

Hertfordshire Business School

Title of Programme: Finance

BA (Hons) Finance
BA (Hons) Business and Finance
BA (Hons) Finance with <Language>
BA (Hons) Finance and Economics

Programme Code: BSFIN

Programme Specification

This programme specification is relevant to students entering:
01 September 2021

Deputy Associate Dean of School (Academic Quality Assurance):



Dr. Michaela J. Cottee (on behalf of Veronica Earle)

A programme specification is a collection of key information about a programme of study (or course). It identifies the aims and learning outcomes of the programme, lists the modules that make up each stage (or year) of the programme, and the teaching, learning and assessment methods used by teaching staff. It also describes the structure of the programme, its progression requirements and any programme-specific regulations. This information is therefore useful to potential students to help them choose the right programme of study, to current students on the programme, and to staff teaching and administering the programme.

Summary of amendments to the programme:

Section	Amendment
Table 1a	6BUS1124-0901 Corporate Treasury Management has been removed
Table 1a	6BUS1018 Information Systems and Knowledge Management has been removed
Table 1a	6BUS1151 Industry Practice in A&F has been removed
Table 1a	6BUS1047 Creative Problem Solving for Managers has been added
Table 1a	6BUS1035 Knowledge Management and Business Intelligence has been added
Table 1a	6BUS1143 Business Strategy has been replaced by 6BUS1264 Strategic Management

If you have any queries regarding the changes please email AQO@herts.ac.uk

Programme Specification BA (Hons) Finance

This programme specification (PS) is designed for prospective students, enrolled students, academic staff and potential employers. It provides a concise summary of the main features of the programme and the intended learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if he/she takes full advantage of the learning opportunities that are provided. More detailed information on the teaching, learning and assessment methods, learning outcomes and content for each module can be found in Definitive Module Documents (DMDs) and Module Guides.

Section 1

Awarding Institution/Body	University of Hertfordshire
Teaching Institution	University of Hertfordshire
University/partner campuses	De Havilland
Programme accredited by	Not applicable
Final Qualification	BA (Hons)
All Final Award titles	BA (Hons) Finance
(Qualification and Subject)	BA (Hons) Business and Finance BA (Hons) Finance and Economics BA (Hons) Finance with Language*
	All titles are available with the following suffix: (Sandwich) With a Year Abroad With Study Abroad With Employment Experience *language options available (Mandarin, French, German, Japanese, Spanish)
FHEQ level of award	6
UCAS code(s)	BA (Hons) Finance (N300) BA (Hons) Business and Finance (NN13) BA (Hons) Finance and Economics (L1N3) BA (Hons) Finance with French (N303) BA (Hons) Finance with German (N304) BA (Hons) Finance with Japanese (N305) BA (Hons) Finance with Mandarin (N306) BA (Hons) Finance with Spanish (N307)
Language of Delivery	English

A. Programme Rationale

The programme is designed to recruit students who are seeking a career in the field of finance, whether in the context of a financial institution, professional practice, and industry or service environments. The joint awards also suit those who intend to pursue a career in general business, and who feel that an analytically based approach to problems would provide a viable route to employment.

The rationale of the programme is to provide students with an academically challenging and vocationally relevant programme of study in the fields of finance, and finance and economics. The programme combines and applies several supporting subject fields including ethics and quantitative techniques pertinent to the finance agenda. Subject specific modules are supported by skills modules and single honours students have the option to study a foreign language.

B. Educational Aims of the Programme

The programme has been devised in accordance with the University's graduate attributes of programmes of study as set out in [UPR TL03](#).

Additionally this programme aims to:

- provide students with a vocationally relevant and academically rigorous education in a programme which links to a key professional body (finance only);
- allow students to develop intellectual, creative and analytical abilities that enable them to appraise problems and to offer solutions;
- develop in students the interpersonal and specialist skills needed for a career in finance and economics;
- enable students to critically reflect upon themselves as professionals, individuals and as members of society;
- provide a foundation in the methods and applications of evaluative techniques to finance and economics related agendas;
- provide a foundation for further professional or postgraduate study;
- provide students with opportunity to study a foreign language and to gain appropriate employability skills within the global context

C. Intended Learning Outcomes

The programme provides opportunities for students to develop and demonstrate knowledge and understanding, skills and other attributes in the following areas. The programme outcomes are referenced to the QAA benchmark statements for Finance (2007) and the Frameworks for Higher Education Qualifications of UK Degree-Awarding Bodies (2014) and relate to the typical student. Additionally, the SEEC Credit Level Descriptors for Further and Higher Education (2016) have been used as a guiding framework for curriculum design.

Knowledge and Understanding	Teaching and learning methods	Assessment strategy
A1- The context in which finance operates, including the role and operation of financial markets and institutions	Acquisition of knowledge and understanding (A1 to A6) is through a combination of lectures, small group tutorials, practical sessions, workshops and project work. Use will be made of computer laboratory-based workshops for software application and interpretation if appropriate.	Knowledge and understanding are assessed summatively through a combination of unseen examination and assessed in course assignments in the form of written essays and reports, presentations (group and individual), case studies, portfolios and reflection.
A2- Financing arrangements and governance structures of business entities, including the pricing of securities		
A3- Contemporary theories and empirical evidence within finance and economics	Knowledge and understanding is also gained via an optional work placement.	Formative assessment will also be used assess formatively on an ongoing basis to monitor progress.
A4- Factors influencing decision making behaviours of individuals and organisations,	Throughout, the learner is encouraged to undertake independent study both to supplement and consolidate what is being taught/learnt and to broaden their individual knowledge and understanding of the subject.	
<i><u>For Finance and Economics pathway only</u></i>		

