

Title of Programme: BA (Hons) Film and Television Production Programme

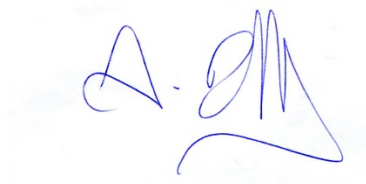
Programme Code: CTFMTV

Programme Specification

This programme specification is relevant to students entering:
01 September 2023

Associate Dean of School (Academic Quality Assurance):
Tony Rosella

Signature



A programme specification is a collection of key information about a programme of study (or course). It identifies the aims and learning outcomes of the programme, lists the modules that make up each stage (or year) of the programme, and the teaching, learning and assessment methods used by teaching staff. It also describes the structure of the programme, its progression requirements and any programme-specific regulations. This information is therefore useful to potential students to help them choose the right programme of study, to current students on the programme, and to staff teaching and administering the programme.

Summary of amendments to the programme:

Section	Amendment

If you have any queries regarding the changes please email AQO@herts.ac.uk

Programme Specification BA (Hons) Film and Television Production

This programme specification (PS) is designed for prospective students, enrolled students, academic staff and potential employers. It provides a concise summary of the main features of the programme and the intended learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if they take full advantage of the learning opportunities that are provided. More detailed information on the teaching, learning and assessment methods, learning outcomes and content for each module can be found in Definitive Module Documents (DMDs) and Module Guides.

Section 1

Awarding Institution/Body	University of Hertfordshire
Teaching Institution	University of Hertfordshire
University/partner campuses	College Lane
Programme accredited by	Not applicable
Final Qualification	BA (Hons)
All Final Award titles	BA (Hons) Film and Television Production
(Qualification and Subject)	BA (Hons) Film and Television Production (Sandwich) BA (Hons) Film and Television Production with a Year Abroad BA (Hons) Film and Television Production with a Year Abroad (Sandwich)
FHEQ level of award	6

A. Programme Rationale

The programme provides an environment in which students grow into confident television and film practitioners, professionally prepared for the creative industries. The programme is weighted towards practical experience in film and television production. In tandem, students will become confident researchers and writers both in the academic and industrial contexts of the subject.

Students will receive instruction from commercially experienced teachers, augmented by masterclasses from leading industry practitioners. Simulated environments to mirror professional practise will ensure students are industry ready.

Over the three levels of study, students will develop a range of key skills including scripting, scheduling, camerawork and audio recording, picture and sound post-production. Students will be tutored in business skills essential to professional practise. This learning will be contextualised by modules in film and television studies which underpin the understanding of contemporary debates and thus enhance creative practice. Teaching will take the form of lectures, workshops, live (and simulated live) briefs. These activities will enable students to assemble extensive portfolios.

The programme will develop 'soft' skills, including team working, creativity, and problem-solving. The skills and attributes developed by the Film and Television Programme will provide students with opportunities to develop productive and rewarding careers in the media industries and beyond.

B. Educational Aims of the Programme

The programme has been devised in accordance with the University's graduate attributes of programmes of study as set out in [UPR TL03](#).

Additionally this programme aims to:

- Enable students to initiate, develop and realise distinctive and creative work in the fields of film and TV production and post-production;

- Provide students with a detailed knowledge and understanding of key production processes and professional practices relevant to the film and TV industries;
- Provide students with an understanding of the structure and operation of the film and television industries, their global scope, regulatory frameworks, business practices, markets and audiences;
- Develop a range of transferrable and entrepreneurial skills which equip students to respond to current and future career challenges;
- Enable students to reflect on their own practice by relating it to the cultural, aesthetic and professional forces that shape the industry;
- Provide the opportunity, through Film and Television Studies for students to develop critical insight into contemporary Film and TV practices and debates.
- Equip students with the skills and confidence to communicate effectively to specialist and non-specialist audiences in oral, written and audio-visual forms;
- Provide a preparation for further academic or professional study by equipping them with skills to initiate and manage an independent course of study.

