

## Chef De Partie – Job Description – Tregenna Castle Resort

Under the general guidance and supervision of the Executive Head Chef, the Chef de Partie will assist in the Preparation and service all sections in the Kitchen.

It is anticipated that the position of Chef de Partie will be undertaken over five working days out of seven and that the minimum hours of work will be 40 within each working week. A flexible approach to work is required as the Company operates a variety of shift patterns to suit the needs and demands of the business as well as the operational; efficiency of the kitchen. Additional hours of work and days of availability may be required during peak times and to cover staff shortage or sickness.

### Duties and Responsibilities

Work with the Executive Head Chef and Kitchen team to maintain high standards in the quality of food both as to its preparation and its presentation

Work in all area of the Kitchen depending on the daily needs of the Executive Head Chef

Ensure that at all times food items for the Restaurant are prepared on time and meet both quality and quantity standards

Observe all Company Food Hygiene and Health & Safety Policy

Ensure freshness and suitability of products used by the section and that they are stored

Assist the Executive Head Chef to check the completeness of all suppliers' deliveries and the correctness of their delivery notes and invoices

Ensure that cost control policies and procedures are followed

Maintain cleanliness in all assigned areas, including refrigerators and freezers

Report any equipment on the section which needs repair or maintenance

Establish and maintain effective employee relations.

Inform on a daily basis the Department head on all relevant information on operational matters

Undertake any relevant staff training deemed appropriate

Undertake any other duties deemed appropriate by the Executive Head Chef

Staff benefits include a staff meal whilst on duty, paid breaks, Workplace Company Pension, discounts on Golf, Leisure Facilities, treatments in the Beauty Salon, Hotel rooms, and food in our Restaurants.