<p>A5- Core economic principles, theories and models</p> <p>A6- Quantitative techniques in economics</p> <p><u>And additionally, for the Business and Finance Award:</u></p> <p>A7- Examine the intricacies of organisations;</p> <p>A8- Research the wide range of processes, procedures and practices of effective management;</p>		
<u>Intellectual skills</u>	<u>Teaching and learning methods</u>	<u>Assessment strategy</u>
<p>B1- Evaluate the applicability and limitations of finance theory with respect to organisations and markets.</p> <p>B2- Evaluate the role of finance within organisations</p> <p>B3- Analyse and evaluate financial information.</p> <p><u>For Finance and Economics pathway only</u></p> <p>B4- Apply economic theory to usefully frame problems and provide solutions, in terms of business decisions and economic policy.</p> <p><u>And additionally, for the Business and Finance Award:</u></p> <p>B5- Analyse and evaluate business information for decision-making purposes;</p> <p>B6- Analyse and evaluate the impact of the wider international, economic, political, legal and social environment on business organisations.</p>	<p>Intellectual skills are developed through the methods and strategies as outlined above.</p> <p>Placements and internships will practically support B2.</p> <p>Dedicated professional development modules (4BUS1104) have been designed to build understanding of key topics relevant to finance. These will provide the foundation on which the programme will build.</p> <p>Throughout, the learner is encouraged to develop intellectual skills further by independent study</p>	<p>Intellectual skills are assessed through formative activities in class such as presentations, debates and in-class tests.</p> <p>Summatively such skills will be assessed by coursework and unseen examination.</p>

<u>Practical skills</u>	<u>Teaching and learning methods</u>	<u>Assessment strategy</u>
<p>C1- Conduct research through the creation, extraction and analysis of data from multiple sources.</p> <p>C2- Apply relevant software in the analysis and communication of finance data and information.</p> <p>C3- Exercise numerical skills for the analysis of data in both structured and unstructured information.</p> <p>C4- Work effectively within a team.</p> <p><u>For Finance and Economics pathway only</u></p> <p>C5- Demonstrate the application of appropriate quantitative techniques to economic issues</p> <p><u>And additionally, for the Business and Finance Award:</u></p> <p>C6- Conduct research into business and management issues through the creation, extraction and analysis of data from a range of sources</p>	<p>Practical skills are developed throughout the programme.</p> <p>The conduct of research (C1) is at the heart of every module and students will be encouraged to seek and gather information, data, articles etc. for use in their studies. This is an ongoing and developing skill.</p> <p>Throughout, the learner is expected to consolidate their development of practical computing skills by using the facilities offered by the learning resource centre. Computer based workshops will be used where necessary.</p>	<p>Practical skills are assessed through coursework assignments, case study, reports, presentations and unseen examinations.</p>
<u>Transferable skills</u>	<u>Teaching and learning methods</u>	<u>Assessment strategy</u>
<p>D1- Communicate arguments, ideas and information effectively in writing and orally.</p> <p>D2- Synthesise ideas from a range of contexts and present this information in a clear and coherent way.</p> <p>D3- Critically evaluate arguments and evidence and draw reasoned conclusions from a given or individually researched set of data.</p>	<p>Transferable skills are developed through all modules by the teaching and learning methods outlined. But specific modules directly focus on of such skills.</p> <p>The 4BUS1104 Professional module gives students the chance to acquire skills that can be applied in other modules. As stated previously, this is the foundation module from which others will build. D5, reflection is a key part of this module and will allow students to develop as a reflective practitioner. This will be further developed in 5BUS1150</p>	<p>Transferable skills are assessed through a range of assignments built into the curriculum – oral presentations (D1), coursework reports (D2), written essay (D3), reflections (D5) and examinations (D2 & 3). D4 is not explicitly assessed but is assessed implicitly in every piece of work undertaken by a student.</p>

D4- Demonstrate independent learning skills and the ability to self- manage learning

D5- Reflect on personal learning styles and understand the importance of setting and pursuing personal learning and development goals.

Enhancing Employability in Finance.

Critical analysis (D3) and synthesis of ideas (D2) is encouraged in all aspects of the programme but specifically in an academic context in 6BUS1192 Analysis of Current Issues in Finance.

Throughout, the learner is encouraged to develop transferable skills by maintaining a record of evidence and completing a personal development plan. The underlying theme is one that encourages the individual to take responsibility for their own personal development (D4).

D. Programme Structures, Features, Levels, Modules, and Credits

The programme is offered in full-time (3 years) and sandwich (4 years) modes of study. These lead, respectively, to the awards of:

BA (Honours) Finance,
BA (Honours) Finance and Economics
BA (Honours) Business and Finance

Or, upon successful completion of a placement, to:

BA (Honours) Finance (Sandwich),
BA (Honours) Finance and Economics (Sandwich)
BA (Honours) Business and Finance (Sandwich)

Additionally, where applicable, the following suffix may be applied to award titles: 'with a Year Abroad' where at least two years of study have been completed, or 'with Study Abroad' where students have studied at least one semester abroad. More details are available from the Study Abroad Office and in the University UPRs.

Students may choose to follow this programme at a full-time or part-time rate of study.

Entry is normally at level 4 with suitable A-level or equivalent qualifications but it is possible to enter at levels 5 and 6 with suitable qualifications.

Intake is normally Semester A (September).

Professional and Statutory Regulatory Bodies

For the BA Finance, HBS will pursue the continuance of arrangements with the Association of Corporate Treasurers (ACT), whereby students and former students who have completed the pathway are eligible for exemption from some of the examinations which lead to membership of these Professional Bodies. If agreement is reached, the range of exemptions to which an individual student will be entitled depend on the level of achievement on this programme and the exact range of option modules selected.

Work-Based Learning, including Sandwich Programmes

A sandwich award requires the successful completion of at least 36 weeks placement activity (or students can opt to take a maximum of two separate placements, neither of which should be normally less than 12

weeks in duration). Students at HBS are then required to submit and pass a Placement Portfolio in order to gain the suffix '(Sandwich)' to their award. Information and support is available from the University's Careers, Employment and Enterprise Service.

*Please note the minimum placement period has been temporarily been changed to 30 weeks for the 20/21 academic year due to the Covid 19 situation. See UPR11 2.4.1 for the situation in subsequent years https://www.herts.ac.uk/_data/assets/pdf_file/0016/232504/AS11-Schedule-of-Awards.pdf

Erasmus Exchange programme

The degree programme is open to all Erasmus students who select option choices from across the programme. For further details please contact the Programme Leader.