The programme accords with the University of Hertfordshire Graduate Attributes:

1. Professionalism, employability and enterprise: The University promotes professional integrity and provides opportunities to develop the skills of communication, independent and team working, problem solving, creativity, digital literacy, numeracy and self-management. Our graduates will be confident, act with integrity, set themselves high standards and have skills that are essential to their future lives.
2. Learning and research skills: The University fosters intellectual curiosity and provides opportunities to develop effective learning and research abilities. Our graduates will be equipped to seek knowledge and to continue learning throughout their lives.
3. Intellectual depth, breadth and adaptability: The University encourages engagement in curricular, co-curricular and extracurricular activities that deepen and broaden knowledge and develop powers of analysis, application, synthesis, evaluation and criticality. Our graduates will be able to consider multiple perspectives as they apply intellectual rigour and innovative thinking to the practical and theoretical challenges they face.
4. Respect for others: The University promotes self-awareness, empathy, cultural awareness and mutual respect. Our graduates will have respect for themselves and others and will be courteous, inclusive and able to work in a wide range of cultural settings.
5. Social responsibility: The University promotes the values of ethical behaviour, sustainability and personal contribution. Our graduates will understand how their actions can enhance the wellbeing of others and will be equipped to make a valuable contribution to society.
6. Global awareness: The University fosters discussion of complex and evolving world issues. Our graduates will be confident to act effectively in settings where language and culture are not familiar to them and will have an understanding of international traditions and practices both within, and beyond, their discipline.

C. Intended Learning Outcomes

The programme provides opportunities for students to develop and demonstrate knowledge and understanding, skills and other attributes in the following areas. The programme outcomes are referenced to the QAA benchmark statements for Communication, Media, Film and Cultural Studies and the Frameworks for Higher Education Qualifications of UK Degree-Awarding Bodies (2014) and relate to the typical student. Additionally, the SEEC Credit Level Descriptors for Further and Higher Education (2021) have been used as a guiding framework for curriculum design.

Knowledge and Understanding	Teaching and learning methods	Assessment strategy
<p>A1- Key processes and professional practices of the film and television industries in the fields of production and post-production;</p> <p>A2- A representative selection of key films and television programmes; the historical development of particular genres, aesthetic traditions and forms, including contemporary works at the forefront of the discipline;</p> <p>A3- The development and operation of the film and television industries, the technical and professional skills necessary for their operation, global scope, regulatory frameworks, business practices, audiences and distribution channels and media.</p>	<p>Acquisition of knowledge and understanding is through a combination of lectures (A2, A3, A4), seminars, group and individual tutorials (A1-A4), practical workshops (A1), and coursework (A1-A4).</p> <p>Throughout, the learner is encouraged to undertake independent study both to supplement and consolidate what is being taught/learned and to broaden their individual knowledge and understanding of the subject.</p> <p>Independent study is particularly emphasised at level 6.</p>	<p>Knowledge and understanding are assessed through a combination of in-course assessments, typically including the submission workshop outcomes and practical assignments (A1, A4), essay assignments (A2), research folders (A1), case studies and reports (A3), professional portfolio (A4).</p>
Intellectual skills	Teaching and learning methods	Assessment strategy
<p>B1- Critically engage with major thinkers and debates within film and television, putting them to productive use to develop their own ideas and arguments.</p> <p>B2- Critically evaluate films and television programmes and the processes and structures that underpin them.</p> <p>B3- Consider and evaluate their own work in a reflexive manner.</p>	<p>Intellectual skills are developed through a combination of lectures (B1-B3), seminars, group and individual tutorials (B1-B3), and coursework (B1-B3).</p> <p>Throughout, the learner is encouraged to develop intellectual skills further by independent study</p> <p>Independent study is particularly emphasised at level 6.</p>	<p>Intellectual skills are assessed through a combination of in-course assessments, typically including the submission of essay assignments (B1, B2), research folders (B2, B3), case studies and reports. (B1-B3), and in-class presentations (B3).</p>
Practical skills	Teaching and learning methods	Assessment strategy
<p>C1- Initiate, develop and realise sustained creative work in the fields of film and television in</p>	<p>Practical skills are developed through a combination of lectures (C1, C2, C3, C4), seminars, group and individual tutorials (C1,</p>	<p>Practical skills are assessed through a combination of in-course assessments, typically including the</p>

