

ACTONS HOTEL

KINSALE

A stunning fusion of old and new, Actons Hotel is a beautiful place to celebrate your wedding day and the perfect setting to create memories that last forever.

Actons Hotel is a charming historic landmark situated in the heart of Kinsale. This four-star property was originally established in 1946 by two sisters and has since become an integral part of Kinsale town. With constant light refreshments, Actons Hotel gives the perfect combination of old and new which we believe adds great character. Overlooking the harbour and located in the heart of Kinsale town, we believe our location is the ideal setting to celebrate your special day.

Our Management Team have many years' experience of organising, planning, and delivering a successful wedding service. Our long-standing reputation for excellent food and friendly service are second to none, with high standards and attention to detail being deliver to you, your family, and your friends to have a truly memorable day. Our experienced wedding coordinator will tailor a package to suit you and your special day.

Perfect wedding venue

Ian and the team looked after us so well for our wedding. We had the most amazing day and could not fault one thing about Actons. From the moment we checked in, we were looked after so well. Nothing was a problem for us or any of our guests. We would highly recommend Actons for anyone thinking of getting married in Kinsale. The help, support and attention to detail was exceptional. Everything we had planned was organised perfectly and we didn't have to think about anything on the day, it all went as planned. We had a small family wedding, and the setup of the room was perfect and didn't feel like the small crowd it was. The honeymoon suite is out of this world.

With Compliments – What Actons includes in both packages

- Pre-Wedding Consultations with our Experienced Wedding Coordinator
- Upon arrival, our team will greet you and your guests with a red-carpet welcome reception.
 - Fairy Light Backdrop is included in every package.
 - A bar extension until 2.00am is in every package.
 - Personalised Menus
 - Printed Table Plan
 - Personalised table names for the top table
- Elegant Chair Covers and Sash with your preferred colour
 - Table Centre Pieces will be provided
 - Use of AV Equipment for speeches
- Enjoy overnight accommodation for the newlyweds in one of our newly refurbished suites on the night of your wedding. As our couple, you will also receive a complimentary room for an additional night, to spend the next day with your close family and friends.
- We will also give you two additional complimentary harbour view rooms for your wedding party on the night of your wedding.
 - Reduced accommodation rate will be available for up to 20 bedrooms for your guests.
- Relive those special moments and enjoy a complimentary overnight stay including dinner on your first anniversary.

Civil Ceremonies

Use Kinsale as your stunning backdrop while you say, 'I do'. Actons Hotel holds a licence as a Civil Ceremony Venue. Our Kinsale Suite is the perfect place to exchange your vows catering for guests of up to 200. Our wedding coordinator will offer you all advice needed to start planning your perfect ceremony.

Say *'I DO'* all year round



Actons Hotel is fortunate to open all year round (excluding the Christmas period). We absolutely love being part of your special day no matter what time of year it is. If you book your wedding in the months of **January, February, March, October or November**, our wedding coordinator will offer a special price compared to peak season dates.

Subject to availability



You & Me Forever by The Sea - From €139.00 per person.

- Welcome Reception to include Orange Juice, Tea & Coffee, homemade biscuits, a celebratory glass of prosecco plus a choice of;
French 75 (Gin, lime juice, simple syrup and Prosecco)
Cosmopolitan (Vodka, Cointreau, lime juice and Cranberry juice)
Passionfruit Martini (Vodka, passionfruit puree and simple syrup)
Summer Punch (Peach snaps, Cointreau, pineapple juice, orange juice, cranberry juice)
Woo Woo (vodka, peach snaps and cranberry)
- Choice of three Canapés for your guests to enjoy during your welcome reception.
- Five Course Wedding Meal from enclosed Á La Carte Menu Options
(You have the choice of; 2 Starters, Soup or Sorbet, 2 Mains and an Actons assiette dessert plate served with Tea/Coffee)
- Half Bottle of House White and Red Wine per person served during your meal
- Choose any *two* options from the late-night suppers which will be accompanied with French fries for your guests including Tea/Coffee.
- Glass of bubbles for all your guests as a toast to the newlyweds
 - Tayto Sandwiches at 2:30am in Residents Bar



Let your Dreams Set Sail – From €129.00 per person.

