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How to explore Historypin
Getting started: Menu

1. Explore the map. For more information see Exploring the map, page 6
2. Explore Projects, which bring together content around a theme. Anyone can add to a Project
3. Explore Profiles from individuals, groups and archives. All users have a Profile which houses everything they’ve added
4. Explore Tours or Collections. Tours lead you step-by-step on a journey through content. Collections bring together content around a theme. Only the creator of a Tour or Collection can add to or edit it. For more information see Exploring Tours and Collections, page 15
5. Click to get involved with the Historypin community
6. Find out the latest news on the blog
7. Start to pin your content
8. Join or login
9. Visit Historypin’s social media Profiles
Getting started: Homepage

1. Pin of the day gallery. Click on the arrow on left or right to explore more photos.
2. Click on icon bottom right to view full screen.
3. Hover to see more information.
4. Totaliser of items pinned by users and institutions.
5. Activity feed: Hover on the thumbnail to see it bigger. Click to see more information.
6. Find content in an area you are interested in.
7. Project gallery showing featured projects you can explore and add to.
8. Click to browse all projects.
Exploring the map

1. Enter a place and click ‘Go’
2. Click on the + and – to zoom in and out
3. Click on the arrows to move the map. Or click, grab and drag the map to move to a new area
4. Explore the Historypin map in full screen
5. Change from Map view to Satellite view
**Filter by date**

1. Click to narrow down by date
2. Grab and drag the pink handles to choose a date range to filter by

* You can filter by place, date and keyword simultaneously

* If you have an active filter 'by date' will appear in pink
Filter by subject

1. Click to narrow down by subject
2. Enter a keyword to search by e.g. floods, cars, horses
3. Click ‘Refine’ to see content with your keyword
   * You can search by more than one keyword at a time. It will show content with either of your keywords
   * You can filter by place, date and keyword simultaneously
   * If you have an active subject filter by subject will appear in pink
Clicking on pins

1. On the map there are individual pins. Click on a pin to see it bigger and get information. See Looking at photos, page 10.

2. There are also clusters of pins with numbers next to them. This means there are several pieces of content in that area. Click on the cluster to see the individual photos.

3. Then click on one of the individual thumbnails to see it bigger and get information.
Looking at photos

1. Is the location or date wrong? Click to tell the Historypin team
2. Click on the user’s name to see their Profile and other content they have shared
3. The story about this item
4. Some items can be overlaid on Street View so you can compare them with modern view. Click to see the overlaid on Street View
5. Click to see it bigger
6. Add this photo to your favourites
7. Is the item offensive? Report it to the Historypin team
8. Click to see the comments from other users
9. Click to see Historypin Repeats (modern replicas) of this item
10. Click to see nearby content
11. Click here to see copyright and photo ownership information
12. Click to share this item on your social media networks
13. Click X to close photo and return to the map in this location
14. Use arrows on left and right to switch between pieces of content
Exploring in Street View

1. Move handle left to right to fade the photo in and out
2. Remove point
3. Click + or - use the arrows or grab and drag the background to navigate around Street View
4. Click ‘Reset’ to return to original view
5. Click icon to see it full screen
6. Click to share this item on your social media networks
7. Click to close window and return to map in this location
Repeats

1. Click to get more details on using Historypin Smartphone App
2. Click on a Repeat to see it laid over the historical content
3. Move the handle right and left to fade between the Repeat and the historical content

* Historypin Repeats are modern replicas of content created using the Historypin Smartphone App
Viewing video files

1. If you see a newsreel icon on a thumbnail, it means it’s a video. Click it to see it bigger and get information.

2. Click ‘Play’ to start the video.

3. Some videos can be overlayed on Street View so you can compare them with the modern day. Click to see the video overlaid on Street View.
Hearing audio files

1. If you see headphones icon on a thumbnail, it means it's an audio file. Click it to see it bigger and get information.