development, production and post-production; associated business and professional practices.	C2, C3, C4), practical workshops (C3, C4), and coursework (C1, C2, C3, C4).	submission workshop outcomes and practical assignments (C1, C2, C3, C4), research folders (C1), planning documents, (C1, C2, C3, C4) case studies and reports. (C1, C3)
C2- Undertake the development and pre-production of a film/television project.	Throughout, the learner is expected to consolidate their development of practical skills by independent study. This is particularly emphasised at level 6.	
C3- Produce work showing competence in film and television production on location and/or in the studio, including technical aspects, team working, organisation and communication.		
Transferable skills	Teaching and learning methods	Assessment strategy
D1- Utilise a range of research and critical evaluation skills, frame appropriate questions, formulate arguments cogently and draw independent conclusions.	Transferable skills are developed through a combination of lectures (D1, D2, D3, D7), seminars, group and individual tutorials (D1, D2, D4, D6), oral and audio-visual presentation (D1, D2, D3, D6, D7), and group work (D4), case studies and reports (D1, D2, D7).	Transferable skills are assessed through a range of assignments built into the curriculum such as group work (D4), pitching (D2), case studies and reports (D1, D2, D3), project management (D2, D3, D4, D5) reflexive statements (D6) and fundraising initiatives to raise finance for projects like Crowd-funded campaigns. (D2, D4, D7)
D2- Present and communicate effectively to specialist and non-specialist audiences in oral, written and audio-visual forms.	Throughout, the learner is encouraged to develop transferable skills by maintaining a record of evidence and completing a personal development plan.	
D3- Competently retrieve information from a range of sources and use digital technologies to present texts and images in post-production and other contexts.		
D4- Contribute as part of a team, in a variety of roles and negotiate and pursue goals with others.		
D5- Work independently, manage time, personnel and resources effectively, by drawing on planning and organisational skills.		
D6- Reflect on personal strengths and identify learning goals for continuing development.		

D7- Effectively deploy a range of personal and entrepreneurial skills to meet their career aspirations and career opportunities within the film, television and associated industries (e.g. sales, marketing and advertising).		
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D. Programme Structures, Features, Levels, Modules, and Credits

The programme is offered in full time (3 years), sandwich or with a year abroad (4 years) and sandwich and a year abroad (5 years) modes, and leads to the following awards:

BA (Hons) Film and Television Production
BA (Hons) Film and Television Production (Sandwich)
BA (Hons) Film and Television Production with a Year Abroad
BA (Hons) Film and Television Production with a Year Abroad (Sandwich)

Intake is normally at level 4 with A-level or equivalent qualifications as detailed in section G but is possible at subsequent levels subject to appropriate qualifications and experience. Intake is normally Semester A (September).

Professional and Statutory Regulatory Bodies

The course is approved as a member of CILECT and has the Screen Skills tick accreditation.

Work-Based Learning, including Sandwich Programmes

A designated Sandwich programme leads to a University award in the sandwich mode, with the word "(Sandwich)" appearing on the final award certificate. In order for the programme to lead to an award in the sandwich mode, the student must undertake a period of approved work experience of not less than 30 weeks full-time equivalent with no possibility of exemption, usually between the end of Level 5 and the beginning of Level 6. This will usually be completed within the United Kingdom but, with prior approval, may be completed within other countries. Progress of the student's training and development is monitored through visits from University academic staff and/or through reports from the student. Students will be required to document this period of work in accordance with the guidelines produced by the School. Students on the Sandwich programme will be registered on the Sandwich Year Module (6CTA1008).

Students who have not achieved the minimum progression requirements at the end of Level 5 may be prevented from undertaking a sandwich placement. Students who are on the sandwich programme but have a 'Failed' grade in any Level 4 or Level 5 module will not normally be allowed to register to repeat this module until they return from placement.

Students may choose to combine study abroad and work experience awards, by completing a full Year Abroad followed by a Sandwich, over 2 years, leading to the award of "with a Year Abroad (Sandwich)".

Where a student enrolls on Year Abroad or Sandwich, but encounters circumstances that prevent completion of the minimum number of weeks required, they may, with permission from their programme leader, be transferred onto single semester Study Abroad and/or Employment Experience.

Other Work Experience (Short and Medium Term)

In addition to offering a full Sandwich year (as explained above and referred to in the School as a 'Long Term Work Experience'), we encourage students to participate in shorter work experiences/placements.

With agreement from the Programme Leader, a student negotiated work experience is available within this Programme at Level 5.

This means that, with prior written agreement, a student may undertake:

- **a work experience in place of *an assessed component within one of the named modules below* (referred to as a 'Short Term Work Experience')**

5CTA2020 Film and TV Studies and Contexts (30 credits, Semester AB) (Short Term only)

6CTA2012 Integrated Marketing and Distribution (45 credits, Semester AB) (Short Term only)

Student Exchange programme

Incoming Exchange

Incoming Study Abroad students study the course at level five.

In such cases, an Approved Study Pattern for single-semester study will be determined at the commencement of the study period. The Study Pattern should clearly specify the format/quantity/weighting of assessments that are to be submitted at the conclusion of the study period – please see the relevant DMDs for more information.

NOTE: Visiting students wishing to study for a single semester in the School of Creative Arts may participate in the Level 5 activities within a single Programme only during the required semester.