- Welcome Reception to include Orange Juice, Tea & Coffee, homemade biscuits with a celebratory glass of Prosecco.
- Choice of three Canapés for 75 guests to enjoy during your welcome reception.
- Four Course Wedding Meal from enclosed A La Carte Menu Options (*You have the choice of; 2 Starters, 2 Mains and Actons Assiette dessert plate served with Tea/Coffee*)
 - A glass of wine once guests are seat with a top up mid service during the meal.
- Evening Food includes Cocktail Sausages and Homemade Chicken Goujons for 75 guests.
 - Tayto Sandwiches at 2:30am in Residents Bar.



À La Carte Menu Options

Starters

Traditional Caesar Salad

served with Cos Lettuce, Bacon Lardons, Parmesan Shavings & Croutons

Smoked Salmon Roulade & Mini Fishcake

with Horseradish Crème Fraiche

Hand Rolled Prawn & Crabmeat Spring Roll

served on Asian Salad and a Lightly Spiced Salsa

Chicken Liver Parfait, Spicy Apple Chutney

with Toasted Brioche

Prawn & Crab Cocktail, Tomato and Coriander Salsa

finished with Mary Rose sauce

Free Range Chicken & Wild Mushroom Ragout

served in a Savoury Puff Pastry Case Drizzled with Wild Chive Pesto

West Cork Black Pudding & Apple Tower

with a Garden Salad & Honey and Mustard Dressing

Goat Cheese Tartlet

with Mediterranean Vegetable topped with Rocket Salad & Balsamic Glaze

Soup

Cream of Mushroom Soup *with Garlic & Herb Croutons*

Tomato & Basil Soup

Seafood Chowder with Brown Soda Bread

Potato & Leek Soup served with Crispy Parma Ham

Roasted Butternut Squash Soup

Oven Roasted Root Vegetable Soup drizzled with a Herb Pesto

Sweet Potato & Lemongrass Soup

All soups are served with a selection of bread rolls and Homemade Bread.

Sorbets

Champagne

Lemon

Tropical

Raspberry

Main Courses

Meat

Chicken 'Florentine' Stuffed with Spinach and Mozzarella Cheese

served with red wine jus and Pink Peppercorn Sauce

Traditional Roast Stuffed Turkey and Honey Glazed Ham

Thyme Stuffing, Jus and Roast Potato

Roast Beef Sirloin with a Yorkshire Pudding

Roasted Garlic Mash Potatoes & Red Wine Jus topped with Red Onion Marmalade

Premier Irish Roast Duck

with Carrot Ribbons and Crème de Cassis Sauce

Braised Lamb Shank on a bed of Champ

served with carrot, orange, mint puree and Thyme Jus

*** Grilled Rack of Lamb - *supplement occurs***

Crushed Potatoes & Rosemary

*** Char Grilled Fillet Steak 8oz -*supplement occurs***

with Sautéed Button Mushrooms and Caramelised Onions served with Pink Peppercorn Sauce

Supreme of Chicken Stuffed

with onion and sage stuffing and Peppercorn Sauce

Fish

*** Fillet of Sea Bass - *supplement occurs***

with Garden Peas, Baby Onions and Parma Ham Drizzled with Wild Chive Oil

Trio of Fish

Salmon, Smoked Haddock & Cod with Chive Beurre Blanc

*** Grilled Fillet of Salmon - *supplement occurs***

Steamed Asparagus, Hollandaise Sause with Tomato & Coriander Salsa

Grilled Fillet of Cod

With a Parmesan Herb Crust served with a White Wine Dill cream sauce

Baked Fillet of Hake with a Moroccan Spice

Served with Seasonal Vegetables & Creamy Saffron Sauce

*** Poached Paupiettes of Sole- *supplement occurs***

with a Mussel and Chervil Cream Sauce

Vegetarian Options

Oriental Spring Roll with Crispy Vegetables

Served with sticky Rice and soy & ginger dipping sauce.