2. Click ‘Play’ to start the audio.
Exploring Tours and Collections
Exploring Tours and Collections

* Collections bring together content around a particular theme

* Tours lead you step-by-step on a journey together content

* Only the creator of a Tour or Collection can add to or edit it. User can make a Tour or Collection from their own content or content they have favorited

1. Click on a thumbnail to explore a Tour or Collection
2. Click ‘See all Collections’ or ‘See all Tours’ to view more
3. Click ‘Make your own Collection’ or ‘Make your own Tour’ to build your own Tour or Collection (You can only do this if you’re logged in)
Viewing Collections

1. Thumbnails of all the content in the Collection
2. Click ‘Slide Show’ to see all contents at full size in order
3. Click to get more information or any individual piece of content
4. If the item can be overlaid on Street View this icon will appear. Click it to compare with the modern day
Collection slide show view

1. Click to exit the slide show
2. Pause, move forward or backward between photos using these controls
Viewing Tours

1. Click here to see all the photos, videos and audio files positioned on the map.

2. Click here to see thumbnails of all the content in the order they appear in the Tour.

3. Click ‘Take the Tour’ to be guided step-by-step through the content. This is the same as Tour View.

The March on Washington

The civil rights movement in the United States during the late 1950s and 1960s was the political, legal, and social struggle to gain full citizenship rights for black Americans and to achieve racial equality. Individuals and civil rights organizations challenged segregation and discrimination using a variety of activities, including protest marches, boycotts, and refusal to abide by segregation laws.
Taking a Tour

1. Click to go to the previous or next photo
2. Click the thumbnails to jump to a different step
3. Drag the handle left to right to fade the item in and out
4. Use these arrows to move the thumbnails back and forth
5. Click + and – to zoom in and out on the map
6. Click for a Satellite view of the map
7. Click here to exit from the Tour
Projects
Exploring the projects

Projects bring together content around special themes. Everyone can add to each project.

1. Click to explore each Project
2. Click to get in touch if you are interested in creating a new Historypin Project with us.
Exploring the projects

1. Click to explore the Project’s map
2. Click to contribute to the Project
3. Click to watch an animation of Queen’s itinerary
4. Share a link to this Project on your social media networks

*All Projects have slightly different interfaces: Here is an example*

A global interactive archive of The Queen’s visits and her Jubilee celebrations to mark the Diamond Jubilee

Her Majesty visits a large number of places around the UK every year. Throughout her reign, The Queen has also travelled overseas more than any other Sovereign in history. In 60 years, Her Majesty has made an impressive 261 official overseas visits to 114 different countries.

The Queen celebrated her Silver Jubilee in 1977 and her Golden Jubilee in 2002, and celebrations were held for both around the world.

We’d like to collect as many contributions as possible, from individuals and archives all around the world, to help tell the rich history of these visits and celebrations.

Dig out your photos and videos and share your memories with us.

See our new animation featuring your photos of The Queen

Pin your memories

HRH Prince William has added a photo and story!

See all 261 of the Queen’s State and Commonwealth visits
Creating an account and logging in
Creating an account

1. On any page of the website, click ‘Join’
Creating an account

1. If you have a Google account, use your account and password to login.

2. You need a Google account to use Historypin, so if you don’t have one click ‘Register now’. This will open a new tab where you can go through the process of setting up a new Google account. When you’ve completed that, return to this page, and click ‘Login’ to sign into Historypin.
Logging in

When you first login to Historypin, you will see this message. It is checking that you are happy to allow your google account to be used as your Historypin login. Click 'Allow'
Creating a Profile

1. Click ‘Get Started’ to add information about you to your Profile. You will also be able to customise the design.
2. Start pinning photos, video or audio clips.
3. Create a Collection.
4. Create a Tour.
5. See how many times your Profile, content and Collections or Tours have been viewed.
6. Hide the tool bar so you can see whole of your Profile.
7. See options to change your Profile information, customise your Profile, design and link your Profile to another site.

You can also see Profiles you’re a fan of and Profiles who are a fan of you.
Your Profile

1. Click to edit info and design
2. Your banner
3. Your background image
4. Your photo or logo
5. Links to your website on Social Media networks
6. Statistics about your Profile and content
7. Share your Profile with others
Your Profile

1. See your content on a map
2. See all your content in a list
3. See and edit your Collections
4. See and edit your Tours
5. Choose to see your content ordered by popularity or most recently added
6. Choose to see content you have added or you have favourited
7. Choose to see content you have pinned to the map (by adding information about its location) or content that is not pinned to the map
8. Click to see comments about item
9. Click to see the item on Street View
10. Click to see the item on the map
11. Hover on the thumbnail to see edit button (pencil icon) and delete button (bin icon)
12. Click for more information
13. If an item is framed red you have not yet added information about its date and location, and it will not appear on the map. Hover and click edit icon to add information
14. Stories added to your content by you and other people
15. Historypin Repeats are created using the Historypin Smartphone App. They are modern replicas of your photos taken by other people or modern replicas of other people's photos taken by you
Pinning
Pinning

1. From anywhere on the site, click ‘Pin’
Choose what to add

1. Click to here upload photos
Uploading photos

1. Click ‘Add File’ or alternatively simply drag files into this box.
2. You can select and upload several files at once.