Study Abroad

All students on the course are eligible to complete a study abroad option, usually between levels four and five, or levels five and six. Study abroad is normally one full year, but students can opt to complete one semester of study abroad and one semester of work experience, with the permission of the school.

Further details available at <https://www.herts.ac.uk/international/overseas-study/study-abroad>.

Students wishing to study abroad at a host institution in another country, or to complete a work placement during their studies, may choose to undertake one of the following:

- Sandwich (for a full year)
- Year Abroad (for a full year)

Some students may alternatively be eligible for the following:

- Study Abroad (for a single semester only)*
- Employment Experience (for a single semester only)**
- Employment Experience and Study Abroad (Employment Experience for a single semester + Study Abroad for a single semester)***

* Students can choose to Study Abroad for a single semester only in either semester A or B. Students will be made Dormant for the semester they are not engaged with.

** Students can choose Employment Experience for a single semester only in either semester A or B. Students will be made Dormant for the semester they are not engaged with. Students wishing to undertake Employment Experience for the whole year will be registered on the Sandwich option.

***Students can choose to combine Employment Experience for a single semester and Study Abroad for a single semester in the same academic year only. There is no condition to which way around this takes place.

Students choosing to undertake Sandwich, Year Abroad, Study Abroad and/or Employment Experience will need to decide in advance of the following eligible academic year and discuss this with the Programme Leader and Student Record Administrator first.

Students normally progress to the next level of study in the academic year following any of the above.

A designated Year Abroad programme leads to a University award in Study Abroad mode and the words "with a Year Abroad" appear on the award certificate. The Year Abroad will provide students with the opportunity to expand, develop and apply the knowledge and skills gained at the start of their course in the School of Creative Arts (UH), within a different organisational and cultural environment in a partner academic institution. The host institution will appoint a Programme Co-ordinator who will oversee the student's programme during the Year Abroad and will liaise with the appointed UH Supervisor.

Students undertaking a full Year Abroad may undertake a period of study at an approved partner institution as an additional year either between Levels 4 and 5 (students must have passed 120 credits) or between Levels 5 and 6 (students must have passed 240 credits).

Programme Structure

The programme structure and progression information below (Table 1a and 1b) is provided for the Honours award. Any interim awards are identified in Table 1b. The Programme Learning Outcomes detailed above are developed and assessed through the constituent modules. Table 2 identifies where each learning outcome is assessed.

Table 1a Outline Programme Structure

Mode of study Full time

Entry point Semester A

Level 4

Compulsory Modules Module Title	Module Code	Credit Points	Language of Delivery	% Examination	% Coursework	% Practical	Semesters
Introduction to Film and Television Craft Skills	4CTA2024	45	English	0	100	0	AB
Introduction to Film and Television Studies	4CTA2026	30	English	0	100	0	AB
Introduction to Film and Television Production	4CTA2027	45	English	0	100	0	AB

Level 4 modules for Hertfordshire International (HIC) students

Compulsory Modules (HIC, all awards) Module Title	Module Code	Credit Points	Language of Delivery	% Examination	% Coursework	% Practical	Semesters
Introduction to Film and Television Craft Skills - HIC	4CTA2028	45	English	0	100	0	AB
Introduction to Film and Television Studies - HIC	4CTA2029	30	English	0	100	0	AB
Introduction to Film and Television Production - HIC	4CTA2030	45	English	0	100	0	AB

OPTIONAL - Year 2 - Year Abroad

Students may elect to take a year abroad, as optional experience

Optional Modules Module Titles	Module Code	Credit Points	Language of Delivery	% Examination	% coursework	% Practical	Semesters
Year Abroad	5CTA0001	0	English	0	100	0	AB

In order to achieve the 'with a Year Abroad' Award students must complete Module 5CTA0001 between levels 4 and 5 of their study. Please note: this is a representative module and it is understood that actual activity may fall outside these dates.

Level 5

Compulsory Modules Module Title	Module Code	Credit Points	Language of Delivery	% Examination	% Coursework	% Practical	Semesters
Drama and Documentary	5CTA2018	45	English	0	100	0	AB
Film and TV Studies and Contexts	5CTA2020	30	English	0	100	0	AB
Connecting Theory and Practice	5CTA2019	45	English	0	100	0	AB

OPTIONAL - Year 3 - Sandwich Year, Year Abroad, Study Abroad or Employment Experience

Students may elect to take a sandwich placement year, a year abroad, single semester study abroad or single semester Employment Experience within a single year as optional experience

Sandwich Year

Optional Modules Module Titles	Module Code	Credit Points	Language of Delivery	% Examination	% coursework	% Practical	Semesters
Sandwich Year (Creative Arts)	6CTA1008	0	English	0	100	0	AB

In order to achieve the Sandwich Award students must complete module 6CTA1008 between levels 5 and 6 of their study. Please note: this is a representative module and it is understood that actual activity may fall outside these dates.