Study Abroad – Details on Study Abroad are available from the Study Abroad Office.

Students have the opportunity to study abroad (within Europe or world-wide), for one or two semesters, between Levels 5 and 6. The Study Abroad Office advises students on this process.

Students who have successfully completed Level 4 can choose to spend a year abroad, *additional* to their studies, studying either two semesters at the host institution, or mixing one semester of study abroad with a placement abroad (normally not less than 12 weeks in duration). Passing their studies will earn them the degree title suffix 'with a Year Abroad'. Programme Leaders must agree the Study Abroad. For students taking Study Abroad as additional to their UH studies, their degree classification is based on Level 5 and Level 6 grades gained from their UH modules, as for home UH students, as in the UPRs*.

Additionally, students may also take the opportunity to study level 5 at a host institution *in place of their level 5 at UH*. This requires a very good match between the UH Level 5 and the host institution's Level 5 (NB Students should seek advice from their Programme Leader where their programme involves professional exemptions). Programme Leaders must agree the Study Abroad, and only students who pass all 120 credits of their Level 4 at UH may substitute Level 5 at UH with Level 5 abroad. For these students, their degree calculation is derived solely from an average of their best 90 credits gained from UH modules at Level 6.

Finally, students may opt to study just one semester abroad, to earn the suffix 'with Study Abroad'. This can be explored further with the Study Abroad Office.

*Degree classification calculation information is available in the University Policies and Regulations (UPRs), AS14 Section D6. UPRs on Study Abroad are located within UPR AS11 in section 2.5.

Language options and award title suffix (for the BA (Hons) Accounting pathway only)

Students that take and pass a language in each semester qualify for a language suffix to their degree title, e.g. 'BA (Hons) Finance with French' (Chinese Mandarin, French, German, Japanese and Spanish available). Language modules are delivered by the Humanities School, and subject to that School's attendance requirement.

Programme Structure

The programme structure and progression information below (Table 1a and 1b) is provided for the Honours award. Any interim awards are identified in Table 1b. The Programme Learning Outcomes detailed above are developed and assessed through the constituent modules. Table 2 identifies where each learning outcome is assessed.

Table 1a Outline Programme Structure

Mode of study Full Time; Sandwich

Entry point Semester A

Finance Pathway

Level 4

Compulsory Modules Module Title	Module Code	Credit Points	Language of Delivery	% Examination	% Coursework	% Practical	Semesters
Principles of Finance*	4BUS1110	30	English	0	100	0	AB
The Finance Professional	4BUS1104	30	English	0	100	0	AB
Economics for Business	4BUS1037	15	English	0	100	0	A
Analytical Techniques for Finance	4BUS1105	15	English	0	100	0	B

And select 30 credits from the Level 4 option list below (15 per semester)

Optional Modules Module Titles	Module Code	Credit Points	Language of Delivery	% examination	% coursework	% Practical	Semesters
Language	Various	15 x 2	Various	0	0	100	A & B
The Global Business Environment	4BUS1154	15	English	0	100	0	A
Economy and Society	4BUS1108	15	English	0	100	0	B

***Students must pass Principles of Finance to proceed onto Level 5 of this pathway.**

Level 5

Compulsory Modules Module Title	Module Code	Credit Points	Language of Delivery	% Examination	% Coursework	% Practical	Semesters
Business Finance	5BUS1149	15	English	0	100	0	A
Analysing Financial Statements	5BUS1163	15	English	0	100	0	A
Enhancing Employability in Finance	5BUS1150	15	English	0	100	0	A
Financial Markets and Instruments	5BUS1148	15	English	0	100	0	B
Quantitative Analysis for Finance	5BUS1155	15	English	0	100	0	B
Macro Foundations for Finance	5BUS1039	15	English	0	100	0	B

And select 30 credits from the Level 5 option list below (15 in semester A and 30 in semester B)

Optional Modules

Module Titles

	Module Code	Credit Points	Language of Delivery	% examination	% coursework	% Practical	Semesters
Language	Various	15 x 2	Various	0	0	100	A&B
Exploring Business Ethics	5BUS1049	15	English	0	100	0	A
Business Life Cycle	5BUS1156	15	English	0	100	0	B

Placement (Optional)

Students who have attained the progression requirements to level 6 may select an optional placement year before commencing their level 6 studies. The award of a sandwich degree will require the successful completion of the placement period and HBS Placement module which reaches a pass standard.

Module Title	Module Code	Credit Points	Language of Delivery	% Examination	% Coursework	% Practical	Semesters
HBS Placement	6BUS1228	0	English	0	100	0	A

Level 6

Compulsory Modules

Module Title

	Module Code	Credit Points	Language of Delivery	% Examination	% Coursework	% Practical	Semesters
Analysis of Current Issues in Finance	6BUS1192	30	English	0	100	0	AB
Money, Banking and Finance	6BUS1078	15	English	0	100	0	A
Corporate Financial Strategy	6BUS1193	15	English	0	100	0	A
Financial Aspects of International Business	6BUS1194	15	English	0	100	0	B
Behavioural Finance	6BUS1195	15	English	0	100	0	B

And select 30 credits from the Level 6 option list below (15 per semester)

Optional Modules

Module Titles

	Module Code	Credit Points	Language of Delivery	% examination	% coursework	% Practical	Semesters
International Production and Governance	6BUS1010	15	English	0	100	0	A
Industry Practice for Economics Professionals	6BUS1157	15	English	0	100	0	A
Creative Problem Solving for Managers	6BUS1047	15	English	0	100	0	A
Knowledge Management and Business Intelligence	6BUS1035	15	English	0	100	0	B
Advanced Financial Decision Making	6BUS1272	15	English	0	100	0	B