Roast Vegetables in a Light Indian Curry

with Coriander with Lavender Scented Basmati Rice

Glazed Gnocchi

with Cashel Blue Cheese and Toasted Walnuts Drizzled with Roasted Red Pepper Coulis

Asparagus and Wild Mushroom Risotto

with Parmesan, topped with Rocket Salad

All main courses are served with Garlic Gratin Potatoes and Roasted Vegetables

Please specify any other preference

Acton's Assiette Sweet Plate

Please select 3

Cheesecakes	Classics	Others
Vanilla & Malteser	Apple Crumble	Chocolate Brownie
Baileys	Meringue & Strawberries	Sticky Toffee
Lemon	Dipped Chocolate	Pudding
	Profiteroles	

Children's Menu

Soup of the Day with Homemade Brown Bread
Sliced Melon with Raspberry Sauce
Glass of Orange Juice

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Jumbo Sausages with Mash and Gravy
Golden Battered Fish and Chips
Breaded Chicken Goujons and Chips
Pasta Bolognese in Tomato Sauce
*Half Portions are also available**

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Jelly and Ice Cream
Selection of Ice Cream topped with Hundreds and Thousands
Chocolate Brownie with Chocolate Sauce and Vanilla Ice Cream
Actons Assiette Dessert Plate

**Children aged 12 and under are €25.00 per child and are entitled to the above
Children's Menu*

**Children aged between 12 – 16 and eat from the wedding menu are €40.00 per
child*

**16+ are considered Adults and are charged package price*



Canapés

Please Select 3

Warm Selection

Breaded Garlic & Sesame Seed Mushrooms
Tiger Prawn Wrapped in Filo Pastry
Deep Fried Brie
Selection of Mini Quiche's
Skewered Chicken Satay

Cold Selection

Organic Smoked Salmon with Cracked Pepper Mayonnaise
Chicken Liver Pâté
Goats Cheese Tartlet
Crab with Mango Salsa on a Crispy Won Tons

Add another choice of canape to your package for an additional €7.50 per person.

Late Night Supper

- **Chef Selection of Sandwiches/Wraps**
€7.50 per person
- **Honey Glazed Cocktail Sausages**
€4.50 per person
- **Vegetable Spring Rolls with Sweet Chilli Sauce**
€6.00 per person
 - **Golden Fried Breaded Chicken Goujons**
€6.00 per person
- **Freshly Harbour Caught Mini Fish N Chips Cones**
€8.50 per person
 - **Chicken Satay Skewers**
€6.00 per person
- **Mini Sliders topped with Cheese & Relish**
€8.50 per person

Add to your Welcome Reception

Make your Welcome Reception Truly Unique and add the following;

Actons House Champagne; *Henri Goutard* accompanied with Chocolate Dipped Wexford Strawberries

€11.00 per person

Kir Royale (Actons House Champagne accompanied with a sweet Crème de Cassis)

€8.00 per person

Mimosa's (Champagne & Orange Juice)

€8.00 per person

A choice of Actons carefully selected Red or White Wine

€6.00 per person



Terms & Conditions

Booking Procedure:

- Having discussed your requirements with us, we would be delighted to place a provisional booking for you. This date will be held for 14 days, at which stage it must be either confirmed or released. If we are unable to contact you, the date will automatically be released.
- Your wedding date is confirmed upon receipt of €1,500 deposit. We will then confirm the details of your booking in writing to you. We regret that deposits are non-refundable.
 - Three months prior to your reception, we will invite you to finalise all your arrangements including menus, wine, bar extension, times, and accommodation. A further payment of €1,000 is required at this time.
 - Final details should be agreed 1 month prior to your wedding.
 - Please note should there be a wedding on your day two event a reserved area will not be available until 7.00pm.
- Final numbers should be given to the hotel 10 days prior to your wedding. A variation of 10% will be accepted up to 48 hours in advance of the event. The numbers confirmed at this time would be the minimum number charged for
- The hotel reserves the right to cancel an event where:
 - The hotel believes the booking may prejudice to the reputation of the hotel.
 - Should the behaviour of expected guests at the wedding behave in anyway detrimental, offensive or contrary to normal expected code of behaviour.
 - All potential clients must deal directly with the hotel. In the event of a function / wedding is booked by a

third party the function will not be catered for. The party who makes the booking directly with Actons will be solely responsible for discharging all the cost's payable to Actons Hotel Kinsale

Payment:

It is company policy that you settle your account on the day of departure from the hotel. Payment can be made by credit card, cash, or bankers draft in line with our GDPR policy.