Year Abroad

Optional Modules Module Titles	Module Code	Credit Points	Language of Delivery	% Examination	% coursework	% Practical	Semesters
Year Abroad (Creative Arts)	6CTA0001	0	English	0	100	0	AB

In order to achieve the 'with a Year Abroad' award students must complete Module 6CTA0001 between levels 5 and 6 of their study. Please note: this is a representative module and it is understood that actual activity may fall outside these dates.

Study Abroad

Optional Modules Module Titles	Module Code	Credit Points	Language of Delivery	% Examination	% coursework	% Practical	Semesters
Study Abroad (Creative Arts)	6CTA1166	0	English	0	100	0	A, B

In order to achieve the 'with Study Abroad' award students must complete Module 6CTA1166 between levels 5 and 6 of their study. Please note: this is a representative module and it is understood that actual activity may fall outside these dates.

Employment Experience

Optional Modules Module Titles	Module Code	Credit Points	Language of Delivery	% Examination	% coursework	% Practical	Semesters
Employment Experience (Creative Arts)	6CTA1165	0	English	0	100	0	A, B

In order to achieve the 'with Employment Experience' award students must complete Module 6CTA1165 between levels 5 and 6 of their study. Please note: this is a representative module and it is understood that actual activity may fall outside these dates.

Level 6 (Year 3 Full Time, Year 4 Sandwich/Year Abroad)

The level 6 modules listed in the table below are common to all the degree awards of the Film and Television Production Programme and must be undertaken by all students irrespective of their degree award. All modules are 100% coursework.

Compulsory Modules Module Title	Module Code	Credit Points	Language of Delivery	% Examination	% Coursework	% Practical	Semesters
Integrated Marketing and Distribution	6CTA2012	45	English	0	100	0	AB
Major Screen Study	6CTA2014	30	English	0	100	0	AB
Major Production Project	6CTA2013	45	English	0	100	0	AB

Progression to level 5 and 6 requires a minimum of 90 credits and 210 credits respectively.

The award of an Honours degree requires 360 credit points passed with a minimum of at least 120 at level 6 including the final degree project appropriate to the award title.

Table1b (below) details the minimum requirements for all awards.

Level 4	Semester A	Semester B
	Introduction to Film and Television Production 4CTA2027 45 Credits	
	Introduction to Film and Television Craft 4CTA2024 45 credits	
	Introduction to Film and Television Studies 4CTA2026 30 credits	
Level 5	Semester A	Semester B
	Drama and Documentary 5CTA2018 45 credits	
	Connecting Theory and Practice 5CTA2019 45 credits	
	Film & TV Studies and Contexts 5CTA2020 30 Credits	
Level 6	Semester A	Semester B
	Major Screen Study 6CTA2014 30 credits	
	Integrated Marketing and Distribution 6CTA2012 45 credits	
	Major Production Project 6CTA2013 45 credits	

Honours classification

The University has approved structure and assessment regulations common to all programmes. Full details are provided in [UPR AS14](#), Section D.

Table 1b Final and interim awards available

The programme provides the following final and interim awards:

Final Award	Award Title	Minimum requirements	Available at end of Level	Programme Learning Outcomes developed (see above)
BA (Hons)	Film and Television Production Film and Television Production (Sandwich) Film and Television Production with a Year Abroad Film and Television Production with a Year Abroad (Sandwich)	360 credit points including 240 at level 6/5 of which 120 must be at level 6	6	All programme learning outcomes (see Table 2)

Interim Award	Award Title	Minimum requirements	Available at end of Level	Programme Learning Outcomes developed (see above)
University Certificate		45 credit points at level 4	4	See UPR AS11, section 13: http://sitem.herts.ac.uk/secreg/upr/AS11.htm
Certificate of Higher Education		120 credit points at level 4	4, 5	See UPR AS11, section 13: http://sitem.herts.ac.uk/secreg/upr/AS11.htm
Diploma of Higher Education	Film and Television Production	240 credit points including at least 120 at level 5	5, 6	See UPR AS11, section 13: http://sitem.herts.ac.uk/secreg/upr/AS11.htm A1, A2, B1, B2, B3, C1, C3, D1, D2, D3, D4, D5, D6
BA	Film and Television Production Film and Television Production (Sandwich) Film and Television Production with a Year Abroad Film and Television Production (Sandwich) with a Year Abroad	300 credit points including 180 at level 6/5 of which 60 must be at level 6	6	A1, A2, A3, A4, B1, B2, B3, C1, C2, C3, C4, D1, D2, D3
BA (Hons)	Film and Television Production with Study Abroad Film and Television Production with Employment Experience Film and Television Production with Study Abroad and with Employment Experience	360 credit points including 240 at level 6/5 of which 120 must be at level 6	6	All programme learning outcomes (see Table 2)