Islamic Banking and Finance	6BUS1040	15	English	0	100	0	B
Issues in the Global Economy	6BUS1011	15	English	0	100	0	B
Public Finance	6BUS1198	15	English	0	100	0	B
Language	Various	15 & 15	Various	0	0	100	A&B
Dissertation – Finance	6BUS1008	30	English	0	100	0	AB
(including Research Methods)	6BUS1086	0	English	0	100	0	A

Business and Finance

Mode of study Full Time; Sandwich

Entry point Semester A

Level 4

Compulsory Modules Module Title	Module Code	Credit Points	Language of Delivery	% Examination	% Coursework	% Practical	Semesters
People and Organisations	4BUS1124	15	English	0	100	0	A
Economics for International Business	4BUS1133	15	English	0	100	0	A
Principles of Finance	4BUS1110	30	English	0	100	0	AB
The Finance Professional	4BUS1104	30	English	0	100	0	AB
Quantitative Methods for Business	4BUS1069	15	English	0	100	0	B
Principles of Marketing	4BUS1010	15	English	0	100	0	B

Level 5

Compulsory Modules Module Title	Module Code	Credit Points	Language of Delivery	% Examination	% Coursework	% Practical	Semesters
Enhancing Employability	5BUS1085	15	English	0	100	0	A
Exploring Business Ethics	5BUS1049	15	English	0	100	0	A
Analysing Financial Statements	5BUS1163	15	English	0	100	0	A
Business Finance	5BUS1149	15	English	0	100	0	A
Managing People	5BUS1037	15	English	0	100	0	B
Enterprise	5BUS1080	15	English	0	100	0	B
Financial Markets and Instruments	5BUS1148	15	English	0	100	0	B
Macro Foundations in Finance	5BUS1039	15	English	0	100	0	B

Placement (Optional)

Students who have attained the progression requirements to level 6 may select an optional placement year before commencing their level 6 studies. The award of a sandwich degree will require the successful completion of the placement period and HBS Placement module which reaches a pass standard.

Module Title	Module Code	Credit Points	Language of Delivery	% Examination	% Coursework	% Practical	Semesters
HBS Placement	6BUS1228	0	English	0	100	0	A

Level 6

Compulsory Modules Module Title	Module Code	Credit Points	Language of Delivery	% Examination	% Coursework	% Practical	Semesters
Business and Commercial Awareness	6BUS0279	15	English	0	100	0	A
Leadership and Organisations	6BUS1141	15	English	0	100	0	A
Money, Banking and Finance	6BUS1078	15	English	0	100	0	A
Corporate Financial Strategy	6BUS1193	15	English	0	100	0	A
Strategic Management	6BUS1264	15	English	0	100	0	B
Digital Economy	6BUS1267	15	English	0	100	0	B
Financial Aspects of International Business	6BUS1194	15	English	0	100	0	B
Advanced Financial Decision Making	6BUS1272	15	English	0	100	0	B

Finance and Economics Pathway

Level 4

Compulsory Modules Module Title	Module Code	Credit Points	Language of Delivery	% Examination	% Coursework	% Practical	Semesters
Principles of Finance*	4BUS1110	30	English	0	100	0	AB
The Finance Professional	4BUS1104	30	English	0	100	0	AB
Economic Tools & Techniques	4BUS1107	30	English	0	100	0	AB
Introduction to Microeconomics	4BUS1031	15	English	0	100	0	A
Introduction to Macroeconomics	4BUS1033	15	English	0	100	0	B

*Students must pass Principles of Finance to proceed onto Level 5 of this pathway.

Level 5

Compulsory Modules Module Title	Module Code	Credit Points	Language of Delivery	% Examination	% Coursework	% Practical	Semesters
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Business Finance	5BUS1149	15	English	0	100	0	A
Macroeconomics	5BUS1162	15	English	0	100	0	A
Consumers, Firms and Markets	5BUS1086	15	English	0	100	0	A
Enhancing Employability in Finance	5BUS1150	15	English	0	100	0	A
Financial Markets and Instruments	5BUS1148	15	English	0	100	0	B
Econometrics	5BUS1059	15	English	0	100	0	B
Exploring Business Ethics	5BUS1049	15	English	0	100	0	B
Business Economics Techniques	5BUS1164	15	English	0	100	0	B

Placement (Optional)

Students who have attained the progression requirements to level 6 may select an optional placement year before commencing their level 6 studies. The award of a sandwich degree will require the successful completion of the placement period and HBS Placement module which reaches a pass standard.

Module Title	Module Code	Credit Points	Language of Delivery	% Examination	% Coursework	% Practical	Semesters
HBS Placement	6BUS1228	0	English	0	100	0	A

Level 6

Compulsory Modules

Module Title	Module Code	Credit Points	Language of Delivery	% Examination	% Coursework	% Practical	Semesters
Analysis of Current Issues in Finance	6BUS1192	30	English	0	100	0	AB
Money, Banking and Finance	6BUS1078	15	English	0	100	0	A
Industrial Organisation	6BUS1203	15	English	0	100	0	A
Financial Aspects of International Business	6BUS1194	15	English	0	100	0	B
Anatomy of Financial Crises	6BUS1002	15	English	0	100	0	B

And select 30 credits from the Level 6 option list below (15 per semester)

Optional Modules

Module Titles	Module Code	Credit Points	Language of Delivery	% examination	% coursework	% Practical	Semesters
Corporate Financial Strategy	6BUS1193	15	English	0	100	0	A
Industry Practice for Economic Professionals	6BUS1157	15	English	0	100	0	A
Economics of Strategy	6BUS1199	15	English	0	100	0	B
Public Finance	6BUS1198	15	English	0	100	0	B

Behavioural Finance	6BUS1195	15	English	0	100	0	B
Modern Econometrics	6BUS1079	30	English	0	100	0	AB

Notes regarding progression from Level 4 into 5

Progression to level 5 on the honours route requires 120 credit points at level 4; for students with fewer than 120 credits at level 4 progression will be determined by the Programme Examination Board. Students are also required to pass the Principles of Finance module.

