

Meeting Name:	Slaley Hall Owners Club Committee Meeting		
Date of Meeting:	12 January 2019	Time:	11:30
Minutes prepared by:	Jen Atkinson	Location:	Slaley Hall Hotel
Attendees:			
Bill Johnston (BJ) Chris Harder (CH) Barry Cobley (BC) Maureen Young (MY) Iain Waite (IW) Richard Cheesman (RC)	Owners Representative & Committee Chairman Owners Representative Owners Representative Owners Representative Resorts General Manager, Management Representative SHLL Founder Member Representative SHLL in SB's absence Resort Manager SHLL		
Agenda and Notes, Decisions, Issues			
Apologies	Apologies were received from Sara Burton.		
Election of a chairman	MY proposed BJ as chairman, this was seconded by CH.		
Minutes from meeting held on 27 September 2018	The minutes of the meeting were agreed as correct. BJ signed a copy. The minutes of the AGM were agreed as correct. BJ signed a copy. BJ asked for thanks to be passed to Louise Taylor.		
Matters arising from the AGM	<p>CH raised 4 items that will be covered further in the meeting.</p> <p>RC has been asked to contact the local planning authority to discuss the possibility of selling a lodge(s). RC will report back on his findings at the March meeting when the subject will be reviewed in more detail.</p> <p>RC to trial lodge welcome meetings and endeavour to engage the hotel to ensure that interaction between the hotel and activities for the guests are developed.</p>		
Property Report	<p>There have been 2 accidents on site both of which have been fully investigated and recorded.</p> <p>General repairs are ongoing. 1000m of phone cabling to the bungalows has been replaced, V12 bath has been replaced, a number of trees around Lodges 49, 50 & 51 have been removed.</p> <p>RC has been asked to review the condition of the external iron furniture with a view to replacing this. RC will report back at the March meeting.</p> <p>Road repairs covering 370m have been carried out on the resort.</p>		

	<p>The road surface to the bungalows will be monitored going forwards.</p> <p>Prior to Christmas there was a power cut in the local area which lasted for over 8 hours. This highlighted a few issues which will be addressed moving forward and RC has already reviewed and updated the emergency procedures.</p> <p>In addition RC has been asked to review the emergency lighting provision in the lodges and this will also include the purchase of a new style of rechargeable torch.</p> <p>BJ raised the issue of night storage heaters and this will be looked at moving forward.</p> <p>An independent staff survey has been carried out and the feedback has been mainly positive.</p>
<p>News from Owners/ Management Company</p>	<p>Aprirose are currently carrying out a re-branding exercise on all of the hotels in the portfolio; when complete the capital investment programme for the hotel will be detailed. Currently funds have been approved for a number of projects which all relate to mechanical and electrical works back of house. Work on the replacement of the sewerage plant continues.</p> <p>From the last meeting there has been 4 exit policies requested, 2 formal agreements received and both of these have been approved.</p>
<p>Finance report</p> <p>Debt</p>	<p>Sara issued the Q2 accounts prior to the meeting and no matters have been raised in relation to these.</p> <p>Debt collection continues and there are a couple of court cases pending.</p>
<p>AOB</p>	<p>CH asked if we needed to update the constitution with reference to the names currently listed as previous owners. BJ will review this and report back at the March meeting.</p> <p>BC asked if it would be possible to consider holding 2 lodges back from the refurbishment programme to make them dog or pet friendly. This was given due consideration on how the proposal would work. A number of matters need to be considered and IW was asked to evaluate and report back at eh March meeting.</p> <p>A new buggy fleet will be on site by the end of April. The new cost will be less than the previous contract.</p>
<p>Confirmation of dates of future meetings</p>	<p>Next meeting on Monday 11th March, to be held in a Lodge at Slaley Hall.</p> <p>Meeting ended at 13:00</p>