Programme-specific assessment regulations

The programme complies with the University's academic regulations (in particular, [UPR AS11](#), [UPR AS12](#) and [UPR AS14](#)) with the exception of those listed below, which have been approved by the University:

- Module 6CTA2014 Major Screen Study **cannot** be substituted with equivalent credits from any level to improve the degree classification of the awards BA (Hons) Film and Television Production.

Course Code	Course Instance	Award Title	Modules (child instance codes & title)	Must be included in classification algorithm?
CTFMTV		BA (Hons) Film and Television Production	6CTA2014 Major Screen Study	Yes

Further points of clarification and interpretation relevant to this specific programme are given below:

- Students are expected to commit to all elements of their programme of study, be punctual in their attendance and meet deadlines. Persistent, unexplained absence or late arrival / departure from lectures, seminars and practicals is not acceptable. Attendance requirements will normally be highlighted within the relevant DMD (Definitive Module Document) or other assessment documentation (module guide or assignment brief). Lack of attendance may inhibit the student's ability to meet the learning outcomes of such modules leading to reduced or fail grades through poor performance.

The programme operates a University-wide policy for treatment of serious adverse circumstances and students receive details in the Student Handbook.

E. Management of Programme & Support for student learning.

Management

The programme is managed and administered through:

- Dean of School.
- Associate Dean of School (AQA) who has delegated responsibility for programmes in the School of Creative Arts.
- Academic Subject Group Leader with an overview of the programme.
- A Programme Leader who is responsible for the day to day management and who can advise students on the programme as a whole.
- Module Tutors who are responsible for individual modules.
- A School Admissions Tutor with specific responsibility for open days and selection.
- A programme committee, the membership of which includes the programme administrator, academic group leader, programme leader, all teaching staff, student representatives, a technical officer and the Information Hertfordshire Manager.
- The Programme Leader, who is responsible for advising students on the programme as a whole and chairing the programme committee.
- Student representatives on programme committees.
- Module Leaders
- A designated administrative team to deal with day-to-day administration associated with the modules within the programme.

Support

Students are supported by:

- The Creative Arts Toolkit <http://catoolkit.herts.ac.uk>
- Orientation for overseas students.
- An induction at the beginning of each new academic session.
- Academic Subject Group Leader to oversee and advise on programme related issues.
- Programme Leader/Year Tutor to help students understand the course/programme structure.
- Tutors to provide academic and pastoral support.
- You will have a Personal Tutor who will be an important point of contact, able to help you gain a good understanding of the School and programme you are studying.
- Technical Officer support.
- Student representatives on Programme Committees.
- Loan Stores for camera and other equipment.
- Academic English support.
- International Students support.
- A versatile on-line inter-active intranet and learning environment.
- Guided student-centred learning on Canvas module sites.
- Attractive modern study environments in 2 Learning Resources Centres.
- Access to extensive digital and print collections of information resources.
- A substantial Student Centre, providing advice on issues such as finance, University regulations, legal matters, accommodation, international student support, etc.
- Office of Dean of Students, Student Wellbeing (incorporating Counselling, Mental Health and Disability Support), Chaplaincy and DayNursery.
- Student Success Hubs, which include a Mathematics Drop-in Centre
- Medical Centre.
- University Disability Advisors.
- An Equal Opportunities Officer.
- Careers and Employment.
- Hertfordshire Students' Union.
- Dedicated programme site.

F. Other sources of information

In addition to this Programme Specification, the University publishes guidance to registered students on the programme and its constituent modules:

- A Programme (or Student) Handbook;
- A Definitive Module Document (DMD) for each constituent module;

The [Ask Herts](#) website provides information on a wide range of resources and services available at the University of Hertfordshire including academic support, accommodation, fees, funding, visas, wellbeing services and student societies.

As a condition of registration, all students of the University of Hertfordshire are required to comply with the University's rules, regulations and procedures. These are published in a series of documents called 'University Policies and Regulations' (UPRs). The University requires that all students consult these documents which are available on-line, on the UPR web site, at: <http://www.herts.ac.uk/secreg/upr/>. In particular, [UPR SA07](#) 'Regulations and Advice for Students' Particular Attention - Index' provides information on the UPRs that contain the academic regulations of particular relevance for undergraduate and taught postgraduate students.