Notes regarding progression from Level 5 into Level 6

Progression to level 6 on the honours route requires 240 credit points at levels 4 and 5, of which at least 120 credit points must be at level 5; for students with fewer than 240 credit points at levels 4 and 5 progression will be determined by the Programme Examination Board.

Notes regarding awards gained on completion of Level 6

The award of an honours degree requires 360 credit points, with at least 240 credit points at level 5 or above, of which at least 120 credit points must be at level 6. An unclassified degree requires 300 credit points, with at least 180 credit points at level 5 or above, of which at least 60 credit points must be at level 6. In addition, for a sandwich degree, students must successfully complete the placement year and must achieve pass standard for the Placement Portfolio.

Honours classification

The University has approved structure and assessment regulations common to all programmes. Full details are provided in [UPR AS14](#), Section D.

Table 1b Final and interim awards available

The programme provides the following final and interim awards:

Final Award	Award Title	Minimum requirements	Available at end of Level	Programme Learning Outcomes developed (see above)
BA (Hons)	Finance	360 credit points including 240 at level 6/5 of which 120 must be at level 6	6	A1-A4; B1-B3; C1-C4; D1-D5
BA (Hons)	Finance and Economics	360 credit points including 240 at level 6/5 of which 120 must be at level 6	6	A1-A6; B1-B4; C1-C5; D1-D5
BA (Hons)	Business and Finance	360 credit points including 240 at level 6/5 of which 120 must be at level 6	6	A1; A2; A3; A4; A7; A8; B1-3; B5; B6; C1; C2; C3; C4; C6; D1-D5

BA (Hons) and BA awards all available with '(Sandwich)', 'Study Abroad', 'A Year Abroad', or 'with <Language>', subject to the requirements for the addition to their award title being met.

Interim Award	Award Title	Minimum requirements	Available at end of Level	Programme Learning Outcomes developed (see above)
University Certificate		45 credit points at level 4	4	See UPR AS11, section 13: http://sitem.herts.ac.uk/secreg/upr/AS11.htm

Certificate of Higher Education		120 credit points at level 4	4, 5	See UPR AS11, section 13: http://sitem.herts.ac.uk/secreg/upr/AS11.htm
Diploma of Higher Education		240 credit points including at least 120 at level 5	5, 6	See UPR AS11, section 13: http://sitem.herts.ac.uk/secreg/upr/AS11.htm
BA	Finance	300 credit points including 180 at level 6/5 of which 60 must be at level 6	6	A1; A2; B1-B3; C1-C4; D1; D2
BA	Finance and Economics	300 credit points including 180 at level 6/5 of which 60 must be at level 6	6	A1; A2; A6; B1-B4; C1-C5; D1; D2
BA	Business and Finance	300 credit points including 180 at level 6/5 of which 60 must be at level 6	6	A1; A2; A7; A8; B1-3; B5; B6; C1; C2; C3; C4; C6; D1; D2

Programme-specific assessment regulations

The programme complies with the University's academic regulations (in particular, [UPR AS11](#), [UPR AS12/UPR AS13](#) and [UPR AS14](#)) with the exception of those listed below, which have been approved by the University:

- Students must pass 4BUS1110 Principles of Finance before being allowed to proceed to level 5 on the pathway
- HBS UG placement students must submit and pass a placement portfolio to gain the suffix '(Sandwich)' to their award.
- Students trailing over 30 credits will not be permitted to engage in 'Study Abroad', and those trailing 30 credits or under should seek advice from their Programme Leader.
- HBS requires undergraduate students to pass a minimum of 75 credits of study in their chosen language to qualify for the minor award suffix 'with <language>'

E. Management of Programme & Support for student learning.

Management

The programme is managed and administered through:

- The Dean of School and Deputy Dean
- Associate Dean Undergraduate
- Head of Subject Group who has delegated responsibility for programmes in the School of Business
- Programme Leaders who are responsible for the day to day management and who advise students on the programme as a whole
- An Admissions Tutor, with specific responsibility for open days and selection
- A designated administrative team to deal with day to day administration associated with the programme
- Module Coordinators who are responsible for individual modules
- A Placements Officer to assist with the procurement of placements
- A programme committee, the membership of which includes student representatives from each level of study and key members of the Business School.

Support

Students are supported by:

- A programme/year tutor to help students understand the programme structure
- An induction week at the beginning of each new academic session

- Overseas Orientation
- A substantial Student Centre that provides advice on issues such as finance, University regulations, legal matters, accommodation, international student support, etc.
- Office of Dean of Students, incorporating Chaplaincy, Counselling and Nursery
- Medical Centre
- HBS Information Point to provide academic and pastoral support
- An International and Direct Entry Support Tutor
- A Disabled Student Coordinator
- An Equality Office
- A team of Academic Support Tutors
- An Exchange Programme Coordinator
- A European and Study Abroad Office
- A Careers and Placement Service for all current students and graduates
- A Mathematics Drop-in Centre
- Student representatives on programme committees
- A designated administrator
- The Students' Union
- StudyNet, a versatile on-line interactive intranet and learning environment
- Attractive modern study environments in Learning Resource Centres
- Guided student-centred learning through the use of StudyNet
- A dedicated Centre for Academic Skills Enhancement (CASE)

F. Other sources of information

In addition to this Programme Specification, the University publishes guidance to registered students on the programme and its constituent modules:

- A Programme (or Student) Handbook;
- A Definitive Module Document (DMD) for each constituent module;
- A Module Guide for each constituent module.

The [Ask Herts](#) website provides information on a wide range of resources and services available at the University of Hertfordshire including academic support, accommodation, fees, funding, visas, wellbeing services and student societies.

As a condition of registration, all students of the University of Hertfordshire are required to comply with the University's rules, regulations and procedures. These are published in a series of documents called 'University Policies and Regulations' (UPRs). The University requires that all students consult these documents which are available on-line, on the UPR web site, at: <http://www.herts.ac.uk/secreg/upr/>. In particular, [UPR SA07](#) 'Regulations and Advice for Students' Particular Attention - Index' provides information on the UPRs that contain the academic regulations of particular relevance for undergraduate and taught postgraduate students.