Cancellations & Postponements:

Please note that deposits are non-refundable where a cancellation occurs. Notification of cancellation or change of date must be confirmed in writing to the hotel. Cancellation within 4 months of the wedding date will require 25% payment of the estimated wedding bill. Cancellation within 2 months of the wedding date will require 50% payment of the estimated wedding bill. Cancellations within 1 month of the wedding date will require full payment of the estimated wedding bill.

Bar Facilities:

It is the Hotel's policy to close our bars punctually in accordance with licensing laws. Our residents bar is available until 4.00am at the discretion of the manager on duty and is strictly for the use of residents only. Please note: bar extensions may differ depending on the time of the week.

Children:

Children are always welcome at Actons Hotel and a Children's menu is available on request. Children must always be supervised.

Health & Safety:

No food items may be brought into the hotel for consumption on the premises unless discussed with management prior to the wedding – excluding your wedding cake and sweets for sweet cart. Both of which must comply with food hygiene legislation.

Accommodation:

- We are delighted to offer our couple complimentary accommodation on your wedding night in our Bridal Suite. We also offer two complimentary Harbour View rooms for the Wedding Party.
- In addition, we will also allocate a further **20 rooms** at a preferential wedding rate.
- Each of these rooms **must** be named in writing and then must be confirmed by all individuals by means of a credit card. These rooms are not released or renamed unless directed by couple. We will hold these rooms for 4 weeks prior to your wedding date, any rooms not confirmed by this date will be automatically released for resale. All wedding guests outside of the block of rooms will be quoted our best available rate at time of booking.

The Seating Plan:

Final seating plan must be submitted no later than 48 hours in advance and needs to be presented in a typed electronic format. Handwritten will unfortunately not be accepted.

Gifts:

The hotel will take no responsibility for gifts, cards, cakes etc. We highly recommend the responsibility of cards and gifts to be assigned to a trusted family member. There is a security safe in the Bridal Suite.

All items left after the wedding must be collected no later than 48 hours after the event. This includes decorations and personal items brought in by the couple. Any items that are not collected within this 48-hour period (unless otherwise stated) will be discarded of by the hotel.

Delivery of Wedding Items:

Wines, wedding cake, clothes, table decorations, are to be carefully labelled and delivered to the hotel 24 hours prior to the reception.

Entertainment / External Suppliers:

The hotel accepts no responsibility for the booking of entertainment or other external suppliers.

In respect of outside contractors, we must be notified in advance. The use of outside contractors is subject to our approval and such conditions as we may in our sole discretion impose, including the holding of insurance. Table centre pieces are provided by the hotel by either West Cork Flowers (+353 86 2333805) or To Have and To Hold (+353 21 496 5157) and are included in the package price. If you would prefer to have your own unique table centre piece for your special day, contact either supplier directly.

Service Charge:

A service charge does not apply, it is entirely up to individuals own discretion, any gratuities are donated to our sports and social fund.

Quotations:

All prices quoted are in euros and inclusive of current government rates of VAT on accommodation, food and drink. Due to the fluctuations in food, labour costs, taxes and unforeseen circumstances, prices shown may be subject to change with prior notice.

It is Actons aim to provide the client with the highest standard of food and service requested for the function. However, in the unlikely event that Actons for any reason may need to change any aspect of the function, we reserve the right to do so at any time. We will notify the client immediately should this happen and will use reasonable endeavours to provide alternatives to an equal or higher standard.

Planning your Special Day

Our Management Team have many years' experience of organising, planning and delivering a successful wedding service. It is with this wealth of experience that we offer you our services outlined in this brochure. Our advice, care and consultancy will ensure that you enjoy your wedding day to the full, confident that your arrangements will be carried out with individual attention and personal service.

Whether you are looking for an intimate wedding for family and friends or a luxurious grand scale celebration, we will work closely with you both to create a bespoke day like no other.

This wedding brochure gives details of available menus, packages and all the information you will need to plan your wedding here with us.

As your wedding is your own individual celebration, we will be also very happy to tailor a package to your dream requirements.

Tomas Wrixon
General Manager