In accordance with section 4(5) of the Higher Education and Research Act 2017 (HERA), the UK Office for Students (OfS) has registered the University of Hertfordshire in the register of English higher education

providers. The Register can be viewed at: <https://www.officeforstudents.org.uk/advice-and-guidance/the-register/the-ofs-register/>.

G. Entry requirements

The normal entry requirements for the programme are:

For current entry tariff point requirements, please refer to the relevant page for the Course on the University website or on the online prospectus.

The programme is subject to the University's Principles, Policies and Regulations for the Admission of Students to Undergraduate and Taught Postgraduate Programmes (in [UPR SA03](#)), along with associated procedures. These will take account of University policy and guidelines for assessing accredited prior certificated learning (APCL) and accredited prior experiential learning (APEL).

If you would like this information in an alternative format please contact:
Hutton Hub Student Administration Service Email: hhaq@herts.ac.uk


If you wish to receive a copy of the latest External Examiner's Report for the programme, please email a request to aqo@herts.ac.uk

BA (Hons) Film and Television Production

Table 2: Development of Intended Programme Learning Outcomes in the Constituent Modules

This map identifies where the programme learning outcomes are assessed in the constituent modules. It provides (i) an aid to academic staff in understanding how individual modules contribute to the programme aims (ii) a checklist for quality control purposes and (iii) a means to help students monitor their own learning, personal and professional development as the programme progresses.

			Programme Learning Outcomes (as identified in section 1 and the following page)															
			Knowledge & Understanding			Intellectual Skills			Practical Skills			Transferable Skills						
	Module Title	Module Code	A1	A2	A3	B1	B2	B3	C1	C2	C3	D1	D2	D3	D4	D5	D6	D7
Level 4	Introduction to Film and TV Craft Skills	4CTA2024	x	x					x		x				x		x	
	Introduction to Film and TV Studies	4CTA2026		x		x	x					x	x	x				
	Introduction to Film and TV Production	4CTA2027	x	x		x	x		x		x					x		
Level 5	Drama and Documentary	5CTA2018	x	x	x			x	x	x	x		x		x	x	x	
	Connecting Theory and Practice	5CTA2019	x	x		x		x	x		x	x	x					
	Film and TV Studies and Contexts	5CTA2020		x	x	x	x					x	x	x		x	x	x
Level 6	Integrated Marketing and Distribution	6CTA2012	x		x			x	x	x			x				x	x
	Major Production Project	6CTA2013	x		x				x		x				x	x	x	
	Major Screen Study	6CTA2014		x	x	x						x	x	x				

Key: Learning Outcome which is assessed as part of the module 

KEY TO PROGRAMME LEARNING OUTCOMES

Knowledge and Understanding

A1- Key processes and professional practices of the film and television industries in the fields of production and post-production.

A2- A representative selection of key films and television programmes; the historical development of particular genres, aesthetic traditions and forms, including contemporary works at the forefront of the discipline.

A3- The development and operation of the film and television industries, the technical and professional skills necessary for their operation, global scope, regulatory frameworks, business practices, audiences and distribution channels and media.

Intellectual Skills

B1- Critically engage with major thinkers and debates within film and television, putting them to productive use to develop their own ideas and arguments.

B2 - Critically evaluate films and television programmes and the processes and structures that underpin them.

B3 - Consider and evaluate their own work in a reflexive manner.

Practical Skills

C1- Initiate, develop and realise sustained creative work in the fields of film and television in development, production and post-production; associated business and professional practices.

C2- Undertake the development and pre-production of a film/television project.

C3- Produce work showing competence in film and television production on location and/or in the studio, including technical aspects, team working, organisation and communication.

Transferable Skills

D1- Utilise a range of research and critical evaluation skills, frame appropriate questions, formulate arguments cogently and draw independent conclusions.

D2- Present and communicate effectively to specialist and non-specialist audiences in oral, written and audio-visual forms;

D3- Competently retrieve information from a range of sources and use digital technologies to present texts and images in post-production and other contexts.

D4- Contribute as part of a team, in a variety of roles and negotiate and pursue goals with others.

D5- Work independently, manage time, personnel and resources effectively, by drawing on planning and organisational skills;

D6- Reflect on personal strengths and identify learning goals for continuing development.

D7- Effectively deploy a range of personal and entrepreneurial skills to meet their career aspirations and career opportunities within the film, television and associated industries (e.g. sales, marketing and advertising).