In accordance with section 4(5) of the Higher Education and Research Act 2017 (HERA), the UK Office for Students (OfS) has registered the University of Hertfordshire in the register of English higher education providers. The Register can be viewed at: <https://www.officeforstudents.org.uk/advice-and-guidance/the-register/the-ofs-register/>. Furthermore, the OfS has judged that the University of Hertfordshire delivers consistently outstanding teaching, learning and outcomes for its students. It is of the highest quality found in the UK. Consequently, the University received a Gold award in the 2018 Teaching Excellence and Student Outcomes (TEF) exercise. This award was made in June 2018 and is valid for up to 3 years. The TEF panel's report and conclusions can be accessed at: <https://www.officeforstudents.org.uk/advice-and-guidance/teaching/tef-outcomes/#/provider/10007147>

G. Entry requirements

The normal entry requirements for the programme are:

For current entry tariff point requirements, please refer to the relevant page for the Course on the University website or on the online prospectus.

The programme is subject to the University's Principles, Policies and Regulations for the Admission of Students to Undergraduate and Taught Postgraduate Programmes (in [UPR SA03](#)), along with associated procedures. These will take account of University policy and guidelines for assessing accredited prior certificated learning (APCL) and accredited prior experiential learning (APEL).

If you would like this information in an alternative format please contact:
Edward Lee, Programme Leader – e.y.lee@herts.ac.uk

If you wish to receive a copy of the latest Programme Annual Monitoring and Evaluation Report (AMER) and/or the External Examiner's Report for the programme, please email a request to aqo@herts.ac.uk

BA (Hons) Finance

Table 2: Development of Intended Programme Learning Outcomes in the Constituent Modules

This map identifies where the programme learning outcomes are assessed in the constituent modules. It provides (i) an aid to academic staff in understanding how individual modules contribute to the programme aims (ii) a checklist for quality control purposes and (iii) a means to help students monitor their own learning, personal and professional development as the programme progresses.

		Programme Learning Outcomes (as identified in section 1 and the following page)																		
		Knowledge & Understanding				Intellectual Skills			Practical Skills				Transferable Skills							
		Module Title	Module Code	A1	A2	A3	A4	B1	B2	B3	C1	C2	C3	C4	D1	D2	D3	D4	D5	
Level 4		Principles of Finance	4BUS1110	X	X		X		X	X	X	X	X	X	X	X		X	X	
		Economics for Business	4BUS1037			X	X								X					
		Analytical Techniques for Finance	4BUS1105							X			X					X		
		The Finance Professional	4BUS1104		X		X	X	X	X	X	X	X	X	X	X	X		X	X
		<i>Global Business Environment (optional)</i>	<i>4BUS1154</i>				X								X	X	X			
		<i>Economy and Society (optional)</i>	<i>4BUS1108</i>	X		X	X	X				X				X	X	X	X	
Level 5		Business Finance	5BUS1149	X	X	X	X	X	X	X	X		X	X	X	X	X	X	X	
		Macrofoundations for Finance	5BUS1039	X		X	X	X			X		X		X	X	X			
		Enhancing Employability in Finance	5BUS1150									X			X	X		X	X	
		Financial Markets and Instruments	5BUS1148	X	X		X	X			X		X		X	X	X	X		
		Quantitative Analysis for Finance	5BUS1155								X		X	X	X			X		
		Analysing Financial Statements	5BUS1163								X	X		X	X	X		X		
		<i>Exploring Business Ethics (optional)</i>	<i>5BUS1049</i>	X			X					X				X	X	X	X	X
		<i>Business Life Cycle (optional)</i>	<i>5BUS1156</i>	X	X		X				X	X		X	X	X	X	X	X	X
		Placement Year	6BUS1228																X	X
	Level 6		Money, Banking and Finance	6BUS1078	X		X	X	X			X		X		X		X	X	
		Financial Aspects of International Business	6BUS1194	X	X	X		X	X		X		X		X	X	X	X		
		Analysis of Current Issues in Finance	6BUS1192	X		X		X	X		X	X	X	X	X	X	X	X		
		Corporate Financial Strategy	6BUS1193		X	X	X	X	X	X	X		X		X	X	X	X		
		Behavioural Finance	6BUS1195	X		X	X	X				X		X	X	X	X	X		
		<i>International Production and Governance (optional)</i>	<i>6BUS1010</i>	X		X	X					X				X	X	X	X	
		<i>Advanced Financial Decision Making (optional)</i>	<i>6BUS1272</i>	X	X	X	X	X	X	X	X		X		X	X	X	X		
		<i>Islamic Banking and Finance (optional)</i>	<i>6BUS1040</i>	X	X			X	X	X	X		X		X	X	X	X		

<i>Issues in the Global Economy (optional)</i>	6BUS1011	X		X	X	X			X			X	X	X	X	X	
<i>Industry Practice for Economic Professionals (optional)</i>	6BUS1157			x	x			x	x				x	x	x	x	x
<i>Creative Problem Solving for Managers (optional)</i>	6BUS1047			x	x			x	x		x	x	x	x	x		
<i>Knowledge Management and Business Intelligence (optional)</i>	6BUS1035			x	x			x	x		x	x	x	x	x		
<i>Public Finance (optional)</i>	6BUS1198	X	X	X	X		X		X				X	X	X	X	
<i>Dissertation – Finance (including Research Methods) (optional)</i>	6BUS1008 6BUS1086	X		X		X			X				X	X	X	X	