Drag your images here to add them. They will upload automatically. Please, JPG and PNG files up to 5 megabytes only please.
Uploading photos

1. When you see a green tick, your photo has uploaded.
2. Click ‘Pin to map’ to add information to your photo.
3. Click ‘Pin later’ to simply save photos to your Profile. You can return to them later to add information and pin them on the map. (Only items pinned to the map will appear on the main map)
4. Click to add more photos.
5. Click to delete this photo.
6. Click to delete all the photos you have added.

Drag your images here to add them. They will upload automatically. Psst. JPG and PNG files up to 5 megabytes only please.

Are you an archive and want to upload large amounts of content? Try our Bulk Uploader for Firefox and Chrome.
Adding information

1. Add title
2. Add a description of your item
3. Add some keywords which describe it, e.g., ‘car’, ‘party’, ‘sport’ so it’s easier for other people to search for or find
4. Add information about the license you would like your content to have. For more information about this see www.creativecommons.org/licenses. Add information about who created the content and you can add a link if it is stored elsewhere
5. Add a date, or tick the box ‘I’m not sure’ and you will be asked to give an estimate

Note: To make it appear on the map you need to add both the date and the place
Adding information

6. Enter the address of your piece of content. Be as specific as possible. Click 'Find on the map'. Drag the thumbnail on the map until it's in the right place.
Adding information

7. You can use the zoom and move tools to move the map.

8. If your photo is taken from the street, tick here to overlay your photo over modern Street View. Another tab will appear next to Map saying Street View.

9. Check box to agree to our Terms and Conditions and Privacy Policy.

10. If your photo can’t be overlaid on Street View click ‘Save and Continue’ when you are happy with the location.
Overlaying on Street View

1. If your photo is taken from the street, tick here to overlay your photo over modern Street View. Another tab will appear next to Map saying Street View. Click on this to overlay your photo.
2. Grab and drag the photo to position it.
3. Grab and drag the corners of the photo to make it bigger or smaller.
4. Grab and drag the background to navigate around Street View.
5. Click on the white arrows to move along the street.
6. Click on the arrows to turn around and look up and down. Click on the + and – to zoom in and out.
7. Click ‘Map’ to return to the map and reposition the pin.
8. Click here to make your photo bigger or smaller. Keep an eye on scale – avoid making people as big as houses.
9. To remove bits of the photo you don’t need. Click ‘Trim’, then grab and drag the frame edges to hide unwanted parts.
10. Slide the fader to show/hide the photo. This helps you to match the photo with the background.
11. Click ‘Reset’ to undo all movement and edits and return your photo to its original size and position.
12. Watch the video clip for more pointers.
13. When your position is perfect, click ‘Record position’.
14. Check box to agree our Terms and Conditions and Privacy Policy.
15. When you have finished adding all details click ‘Save and Continue’.
16. Click ‘Cancel’ to abort pinning. The item will appear as Unpinned on your Profile. No information will be seen.
Pinning video or audio

1. First, upload the file on YouTube
2. Under the video, click ‘Share’
3. Check the ‘Long link’ box
4. Copy this link
Pinning video or audio

I want to add

Photos Video Audio

Choose stuff to add Add something Pin it to the map All done

Add a video clip

Note: You must set the privacy setting of your YouTube video to Public for it to appear on Historypin. To get the correct YouTube link, click the 'share' button under the video. Check the 'long link' box and copy the link.

1. Click to here upload video
2. Click to here upload audio
3. Paste the long link from your YouTube video into the box
4. Click ‘Save and Continue’

* Add information, date and location details as you do a photo
* An audio file cannot be overlaid on Street View
All done

* After you have added content you will arrive on this page

1. Add more content
2. Go to your Profile to see what you have just pinned
3. Share what you have just pinned

Now why not share what you've just pinned?