Section 2

Programme management

Relevant QAA subject benchmarking statements	Communication, Media, Film and Cultural Studies
Type of programme	Undergraduate
Date of validation/last periodic review	November 20
Date of production/ last revision of PS	March 2023
Relevant to level/cohort	All students entering September 2023
Administrative School	School of Creative Arts
Language of Delivery	English

Table 4 Course structure

Course details			
Course Code	Course Description	HECOS	UCAS
CTFMTV	BA (Hons) Film and Television Production	100441	W602

Table 5 Transitional Arrangements

The new programme will roll out to Level 4 only in Sep 2021, followed by Level 5 in Sep 2022 and Level 6 in Sep 2023. The following arrangements outline transitional arrangements for students with FREN, DEF, or returning after taking a rest from their studies following the roll-out of new modules.

REPEATING STUDENTS

Students who are repeating Level 4 modules:

Module that has been failed or deferred:	Module that students will be enrolled on to repeat:	Notes
Story and Script 4CTA1036 / 4CTA1081 (HIC) 15 credits	Introduction to Film and TV Production 4CTA2027 / 4CTA2030 (HIC) 45 credits	Students study and take assignments on the module <i>Introduction to Film and TV Production</i> to the value of 15 credits.
Studio and Location Production 4CTA1153 / 4CTA1167 (HIC) 45 credits	Introduction to Film and TV Production 4CTA2027 / 4CTA2030 (HIC) 45 credits AND Introduction to Film and TV Craft Skills 4CTA2024 / 4CTA2028 (HIC) 45 credits	Students study and take assignments on two modules to the total value of 45 credits as follows: On the module <i>Introduction to Film and TV Production</i> to the value of 30 credits, On the module <i>Introduction to Film and TV Craft Skills</i> to the value of 15 credits.
Editing and Multi-Platform Content 4CTA1154 / 4CTA1168 (HIC) 30 credits	Introduction to Film and TV Craft Skills 4CTA2024 / 4CTA2028 (HIC) 45 credits	Students study and take assignments on the module <i>Introduction to Film and TV Craft Skills</i> to the value of 30 credits.
Histories and Contexts (C&CS) 4CTA1057 / 4CTA1107 (HIC) 30 credits	Introduction to Film and TV Studies 4CTA2026 / 4CTA2029 (HIC) 30 credits	Students will take new version of the same module, with like-for-like credits.

Students who are repeating Level 5 modules:

Module that has been failed or deferred:	Module that students will be enrolled on to repeat:	Notes
Professional Development 1 5CTA1104 15 credits	Film & TV Studies and Contexts 5CTA2020 30 Credits	Students will study and take assignments on the module <i>Film & TV Studies and Contexts</i> to the value of 15 credits.
Cultures and Aesthetics (C&CS) 5CTA1072 30 credits	Film and TV Studies and Contexts 5CTA2020 30 credits AND Connecting Theory and Practice 5CTA2019 30 credits	Students will study and take assignments on the module <i>Film and TV Studies and Contexts</i> to the value of 15 credits, AND elements of <i>Connecting Theory and Practice</i> to the value of 15 Credits
Pre-Production and Production 5CTA1106 45 credits	Drama and Documentary 5CTA2018 45 credits	Students study and take assignments on the module <i>Drama and Documentary</i> to the value of 45 credits.
Cinematic Craft Skills 5CTA1148 30 credits	Connecting Theory and Practice 5CTA2019 45 credits	Students will take new version of the same module, with like-for-like credits.

Students who are repeating Level 6 modules:

Module that has been failed or deferred:	Module that students will be enrolled on to repeat:	Notes
Degree Essay (Film and Television Production) 6CTA1110 30 credits	Major Screen Study 6CTA2014 30 credits	Students will take new version of the same module, with like-for-like credits.
Pre-Production, Marketing and Distribution 6CTA1062 15 credits	Integrated Marketing and Distribution 6CTA2012 45 credits	Students study and take assignments on the module <i>Integrated Marketing and Distribution</i> to the value of 15 credits.
Multi-Platform Content 6CTA1063 15 credits	Integrated Marketing and Distribution 6CTA2012 45 credits	Students study and take assignments on the module <i>Integrated Marketing and Distribution</i> to the value of 15 credits.
Professional Development 2 6CTA1061 15 credits	Integrated Marketing and Distribution 6CTA2012 45 credits	Students study and take assignments on the module <i>Integrated Marketing and Distribution</i> to the value of 15 credits.
Major Project: Production 6CTA1064 45 credits	Major Production Project 6CTA2013 45 credits	Students study and take assignments on the module <i>Major Production Project</i> .