KEY TO PROGRAMME LEARNING OUTCOMES

Knowledge and Understanding	Practical Skills
A1. The contexts in which finance operates including the role and operation of financial markets and institutions	C1. Conduct research through the creation, extraction and analysis of data from multiple sources
A2. Financing arrangements and governance structures of business entities, including the pricing of securities	C2. Apply relevant software in the analysis and communication of finance data and information
A3. Contemporary theories and empirical evidence in finance and economics	C3. Exercise numerical skills for the analysis of data in both structured and unstructured information
A4. Factors influencing decision making behaviours of individuals and organisations	C4. Work effectively in a team
Intellectual Skills	Transferable Skills
B1. Evaluate the applicability and limitations of finance theory with respect to organisations and markets	D1. Communicate arguments, ideas and information effectively in writing and orally
B2. Evaluate the role of finance within organisations	D2. Synthesise ideas from a range of contexts and present this information in a clear and coherent way
B3. Analyse and evaluate financial information	D3. Critically evaluate arguments and evidence, and draw reasoned conclusions from a given or individually researched set of data
	D4. Demonstrate independent learning skills and the ability to self-manage learning
	D5. Reflect on personal learning styles and understand the importance of setting and pursuing personal learning and development goals

BA (Hons) Finance and Economics

Table 2: Development of Intended Programme Learning Outcomes in the Constituent Modules

This map identifies where the programme learning outcomes are assessed in the constituent modules. It provides (i) an aid to academic staff in understanding how individual modules contribute to the programme aims (ii) a checklist for quality control purposes and (iii) a means to help students monitor their own learning, personal and professional development as the programme progresses.

		Programme Learning Outcomes (as identified in section 1 and the following page)																						
		Knowledge & Understanding						Intellectual Skills						Practical Skills					Transferable Skills					
		Module Title	Module Code	A1	A2	A3	A4	A5	A6	B1	B2	B3	B4	C1	C2	C3	C4	C5	D1	D2	D3	D4	D5	
Level 4		Principles of Finance	4BUS1110	X	X		X				X	X		X	X	X	X		X	X		X	X	
		Introduction to Microeconomics	4BUS1031				X	X					X	X					X		X	X		
		Economics Tools & Techniques	4BUS1107						X							X		X						
		Introduction to Macroeconomics	4BUS1033				X	X					X	X		X						X		
		The Finance Professional	4BUS1104		X		X				X	X	X		X	X	X	X		X	X		X	X
Level 5		Business Finance	5BUS1149	X	X	X	X			X	X	X		X		X	X		X	X	X	X		
		Macroeconomics	5BUS1162				X	X	X				X	X		X		X	X	X	X	X		
		Enhancing Employability in Finance	5BUS1150											X					X	X		X	X	
		Financial Markets and Instruments	5BUS1148	X	X		X			X				X		X			X	X	X	X		
		Consumers, Firms and Markets	5BUS1086			X	X	X					X	X					X	X	X	X		
		Exploring Business Ethics	5BUS1049	X			X				X				X				X	X	X	X		
		Econometrics	5BUS1059					X	X				X	X		X	X	X	X					
		Business Economics Techniques	5BUS1058				X	X	X				X	X		X			X	X	X	X		
		Placement Year	6BUS1228																				X	X
	Level 6		Money, Banking and Finance	6BUS1078	X		X	X	X	X				X	X		X		X	X		X	X	
		Financial Aspects of International Business	6BUS1194	X	X	X				X	X			X		X			X	X	X	X		
		Analysis of Current Issues in Finance	6BUS1192	X		X	X			X	X			X	X	X	X		X	X	X	X		
		Industrial Organisation	6BUS1203				X	X	X				X	X		X		X	X	X	X	X		
		Anatomy of Financial Crises	6BUS1002	X			X	X	X	X			X	X		X	X	X	X	X	X	X		
		<i>Corporate Financial Strategy (optional)</i>	6BUS1193		X	X	X			X	X	X		X		X			X	X	X	X		
		<i>Industry Practice for Economic Professionals (optional)</i>	6BUS1157	X							X						X		X	X	X	X	X	
		<i>Economics of Strategy (optional)</i>	6BUS1199			X	X	X					X	X			X		X	X	X	X		
		<i>Public Finance (optional)</i>	6BUS1198	X	X	X	X	X			X			X					X	X	X	X		
		<i>Behavioural Finance (optional)</i>	6BUS1195	X		X	X			X				X			X		X	X	X	X		
	<i>Modern Econometrics (optional)</i>	6BUS1079						X			X	X	X	X	X	X		X	X	X	X			

KEY TO PROGRAMME LEARNING OUTCOMES

Knowledge and Understanding

- A1. The contexts in which finance operates including the role and operation of financial markets and institutions
- A2. Financing arrangements and governance structures of business entities, including the pricing of securities
- A3. Contemporary theories and empirical evidence in finance and economics
- A4. Factors influencing decision making behaviours of individuals and organisations
- A5. Core economic principles, theories and models
- A6. Quantitative techniques in economics

Intellectual Skills

- B1. Evaluate the applicability and limitations of finance theory with respect to organisations and markets
- B2. Evaluate the role of finance within organisations
- B3. Analyse and evaluate financial information
- B4. Apply economic theory to usefully frame problems and provide solutions, in terms of business decisions and economic policy

Practical Skills

- C1. Conduct research through the creation, extraction and analysis of data from multiple sources
- C2. Apply relevant software in the analysis and communication of finance data and information
- C3. Exercise numerical skills for the analysis of data in both structured and unstructured information
- C4. Work effectively in a team
- C5. Demonstrate the application of appropriate quantitative techniques to economic issues

Transferable Skills

- D1. Communicate arguments, ideas and information effectively in writing and orally.
- D2. Synthesise ideas from a range of contexts and present this information in a clear and coherent way
- D3. Critically evaluate arguments and evidence, and draw reasoned conclusions from a given or individually researched set of data
- D4. Demonstrate independent learning skills and the ability to self-manage learning
- D5. Reflect on personal learning styles and understand the importance of setting and pursuing personal learning and development goals

BA (Hons) Business and Finance

Table 2: Development of Intended Programme Learning Outcomes in the Constituent Modules

This map identifies where the programme learning outcomes are assessed in the constituent modules. It provides (i) an aid to academic staff in understanding how individual modules contribute to the programme aims (ii) a checklist for quality control purposes and (iii) a means to help students monitor their own learning, personal and professional development as the programme progresses.

