Available at end of (normally):</th>
<th>Programme Learning Outcomes developed (see above)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Masters</td>
<td>Film and Television Production</td>
<td>180 credit points including at least 150 at level 7</td>
<td>3 Semesters</td>
<td>All programme learning outcomes (see Table 2)</td>
</tr>
<tr>
<td>Interim Award</td>
<td>Award Title</td>
<td>Minimum requirements</td>
<td>Available at end of Level</td>
<td>Programme Learning Outcomes developed (see above)</td>
</tr>
<tr>
<td>---------------------</td>
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</tr>
<tr>
<td>Postgraduate Diploma</td>
<td>Film and Television Production</td>
<td>120 credit points, including at least 60 at level 7</td>
<td>2, 3 Semesters</td>
<td>All PgCert outcomes, plus A4; A5; B1; C2; D2</td>
</tr>
<tr>
<td>Postgraduate Certificate</td>
<td>Film and Television Production</td>
<td>60 credit points, including at least 30 at level 7</td>
<td>1-2 Semesters</td>
<td>A1; B3; C1; D1</td>
</tr>
</tbody>
</table>

Masters and Diploma awards can be made "with Distinction" or "with Commendation" where criteria as described in UPR AS14, Section D and the students' handbook are met.

Programme-specific assessment regulations

The programme is compliant with the University's academic regulations (in particular, UPR AS11, UPR AS12/UPR AS13 (delete as applicable) and UPR AS14) with the exception of those listed below, which have been specifically approved by the University:

Further points of clarification and interpretation relevant to this specific programme are given below:

- Students are expected to commit to all elements of their programme of study, be punctual in their attendance and meet deadlines. Persistent, unexplained absence or late arrival/departure from lectures, seminars and practicals is not acceptable. Students may be required to attend some specific timetabled sessions for their programme. Some modules have additional specific attendance requirements in place which will normally be highlighted within the relevant DMD (Definitive Module Document) or other assessment documentation (module guide or assignment brief). Lack of attendance may inhibit the student's ability to meet the learning outcomes of such modules leading to reduced or fail grades through poor performance.

- It is a requirement of the programme that all coursework is submitted.

- The Programme is modular in structure and delivery and assessment is 100% coursework. This will be a mix of presentations, written work, as well as the submission of group work and practical work. The learning outcomes will be assessed against a standard appropriate to master degree level of study as set out in the learning outcomes.

The Programme operates the University policy for treatment of serious adverse circumstances and students receive details in the Student Handbook.

Other information relevant to the programme

- **Copyright:** Students retain the Intellectual Property Rights, including copyright, in their films, images and other artefacts. Unless specifically notified by the student, the student grants the University the right to use any of their material for non-commercial academic use including the promotion of the Programme, School of Creative Arts and the University. The student may withdraw this consent at any time by contacting their programme leader.

E. Management of Programme & Support for student learning

Management

The programme is managed and administered through:
• Dean of School.
• Associate Dean of School (AQA) who has delegated responsibility for programmes in the School of Creative Arts.
• Academic Group Leader with an overview of the programme.
• A Postgraduate Coordinator supporting the Programme Leader and responsible for coordinating marketing and recruitment across the taught masters courses in the School.
• A Programme Leader who is responsible for the day to day management and admissions.
• A Tutor for each of the named awards.
• Module Leaders who are responsible for individual modules.
• A programme committee with responsibility for programme development, administration and student issues, the membership of which includes the programme administrator, academic group leader, programme leader, all teaching staff, student representatives, a technical officer and the Information Hertfordshire Manager.

Support
Students are supported by:
• An Academic Group Leader to oversee and advise on programme related issues.
• A Postgraduate Coordinator to facilitate cross programme/award activity.
• Programme Leader to provide regular guidance and feedback in relation to the course.
• Personal tutors to provide academic and pastoral support.
• Studio Technicians.
• Student Proctors.
• Accompanying Handbooks, Module Booklets.
• The School Study Skills Booklet.
• Student representatives on the programme committee.
• An induction week at the beginning of the academic session.
• Orientation for overseas students.
• Designated studios within the postgraduate centre.
• Workshop facilities in the School of Creative Arts.
• On-site shop for materials, Loan Stores for camera and other equipment.
• Students have access to a full range of facilities across Art and Design.
• All Masters level students are encouraged to attend post graduate research seminars.
• StudyNet, a versatile on-line interactive intranet and learning environment.
• Guided student-centred learning on StudyNet module sites.
• Attractive modern study environments in two Learning Resources Centres and Learning Zones.
• Access to extensive digital and print collections of information resources.
• A substantial Student Centre that provides advice on issues such as finance, University regulations, legal matters accommodation, international student support etc.
• Office of the Dean of Students, incorporating Chaplaincy, Counselling and Nursery.
• An Accommodation Office.
• Medical Centre and Pharmacy.
• University Disability Advisors.
• An Equal Opportunities Officer.
• The Careers, Employment and Enterprise service for all current students and graduates.
• The Students’ Union.
• The Creative Arts Toolkit http://catoolkit.herts.ac.uk

