OPEN POSITION:

DIRECTOR, HR (PART-TIME)

About Adcendo:

Adcendo is a Danish pre-clinical biotech company dedicated to the discovery and development of highly differentiated antibody-drug conjugates (ADCs) for treatment of cancer. Since 2021, the company has raised more than 600m DKK (82m EUR), through an international group of well-known biotech investors, to meet our ambitions of becoming a clinical-stage biotech by the 2nd half of 2024, as well as ultimately evolving into a leading, European company specializing in ADCs. We have attracted an international senior management team with a proven track record of successful development and approval of ADCs that are now on the market.

We are headquartered at Copenhagen Bio Science Park (COBIS), where we progress a pipeline of ADC drugs, and we continue to build and mature the company, together with a dedicated team of skilled scientists and professionals.

Key milestones recently achieved by the company include
- Selection of the development candidate ADC molecule for the lead program targeting the uPARAP receptor, with ongoing pre-IND activities
- Initiation of pipeline program, actively aiming to further expand with additional first-in-class ADC opportunities
- Establishment of important platform technology alliances
- Onboarding of an experienced Chief Medical Officer

Altogether, we are driven by making a meaningful difference for cancer patients, and a passion for science.

Open Position Summary:

In anticipation of an upcoming period of further growth, including the establishment of a strong clinical department, Adcendo aims to further bolster our human resources capacity, and to further foster our company culture and talent programs. Adcendo is therefore looking for a Director, HR, as a part-time position. The candidate is expected to be hands-on and proactive, while also providing strategic feedback and initiatives, as the Company Director of HR. You will be reporting to the Chief Operating Officer, as a part of the Operations and Project Management department.
Key Responsibilities:

- Management of staff functions: Recruiting, onboarding, performance review cycle
- Employer Branding; Talent management plans and programs
- Supporting management with operationalizing ongoing HR initiatives
- Refinement of company policies and benefits, in alignment with organizational growth
- Initiatives for further strengthening company culture

Qualifications:

- Bachelor or Master in a relevant education, such as human resource management
- At least 4 years of experience as an operational HR associate, with a track record from companies in active growth phase; *experience from biotech and/or companies of similar size and stage being a plus*
- Experience with Employer Branding, talent management and strategy
- A collaborative, hands-on attitude, and a willingness to continuously foster, implement and refine initiatives to create and maintain a great working environment for all employees
- An executive presence, combined with great interpersonal and communication skills, acting as a confidant for employees as well as management

To apply for this position, send an application containing a CV, a short, motivational cover letter, and any other relevant materials, in English, to jobs@adcendo.com

Please include the phrase “Job ID 2306 – Director, HR” in the subject line

Questions about the position can be directed to the same e-mail