Programme Learning Outcomes (as identified in section 1 and the following page)																						
		Knowledge & Understanding						Intellectual Skills						Practical Skills				Transferable Skills				
Module Title	Module Code	A1	A2	A3	A4	A7	A8	B1	B2	B3	B5	B6	C1	C2	C3	C4	C6	D1	D2	D3	D4	D5
Economics for International Business	4BUS1133				x	x	x				x	x			x		x	x	x			
People and Organisations	4BUS1124				x	x	x					x				x		x	x	x	x	
Principles of Finance	4BUS1110	x	x		x	x	x		x	x	x	x	x	x	x	x	x	x	x		x	x
The Finance Professional	4BUS1104		x		x	x	x	x	x	x	x	x	x	x	x	x	x	x	x		x	x
Quantitative Methods for Business	4BUS1069						x				x		x		x		x	x	x	x	x	
Principles of Marketing	4BUS1010				x		x				x	x	x			x	x	x	x	x	x	
Enhancing Employability	5BUS1085				x								x		x	x	x	x	x	x	x	x
Professional Development for Business	5BUS1208					x	x						x		x		x	x	x		x	x
Exploring Business Ethics	5BUS1049				x		x					x	x				x	x	x	x	x	
Analysing Financial Statements	5BUS1163					x	x			x	x			x	x		x	x	x		x	
Business Finance	5BUS1149	x	x	x	x	x	x	x	x	x	x		x	x	x	x	x	x	x	x	x	x
Managing People	5BUS1037				x	x	x					x				x	x	x	x	x	x	
Enterprise	5BUS1080				x		x				x		x			x	x	x	x	x	x	
Financial Markets and Instruments	5BUS1148	x	x		x	x	x	x			x	x	x		x		x	x	x	x	x	
Macro Foundations in Finance	5BUS1039	x		x	x	x	x	x			x	x	x		x		x	x	x	x		
Placement Year	6BUS1228																				x	x
Business and Commercial Awareness	6BUS0279				x	x					x		x			x	x	x	x	x	x	

Leadership and Organisations	6BUS1141				x	x	x					x	x	x				x	x	x	x	
Money, Banking and Finance	6BUS1078	x		x	x	x	x	x				x	x	x		x		x	x		x	x
Corporate Financial Strategy	6BUS1193		x	x	x	x	x	x	x	x	x	x	x	x		x		x	x	x	x	x
Strategic Management	6BUS1264				x	x	x					x	x	x		x		x	x	x	x	x
Digital Economy	6BUS1267				x		x						x	x				x	x	x	x	x
Financial Aspects of International Business	6BUS1194	x	x	x		x	x	x	x			x	x	x		x		x	x	x	x	x
Advanced Financial Decision Making	6BUS1272	x	x	x	x	x	x	x	x	x	x	x	x	x		x		x	x	x	x	x

KEY TO PROGRAMME LEARNING OUTCOMES

Knowledge and Understanding

- A1. The contexts in which finance operates including the role and operation of financial markets and institutions
- A2. Financing arrangements and governance structures of business entities, including the pricing of securities
- A3. Contemporary theories and empirical evidence in finance and economics
- A4. Factors influencing decision making behaviours of individuals and organisations

And additionally, for the Business and Finance Award:

- A7. Examine the intricacies of organisations;
- A8. Research the wide range of processes, procedures and practices of effective management;

Intellectual Skills

- B1. Evaluate the applicability and limitations of finance theory with respect to organisations and markets
- B2. Evaluate the role of finance within organisations
- B3. Analyse and evaluate financial information

And additionally, for the Business and Finance Award:

- B5. Analyse and evaluate business information for decision-making purposes;
- B6. Analyse and evaluate the impact of the wider international, economic, political, legal and social environment on business organisations.

Practical Skills

- C1. Conduct research through the creation, extraction and analysis of data from multiple sources
- C2. Apply relevant software in the analysis and communication of finance data and information
- C3. Exercise numerical skills for the analysis of data in both structured and unstructured information
- C4. Work effectively in a team

And additionally, for the Business and Finance Award:

- C6. Conduct research into business and management issues through the creation, extraction and analysis of data from a range of sources

Transferable Skills

- D1. Communicate arguments, ideas and information effectively in writing and orally
- D2. Synthesise ideas from a range of contexts and present this information in a clear and coherent way
- D3. Critically evaluate arguments and evidence, and draw reasoned conclusions from a given or individually researched set of data
- D4. Demonstrate independent learning skills and the ability to self-manage learning
- D5. Reflect on personal learning styles and understand the importance of setting and pursuing personal learning and development goals

BA Finance

		Assurance of Learning Goals and Criteria																	
		1. Professionalism, Employability and Enterprise			2. Learning and Research Skills			3. Intellectual Depth, Breadth and Adaptability			4. Respect for Others			5. Social Responsibility			6. Global Awareness		
Module Title	Module code	1.1	1.2	1.3	2.1	2.2	2.3	3.1	3.2	3.3	4.1	4.2	4.3	5.1	5.2	5.3	6.1	6.2	6.3
The global business environment	4BUS1154										x	x					x		x
The Finance Professional	4BUS1104			x															
Principles of Finance	4BUS1110												x			x			
Exploring Business Ethics	5BUS1049	x	x											x	x				
Analysis of Current Issues in Finance	6BUS1192				x	x	x			x									
Corporate Financial Strategy	6BUS1193							x	x									x	

Section 2

Programme management

Relevant QAA subject benchmarking statements

Type of programme

Date of validation/last periodic review

Date of production/ last revision of PS

Relevant to level/cohort

Administrative School

Finance (2016); Economics (2015, for Finance & Economics);
Business and Management (2015)

Undergraduate

March 20

March 2021

Level 4 entering September 2021

Hertfordshire Business School

Table 3 Course structure

Course details		
Course code	Course description	HECOS
BSFIN	BA (Hons) Finance/Finance with a Language/Finance and Economics	100107

Course details		
Course code	Course description	HECOS
BSFIN	BA (Hons) Business and Finance	100107