F. Other sources of information
In addition to this Programme Specification, the University publishes guidance to registered students on the programme and its constituent modules:
• A Programme (or Student) Handbook;
• A Definitive Module Document (DMD) for each constituent module;
• A Module Guide for each constituent module.

The Ask Herts website provides information on a wide range of resources and services available at the University of Hertfordshire including academic support, accommodation, fees, funding, visas, wellbeing services and student societies.
As a condition of registration, all students of the University of Hertfordshire are required to comply with the University's rules, regulations and procedures. These are published in a series of documents called ‘University Policies and Regulations’ (UPRs). The University requires that all students consult these documents which are available on-line, on the UPR web site, at: http://www.herts.ac.uk/secreg/upr/. In particular, UPR SA07 ‘Regulations and Advice for Students’ Particular Attention - Index’ provides information on the UPRs that contain the academic regulations of particular relevance for undergraduate and taught postgraduate students.

In accordance with section 4(5) of the Higher Education and Research Act 2017 (HERA), the UK Office for Students (OfS) has registered the University of Hertfordshire in the register of English higher education providers. The Register can be viewed at: https://www.officeforstudents.org.uk/advice-and-guidance/the-register/the-ofs-register/. Furthermore, the OfS has judged that the University of Hertfordshire delivers consistently outstanding teaching, learning and outcomes for its students. It is of the highest quality found in the UK. Consequently, the University received a Gold award in the 2018 Teaching Excellence and Student Outcomes (TEF) exercise. This award was made in June 2018 and is valid for up to 3 years. The TEF panel’s report and conclusions can be accessed at: https://www.officeforstudents.org.uk/advice-and-guidance/teaching/tef-outcomes/#/provider/10007147

G. Entry requirements

The normal entry requirements for the programme are:

An honours degree (2:2) or above, or equivalent professional experience.

Entry is also possible with a degree in an unrelated field where the applicant can demonstrate a knowledge of Film and Television production, an appropriate depth of skills and practice in at least one of its areas and a body of understanding, knowledge and academic practices of an appropriate kind and level.

The programme welcomes and encourages admissions through professional or other experiences that demonstrate an appropriate level of preparedness in skills, knowledge and abilities to communicate ideas and which indicate that the applicant will benefit from postgraduate study. Such applicants need not have prior formal qualifications at degree level.

Applicants are asked to demonstrate their interest in Film & Television Production, as well as their chosen specialism, by submitting examples of film related experience to support their application.

If applicants have not produced any video/film work or written any scripts, we would like to see an outline for adapting an existing story, such as an unproduced book or news story, for film.

Applicants will provisionally decide to specialise in directing, producing or screenwriting. Selection will, to some extent, be based on creating a combination of students from each of these specialisms so as to enable collaboration on projects and films. Throughout the course, students collaborate with the other students, each fulfilling their chosen specialist role(s).

English Language

All international students are required to demonstrate suitable levels of English language competence. This can be through previous study in English, but we often require specific performance in English tests. All undergraduates must be able to prove a minimum of IELTS 6.5 with at least 5.5 in every component or equivalent.

The programme is subject to the University's Principles, Policies and Regulations for the Admission of Students to Undergraduate and Taught Postgraduate Programmes (in UPR SA03), along with associated procedures. These will take account of University policy and guidelines for assessing accredited prior certificated learning (APCL) and accredited prior experiential learning (APEL).