Share: Q+ Facebook Twitter
Creating your own Collection
Before you start

* Collections bring together content around a particular theme. Only the creator of a Collection can add to or edit a Collection

* You can only add items to a Collection that you have either uploaded yourself or that you have added to your favourites

1. To add an item to your favourites, click the heart symbol. A white cross will appear. To unfavourite it, click it again and the white cross will disappear.
Before you start

Items you have favourited are kept on your Profile. Click 'Favourites' to view them.
Getting started

1. You can create a Collection from within your Profile by clicking 'Create a new Collection'.

2. Or from within the Tours and Collections homepage, by clicking 'Make your own Collection'.
Adding information to your collection

1. Add a title
2. Add a description
3. Click 'Next step: Choose content'
Choose photos

1. Click on the plus icon to add a piece of content to your Collection
2. Click on the pink arrows to move forward or backwards through the pages of your content
3. Content selected to go in your Collection appears here
4. Click the cross to remove a piece of content from your Collection
5. Click this tab to see content you have uploaded
6. Click this tab to see content you have favourited
7. You can search within your content by keyword or date
8. When you have chosen all your items, click ‘Next: Order your content’
9. To go back to an earlier step click the top navigation
Order photos

1. Click, grab and drag your items to rearrange the order
2. Click icon to delete item
3. When you have finished and want your Collection to be visible to everyone, click ‘Publish’
4. If you want to keep the Collection private and return to work on it later, click ‘Save Draft’
5. To go back to an earlier step click the top navigation
Choose cover

1. Click the face icon to choose an image to be the front cover for your Collection
2. Click to see your Collection as a Slide Show
Viewing Collections on your Profile

1. Click here to see your Collections

2. If a Collection is incomplete editable and you want it invisible to others, it shows an icon of an unlocked padlock. If a Collection is complete and you want it visible to others, it shows an icon of a locked padlock. Click the icon to change between these two states.

3. Click on the pencil icon to edit your Collection

4. Click the bin icon to delete your Collection
Creating your own Tour
Before you start

* Tours lead you on a journey of the content. Only the creator of a Tour can add to or edit it

* You can only add items to a Collection that either you have uploaded or that you have added to your ‘Favourites’

1 To add an item to your favourites, click the heart symbol. A white cross will appear. To unfavourite it, click it again and the white cross will disappear
Before you start

1. Items you have favourited are kept on your Profile. Click ‘Favourites’ to view them.
Getting started

1. You can create a Tour from within your Profile page by clicking ‘Create a new Tour’

2. Or from within the Tours and Collections homepage, by clicking ‘Make your own Tour’
Tour information

Create a tour

1. Add a title
2. Add a description
3. Click ‘Choose content’
Choose photos

1. Click on the plus icon to add a piece of content to your Tour.
2. The content you have selected to go in your Tour appears here.
3. Click the cross to remove a piece of content from your Tour.
4. Click on the pink arrows to move forward or backwards through the pages of your content.
5. Click this tab to see content you have uploaded.
6. Click this tab to see content you have favourited.
7. You can search within your content by keyword or date.
8. When you have chosen all your items, click ‘Next: Order the steps’.
9. To go back to an earlier step, click the top navigation.

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Historypin user guide: Creating your own Tour

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Order photos

Create a tour

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<th>Describe the tour</th>
<th>Choose content</th>
<th>Order the steps</th>
<th>Done</th>
</tr>
</thead>
</table>

1. Add a title to each step in your Tour
2. Add a description to each step in your Tour
3. Click on a piece of content to add a title and description about it
4. Click, grab and drag your items to rearrange the order
5. Click icon to remove item
6. When you have finished and want your Tour to be visible to everyone, click ‘Publish’
7. If you want to keep the Tour private and return to work on it later, click ‘Save Draft’
8. To go back to an earlier step, click the top navigation
Historypin user guide: Creating your own Tour

List view

1. Click to see your Tour on a map
2. Click to see your Tour in a list. This is the default now.
3. Click to view your Tour in Tour View
4. Go back to My Profile to make changes to your Tour
5. Click to share your Tour on social media networks
Tour view

1. Information about this step of the Tour is here
2. Location of the item is here
3. Zoom in and out on the map
4. Use the handle to fade your photo up and down over Street View
5. Hover over thumbnail to see the title of the Tour step
6. Click on a thumbnail to jump to a different step
7. Click to go back a step in the Tour
8. Click to go forward a step in the Tour
9. Click to leave Tour and return to Tour page
Viewing your Tours

1. Click on the Tours tab to see all the Tours you have made.
2. If a Tour is incomplete and you want it invisible to others, it shows an icon of an unlocked padlock. If a Tour is complete and you want it visible to others, it shows an icon of a locked padlock. Click the icon to change between these two states.
3. Click on the pencil icon to edit your Tour.
4. Click on the bin icon to delete your Tour.