

Area of Responsibility	Yes / No	Rate the Risk – H / M / L	Actions To Be Taken	By When By Who
		<i>Examples below</i>	<i>Examples, if applicable, add or delete as necessary</i>	
<b>Recruitment</b>				
<ul style="list-style-type: none"> <li>• Have you appointed a CWO that is vetted and trained to SG2 standard?</li> <li>• Have all relevant <b>Age-Grade volunteers</b> successfully completed the necessary vetting requirements</li> <li>• Have all relevant Age-grade volunteers signed Declarations of Intent</li> <li>• Have the youth section put in place adequate supervision processes in accordance with IRFU Safeguarding Policy</li> <li>• Have you sought copies of reference for visiting / unknown coaches if applicable?</li> </ul>	<p>YES</p> <p>YES</p> <p>YES</p> <p>YES</p> <p>N/A</p>	<p>High</p> <p>High</p> <p>High</p> <p>Medium</p> <p>Low / N/A</p>	<p>Check safeguarding index on online IRFU 'clubhouse' system, re-issue expired or incomplete vets</p> <p>Upload any missing Dols for coaches / volunteers</p> <p>Check with head coaches that adequate supervision is in place according to guidelines, <a href="http://www.irishrugby.ie/downloads/Supervision_and_Safety.pdf">http://www.irishrugby.ie/downloads/Supervision and Safety.pdf</a></p>	
<b>Training</b>				
<ul style="list-style-type: none"> <li>• Has CWO completed all Sport Ireland / SNI safeguarding training?</li> <li>• Have all Age-grade volunteers received appropriate safeguarding training, (IRFU training factsheet available)</li> <li>• Have coaches completed safeguarding training with CWO and/or SG1</li> <li>• Are all coaches working with Age-grade players appropriately trained for the level of rugby they are coaching?</li> </ul>	<p>YES</p> <p>IN PROGRESS</p> <p>YES</p> <p>YES</p>	<p>High</p> <p>Low</p> <p>Medium</p> <p>Medium</p>	<p>Send out link to online training, <a href="https://childrenfirstuniversal.hseland.ie">https://childrenfirstuniversal.hseland.ie</a> and <a href="http://www.sportni.net/resources/">http://www.sportni.net/resources/</a></p> <p>Put date in diary for coaches and parent's briefings early 18/19 season</p>	<p>CWO to email to all those working regularly with Age-grade players before 1<sup>st</sup> September 2018</p>