If you would like this information in an alternative format please contact:
School of Creative Arts, University of Hertfordshire

Telephone: 01707 285300
Email: ctaadmin@herts.ac.uk

If you wish to receive a copy of the latest Programme Annual Monitoring and Evaluation Report (AMER) and/or the External Examiner’s Report for the programme, please email a request to aqo@herts.ac.uk
### MA Film and Television Production

#### Table 2: Development of Intended Programme Learning Outcomes in the Constituent Modules

This map identifies where the programme learning outcomes are assessed in the constituent modules. It provides (i) an aid to academic staff in understanding how individual modules contribute to the programme aims (ii) a checklist for quality control purposes and (iii) a means to help students monitor their own learning, personal and professional development as the programme progresses.

<table>
<thead>
<tr>
<th>Module Title</th>
<th>Module Code</th>
<th>Knowledge &amp; Understanding</th>
<th>Intellectual Skills</th>
<th>Practical Skills</th>
<th>Transferable Skills</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>A1</td>
<td>A2</td>
<td>A3</td>
<td>A4</td>
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<tr>
<td>Research and Enquiry</td>
<td>7CTA1079</td>
<td>X</td>
<td>X</td>
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<td>Research and Enquiry (Online)</td>
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<tr>
<td>Creative Economies</td>
<td>7CTA1060</td>
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<tr>
<td>Creative Economies (Online)</td>
<td>7WCT0002</td>
<td>X</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Professional Project Development (Discourse/Reflection)</td>
<td>7CTA1087</td>
<td>X</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Practice 1: Script Development</td>
<td>7CTA1088</td>
<td>X</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Practice 2: Camera, Sound and Editing</td>
<td>7CTA1089</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Major Study: Film and Television Production</td>
<td>7CTA1072</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
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</tbody>
</table>

**Key:** Learning Outcome which is assessed as part of the module
KEY TO PROGRAMME LEARNING OUTCOMES

Knowledge and Understanding

A1. demonstrate a systematic knowledge and understanding of advanced techniques, processes and technologies relevant to the specialist award of study;

A2. demonstrate a knowledge and understanding of research and enquiry methods and a critical awareness of current issues and debates at the forefront of current and emerging creative and professional practice;

A3. demonstrate knowledge and understanding of issues key to creative industries, institutions and academic environments in relation to the award of study;

A4. demonstrate a critical awareness of the genres, aesthetic traditions, social, cultural and ethical frameworks relative to the award of study;

A5. demonstrate an advanced awareness and ability in line with current best practice as well as an understanding of issues key to the industries, institutions and markets in the relevant award of study.

Intellectual Skills

B1. evaluate materials, processes, techniques and technologies and their application to specialist practice;

B2. evaluate and discuss critically current problems, debates and trends relevant to the chosen award of study;

B3. critically evaluate, develop and contextualise own work, with informed reference to current theory and practice at or near the forefront of their field of study;

B4. develop to a high level: visual language, conceptual skills and practical expertise in the specific area of the award which advance personal aspirations and potential opportunities at a professional level.

Practical Skills

C1. initiate, develop and realise original creative work which demonstrates initiative, personal responsibility, autonomy and a critical awareness of current practice, audiences and registers of communication;

C2. effectively employ a relevant range of media and technology to communicate ideas and information and create work which potentially evokes/invokes ‘emotive responses’ in others (audiences, etc);

C3. effectively employ current practices, techniques and technologies in the specialist field to produce original creative work that demonstrates technical expertise and professionalism in its production;

C4. work independently and take responsibility for project planning, implementation and decision-making at a professional level.

Transferable Skills

D1. communicate complex ideas clearly to a range of audiences in visual, written and oral forms using appropriate academic and professional conventions;

D2. produce self-directed work of high quality demonstrating initiative, autonomy, personal responsibility, originality and critical self awareness, managing time and resources efficiently through cogent planning and organisation;

D3. effectively deploy a range of personal and entrepreneurial skills to meet professional aspirations;

D4. evaluate and reflect upon personal strengths and the work of others and independently identify goals for continuing professional development.
Section 2

Programme management

Relevant QAA subject benchmarking statements: None

Type of programme: Taught postgraduate

Date of validation/last periodic review: October 15

Date of production/last revision of PS: March 2020 / March 2019

Relevant to level/cohort: Level 7 entering September 2020

Administrative School: School of Creative Arts

Table 3 Course structure

<table>
<thead>
<tr>
<th>Course code</th>
<th>Course description</th>
<th>HECOS</th>
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<tr>
<td>CCMFTV</td>
<td>MA Film and Television Production</td>
<td>100441</td>
</tr>
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