



SLALEY HALL  
LODGES

Meeting Name:	Slaley Hall Owners Club Committee Meeting		
Date of Meeting	21 <sup>st</sup> October 2019	Time:	5PM
Minutes Prepared By:	Steve McGinnis	Location:	Conference Call
Attendees:			
Chris Harder (CH)		Owner Representative	
Barry Cobley (BC)		Owner Representative	
Maureen Young (MY)		Owner Representative	
Fiona Garth (FG)		Owner Representative	
Sharon Kinsella (SK)		Founder Member	
David Clarke (DC)		Founder Member	
Ross Grieve (RG)		Management Company Representative	
Steve McGinnis (SM)		Minutes	
Agenda, Notes, Discussions, Issues, Actions			Actions
Election of the Chair			
	BC nominates CH. SK seconds the nomination. All representatives agree.		
CH	Accepts the chair and welcomes Fiona to the committee		
CH	Suggests the management agreement and constitution are distributed and read by everyone in preparation for the next meeting		
CH	Minutes of the previous meeting at Slaley Hall passed and approved by CH. Agreement of the representatives that the meeting prior to AGM did not proceed		
	Property Report		
RG	Pat testing underway, the H&S files are coming up to date, looking at lodges in need of TLC looks as though there are 11 lodges in need of new carpets – out to tender. No accidents (staff or guests) Pot hole repairs are complete by the bungalows, pathways are an ongoing projects		
RG	Saunas – owners are unhappy with saunas coming out during refurb, therefore the suggestion will be to have the design and then send to the owners so they can vote and majority rules		
FG	What about the ones with saunas already out?		

RG	Owners could swap into other lodges potentially	
BC	What was the logic on taking out the saunas?	
CH	Burns to guests, in some lodges it created a 3 <sup>rd</sup> ensuite, the Cameron house fire, some guests sat on the hot coals which led to insurance claims. Are we sticking with the previous list of refurbishments for the year	
RG	Yes	
BC	What about the children's playground?	
RG	Not the responsibility of the lodges, it is hotel property but we could have a look at the area and potentially trim the grass and tidy but can not touch the equipment	
BC	What about staffing, are you fully staffed	
RG	In principle yes	
	News	
CH	The DD and finance arrangement	
SK, RG & DC	Explain that in the split with Aprirose we lose the DD platform which they use, makes sense to simplify the billing into calendar year but no change or suggestion to changing the financial year. It makes more sense to pay for the annual maintenance fee in the year of stay	
CH	Exit route?	
SK	Reviewing urgently	
CH	Hotel Development?	
RG	Developing a good working relationship with Andrew Fox and there are and will be developments and positive news coming out of the hotel	
CH	Feedback?	
RG	Survey monkey is too long and needs reviewing, good return rate and a high % of fixed week owners are responding	
SK	Suggests shortening and setting up of committee email to assist with correspondence	
CH	Finance report – suggests leaving until next meeting as ½ year accounts will be due	
SK	Seconds motion	
CH	Debtors	
SK	No change currently, reminder letter going out soon with more information available for the next meeting	
CH	Communication with Owners?	
RG	Have not seen any, we will set up a committee@slaley email to make it easier for communication	
CH	Matters Arising from AGM	

RG	Dogs, Electricity and rates, exchanges between resorts and trees	
	All agreed to carry these to next meeting	
	AOB	
All	Discussion over the date of next meeting, agreement for 21 <sup>st</sup> November with RG to locate a hotel near Leeds which is quite central for the committee members	
CH	Thank you, meeting closes	